BILLERICA PUBLIC LIBRARY
3 3934 0042 3356 6

TOWN OF BILLERICA
ANNUAL REPORT
FISCAL 2013

JULY 1, 2012 –
JUNE 30, 2013

TOWN OF BILLERICA
ANNUAL REPORT
FISCAL 2013

JULY 1, 2012 –
JUNE 30, 2013

TOWN OF BILLERICA
ANNUAL REPORT
FISCAL 2013

MEMORIAMS

Austin P. Bent
Died: May 11, 2012
Assessor: 1962 – 1980
Town Meeting Member

Ruth R. Brodeur
Died: August 16, 2013
Billerica School Teacher

Leo F. Flavin, Sr.
Died: January 28, 2013
Firefighter: 1961 - 1993

Jacqueline Gurney
Died: June 3, 2013
Town Meeting Member: 1981 - 2013

Evelyn M. Haines
Died June 11, 2013
Asst. Town Manager: 1979 – 2004
Interim Town Manager: 04, 1998 – 07, 1998
Town Meeting Member: 1980 – 2010
Election Precinct Worker: 2005 – 2011
Town Meeting Warrant Action Committee: 1995 – 2003
Town Beautification Committee: 1997 – 2010
Sewer Waiver Committee: 1996 – 2005
Scholarship Committee: 2006 – 2009
Contribution Park Committee: 2000 – 2006
Billerica Green-Up Day: 2000 - 2005

Martha Kingsbury
Died: August 21, 2012
School Nurse – Locke Middle School

John A. MacMillan, II
Died: August 4, 2012
Town Meeting Member: 1996 – 2010
Massachusetts Republican State Committeeman

Ann Mahon
Died: May 5, 2013
Marshall Middle School Teacher

Marilyn A. McCaffrey
Died: May 11, 2013
DPW Clerk: 1983 - 1995

Ralph T. McDonald
Deceased: September 6, 2013
Planning Board Member: 1975 – 1979; 1986 - 1987
Town Meeting Member: 1989 - 2002
Cemetery Commissioner: 1988 - 2005
Associate Assessor: 1989 – 2002

James F. McNulty
Died: August 21, 2012
Firefighter: 1955 - 1983

John F. Riel
Died: March 31, 2013
Town Hall Building Maintenance: 1986 – 1994
Director of Emergency Management – 1982 - 1994

Kenneth C. Trott
Died: June 5, 2013
Public Works Dept. 1987 - 2001

TABLE OF CONTENTS

GOVERNMENT

MEMORIAMS..... 1
TABLE OF CONTENTS..... 3
GENERAL INFORMATION..... 5
ELECTED TOWN OFFICIALS..... 6
TOWN MEETING MEMBERS..... 7
APPOINTED TOWN OFFICIALS..... 11
STATE PRIMARY 30
WARRANT FOR ANNUAL FALL TOWN MEETING..... 40
PRESIDENTIAL ELECTION..... 70
WARRANT FOR SPECIAL TOWN ELECTION..... 81
SPECIAL STATE PRIMARY..... 84
WARRANT FOR SPECIAL TOWN MEETING..... 89
WARRANT FOR ANNUAL TOWN ELECTION..... 95
WARRANT FOR ANNUAL SPRING TOWN MEETING..... 108
SPECIAL STATE ELECTION..... 165

MUNICIPAL REPORTS

TOWN MANAGER AND BOARD OF SELECTMEN..... 169
ACCOUNTING..... 171
AMBULANCE..... 191
ARTS COUNCIL..... 192
BEAUTIFICATION COMMITTEE..... 194
BOARD OF APPEALS..... 195
BOARD OF ASSESSORS..... 196
BOARD OF HEALTH..... 197
BOARD OF REGISTRARS..... 199
BUILDING..... 201
CENTRAL MASSACHUSETTS MOSQUITO CONTROL..... 203
CONSERVATION COMMISSION..... 205
COUNCIL ON AGING..... 207
DEPARTMENT OF PUBLIC WORKS..... 211
EMERGENCY MANAGEMENT..... 221
FIRE DEPARTMENT..... 223
HISTORICAL COMMISSION..... 229
HISTORIC DISTRICT COMMISSION..... 230
LIBRARY..... 232
LOWELL REGIONAL TRANSIT AUTHORITY..... 234
MIDDLESEX CANAL COMMISSION..... 236

MIS..... 237
NORTHERN MIDDLESEX COUNCIL OF GOVERNMENTS..... 238
PLANNING BOARD..... 240
POLICE..... 243
RECREATION..... 246
RULES COMMITTEE 251
SCHOLARSHIP FOUNDATION..... 253
STREET ACCEPTANCE AND DISCONTINUANCE COMMITTEE..... 254
SUBSTANCE ABUSE PREVENTION COMMITTEE..... 255
TOWN CLERK..... 257
TREASURER/COLLECTOR..... 259
VETERANS' SERVICES..... 264

PUBLIC SCHOOLS

BILLERICA PUBLIC SCHOOLS..... 266
SHAWSHEEN REGIONAL VOCATIONAL HIGH SCHOOL..... 285

GENERAL INFORMATION

TOWN WEB SITE:
www. town.billerica.ma.us

ADDRESS: 365 BOSTON ROAD

HOURS: 8:30 a.m. to 4 p.m.

AREA: 25.96 Square Miles

ALTITUDE: 375 Feet above sea level

INCORPORATED: May 1655

POPULATION: 40,243
(Federal 2010 Census)

COUNTY: Middlesex

DISTRICTS: Fifth Congressional, Third Councilor, Fourth Middlesex Senatorial
22nd Middlesex Representative

GOVERNOR\:
Deval Patrick (D)
State House
Boston MA02133

U.S. SENATOR:
Elizabeth Warren (D)
2400, J.F.K. Federal Building
Boston, MA 02203

U.S. SENATOR:
Edward Markey (D)
Transportation Building
10th floor, 1Bowdoin St.
Boston, MA. 02116

U.S. REPRESENTATIVE IN CONGRESS:
John Tierney (D)
17 Peabody Square
Peabody, MA01960

STATE SENATOR:
Kenneth J, Donnelly (D)
State House
Room 413D
Boston, MA 02133

STATE REPRESENTATIVE:
Marc L. Lombardo (R)
State House,
Boston, MA 02133-1054

ANNUAL ELECTION:
First Saturday in April.

REGISTRATION: Monday through Friday, 8:30 a.m. to 4:00 p.m. at the Office of the Board of Registrars. Special sessions held preceding elections.

ANNUAL TOWN MEETINGS
First Tuesday in May (Spring)
First Tuesday in October (Fall)

PASSPORT SERVICE: call 1-877-487-2778
Or www.travel.state.gov

TRASH COLLECTION/RECYCLING:
WM 1-800-972-4545/978-436-9178
Recycler Coordinator: 978-671-1337

BOARD OF HEALTH: Householders shall report to the Board of Health all cases of communicable disease unless a physician is in attendance. Subsurface sanitary disposal systems installation and repair must be inspected by the Health Department.

DOG LICENSES: All dog licenses expire December 31. A dog shall be licensed when three (3) months old. A valid rabies certificate must be shown before a license can be issued. Proof of spaying/neutering must be provided.
FEE: Male/Female $10.00,
Neutered/Spayed $6.00
Penalty Fee: Any dog three months of age or older not licensed by MARCH 10 will have a $10 .00 late fine added to the license fee.

BOARD OF APPEALS:
First and third Wednesday

BOARD OF HEALTH:
First Monday each month

BOARD OF SELECTMEN:
First & third Monday

SCHOOL COMMITTEE:
Second & fourth Monday

PLANNING BOARD:
Second & fourth Monday

TAX RATE: For Fiscal Year 2013
$14.31 per $1,000.00 residential
$32.89 per $1,000.00 commercial/industrial

ELECTED TOWN OFFICIALS

OFFICE	TERM EXPIRES
SELECTMEN	
Michael S. Rosa – Re-Elected	April, 2016
Andrew N. Deslaurier, Chairman	April, 2015
Robert B. Accomando	April, 2014
David A. Gagliardi	April, 2014
George J. Simolaris, Jr.	April, 2016
Robert M. Correnti	April, 2013
MODERATOR	
Gilbert Moreira	April, 2015
TOWN CLERK	
Shirley E. Schult	April, 2014
REG. VOCATIONAL SCHOOL DISTRICT COMMITTEE	
Kenneth L. Buffum	April, 2015
Paula McShane Lambert	April, 2014
PLANNING BOARD	
David A. Kinsella – Re-Elected	April, 2016
Robert W. Casey – Re-elected	April, 2016
Vincent D. MacDonald, Chairman	April, 2015
Patricia C. Flemming.	April, 2014
Marti Mahoney	April, 2014
Gary daSilva	April, 2015
Matthew K. Battcock	April, 2016
David Saviano	April, 2013
SCHOOL COMMITTEE	
Joanne P. Barry	April, 2014
Kimberly J. Conway .	April, 2015
Daniel Cugno, Re-elected	April, 2016
Maryann Harring Laurendeau – Chrm.	April, 2014
Mark P. Efstratiou	April, 2016
Marie P. Blanchette	April, 2013
HOUSING AUTHORITY	
Carol Ford - Chairman	April, 2017
Richard A. Baraldi	April, 2016
James F. O'Donnell, Jr.	April, 2015
Ronald J. DiOrio, Jr.	April, 2014
Dorothy L. Pearson (Gov. Appt.)	Aug. 26, 2011

TOWN MEETING MEMBERS – Elected 4/2013

PRECINCT ONE

Term Expires 2016
Brian Annino
Nicole S. Dauteuil
Paul E. Ferrari, Jr.
Douglas W. Fogerty
Sandra A. MacMillan
John C. Parker
John P. Sullivan

Term Expires 2015
Robert W. Casey
Christopher S. Dillon
David A. Gagliardi
John P. Gagliardi
Larry Libby
Sandra Porter Libby
Eva J. Marshall
Paula M. Moriconi

Term Expires 2014
Daniel Barrila
Daniel Cugno
Paul J. Kelley
James P. Kirchner
Lorraine Lally
Bonnie M. MacNeil
Rino Moriconi
Joanne Sprague

PRECINCT TWO

Term Expires 2016
Edward J. Giroux
Sandra Giroux
Clifford Nicholson
Helen L. Potter
Phillip E. Quinlan
Wayne F. Smith
Stephen J. Wanamaker

Term Expires 2015
Henry Boermeester, Jr.
Martin Boermeester
Thomas A. Brooks, Jr.
Kevin P. Conway
Janice Ann Metivier
Philip J. Newfell
Ellen Day Rawlings

Term Expires 2014
Mary Boermeester
Eileen M. Cole
John Coyne
Sharyn R. Davis
Leah M. Gagnon
JJudith S. McElhaney
Alan Ramos
John H. Kleschinsky

PRECINCT THREE

Term Expires 2016
Daniel Frobese
Cathy M. Jenkins.
Abdelmadjid M. Lahlaf
Joan Leslie Parcewski
Maryanne J. Perry
Joseph T. Powers, III

Term Expires 2015
Carol A. Butze
Christopher J. Curley
John F. Gray, Jr.
Michael W. Gray
Patricia LaFauci
Susan D. Moreira
Elaine C. Tuccelli

Term Expires 2014
Licia Forni
David Jenkins
Catherine E. Marshall
Peter McDonagh
Barbara J. Solomon
James M. Stevens
Michael Kelly, Elected by Caucus
Dawn M. Peters, Elected by Caucus

PRECINCT FOUR

Term Expires 2016
Robert D. Killeen
Paula McShane Lambert
Arthur Lavita
James J. Murphy
Kim M. Murphy
Lisa M. Tohlin
Jonathan Wright

Term Expires 2015
Charlene M. Correnti
Robert M. Correnti
Steven A. Jenkins
Brian P. Kelly
Marti Mahoney
Michael P. Moore
Joseph J. Normant, Jr.

Term Expires 2014
Joanne P. Barry
Matthew K. Battcock
Steven Clery
William L. Collins, Jr.
Paul A. Lamarca
Scott Rogers
Elaine M. Russo
Lora Bojsen
Erik P. Szymanski

PRECINCT FIVE

Term Expires 2016
Thomas J. Aquavella
Christopher A. Connell
Shelley L. Rosenbaum-Lipman
Robert O. McGowan
Lillie M. Ralston
Barbara Eleanor Shea
Eugene J. St.Peter

Term Expires 2015
Patricia E. Battcock
Marie P. Blanchette
Kenneth L. Buffum
Janet M. Morris
Scott E. Morris
James F. O'Donnell, Jr.
Michael S. Rosa

Term Expires 2014
Vincent J. Cangiamila
Salvatore A. Dampolo
Marion C. Depierro
Alice P. Houghton
Madeline T. Sargent
Sheila R. Sartell
Joel Williams

PRECINCT SIX

Term Expires 2016
David S. Coughlin
Jean-Paul Durand
Cheryl C. Grant
Wallace Lafayette
Blake Robertson
Rosemary E. Saviano
Richard D. Tracey, Jr.

Term Expires 2015
Dorothy M. Callihan
Cosmo D. Cavicchio, Jr.
Sandra B. Donovan
Mary Anne Durand
Martial A. Frechette
Donald F. MacDonald
Phyllis A. MacDonald
Steven M. Smilgis

Term Expires 2014
Pierre J. Allain
Pauline M. Browne
Nancy Cerrato
Onorio Cerrato
Paul Donnelly
Kathleen Jeffers
Bradley G. Porter
Frederick Liberatore

PRECINCT SEVEN

Term Expires 2016
Travis Brown
Mark P. Efstratious

Theresa A. Logue
Virginia C. Musker
Paul L. Overy
James B. Powers

Term Expires 2015
Vincent A. Amato, Jr.
Daniel J. Doyle
Nancy A. Doyle
Ralph J. McKenna
Mary K. McBride

Term Expired 2014
John E. Bartlett
Frank M. Busalacchi
Diane J. DePaso
John F. Healey
Patrick Logue, Jr.
Richard C. Moore
Amy Desroche, Elected by Caucus
William Odell, Elected by Caucus
Christine Wedge, Elected by Caucus.
Kristin J. Coyne, Elected by Caucus

PRECINCT EIGHT
Term Expires 2016
Rome Capobianco
Joseph F. Donoghue
Candace L. Hunt
Michael R. Iannelli
David L. Johnson
Karen M. Pascucci
George J. Simolaris

Term Expires 2015
Gary DaSilva
Barbara A. Flaherty
Vincent D. MacDonald
Charlene McCarthy
Ralph J. McKenna, Jr.
Timothy McKenna
Geroge J. Simolaris,Jr.
Joseph P. Shaw

Term Expires 2014
Jennifer K. Cedrone
Peter C. Dion
Jacqueline G. Gurney, Deceased
Kevin Heffernan
Oren D. Hunt, Jr.
Timothy Morgan
Seth C. Oliver
John J. Piscatelli, Next on ballot

PRECINCT NINE
Term Expires 2016
Teresa A. Bova
Michele Deparasis
Anne M. Gallant
Kathleen Paulsen
Stephen G. Regal

Term Expires 2015
Patricia C. Flemming
Brittany Howe
Dorothy L. Pearson
Carol R. Rosa
Nicholas J. Rosa
Anthony M. Ventresca

Term Expires 2014
Joseph Brangwynne
Justin Damon
Debra A. Donahue
Gary Hannon
David L. Howe
Cheryl L. Lally
James Patrick Lally
Daniel C. Browne, Elected by Caucus
Donald L. Damon, Jr. Elected by Caucus
Matthew Famolare, Elected by Caucus

PRECINCT TEN
Term Expires 2016
Edward J. Hurd
Robert M. Lage, Jr.
Christine Martell
Roger Adam Nowicki

Term Expires 2015
Rebecca M. P. Chaffee
Kimberly J. Conway
Katharine M. Mahoney
Alfred R. Pearson, Jr.
Doris M. Pearson
George Tsoukalas

Term Expires 2014
Andrew J. Bowen
Martin E. Conway
Peter D. Greeley
John F. Martell
Arthur Trepaney
James Famolare, Elected by Caucus
Joan E. Holohan, Elected by Caucus
Catherine Hurd, Elected by Caucus
Marie L. O'Rourke, Elected by Caucus
Joseph R. Vines, Elected by Caucus
Joanne M. White, Elected by Caucus
Donald L. Damon, Jr., Elected by Caucus
Matthew Famolare, Elected by Caucus

PRECINCT ELEVEN
Term Expires 2016
Donna A. Amato
Daniel Burns
Arthur R. Torreyl
Mary-Anne Wolf

Term Expires 2015
Rebecca M. P. Chaffee
Kimberly J. Conway
Katharine M. Mahoney
Alfred R. Pearson, Jr.
Doris M. Pearson

Term Expires 2015
Robert B. Accomando
Thomas G. Babcock
Andrew N. Deslaurier
Marie Massey
Joseph E. Silva

Term Expires 2014
Anthony S. Caterino
Joseph F. Fiumara
William F. King
Barry N. Lombardo, Jr.
Daniel C. Murphy
Richard G. Penney
Diane H. Deloge, Elected by Caucus
Lisa Moscone, Elected by Caucus
Margaretha Henderson, Elected by Caucus

APPOINTED TOWN OFFICIALS – Fiscal Year 2012-2013

	TERM EXPIRES
BILLERICA AFFORDABLE HOUSING TRUST	
(Est. Oct. 4, 2011-Ar. 31)	
CEMETERY COMMISSION	
James F. O'Donnell, Jr.	June 30, 2015
Peter Blaisdell, Jr.	June 30, 2014
Frank M. Busalacchi	June 30, 2013
CONSTABLES	
Martin E. Conway	June 30, 2013
John Gray	June 30, 2013
Russell Krochune	June 30, 2013
TOWN MANAGER	
John C. Curran	
ASST. TOWN MANAGER	
Cathleen B. O'Dea	
TOWN ACCOUNTANT	
Paul Watson	June 30, 2013
TOWN COUNSEL	
Patrick J. Costello (Louison, Costello, Condon & Pfaff, LLP)	
Labor Counsel –Kevin P. Feeley, Jr. (Collins, Loughran & Peloquin, P.C.)	
ASST. TOWN CLERK	
Margaret Ryan	April, 2014
TREASURER/TAX COLLECTOR	
John Clark	June 30, 2013
ASSISTANT TREASURER/COLLECTOR	
Judy Dunn, Appt. 11/29/2011-New Title)	June 30, 2015
ASSISTANT TREASURER (New Position)	
Elaine Russo – (Appt. 8/15/2012)	June 30, 2013
DEPUTY TAX COLLECTOR	
Edward Gass	Indefinite
James M. Mount	Indefinite
Russell A. Kochune	Indefinite

PRINCIPAL ASSESSOR

Richard J. Scanlon	June 30, 2014

ASSOCIATE ASSESSORS

Bruce E. Richardson	June 30, 2013
Kathryn M. Matos	June 30, 2015

ASSISTANT ASSESSOR/ DATA COLLECTOR

Chad Theirault	June 30, 2014

BOARD OF HEALTH

Thomas Michael Grady	June 30, 2013
Daniel Kane	June 30, 2015
Sandra Giroux, Sec.	June 30, 2014
Marie O'Rourke, Chrm.	June 30, 2013
Robert G. Reader, Vice-Chrm.	June 30, 2015

DIRECTOR OF PUBLIC HEALTH
Richard D. Berube

ENVIRONMENTAL AFFAIRS DIRECTOR
Adam Bossi

SPECIAL HEALTH AGENT (Issuing of Burial Permits)
Frank Burns
Dean Laurendeau
William Laurendeau

HEALTH INSPECTORS
Gary Courtemanche – Health Agent
Phavy Alin Pheng – Health Agent
Christine West - Public Health Nurse

IT DIRECTOR
Christopher Bartlett, Eff. 02/07/2012

VETERAN'S AGENT

Kenneth L. Buffum	Indefinite

POLICE CHIEF
Daniel C. Rosa, Jr.,
Station: 6 Good Street (671-0900)

FIRE CHIEF

Anthony E. Capaldo, Jr., - Retired 7/2012
Thomas H. Conway, III – 6/2012
Station: 8 Good Street (671-0941)

SAFETY OFFICER

Martin Conway, 6 Good Street

INSPECTOR OF BUILDINGS

Mark LaLumiere

PLUMBING/GAS INSPECTOR

Edward J. Sullivan, Employed as of 10/17/2012

ELECTRICAL INSPECTOR

Daniel Vitale

LOCAL INSPECTOR

David Lenzie
Thomas Brooks

DIRECTOR OF PUBLIC WORKS

Abdul H. Alkhatib June 30, 2015

TOWN ENGINEER

Kelley J. Conway

PLANNING DIRECTOR

David A. Fields, Eff. 10/1/2012

RECREATION DIRECTOR

Peggy Hannon-Rizza

SOLID WASTE SUPERINTENDENT

Stephen C. Robertson

SUPERINTENDENT OF WASTEWATER DIVISION

Lorraine Sander

SUPERINTENDENT OF WATER WORKS

John McGovern

TREATMENT PLANT CHEMIST

John Sullivan

SUPERINTENDENT OF HIGHWAYS
Edward Tierney

SUPERINTENDENT OF CEMETERIES/ PARKS & TREES
Everett Crotty

PROCUREMENT OFFICER
Town Manager

CIVIL DEFENSE DIRECTOR
William J. Laurendeau

FENCE VIEWER
Donand F. MacDonald — June 30, 2013

SURVEYOR OF WOOD AND LUMBER
Vacant

TREE WARDEN
Everett Crotty — June 30, 2015

DOG OFFICER & ANIMAL INSPECTOR
Diane Allen Murphy
Maureen Ray, Asst. Animal Control Officer

MIDDLESEX CANAL COMMISSION
Alec Ingraham — June 30, 2015
Andrew Bowen — June 30, 2015
Debra Fox, Alternate — June 30, 2015

BOARD OF REGISTRARS
John G. Conway, Chrm. — March 31, 2015
Donald H. Lovegrove — March 31, 2016
Michael J. Rea, Jr. — March 31, 2014

LOCAL WATER RESOURCES MANAGEMENT OFFICIAL
Peter Kennedy, Town Planner

LOCAL AUCTION PERMIT AGENT
Town Manager

KEEPER OF THE LOCKUP
Daniel C. Rosa, Jr.

SEALER OF WEIGHTS & MEASURES
David Tilton (NEMCOG) Eff. 7/1/09(978) 454-8021

DEPUTY SEALER OF WEIGHTS & MEASURES
Maurice Lefebvre (NEMCOG)

SUASCO RIVER STEWARDSHIP COUNCIL
Peter Kennedy, Town Planner - Retired

BOARDS AND COMMISSIONS

ARTS COUNCIL

Term of Office		
2	Mary Aborn-Hyatt	June 30, 2012
1	Carol Bertolucci	June 30, 2013
2	Jeanne Landers	June 30, 2012
1	Barbara Bourdon	June 30, 2013
2	Robert Thorlton	June 30, 2014
1	Janice A. Woodside	June 30, 2012
2	Addie Finley	June 30, 2014

BOARD OF APPEAL

Ellen Sargent - Secretary	June 30, 2013
James E. Foye	June 30, 2015
Doris M. Pearson - Vice Chrm.	June 30, 2014
Richard A. Colantuoni -Chrm.	June 30, 2014
Joseph P. Shaw	June 30, 2015

ASSOCIATE MEMBERS:

Ralph J. McKenna	June 30, 2013
Salvatore A. Dampolo	June 30, 2014

BEAUTIFICATION COMMITTEE

Deborah E. Arsenault	June 30, 2014
Diane Dexter	June 30, 2014
Cynthia Hawes	June 30, 2014
Elaine Kunicki, Chrm.	June 30, 2015
Susan St. Cyr	June 30, 2015

EX-OFFICIO MEMBER:
TOWN MANAGER

CABOT LAND RE-USE COMMITTEE

Jane Burns – Selectmen's Appt.	June 30, 2013
Robert H. Cox - Housing Authority Rep.	June 30, 2013
Alma J. Elkins – Selectmen's Appt.	June 30, 2013
Johanna Hemenway – Selectmen's Appt.	June 30, 2013

Robert Lage – Selectmen's Appt.	June 30, 2013
David Kinsella – Planning Board Rep.	June 30, 2013
Margaret Hannon-Rizza – Recreation Appt.	June 30, 2010
Betsy Gallagher – Conservation Comm. Appt.	June 30, 2013
Mary McBride – Finance Committee Rep.	June 30, 2013
David A. Gagliardi –Selectman	June 30, 2015
Grant Whiteway – Selectmen Appt.	June 30, 2013
Liana Measmer	June 30, 2013

COMMISSION ON DISABILITY

William Foley	June 30, 2014
David A. Gagliardi, Selectman, Town Official	June 30, 2014
Edmund Mallett	June 30, 2015
Bruce Richardson, Chairman – Resigned 11/9/2011	June 30, 2013
Arthur Torrey	June 30, 2015

COMMITTEE ON RULES - Elected 5/13

Precinct	Name & Address	T.M.M. Term Expires	Committee's Term Expires
1	Lorraine Lally.	2014	2015
2	Henry Boermeester, Jr..	2015	2016
3	Maryanne J. Perry, Sec.	2016	2014
4	Robert Killeen	2016	2015
5	Joel Williams	2014	2016
6	Dorothy M. Callihan, Chrm.	2015	2014
7	James B. Powers	2016	2015
8	Oren D. Hunt, Jr.	2016	2016
9	James Patrick Lally	2014	2014
10	Christine Martell	2016	2015
11	Arthur R. Torrey, Vice-Chrm.	2016	2016

COMPOSTING COMMITTEE

Frank M. Busalacchi	June 30, 2013
Vincent Cangiamila	June 30, 2013
Romolo Capobianco	June 30, 2013
Diane Dexter	June 30, 2013
Wayne Smith	June 30, 2015
Eric Read	June 30, 2015

CONSERVATION COMMISSION

Peter J. Martell	June 30, 2013
Paul J. Hayes, Vice-Charm.	June 30, 2015
Diane J. DePaso, Secretary	June 30, 2013
Elizabeth Gallagher	June 30, 2015
Joanne Giovino	June 30, 2014

Stephen G. Aziz	June 30, 2015
Jon Metivier, Chairman.	June 30, 2014

CONSERVATION/LAND USE ASSISTANT

Aimee Donnelly-Garman
Isabel S. Tourkantonis

CONSTABLE (BONDED) IN THE TOWN OF BILLERICA

Dana Berkeley	June 30, 2013
Richard M. Carter	June 30, 2014
Guy J. Gill	June 30, 2013
John P. Grace	June 30, 2013
Elaine T. Horlink	June 30, 2013
Harold F. Morang	June 30, 2015
David Muscovitz	June 30, 2013
Brian Paul Nadlile	June 30, 2014
Christopher Nowlan	June 30, 2013
Craig D. O'Connor	June 30, 2014
John Pelletier	June 30, 2014
Richard E. Settle	June 30, 2015
Paul L. Sidari	June 30, 2014

COUNCIL FOR AGING

Lucille MacKinnon	June 30, 2015
Dorothy Grossman	June 30, 2015
Daniel J. Hurley	June 30, 2013
Helen G. Gentile	June 30, 2015
Julie Greene	June 30, 2013
Robert Hurley	June 30, 2015
Fred Kenyon, Chairman	June 30, 2013
Katherine Matos	June 30, 2015
Grace Gullotti	June 30, 2013

ALTERNATES:

Charles Warre	June 30, 2013
Barbara Flaherty	June 30, 2013
Priscilla Vaughn	June 30, 2013
Peter J. Rodrigues	June 30, 2015

EX-OFFICIO NON-VOTING MEMBERS:

Golden Agers; Senior Citizens of Billerica; GreenwoodSenior Citizens' Club; Carriage Club; Board of Health; Housing Authority Chairman; Veterans' Services Agent

CO-ORDINATOR FOR COUNCIL FOR AGING:

Donna Popkin, Director

ELECTRONIC VOTING IMPLEMENTATION COMMITTEE

Kevin P. Conway
Onorio Cerato
Theresa Logue
David Coughlin
Brian Luttrell
Andrew Deslauria
Arthur Torrey

FAMILY NEW YEAR COMMITTEE – (formerly FAMILY FIRST NIGHT COMMITTEE)

Carol Agostino	June 30, 2013
Michael Agostino	June 30, 2013
Anthony Capaldo – Fire Chief	June 30, 2013
Joseph Higgins	June 30, 2013
Shirley Holdman	June 30, 2013
Catherine J. Mullen	June 30, 2013
Patricia E. Sawyer	June 30, 2013
Richard T. Sawyer	June 30, 2013
Martin Conway – Police Dept. Rep.	June 30, 2013

FINANCE COMMITTEE

Thomas Aquavella, Sec.		June 30, 2014
John Piscatelli		June 30, 2013
Mark Efstratiou		June 30, 2015
Edward Giroux		June 30, 2014
Patrick Logue		June 30, 2015
Mary K. McBride	- Chrm.	June 30, 2013
Rino Moriconi		June 30, 2013
Scott Morris		June 30, 2015
Philip J. Newfell		June 30, 2015
Kathleen Paulsen		June 30, 2014
Anthony Ventresca		June 30, 2014

ASSOCIATE MEMBERS:

1st John Griffin	June 30, 2014
2nd David Howe	June 30, 2013

MEMBER EX-OFFICIO: Town Accountant

FINANCIAL & COMPLIANCE AUDIT COMMITTEE

Vacancy, Moderator' Appointee	June 30, 2014
Vacancy, Moderator's Appointee	June 30, 2014
Vacancy, Moderator's Appointee	June 30, 2014
Vacancy, Selectmen's Appointee	June 30, 2014
Vacancy, Finance Committee Appointee	June 30, 2014
Vacancy, Selectmen's Appointee	June 30, 2014

GENERAL BY-LAW REVIEW COMMITTEE

Patrick Logue, Vice-Chrm.	June 30, 2013
Scott Weisman	June 30, 2013
Maryanne Perry, Sec.	June 30, 2013
Scott Morris	June 30, 2013
James Murphy	June 30, 2013
Anthony M. Ventresca	June 30, 2013
Edward J. Giroux, Chrm.	June 30, 2013
John Griffin	June 30, 2013
Christine Martell – Rules Comm. Member	June 30, 2013

HISTORIC DISTRICT COMMISSION

Charlene McCarthy	June 30, 2014
Debra Fox (Filling Lawyer Position) - Secretary	June 30, 2013
Debra Wolf (Historical Society Member)	June 30, 2015
Joshua Kane, AIA (Society of Architects) – Vice-Chrm.	June 30, 2014
Barbara Flaherty	June 30, 2015
Rosalyn M. Sovie - Resigned 8/15/2012	June 30, 2014
Michael J. Rea, Jr., Chrm.	June 30, 2014
Mary K. McBride	June 30, 2013

ALTERNATES

William Bulens	June 30, 2015
Joanne M. Gagliardi	June 30, 2015
Robert West	June 30, 2015

EX-OFFICIO MEMBER - Town Planner – D. Anthony Fields (671-0962)

HISTORICAL COMMISSION

Thomas M. Paskiewicz	June 30, 2015
Alec Ingraham, Chrm.	June 30, 2015
Paul J. Holmes	June 30, 2013

HOUSING PARTNERSHIP COMMITTEE

Andrew N. Deslaurier, Selectman	June 30, 2014
Michael S. Rosa – Selectman	June 30, 2015
Robert W. Casey - Planning Board Appt.	June 30, 2013
Scott Morris – Finance Committee	June 30, 2014

LONG RANGE MASTER PLAN OVERSIGHT COMMITTEE

James F. O'Donnell, Jr., Selectmen's Appointee	June 30, 2015
Wallace Lafayette, Moderator's Appointee	June 30, 2014
John Piscatelli, Finance Committee Appointee	June 30, 2014
Marti Mahoney, Planning Board Appointee	June 30, 2013

MUSEUM COMMITTEE

Michael S. Rosa (Selectman)	June 30, 2014
Robert B. Accomando (Selectman's Appointee)	June 30, 2014
Helen Potter – (Historical Society Appointee)	June 30, 2012

ALTERNATE

Charles S. Anderson – (Selectmen's Appointee)	June 30, 2013

PARKER SCHOOL BUILDING COMMITTEE aka
PERMANENT SCHOOL BUILDING COMMITTEE

Timothy Piwowar, Superintendent
Samuel Rippin, Asst. Supt. of Business
Sam Drennon, Director of Buildings & Grounds
John Curran, Town Manager
Russell Marino, Parker School Principal
Kevin McCarthy, Supervisor of Buildings, Grounds and Custodians

Marie Blanchette, School Committee Appointee	June 30, 2014
Kathy Paulsen, Finance Committee Member	June 30, 2014
Robert B. Accomando, Selectmen Appointee	June 30, 2014
David C. Saviano, Planning Board Appointee	June 30, 2013
John Gray, Jr., Moderator's Appointee)	June 30, 2015
Alexander Infanger, Moderator's Appointee	June 30, 2014
Celine Swinford, Moderator's Appointee	June 30, 2015
Vincent Amato, Moderator's Appointee	June 30, 2013

PERSONNEL BOARD

Paula McShane Lambert	June 30, 2014

PUBLIC LIBRARY BOARD OF TRUSTEES

Mary K. McBride	June 30, 2015
Robert M. Correnti	June 30, 2015
Peter Coppinger	June 30, 2015
Robert E. Alger	June 30, 2014
John Coyne, Chrm.	June 30, 2013
Marion R. Murray	June 30, 2013
Ellen D. Rawlings	June 30, 2013
Suzette Ciancio	June 30, 2015
Katrina Kruse	June 30, 2014

Treasurer: (per Chapter 320 - Acts & Resolves of 1978). "….the Town Treasurer shall act as treasurer of such board of trustees…."
LIBRARY Director: Elizabeth Vezina

RECREATION COMMISSION

John E. Bartlett, Chrm.	June 30, 2014
Donald Casey	June 20, 2014
John T. Colbert	June 30, 2014
Addie Finley	June 30, 2013

Joseph Fiumara	June 30, 2013
Richard Heckbert	June 30, 2014
Paul Capone	June 30, 2014
Ruth A. Mingo	June 30, 2014
Cynthia Rich, Sec.	June 30, 2015
Paul F. Shibles, Vice-Chrm.	June 30, 2013
James Spinale	June 30, 2015
Wayne J. Smith	June 30, 2015

RECREATION DIRECTOR: Peggy Hannon-Rizza
ASSISTANT RECREATION DIRECTOR: - Joseph Higgins, Jr.

RESIDENTS EMPLOYMENT COMMITTEE

George Noel	June 30, 2015

SCHOLARSHIP FOUNDATION COMMITTEE

Donna S. Tsoukalas - Chairman	June 30, 2014
Joy Beaubien-Hamer – Vice-Chr.	June 30, 2014
Sharon Ferris – Sec.	June 30, 2014
Nancy Brewster – Treas.	June 30, 2015
Maureen M. Sullivan	June 30, 2015
Jessica Morris	June 30, 2013
Gretchen Hughes	June 30, 2013
Helen Mastroianni	June 30, 2013
Patricia Annunziato	June 30, 2013
Edward J. Giroux	June 30, 2013
Patricia Membrino	June 30, 2015
James Spinale	June 30, 2015
Helen Potter	June 30, 2015
Barbara M. Wittenhagen	June 30, 2014
Joanne DiDonna	June 30, 2013
Nancy Ferris	June 30, 2013
Carol Bartolucci	June 30, 2015

VOLUNTEERS:
Dorothy M. Murray
Elizabeth Berube
Dale Hoar
Marc Lombardo
Michael Ouellette
Elaine T. Horlink

STREET ACCEPTANCE & DISCONTINUANCE COMMITTEE

Michael S. Rosa -Selectman	June 30, 2015
David C. Saviano, Planning Board Member	June 30, 2013
Rino Moricni - Finance Committee	June 30, 2015
Kelley Conway - Town Engineer	
Peter Kennedy, Town Planner	

SUBSTANCE ABUSE PREVENTION COMMITTEE

Colleen Banfield Tracey	June 30, 2015
Dede Galdston	June 30, 2015
Stephen Moss.	June 30, 2015
Carole Butze	June 30, 2015
Matthew Keough	June 30, 2012
John T. Mullen	June 30, 2012
John F. Gray, Jr.	June 30, 2014
Vacancy	June 30, 2012
Sandra Giroux	June 30, 2012
Tracy Shaw	Jun3 30, 2015
Helen E. Devlin	June 30, 2015
Dean Santoro	June 30, 2015
Caroline Catlender	June 30, 2015

ASSOCIATE MEMBERS:

Kurt von Sneider
Jerry Cole
Karen Mooney

TOWN MEETING WARRANT ACTION COMMITTEE

Blake W. Robertson (Moderator's Appointee)	June 30, 2016

YANKEE DOODLE BIKE PATH COMMITTEE

Andrew N. Deslaurier	June 30, 2016
John Piscatelli, Finance	June 30, 2016
Margaretha E. Henderson	June 30, 2016
Joseph Fiumara	June 30, 2016
Shelley L. Rosenbaum-Lipman	June 30, 2013
Alan Ramos	June 30, 2013
Ellen Day Rawlings	June 30, 2013

ZONING BY-LAW REVIEW COMMITTEE

Robert W. Casey, Planning Board Member	June 30, 2013
N. Jon Metivier, Moderator's Appt.	June 30, 2013
Edward Camplese, Moderator's Appt.	June 30, 2013
Paul Marasco, Moderator's Appt, Resigned 03/29/2012	June 30, 2013
Martial Frechetti, Moderator's Appt.	June 30, 2013
James Murphy, Moderator's Appt.	June 30, 2013
Joseph Fiumara, Moderator's Appt.	June 30, 2013
Joseph Shaw, BOA Member	June 30, 2013
Peter Kennedy, Town Planner	June 30, 2013
Mark LaLumiere, Building Inspector	June 30, 2013

BOWERS FUND

APPOINTED		TERM EXPIRES
4/1977	John B. Keaney	4/1982
	John G. Conway	4/1982
4/1978	Beatrice Dole Holbrook	4/1983
4/1979	Henry F. Collins	4/1984
4/1980	Mary Newman	4/1985
4/1981	Helen J. Harrington	4/1986
4/1982	John G. Conway	4/1987
4/1983	Beatrice Dole Holbrook	4/1988
5/1984	Henry F. Collins	5/1989
5/1985	Mary Newman	5/1990
5/1986	Joseph M. Burke, Jr.	5/1991
5/1987	John G. Conway	5/1992
5/1988	Beatrice Dole Holbrook	5/1993
5/1989	Henry F. Collins	5/1994
	Michael J. Rea	5/1994
5/1990	Sandra J. Flesher	10/1995
10/1991	Joseph M. Burke, Jr.	10/1996
	Jeanne LeGallo	10/1996
10/1992	John G. Conway	10/1997
10/1993	Eleanor Shea	10/1998
10/1994	Michael J. Rea, Jr.	10/1999
10/1995	Sandra J. Flesher	10/2000
10/1996	Jeanne LeGallo	10/2001
10/1997	John G. Conway	10/2002
10/1998	Eleanor Shea	10/2003
10/1999	Michael J. Rea, Jr.	10/2004
10/2000	Marie O'Rourke	10/2005
10/2001	Jeanne LeGallo	10/2006
10/2002	John G. Conway	10/2007
10/2003	Eleanor Shea	10/2008
10/2004	Michael J. Rea, Jr.	10/2009
10/2005	Marie O'Rourke	10/2010
10/2006	Jeanne LeGallo	10/2011
10/2007	John G. Conway	10/2012
10/2008	Eleanor Shea	10/2013
10/2009	Michael J. Rea, Jr.	10/2014
10/2010	Marie O'Rourke	10/2015
10/2011	Jeanne LeGallo	10/2016
10/2012	John G. Conway	10/2017

PERSONS WHO HAVE GIVEN THE INVOCATION AT THE ANNUAL SPRING TOWN MEETING

4/1975	Father Neil O'Connor, St. Theresa's Church
4/1976	Bishop Ned Wheeler, Latter Day Saints
4/1977	Father Paul Garrity, St. Mary's Church
4/1978	Rev. John Hughes, First Congregational Church
4/1979	Father William McConnell, St. Andrew's Church
4/1980	Rev. Andrew Kilpatrick, North Billerica Baptist Church
4/1981	Rev. Charles Foshee, New Colony Baptist Church
4/1982	Rev. Linda Roberts, First Congregational Church
4/1983	Rev. Linda Roberts, First Congregational Church
5/1984	Rev. Ellwyn J. H. Nichols, Retired
5/1985	Thomas Kilday, Deacon, St. Theresa's Church
5/1986	Rev. Philip Larson, First Parish Unitarian Church
5/1987	Rabbi Susan Abramson, Temple Shalom Emeth, Burlington, MA
5/1988	Rev. Larry Wood, Interim Pastor, Pinehurst Community Church
5/1989	Rev. Philip Larson, First Parish Unitarian Church
5/1990	Rev. Jeffrey Leonard, St. Andrew's Church
5/1991	Rev. Philip Larson, First Parish Unitarian Church
5/1992	Rev. Dennis C. Bailey, First Congregational Church
5/1993	Rev. Patience Gardner, First Parish Unitarian Church
5/1994	Rev. Jack Parrott, First Baptist Church, River Street
5/1995	Father Edward McMahon, St. Mary's Church
5/1996	Rev. Alice Lane, First Parish Unitarian Church
5/1997	Rev. Dr. Dennis C. Bailey, First Congregational Church
5/1998	Rev. Dr. Dennis C. Bailey, First Congregational Church
5/1999	Rev. Jack Parrott, New Colony Baptist Church
5/2000	Rev. Dr. Dennis C. Bailey, First Congregational Church
5/2001	Rev. Kenneth Evits, Pinehurst Community Congregational Church
5/2002	Rev. Dr. Dennis C. Bailey, First Congregational Church
5/2003	Rev. Dr. Dennis C. Bailey, First Congregational Church
5/2004	Rev. Peggy Howell, Saint Anne's Episcopal Church
5/2005	Donald MacDonald, Town Meeting Member
5/2006	Father Mark Sullivan, St. Mary's Church
5/2007	Donald MacDonald, Town Meeting Member
5/2008	No Invocation given
5/2009	No Invocation given
5/2010	Rev. Katherine Adams, First Congregational Church
5/2011	Father Mark Sullivan, St. Mary's Church
5/2012	No Invocation given
5/2013	Father Agustin, St. Theresa's Church, Billerica Center

PRECINCT CHAIRPERSONS & CLERKS

(Elected at Apr. 2013 Town Meeting)

PRECINCT 1		
	Chairman:	Joanne Sprague
	Clerk:	John Gagliardi
PRECINCT 2		
	Chairman:	Stephen J. Wannamaker
	Clerk:	Clifford Nicholsen
PRECINCT 3		
	Chairman:	John F. Gray, Jr.
	Clerk:	Barbara J. Solomon
PRECINCT 4		
	Chairman:	Michael Moore
	Clerk:	Marti Mahoney
PRECINCT 5		
	Chairman:	Madeline T. Sargent
	Clerk:	Lillie M. Ralston
PRECINCT 6		
	Chairman:	Cosmo Cavicchio
	Clerk:	Dorothy M. Callihan
PRECINCT 7		
	Chairman:	Patrick Logue
	Clerk:	Theresa Logue
PRECINCT 8		
	Chairman:	Kevin Heffernan
	Clerk:	Timothy Morgan
PRECINCT 9		
	Chairman:	Anthony M. Ventresca
	Clerk:	Nicholas Rosa
PRECINCT 10		
	Chairman:	Doris M. Pearson
	Clerk:	Alfred P. Pearson, Jr.
PRECINCT 11		
	Chairman:	Joseph Fiumara
	Clerk:	Margaretha Henderson

STANDING COMMITTEES

(Appointed by either the Selectmen or Town Manager)
(Not Town Meeting -created Committees)

BATV DIRECTOR
John P. Gagliardi — January 26, 2015

BILLERICA COMMUNITY ALLIANCE
All Selectmen

CABLE ADVISORY COMMITTEE
Pierre Allain
Sala Khelfaoui
Kevin P. Conway, Chrm.
David Fournier
John S. Renoni,
Arthur L. Torrey
Robert M. Correnti, Selectman — June 30, 2013
Andrew N. Deslaurier, Selectman — June 30, 2013

CAPITAL ASSET MANAGEMENT, DIVISION OF (DCAM)
John Curran, Town Manager
Vacancy, Selectman
Daniel S. Rosa, Police Chief, Chrm.
Peter Katougian, Middlesex County Sheriff

COMMUNITY FUNDS (Nortel, Jabil, Flir, Bruker Optical, Bruker BioSpin, BCGE))
All Selectmen

COMMUNITY TEAMWORK REPRESENTATIVE
Robert M. Correnti — June 30, 2013

ELDERLY AND DISABLED TAXATION FUND COMMITTEE
Joseph E. LeBlanc — June 30, 2013
Richard Scanlon, Principal Assessor
John F. Clark, Treasurer/Collector
Bruce E. Richardson, Associate Assessor — June 30, 2015

KENT FUND
David A. Gagliardi — June 30, 2013
Robert M. Correnti — June 30, 2013

LOWELL REGIONAL TRANSIT AUTHORITY
Alan Ramos — June 30, 2013

MASS. SELECTMEN'S ASSOC. BD. OF DIRECTORS
Arthur L. Doyle

MBTA ADVISORY BOARD
Arthur L. Doyle — June 30, 2009

MIDDLESEX COUNTY SELECTMEN'S ASSOCIATION
All Selectmen

MUNICIPAL AFFORDABLE HOUSING TRUST
Robert M. Correnti
Robert H. Cox
John C. Curran
Carol A. Ford
James O'Donnell, Jr.
Stephen J. Lentine, (Lawyer position)
Donald P. Queenin
Michael S. Rosa

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENT

Robert M. Correnti, Selectman	June 30, 2013
Marti Mahoney, Planning Board Rep.	June 30, 2013

OPEN SPACE & RECREATION

John E. Bartlett	June 30, 2010
Ellen Day Rawlings, Chrm.	June 30, 2013
Margaret Hannon-Rizza	June 30, 2015
David A. Kinsella- Planning Board Appt.	June 30, 2013
Diane Depaso, Con. Comm. Appt.	June 30, 2011
Andrew N. Deslaurier, Selectman	June 30, 2013
Kevin Heffernan	June 30, 2013
Stephen G. Aziz	June 30, 2014

PROJECT ADVISORY COUNCIL – (ROUTE 3 WIDENING COMMITTEE)
John Curran, Town Manager

PUBLIC SAFETY MEMORIAL STUDY

Nancy Strunk – Town Mgr. Appt.	June 30, 2014
Peter Blaisdell– Cemetery Commission Appt.	June 30, 2014
Robert M. Correnti - Selectman	June 30, 2013
Michael S. Rosa – Selectman	June 30, 2013
Mary K. McBride - Finance Committee	June 30, 2014
Martin Conway – Police Dept. Appt.	June 30, 2014
Jeffery Strunk – Firefighters Appt.	June 30, 2014
Joseph Devlin – EMT	June 30, 2014
Cosmo Cavicchio, Jr. – T. M. Member Rep.	June 30, 2014

Ex-Officio Members:
John Curran, Town Manager
Cathy O'Dea, Asst. Town Manager
Police Chief
Fire Chief

RIVER STEWARDSHIP COUNCIL (Formerly Wild & Scenic River Study Committee)
Ralph Bacon

SAFETY COMMITTEE
Arthur Malcuit, DPW
George Gullage, Sewer Dept.
Ralph McClennan, Water Dept.
Steve Robertson, Highway
Maryann Rafferty, Clerical

SENIOR CITIZENS' ADVISORY COMMITTEE

Michael S. Rosa	June 30, 2013
David A. Gagliardi	June 30, 2013

STRATEGIC FINANCIAL PLANNING COMMITTEE
Robert M. Correnti

TAX FORECLOSED PROPERTY CUSTODIAN
John F. Clark, Treasurer

TOWN/SCHOOL FISCAL SUBCOMMITTEE

David A. Gagliardi	June 30, 2013
Michael S. Rosa	June 30, 2013

TRAFFIC MANAGEMENT COMMITTEE

Center	David A. Gagliardi	June 30, 2013
West	Anthony Lucacio	June 30, 2015
East	Bernard Duggan	June 30, 2012
North	Charles B. Sargent	June 30, 2013
Nutting Lake & South	Daniel Powderly	June 30, 2015
Pinehurst	James F. O'Donnell, Jr.	June 30, 2015
Robert M. Correnti	Selectmen Appointee - Vice-Chrm.	June 30, 2013
Anthony Capaldo	Fire Department	
Kelley Conway	T. Eng.DPW, Administration/Engineering	
Steve Robertson	DPW, Highway	
Anthony Lucacio	Billerica Plan	
Martin Conway	Safety Officer, Police Dept., Chrm.	
Joanne Barry	School Dept.	June 30, 2013
Gary Dasilva	Planning Board	June 30, 2013

WATER CONSERVATION OVERSIGHT COMMITTEE

Lee Dubuc	June 30, 2014
Frederick A. Liberatore	June 30, 2014
Edmund Mallett	June 30, 2013
Robert Accomando, Selectman	June 30, 2013
Donald Gadbois	June 30, 2015
Fred Kenyon, Bd. of Health Appt.	June 30, 2013
Edward Bunker	June 30, 2014

WATER/SEWER OVERSIGHT BOARD

Lewis Zediana	June 30, 2013
Gerald Young, Jr.	June 30, 2014
Mary K. McBride	June 30, 2014
Thomas Conway	June 30, 2014
Edward A. Bunker	June 30, 2015
Donald J. Gadbois	June 30, 2015
William Loughlin	June 30, 2015

Ex-Officio Members:

- Town Accountant
- Director of DPW
- Wastewater Department Manager
- Water Department Manager

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.
To the Constables of the Town of Billerica,

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct 1	Town Hall	Boston Road
Precinct 2 & 8	Hajjar School	Rogers Street
Precinct 3 & 9	Ditson School	Cook Street
Precinct 4 & 7	Vining School	Lexington Road
Precinct 5 & 10	Kennedy School	Kimbrough Road
Precinct 6 & 11	Dutile School	Biagiotti Way

On THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012 from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SIXTH DISTRICT
COUNCILLOR	THIRD COUNCILLOR DISTRICT
SENATOR IN GENERAL COURT	FOURTH MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	TWENTY-SECOND MIDDLESEX DISTRICT
CLERK OF COURTS	MIDDLESEX COUNTY
REGISTER OF DEEDS	MIDDLESEX NORTH DISTRICT
SHERIFF (To fill Vacancy)	MIDDLESEX COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 6th of August, 2012.

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/Michael S. Rosa
Michael S. Rosa, Vice-Chairman

S/David A. Gagliardi
David A. Gagliardi, Secretary

S/Robert M. Correnti
Robert M. Correnti

S/Robert B. Accomando
Robert B. Accomando

SELECTMEN OF BILLERICA

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Jim's Barber Shop, Andover Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at the Town Hall; one copy at the Billerica Public Library; one copy at the Pinehurst Post Office; one copy at the Belly Buster Restaurant, Boston Road; and one copy at the Billerica Center Police Station.

A True Copy:
ATTEST:

S/Martin E. Conway
Constable in the Town of Billerica

August 19, 2012

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

I have posted the Warrant for the STATE PRIMARY to be held on September 6, 2012 at the following locations:

Town Hall
Pinehurst Fire Station
North Billerica Fire Station
Jim's Barber Shop, Andover Road
North Billerica Post Office
Center Post Office, Boston road
Billerica Public Library
Billerica Center Police Station
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Ninety-Nine Restaurant, Lexington Road
Nutting Lake Post Office
Pinehurst Post Office
Market Basket, Towne Plaza, Boston Road
Belly Buster Restaurant, 306 Boston Road

Sincerely,

S/Martin E. Conway
Constable, Town of Billerica

STATE PRIMARY ELECTION
DEMOCRATIC PARTY
SEPTEMBER 6,2012
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN CONGRESS												
ELIZABETH WARREN	148	85	57	44	91	51	70	64	73	74	82	839
SCOTT BROWN	7	2	2	2	4	0	0	0	1	2	5	25
SCATTERINGS	5	1	2	4	3	3	3	2	1	2	4	30
BLANKS	27	37	10	11	13	6	12	22	16	14	15	183
Total Votes	187	125	71	61	111	60	85	88	91	92	106	1077

REPRESENTATIVE IN CONGRESS												
RICHARD R. TISEI	131	98	62	50	86	46	62	62	78	65	83	823
SCATTERINGS	8	0	0	1	5	1	1	3	0	0	4	23
BLANKS	48	27	9	10	20	13	22	23	13	27	19	231
Total Votes	187	125	71	61	111	60	85	88	91	92	106	1077

COUNCILLOR												
MARILYN M.P. DEVANEY	86	58	32	22	42	31	43	54	53	43	50	514
HARRY S. MARGOLIS	37	25	15	14	34	14	15	18	17	22	26	237
CHARLES N. SHAPIRO	35	21	21	17	18	8	14	9	11	13	20	187
SCATTERINGS	3	1	1	0	1	0	0	0	0	0	1	7
BLANKS	26	20	2	8	16	7	13	7	10	14	9	132
Total Votes	187	125	71	61	111	60	85	88	91	92	106	1077

STATE PRIMARY ELECTION
DEMOCRATIC PARTY
SEPTEMBER 6,2012
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN GENERAL COURT												
KENNETH J. DONNELLY	152	102	66	53	96	51	71	73	88	77	92	921
SCATTERINGS	4	0	1	0	3	0	1	0	0	0	1	10
BLANKS	31	23	4	8	12	9	13	15	3	15	13	146
Total Votes	187	125	71	61	111	60	85	88	91	92	106	1077

REPRESENTATIVE IN GENERAL COURT												
SCATTERINGS	39	16	15	10	22	13	16	18	16	17	19	201
BLANKS	148	109	56	51	89	47	69	70	75	75	87	876
Total Votes	187	125	71	61	111	60	85	88	91	92	106	1077

CLERK OF COURTS												
MICHAEL A. SULLIVAN	146	99	67	52	91	48	67	74	84	68	98	894
SCATTERINGS	3	0	0	0	2	0	0	0	0	0	0	5
BLANKS	38	26	4	9	18	12	18	14	7	24	8	178
Total Votes	187	125	71	61	111	60	85	88	91	92	106	1077

STATE PRIMARY ELECTION
DEMOCRATIC PARTY
SEPTEMBER 6,2012
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REGISTER OF DEEDS												
RICHARD P. HOWE, JR.	146	105	66	53	96	52	69	74	85	72	92	910
SCATTERINGS	5	0	0	0	2	0	0	0	0	0	0	7
BLANKS	36	20	5	8	13	8	16	14	6	20	14	160
Total Votes	187	125	71	61	111	60	85	88	91	92	106	1077

SHERIFF												
PETER J. KOUTOUJIAN	149	107	64	52	101	54	65	77	88	77	93	927
SCATTERINGS	4	0	0	1	2	0	2	1	0	0	0	10
BLANKS	34	18	7	8	8	6	18	10	3	15	13	140
Total Votes	187	125	71	61	111	60	85	88	91	92	106	1077

STATE PRIMARY ELECTION
REPUBLICAN PARTY
SEPTEMBER 6,2012
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN CONGRESS												
SCOTT P. BROWN	118	94	60	75	110	89	77	110	90	97	87	1007
SCATTERINGS	0	1	1	0	1	0	0	0	0	0	1	4
BLANKS	2	1	0	2	2	1	0	4	0	1	2	15
Total Votes	120	96	61	77	113	90	77	114	90	98	90	1026

REPRESENTATIVE IN CONGRESS												
RICHARD R. TISEI	106	88	53	66	94	75	70	103	84	90	80	909
SCATTERINGS	0	1	1	3	1	0	0	0	0	0	2	8
BLANKS	14	7	7	8	18	15	7	11	6	8	8	109
Total Votes	120	96	61	77	113	90	77	114	90	98	90	1026

COUNCILLOR												
SCATTERINGS	21	14	7	12	7	12	3	19	17	9	9	130
BLANKS	99	82	54	65	106	78	74	95	73	89	81	896
Total Votes	120	96	61	77	113	90	77	114	90	98	90	1026

STATE PRIMARY ELECTION
REPUBLICAN PARTY
SEPTEMBER 6,2012
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN GENERAL COURT												
GERRY C. DEMBROWSKI	95	78	49	58	88	74	62	86	79	83	69	821
SCATTERINGS	0	0	1	1	0	0	0	0	0	0	1	3
BLANKS	25	18	11	18	25	16	15	28	11	15	20	202
Total Votes	120	96	61	77	113	90	77	114	90	98	90	1026

REPRESENTATIVE IN GENERAL COURT												
MARC T. LOMBARDO	108	87	55	66	101	85	70	97	86	86	80	921
SCATTERINGS	1	1	1	1	0	0	1	0	0	0	2	7
BLANKS	11	8	5	10	12	5	6	17	4	12	8	98
Total Votes	120	96	61	77	113	90	77	114	90	98	90	1026

CLERK OF COURTS												
SCATTERINGS	16	10	3	9	9	9	5	9	9	9	6	94
BLANKS	104	86	58	68	104	81	72	105	81	89	84	932
Total Votes	120	96	61	77	113	90	77	114	90	98	90	1026

STATE PRIMARY ELECTION
REPUBLICAN PARTY
SEPTEMBER 6,2012
BILLERICA,MASSACHUSETTS

REGISTER OF DEEDS												
SCATTERINGS	14	9	3	10	8	7	5	10	10	11	6	93
BLANKS	106	87	58	67	105	83	72	104	80	87	84	933
Total Votes	120	96	61	77	113	90	77	114	90	98	90	1026

SHERIFF												
SCATTERINGS	15	9	3	10	9	9	4	9	10	7	7	92
BLANKS	105	87	58	67	104	81	73	105	80	91	83	934
Total Votes	120	96	61	77	113	90	77	114	90	98	90	1026

STATE PRIMARY ELECTION
GREEN-RAINBOW PARTY
SEPTEMBER 6,2012
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN CONGRESS												
SCATTERINGS	0	0	1	0	0	0	0	0	0	0	0	1
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	1	0	0	0	0	0	0	0	0	1

REPRESENTATIVE IN CONGRESS												
SCATTERINGS	0	0	1	0	0	0	0	0	0	0	0	1
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	1	0	0	0	0	0	0	0	0	1

COUNCILLOR												
SCATTERINGS	0	0	1	0	0	0	0	0	0	0	0	1
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	1	0	0	0	0	0	0	0	0	1

SENATOR IN GENERAL COURT												
SCATTERINGS	0	0	1	0	0	0	0	0	0	0	0	1
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	1	0	0	0	0	0	0	0	0	1

STATE PRIMARY ELECTION
GREEN-RAINBOW PARTY
SEPTEMBER 6,2012
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REPRESENTATIVE IN GENERAL COURT												
SCATTERINGS	0	0	1	0	0	0	0	0	0	0	0	1
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	1	0	0	0	0	0	0	0	0	1

CLERK OF COURTS												
SCATTERINGS	0	0	1	0	0	0	0	0	0	0	0	1
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	1	0	0	0	0	0	0	0	0	1

REGISTER OF DEEDS												
SCATTERINGS	0	0	1	0	0	0	0	0	0	0	0	1
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	1	0	0	0	0	0	0	0	0	1

SHERIFF												
SCATTERINGS	0	0	1	0	0	0	0	0	0	0	0	1
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	1	0	0	0	0	0	0	0	0	1

FINAL WARRANT
OCTOBER 2, 2012
ANNUAL FALL TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, October 2, 2012 at 7:30 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO APPOINT ONE MEMBER TO THE BOWER'S FUND
To see if the Town will vote to appoint one (1) member to the Bower's Fund for a term of five (5) years; or act in relation thereto.
Submitted by the Board of Selectmen

ARTICLE 2 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS
To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

Article 3 - To Fund Collective Bargaining Agreement – School Custodians
To see if the Town will raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees;
or act in relation thereto.
Submitted by the Billerica School Committee

Article 4 - To Fund Collective Bargaining Agreement – School Administrators
To see if the Town will raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators;
or act in relation thereto.
Submitted by the Billerica School Committee

Article 5 - To Fund Collective Bargaining Agreement – Teachers
To see if the Town will raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO;
or act in relation thereto.
Submitted by the Billerica School Committee

Article 6 - To Fund Collective Bargaining Agreement – School Paraprofessionals
To see if the Town will raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO, Paraprofessionals;
or act in relation thereto.
Submitted by the Billerica School Committee

Article 7 - To Fund Collective Bargaining Agreement – School Secretarial
To see if the Town will raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Secretarial Employees;
or act in relation thereto.
Submitted by the Billerica School Committee

Article 8 - To Fund Collective Bargaining Agreement – School Administrators
To see if the Town will raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators;
or act in relation thereto.
Submitted by the Billerica School Committee

Article 9 - To Amend Various Fiscal Year 2013 Town and School Operating Budget Line Items
To see if the Town will vote to raise and appropriate the sum of $1,300,000 to amend the following Fiscal Year 2013 Town and School budget line items:

Account Number	Account Name		Amount
13510-5110	Town Accountant Dept - Salary	$	9,000
14110-5110	Assessor Dept - Salary		9,000
17130-5200	Conservation Commission - Contract Services		20,000
21020-5400	Police Dept - Supplies & Expenses		25,000
22010-5130	Fire - Overtime		25,000
22020-5400	Fire Dept - Supplies & Expenses		25,000
23130-5200	Ambulance - Contract Services		20,000
42220-5400	Highway Dept - Supplies & Expenses		100,000
45010-5132	Water Dept - Flushing Program		50,000
72040-5800	General Fund Capital		367,000
30020-5400	Billerica Public Schools – Supplies & Expenses		150,000
30030-5200	Billerica Public Schools – Contract Services/Leases		350,000
30040-5800	Billerica Public Schools – Contract Outlay		150,000
	Total Amendment	**$**	**1,300,000**

or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

Article 10 - Chapter 32B Section 20 to establish an Other Post-Employment Benefits (OPEB) Liability Trust Fund
To see if the Town will vote to accept the provisions of M.G.L. Chapter 32B, Section 20 to establish an Other Post-Employment Benefits (OPEB) Liability Trust Fund;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

Article 11 - To Transfer from Health Insurance Budget into Other Post-Employment Benefits (OPEB) Liability Trust Fund
To see if the Town will vote to transfer from the Town/School Shared Cost – Health Insurance Budget (91070-7012) the sum of $400,000 and to appropriate the sum to fund the Other Post-Employment Benefits (OPEB) Liability Trust Fund;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

Article 12 - To Fund the Debt Stabilization Fund
To see if the Town will vote to raise and appropriate the sum of $724,588 to fund the Debt Stabilization Fund;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

Article 13 - To Fund Town Center Reconstruction and Traffic Improvements
To see if the Town will vote to raise and appropriate, borrow and/or transfer from available Funds the sum of $9,800,000 for the Town Center Reconstruction and Traffic Improvements Project;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

Article 14 - To Fund Town Center Reconstruction and Traffic Improvements
To see if the Town will vote to reauthorize the unexpended balances of the previously approved Town Meeting Articles:

2000 Annual Fall Town Meeting, Article 12	$ 136,730
2001 Annual Fall Town Meeting, Article 6	$1,000,000

to fund the Town Center Reconstruction and Traffic Improvements Project;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

Article 15 - To Fund Town Center Reconstruction and Traffic Improvements
To see if the Town will vote to transfer from Free Cash the sum of $1,200,000 to fund the Town Center Reconstruction and Traffic Improvement Project;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 16 - TO FUND GENERAL FUND CAPITAL BUDGET
To see if the Town will vote to raise and appropriate the sum of $500,000 to fund a new General Fund Capital Budget (72040-5850);
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 17 - TO FUND THE SUBSTANCE ABUSE COMMITTEE
To see if the Town will vote to transfer from Free Cash the sum of $25,000 to fund the Substance Abuse Committee;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 18 - TO FUND REGULATORY COMPLIANCE OF DPW FACILITIES
To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund $55,000 for regulatory compliance audits for DPW facilities on Boston road and the Wastewater Treatment Plant per the Consent Decree issued by DEP/EPA;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 19 - TO FUND CURRICULAR ADOPTIONS FOR BILLERICA PUBLIC SCHOOLS
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $350,000 to fund the adoption of new educational programs aligned with the Massachusetts Curriculum Frameworks and the National Common Core standards;
or act in relation thereto.
Submitted by the Billerica School Committee

ARTICLE 20 - TO FUND THE DPW CAPITAL EQUIPMENT
To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund $377,900 for the following DPW Capital Equipment:

F350 Pick up- Highway (to replace 1999 H-11)	$38,700
F350 Pick up – Highway (to replace 1996 H-10)	$38,700
F250 Pick up –Administration (to replace 1997 A-2)	$37,400
F250 Pick up –Water (to replace 2000 W-4)	$37,400
F250 Pick up –Water (to replace 2000 W-5)	$37,400
F350 Pick up –Water (to replace 1997 W-8)	$38,700
F250 Pick up – Cemetery (to replace 1994 C-3)	$37,400
F250 Pick up – Wastewater (to replace 2001 S-2)	$37,400
F250 Pick up – Wastewater (to replace 2000 S-4)	$37,400
F250 Pick up –Wastewater (to replace 1997 S-8)	$37,400
	$377,900

or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 21 - TO FUND CRITICAL NEEDS AT THE WASTEWATER TREATMENT FACILITY
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $1,820,000 for design and construction of new influent screens a the Wastewater Treatment Facility, as detailed in the Comprehensive Wastewater Management Plan (CWMP);
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 22 - TO FUND THE FISCAL YEAR 2013 TOWN/SCHOOL CAPITAL BUDGET
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $5,000,000 to fund the Fiscal Year 2013 Town Capital Budget;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 23 - TO VOTE FREE CASH TO THE DEBT STABILIZATION FUND
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $3,000,000 to the Debt Stabilization Fund;
or act in relation thereto.
Submitted by the Finance Committee

ARTICLE 24 – PETITIONER ARTICLE
To see if the Billerica Town Meeting will vote to transfer $500,000 (five hundred thousand dollars) from Free Cash to offset the Fiscal Year 2013 real estate taxes;
or act in relation thereto.
Submitted by Michael Rosa and Messrs. Cerrato, Rosa, Sarno, Jansen, Capezza and Madames Rosa, Demeo, Cerrato, Rosa, Pagliuca, Pagliuca and Jansen.

ARTICLE 25 - TO VOTE FREE CASH TO THE STABILIZATION FUND
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $3,000,000 to the Stabilization Fund;
or act in relation thereto.
Submitted by the Finance Committee

ARTICLE 26 - TO VOTE FREE CASH TO THE LAND BANK ACCOUNT
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $3,000,000 to the Land Bank Account;
or act in relation thereto.
Submitted by the Finance Committee

ARTICLE 27 - TO VOTE FREE CASH TO BE APPLIED TO THE FISCAL YEAR 2013 TAX RATE
To see if the Town will vote to transfer from Free Cash a sum of money to be applied to the Fiscal Year 2013 tax rate;
or act in relation thereto.
Submitted by the Finance Committee

ARTICLE 28 – TO FUND MIDDLESEX CORPORATE PARK SEWER AND ROAD BETTERMENT ASSESSMENT
To see if the Town will vote to borrow $5,000,000 for the Middlesex Corporate Park Sewer and Road Betterment Assessment;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 29 - TO ACCEPT CHAPTER 126 OF THE ACTS OF 1988 AND CHAPTER 73 OF THE ACTS OF 1986
To see if the Town will vote to accept the provisions of M.G.L. Chapter 126 of the Acts of 1988 andChapter 73 of the Acts of 1986 in order to offer optional additional real estate tax exemptions to persons who qualify for current property tax exemptions under Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A and 41C of Section 5 of M.G.L. Chapter 59 in the amount of a uniform 60% increase for all persons qualified;
or act in relation thereto.
Submitted by the Board of Assessors and the Town Manager; authorized by the Board of Selectmen

ARTICLE 30 - TO EXEMPT POLICE DEPARTMENT POSITION FROM CIVIL SERVICE
To see if the Town will vote to authorize and direct the Board of Selectmen to petition the Legislature to pass an Act to exempt from Civil Service Law the position of Building Maintenance Craftsman in the Billerica Police Department;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 31 - TO AMEND ZONING BY-LAW
To see if the Town will vote to amend the Zoning By-Laws by deleting the following section:

Section 7.D.7 – An accessory building, structure or use with a gross square footage of 100 or less may be placed in the side or rear yard of a lot with a 7 ½ foot side yard and a 10 foot rear yard. All other accessory buildings, structures or uses shall comply with the minimum yard requirements for principal buildings, structures or uses.

And replace Section 7.D.7 with the following:

Section 7.D.7 – An accessory building with a gross square footage of 120 or less and a maximum height of 15' shall be exempt from the rear and side yard setback requirements. All other accessory buildings and structures shall comply with the minimum yard requirements for principal buildings and structures;

or act in relation thereto.
Submitted by the Building Commissioner

ARTICLE 32 – TO AMEND GENERAL BY-LAW
To see if the Town will vote to make the following changes to the Town of Billerica General By-Laws, Article VII as follows;
or act in relation thereto.

2.1 Restraint of Dogs

No person shall own, keep or harbor in the Town, outside the confines of the owner's property (meaning owned, rented or leased), any dog which is not held firmly on a leash, no longer than six (6) feet, by a person who shall have control of such a dog, **except in any area officially designated by the Board of Selectmen for off-leash activities.**

2.1.1 Off-Leash Areas

Within areas that have been officially designated as off-leash areas by the Board of Selectmen, dogs may be allowed to run at large, subject to such rules and regulations as may be determined by the Board of Selectmen. Owners of dogs shall be legally responsible for any and all injury or destruction of property caused by their dog(s) in an off-leash area;

Submitted by the Recreation Commission

ARTICLE 33 - TO AMEND GENERAL BY-LAW

To see if the Town will vote to amend Article 8, Section 6 of the General By-Laws by deleting the present By-Law and inserting in its place the following to read:

6.0 WATER CONSERVATION

Definitions

State of Water Supply Emergency: A state of water supply emergency declared by the Massachusetts Department of Environmental Protection under M.G.L. Chapter 21G, Section 15-17.

State of Water Supply Conservation: A state of water supply conservation declared by the Billerica Board of Selectmen pursuant to Section 6.2 of this By-Law.

Water User: All public and private users connected to the Town's public water supply, irrespective of any user's responsibility for billing purposes for water used on any particular site. Included within this definition are all water users whose properties are located, or whose use of water will take place, outside the geographical boundaries of the Town.

Non Essential Uses:

- Irrigation of lawns via sprinklers or automatic in-ground irrigation systems
- Manual washing of vehicles, except as necessary for operator safety
- Washing of exterior building surfaces, parking lots, driveway or side walks
- Exceptions to non-essential uses are listed in section 6.10 Exemptions in this By-Law

Allowed Outdoor uses:

- Use for health or safety
- By regulation

- For the production of food and fiber
- For the maintenance of livestock
- To meet the core function of a business (golf courses, plant nurseries, etc)

6.1 Authority: This By-Law is adopted by the Town under its police powers to protect the public health and welfare and its powers under M.G.L. Chapter 40, Section 21 (7), and any other enabling authority, and implements the Town's authority to regulate water use pursuant to M.G.L. Chapter 41, Section 69B. This By-Law also implements the Town's authority under M.G.L Chapter 40, Subsection 41A, conditioned upon a declaration of water supply emergencies issued by the Department of Environmental Protection; or drought advisory issued by the Massachusetts Drought Advisory Task Force.

6.2 Declaration of State of Water Supply Conservation

6.2.1 At the request of the Director of Public Works Department, the Town Manager shall ask the Board of Selectmen to declare a State of Water Supply Conservation. Upon determination by a majority vote of the Board of Selectmen that a shortage of water, treatment limitation, distribution limitation exists, and/or that existing conditions could result in withdrawals of water from the Concord River in excess of the limits imposed upon the Town by then applicable regulatory permit(s). Public notice of a State of Water Supply Conservation shall be given under Section 6.5 of this By-Law before it may be enforced.

6.2.2 In the event of a vacancy of a DPW Director, the Town Manager shall ask the Board of Selectmen to declare a State of Water Supply Conservation. In the event of a vacancy of a Town Manager, the DPW Director shall ask the Board of Selectmen to declare a State of Water Supply Conservation.

6.3 Restricted Water Uses

6.3.1 Residential and commercial Non-Essential Uses of water shall be allowed only before 9:00 AM and after 5:00 PM on days specified by the Board of Selectmen or its designee. Municipal use of water for recreation fields will be allowed every other day before 9:00 AM and after 5:00 PM.

6.3.2 Private well water is not subjected to this By-Law. However, any property using a private well to supply outdoor watering must provide a sign clearly visible from the street that indicates the use of well water. This sign shall be a maximum of one square foot in size.

6.4 Stages and Penalties of Water Supply Restrictions

6.4.1 A declaration of a State of Water Supply Conservation shall invoke Stage I-II restrictions limiting the uses of water as necessary to protect the water supply and public safety. The applicable water conservation stage with restrictions, conditions and enforcement shall be included on the public notice required under section 6.

6.4.2 Stage I – Effective May 1 – October 1

Mandatory

Non-essential outdoor water use will be allowed two (2) days per week. Allowable days will be at the discretion of the DPW Director. Non-essential outdoor water use will only be allowed before 9:00 AM and after 5:00 PM on the designated days.

Lawns, gardens, flowers and ornamental plant may be watered by use of a hand-held hose on any day of the week.

Penalties and Fines for Violations

	Residential	Commercial
First Violation	Written Citation	Written Citation
Second Violation	$50.00	$100.00
Subsequent Violations	$100.00	$200.00

Subsequent Violations – May result in termination of service plus cost of termination and restoration.

6.4.3 Stage II - Mandatory

Non-essential outdoor water use will be allowed one (1) day and only before 9:00 AM and after 5:00 PM. Allowable day will be at the discretion of the DPW Director.

Lawns, gardens, flowers and ornamental plant may be watered by use of a hand held hose on any day of the week.

Penalties and Fines for Violations

	Residential	Commercial
First Violation	Written Citation	Written Citation
Second violation	$50.00	$100.00
Subsequent Violations	$100.00	$200.00

Subsequent Violations – May result in termination of service plus cost of termination and restoration.

6.4.4 Stage III – Mandatory Water Conservation

All outside use of water forbidden. Hand held hoses may not be used.

Penalties and Fines for Violations

	Residential	Commercial
First Violation	Written Citation	Written Citation

Subsequent Violations – Termination of service plus cost of termination and restoration.

6.5 Public Notification of a Declaration of a State of Water Supply Conservation

Notification of any provision, restriction, requirement or condition imposed by the Town as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such means reasonably calculated to reach and inform all water users of the State of Water Supply Conservation. Any restriction imposed under Section 6.4 shall not be in effect until such notice is provided. Notification of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

6.6 Termination or Change of a State of Water Supply Conservation

A State of Water Supply Conservation may be terminated or restricted or a restriction stage may be changed by a majority vote of the Board of Selectmen, after consultation with the Town Manager. Public notification of termination of a State of Water Supply Conservation shall be given in the same manner required by Section 6.5, unless the termination date was included.

6.7 State of Water Supply Emergency: Compliance with DEP Orders

Upon notification to the public that a State of Water Supply Emergency has been issued by the Massachusetts Department of Environmental Protection, no person shall violate any provision, restriction, requirement or condition of any order approved or issued by MA DEP intended to bring about an end to the State of Water Supply Emergency.

6.8 Penalties during Water Supply Conservation Conditions

6.8.1 For Stage II and Stage III, first violation notice shall state the consequences for each subsequent violation cited during the restriction period.

6.8.2 Cost of termination and restoration of water service and all fines shall be paid in full before service is restored.

6.8.3 Termination and restoration charge shall be a minimum $100.00 or actual cost if higher. Where service restoration can reasonable be accomplished only outside the Billerica Water Division's normal working hours (Monday through Friday, 7:00 AM to 3:30 PM), the termination and restoration charge imposed on a customer of record and subsequent violations may be higher than $100.00 in order to recover the Division's actual overtime costs. The charge imposed outside normal working hours shall be limited to the Division's actual costs, which vary according to the time and personnel involved, day of the week and time of day and holidays.

6.8.4 The charge for termination and restoration is applicable to all customers located on the mains of the Town for the purpose of water conservation conditions.

6.8.5 Fines shall be recovered by non-criminal disposition in accordance with M.G.L. Chapter 40, Section 21D. Each day of violation shall constitute a separate offense.

6.8.6 The Water Division shall be the primary enforcing agent for the By-Law.

6.9 Special Restrictions

6.9.1 Automatic Sprinkler Irrigation Systems

6.9.1.1 All automatic irrigation systems shall require a permit from the Plumbing Inspector prior to installation and operation. All automatic irrigation systems shall be required to have a rain sensor

device and a back flow prevention device installed. The fee for said permit shall be set by the Board of Selectmen.

6.9.2 Swimming Pools

6.9.2.1 For purposes of this section, a swimming pool is defined as any permanent in-ground or above ground pool with a minimum size of four feet deep and fifteen feet in diameter.

6.9.2.2 Any complete filling of swimming pools during periods of water restriction shall be done by the use of private water source.

6.9.2.3 Adding water due to evaporation and normal maintenance shall be done with in the provisions set forth by this By-Law.

6.10 Exemptions

Exemptions from this By-Law shall include new construction erosion control systems and the establishment of wetlands replication. Exemptions shall also include commercial agriculture, water to sustain animal life and commercial car washes. These sites shall be identified and have a water audit conducted by a designee of the DPW Director. All persons seeking exemption from this By-Law for said purposes shall obtain an exemption in writing from the Director of Public Works or his designee.

Includes any drought advisory or higher advisory issued by the Massachusetts Drought Advisory Task Force for the area in which the Town is located.
Submitted by the Water Conservation Oversight Committee

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Jim's Barber Shop, 8 Andover Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 25th day of September 2012.

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/Michael S. Rosa
Michael S. Rosa, Vice-Chairman

S/David A. Gagliardi
David A. Gagliardi, Secretary

S/Robert M. Correnti
Robert M. Correnti, Member

S/Robert B. Accomando
Robert B. Accomando, Member

BOARD OF SELECTMEN

A True Copy Attest

S/Martin E. Conway
Constable, Town of Billerica

September 25, 2012

Mr. John C. Curran, Town Manager
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for the Fall Town Meeting to be held on Tuesday, October 2, 1012 at 7:30 p.m. at the Town Hall, Maurice a. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Billerica Town Hall
Billerica Public Library
Billerica Police Station
Belly Buster Diner
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Town Plaza, Boston Road
West Billerica Fire Station
Nutting Lake Post Office
Jim's Barber Shop, 8 Andover Road
Ninety-Nine Restaurant, Lexington Road
Pinehurst Fire Station
East Billerica Fire Station
North Billerica Post Office
North Billerica Fire Station

Signed:

S/Martin E. Conway, Constable, Town of Billerica

ANNUAL FALL TOWN MEETING
October 2, 2012
Maurice A. Buck Memorial Auditorium

Prior to the start of Town Meeting, Oren D. Hunt, Jr., Paul Overy, Sandra Giroux and Dorothy Callihan were appointed tellers and were sworn in by Town Clerk Shirley E. Schult.

Caucuses were held in the following precincts the following Town Meeting members were elected and sworn in by the Town Clerk:

Precinct 3:	Darshan N. Jhaveri	29 Ridgeway Avenue
Precinct 4:	Michael O'Brien	12 Purcell Drive
	Elaine M. Russo	15 Jennifer Circle
	George E. Noel	2 Locke Road
	Lisa M Tohline	10 Ingersoll Road
	Kathryn M. Matos	10 Whittier Road
	Jonathan Wright	9 Locke Road
Precinct 7:	Travis W. Brown	20 Reardon Road
Precinct 9:	Ramaswami Vasudevan	30 Hamilton Avenue
Precinct 10:	Arthur Trepaney	33 George Brown Street
	Katherine M. Mahoney	15 Brittany Lane
	Roy W. Frost	6 Comanche Circle
Precinct 11:	Diane H. Deloge	40B Wilson Street

This was the first Town Meeting in which electronic voting was used. Electronic Voting Implementation Committee Chairman Kevin Conway gave a brief overview of the Committee's charge, the process to get to this point and the procedure for using the devices. The Moderator then explained that most of the counts would be taken using the electronic voting procedure.

A quorum count was called. With one hundred eighty (180) Town Meeting Members present, the meeting was declared in session at 7:45 p.m.

The Pledge of Allegiance was led by Rep.Ventresca. This was followed by the National Anthem sung by the Billerica Memorial High School Chamber Singers under the direction of Megan Bergeron.

It was moved, seconded and VOTED that the Town Clerk send a letter to Town Manager John Curran wishing him a speedy recovery.

It was moved, seconded and VOTED to ratify the Moderator's appointment of Cosmo Cavicchio as the Deputy Moderator. He was then sworn in by Town Clerk Shirley Schult.

It was moved, seconded and VOTED to accept the Warrant as duly posted by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

It was moved, seconded and VOTED to suspend the rules, specifically, application of the provisions of General Bylaw Article A, Section 2.7 relative to the recognition of speakers, only with respect to Articles 13, 14, 15, 19 and 33 of the Warrant, and further, that the Moderator be allowed to establish the procedure for recognition of speakers with respect to said Articles 13, 14, 15, 19 and 33 as may be deemed appropriate.

Selectman Correnti spoke briefly on the progress of the Public Safety Memorial Committee. It is anticipated that the monument will be completed and the dedication held in the fall of 2013.

It was moved, seconded and VOTED to dismiss Articles 8, 26 and 27.

It was moved, seconded and VOTED to move Article 21 to the first order of business on October 4th.
It was moved, seconded and VOTED to move Article 10 to the second order of business on October 4th.
It was moved, seconded and VOTED to move Article 11 to the third order of business on October 4th.

It was moved, seconded and VOTED to move Article 3 to the first order of business on October 9th.
It was moved, seconded and VOTED to move Article 4 to the second order of business on October 9th.
It was moved, seconded and VOTED to move Article 5 to the third order of business on October 9th.
It was moved, seconded and VOTED to move Article 6 to the fourth order of business on October 9th.
It was moved, seconded and VOTED to move Article 7 to the fifth order of business on October 9th.
It was moved, seconded and VOTED to move Article19 to the sixth order of business on October 9th.
It was moved, seconded and VOTED to move Article 22 to the seventh order of business on October 9th.

It was moved, seconded and VOTED to move Article 12 to the first order of business on October 11th.
It was moved, seconded and VOTED to move Article 13 to the second order of business on October 11th.
It was moved, seconded and VOTED to move Article 14 to the third order of business on October 11th.
It was moved, seconded and VOTED to move Article 15 to the fourth order of business on October 11th.
It was moved, seconded and VOTED to move Article 23 to the fifth order of business on October 11th.
It was moved, seconded and VOTED to move Article 25 to the sixth order of business on October 11th.
It was moved, seconded and VOTED to move Article 9 to the seventh order of business on October 11th.
It was moved, seconded and VOTED to move Article 28 to the eighth order of business on October 11th.

Article 1
It was moved, seconded and VOTED to reappoint John Conway to a five year term on the Bowers' Fund Committee.

Article 2
Chairman Michael Rea, Jr. gave the report of the Bower's Fund Committee. It was moved, seconded and VOTED to accept the report for filing.

The report of the Cabot Land Use Committee was given by Mary McBride. It was moved, seconded and VOTED to accept the report as presented.

A report of the Electronic Voting Implementation Committee was given by Chairman Kevin Conway. It was moved, seconded and VOTED to accept the report as given. It was moved,

seconded and VOTED to extend the tenure of the Committee until next fall.

Rep. Cavicchio moved that the following committees created by vote of the Town Meeting be dissolved in accordance with the provisions of Section 7-12 of the Billerica Home Rule Charter.

1. The Central Fire Station Committee
2. The Communication Committee
3. The Health Insurance Advisory Committee
4. Sewer Extension Committee

It was seconded and VOTED to dissolve these committees.

It was moved, seconded and VOTED to extend the Resident Employment Monitoring Committee.

It was then moved and seconded that all committees created by vote of the Town Meeting and not dissolved tonight will be revived and extended until the Fall 2013 Annual Town Meeting in accordance with the provisions of Section 7-12 of the Billerica Home Rule Charter.

It was moved, seconded and VOTED to accept reports of Town Departments, Committees and Officers as printed in the Town Report.

Article 16

It was moved and seconded to raise and appropriate the sum of $500,000 to fund a new General Fund Capital Budget (#72040-5850).

The Finance Committee and the Board of Selectmen recommended this article.

DPW Director explained that funds from this account would supplement Chapter 90 Funds to make improvements to various roadways according to the Engineering Department's Roadway Management Plan.

Moderate discussion ensued.

Rep. Ramos moved the question. Seconded. With one hundred sixty (160) in favor and twenty-six (26) opposed, the motion to end debate CARRIED.

The main motion as presented was put to a vote. With one hundred sixty-four (164) in favor and seventeen (17) opposed, the motion CARRIED.

Article 17

It was moved and seconded to transfer from Free Cash the sum of $25,000 to fund the Substance Abuse Committee.

DeDe Galdstone, Asst. Superintendent of Curriculum explained that these funds will used or targeted drug education for grades 4 thru 7; after-school intervention programs in the Middle Schools for students at risk for drug use, and for public awareness of substance abuse and its prevention.

After slight discussion, Rep. King moved the question. Seconded. With one hundred forty-eight (148) in favor and thirty-eight (38) opposed, debate was cut off.

The main motion as presented was put to a vote. With one hundred sixty-five (165) in favor and twenty-two (22) opposed, the motion CARRIED.

Article 18

It was moved and seconded to transfer from Free Cash the sum of $55,000 for regulatory compliance audits for DPW facilities on Boston Road and the Wastewater Treatment Plant per the Consent Decree issued by the DEP/EPA.

The Finance Committee and the Board of Selectmen recommended this article.

DPW Director Alkhatib explained the article. Because of a Clean Water Act Violation between 1979 and 2003, the DEP issued a Consent Decree. One of the conditions required that the Town conduct an Environmental Audit for the Public Works facility at 250 Boston Road and the Letchworth Avenue facility.

The motion as presented was put to a vote. With one hundred seventy-three (173) in favor and eleven (11) opposed, the motion CARRIED.

Article 20

It was moved and seconded to transfer from Free Cash the sum of $377,900 for the following DPW Capital Equipment:

F350 Pick up- Highway (to replace 1999 H-11)	$38,700
F350 Pick up – Highway (to replace 1996 H-10)	$38,700
F250 Pick up –Administration (to replace 1997 A-2)	$37,400
F250 Pick up –Water (to replace 2000 W-4)	$37,400
F250 Pick up –Water (to replace 2000 W-5)	$37,400
F350 Pick up –Water (to replace 1997 W-8)	$38,700
F250 Pick up – Cemetery (to replace 1994 C-3)	$37,400
F250 Pick up – Wastewater (to replace 2001 S-2)	$37,400
F250 Pick up – Wastewater (to replace 2000 S-4)	$37,400
F250 Pick up –Wastewater (to replace 1997 S-8)	$37,400
	$377,900

The Finance Committee and the Board of Selectmen recommended this article.

DPW Director Alkhatib explained the condition of the various vehicles that will be replaced. The majority of the vehicles will not pass inspection

Rep. Ramos moved the question. Seconded. With one hundred sixty-five (165) in favor and eighteen (18) opposed, debate was cut off.

The main motion was put to a vote. With one hundred seventy-three (173) in favor and ten (10) opposed, the motion CARRIED.

Article 24
It was moved and seconded to transfer $500,000 from Free Cash to offset the Fiscal Year 2013 real estate taxes.

The Finance Committee did not recommend this article.

A minority statement was given by Rep.Ventresca.

Selectman Rosa spoke on the article.

Moderate debate ensued. Rep. Kelly moved the question. Seconded. With one hundred fifty-nine in favor and twenty (20) opposed, debate was cut off.

The motion as presented was put to a vote. With seventy-five (75) in favor and one hundred three (103) opposed, the motion LOST.

It was moved, seconded and VOTED to adjourn until Thursday night at 7:30 p.m. The first session of the Fall Town Meeting stood adjourned at 10:10 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Annual Fall Town Meeting
October 2, 2012
Second Session – October 4, 2012

A quorum count was requested. With one hundred sixty-three (163) Town Meeting Members present, the second session of the Fall Town Meeting was declared in session at 7:40 p.m.

It was voted to move Article 33 to the 10th order of business on October 9th.
It was moved, seconded and VOTED to dismiss articles 5, 6, and 7.

Alexander "Sandy" Infanger, Chairman of the Parker School Building Committee gave a detailed progress report on the new school. It is on time and under budget. It was moved, seconded and VOTED to accept the report of the Committee.

Article 21
It was moved and seconded to transfer from Free Cash the sum of $1,820,000 for design and construction of new influent screens at the Wastewater Treatment Facility, as detailed in the comprehensive Wastewater Management Plan (CWMP).

The Finance Committee and the Board of Selectmen recommended this article.

DPW Director Alkhatib explained the article. This will fund the replacement of the entire preliminary treatment system at the Wastewater Treatment Facility. This treatment equipment screens out solid materials and removed rocks, sticks and other grit from the raw wastewater.

Rep. Liberatore moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented was put to a vote. With one hundred fifty-eight (158) in favor and thirteen (13) opposed, the motion CARRIED.

Article 10
It was moved and seconded that the Town accept the provisions of M.G.L. Chapter 32B, Section 20 to establish an Other Post-Employment Benefits (OPEB) Liability Trust Fund. The Finance Committee and the Board of Selectmen recommended this article.

Accountant Paul Watson explained the article. This will establish a Trust Fund for the purpose of pre-funding other Post-Employment Benefits Liability, including future health care benefit costs.

Moderate discussion ensued.

The motion as presented was put to a vote. With one hundred sixty-one (161) in favor and eleven (11) opposed, the motion CARRIED.

Article 11
It was moved and seconded to transfer from the Town/School Shared Cost – Health Insurance Budget (91070-7012) the sum of $400,000 and to appropriate the sum to fund the Other Post-Employment Benefits (OPEB) Liability Trust Fund.

The Finance Committee and the Board of Selectmen recommended this article.

Accountant Watson stated that this will begin the process of funding the OPEB Liability Trust Fund.

The motion as presented was put to a vote. With one hundred sixty-six (166) in favor and seven (7) opposed, the motion CARRIED.

Article 29
It was moved and seconded to accept the provisions of M.G.L. Chapter 126 of the Acts of 1988 and Chapter 73 of the Acts of 1986 in order to offer optional additional real estate tax exemptions to persons who qualify for current property tax exemptions under Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A and 41C of Section 5 of M.G.L. Chapter 59 in the amount of a uniform 60% increase for all persons qualified.

The Finance Committee and the Board of Selectmen recommended this article.

The motion as presented was put to a vote. With one hundred seventy-two (172 in favor and one (1) opposed, the motion carried.

Article 30

It was moved and seconded to authorize and direct the Board of Selectmen to petition the Legislature to pass an Act to exempt from Civil Service Law the position of Building Maintenance Craftsman in the Billerica Police Department.

Chief Rosa spoke on the article. Removal of the non-union custodial position from Civil Service would allow the Town to consider a wider range of qualified candidates.

The motion as presented was put to a vote. With one hundred sixty-three (163) in favor and eleven (11) opposed, the motion CARRIED.

Article 31

It was moved and seconded to amend the Zoning By-Laws by deleting the following section:

> Section 7.D.7 – An accessory building, structure or use with a gross square footage of 100 or less may be placed in the side or rear yard of a lot with a 7 ½ foot side yard and a 10 foot rear yard. All other accessory buildings, structures or uses shall comply with the minimum yard requirements for principal buildings, structures or uses.
>
> And replace Section 7.D.7 with the following:
>
> Section 7.D.7 – One accessory building with a gross square footage of 120 or less and a maximum height of 15' shall be exempt from the rear and side yard setback requirements. All other accessory buildings and structures shall comply with the minimum yard requirements for principal buildings and structures.

The Finance Committee and the Board of Selectmen recommended this article.

The Planning Board report was given by Rep. Casey. The public hearing was held on September 17, 2012. Due notice was given in the Billerica Minuteman on August 30th and September 6, 2012. On a positive motion to recommend, the Board voted six in favor and one opposed. Therefore the Board recommended this article.

Building Commissioner LaLumiere spoke on this by-law change.

Much discussion ensued.

Rep. Dampolo moved the question. Seconded. With one hundred fifty (150) in favor and twenty-five (25) opposed. Debate was cut off.

The main motion as presented was put to a vote. With seventy-one (71) in favor and one hundred three (103) opposed, the motion LOST.

Article 32
It was moved and seconded to amend the Town of Billerica General By-Laws, Article VII as follows;

2.1 Restraint of Dogs
No person shall own, keep or harbor in the Town, outside the confines of the owner's property (meaning owned, rented or leased), any dog which is not held firmly on a leash, no longer than six (6) feet, by a person who shall have control of such a dog, except in any area officially designated by the Board of Selectmen for off-leash activities.

2.1.1 Off-Leash Areas

Within areas that have been officially designated as off-leash areas by the Board of Selectmen, dogs may be allowed to run at large, subject to such rules and regulations as may be determined by the Board of Selectmen. Owners of dogs shall be legally responsible for any and all injury or destruction of property caused by their dog(s) in an off-leash area; per M.G.L. 140, Sec. 155, Liability caused by dogs.

The Finance Committee and the Rules Committee recommended this article.

Much discussion ensued.

Rep. Ramos moved the question. Seconded. With one hundred thirty-eight (138) in favor and twenty-five (25) opposed, the motion to end debate CARRIED,

The main motion as presented was put to a vote. With one hundred thirty-two (132) in favor and thirty-one (31) opposed, the motion CARRIED.

It was moved, seconded and voted to adjourn until next Tuesday at 7:30 p.m. The second session of the Fall Town Meeting stood adjourned at 9:31 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Annual Fall Town Meeting
October 2, 2012
Third Session – October 9, 2012

A quorum count was called. With one hundred fifty-nine (159) Town Meeting Members present, the third session of the Fall Town Meeting was declared in session at 7:36 p.m.

School Superintendent Timothy Piwowar gave a detailed report of the School Facilities Working Group. It was moved, seconded and VOTED to accept the report of the Committee.

Article 28
It was moved, seconded and VOTED to dismiss Article 28.

Article 3
It was moved and seconded raise and appropriate the sum of zero (0) dollars to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees.

The Finance Committee and the School Committee recommended the article.

Superintendent Piwowar gave a brief presentation.

The motion as presented was put to a vote. With one hundred seventy-seven (177) in favor and six (6) opposed, the motion CARRIED.

Article 4
It was moved and seconded raise and appropriate the sum of zero (0) dollars to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators.

The Finance Committee and the School Committee recommended this article.

Superintendent Piwowar explained the article.

The motion as presented was put to a vote. With one hundred sixty-nine (169) voting in favor and fourteen (14) opposed, the motion CARRIED.

Article 19
It was moved and seconded to transfer from Free Cash the sum of $350,000 to fund the adoption of new educational programs aligned with the Massachusetts Curriculum Frameworks and the National Common Core standards.

The Finance Committee and the School Committee recommended this article.

Superintendent Piwowar spoke at length on the article. This money will support the purchase and implementation of mathematics curriculum resources for all schools K-8. These new guideline were adopted by the Massachusetts Department of Elementary and Secondary Education in 2011 and must be fully implemented in all school districts for the 2013-2014 school year.

Much discussion ensued.

The motion as presented was put to a vote. With one hundred eighty (180) voting in favor and five (5) opposed, the motion CARRIED.

Article 22
It was moved and seconded to transfer from Free Cash the sum of $547,199 to fund the Fiscal Year 2013 Town/School Capital Budget.

Finance Committee and the School Committee recommended this article.

Superintendent Piwowar explained this article. These monies will fund capital improvements in the Billerica Public School that have been identified in the Billerica School Department's Comprehensive Facilities Study, namely the fire alarm system at the Kennedy School and emergency lighting and signage throughout the school system.

The motion as presented was put to a vote. With one hundred sixty-nine (169) voting in favor and fifteen (15) opposed, the motion CARRIED.

Article 33
It was moved and seconded to amend Article 8, Section 6 of the General By-Laws by deleting the present By-Law and inserting in its place the following to read:

6.0 WATER CONSERVATION

Definitions

State of Water Supply Emergency: A state of water supply emergency declared by the Massachusetts Department of Environmental Protection under M.G.L. Chapter 21G, Section 15-17.

State of Water Supply Conservation: A state of water supply conservation declared by the Billerica Board of Selectmen pursuant to Section 6.2 of this By-Law.

Water User: All public and private users connected to the Town's public water supply, irrespective of any user's responsibility for billing purposes for water used on any particular site. Included within this definition are all water users whose properties are located, or whose use of water will take place, outside the geographical boundaries of the Town.

Non Essential Uses:

- Irrigation of lawns via sprinklers or automatic in-ground irrigation systems
- Manual washing of vehicles, except as necessary for operator safety
- Washing of exterior building surfaces, parking lots, driveway or side walks
- Exceptions to non-essential uses are listed in section **6.10 Exemptions** in this By-Law

Allowed Outdoor uses:

- Use for health or safety
- By regulation
- For the production of food and fiber
- For the maintenance of livestock
- To meet the core function of a business (golf courses, plant nurseries, etc)

6.1 Authority

This By-Law is adopted by the Town under its police powers to protect the public health and welfare and its powers under M.G.L. Chapter 40, Section 21 (7), and any other enabling authority, and implements the Town's authority to regulate water use pursuant to M.G.L. Chapter 41, Section 69B. This By-Law also implements the Town's authority under M.G.L Chapter 40, Subsection 41A, conditioned upon a declaration of water supply emergencies issued by the Department of Environmental Protection; or drought advisory issued by the Massachusetts Drought Advisory Task Force.

6.2Declaration of State of Water Supply Conservation

6.2.1 At the request of the Director of Public Works Department, the Town Manager shall ask the Board of Selectmen to declare a State of Water Supply Conservation. Upon determination by a majority vote of the Board of Selectmen that a shortage of water, treatment limitation, distribution limitation exists, and/or that existing conditions could result in withdrawals of water from the Concord River in excess of the limits imposed upon the Town by then applicable regulatory permit(s). Public notice of a State of Water Supply Conservation shall be given under Section 6.5 of this By-Law before it may be enforced.

6.2.2 In the event of a vacancy of a DPW Director, the Town Manager shall ask the Board of Selectmen to declare a State of Water Supply Conservation. In the event of a vacancy of a Town Manager, the DPW Director shall ask the Board of Selectmen to declare a State of Water Supply Conservation.

6.3 Restricted Water Uses

6.3.1 Residential and commercial Non-Essential Uses of water shall be allowed only before 9:00 AM and after 5:00 PM on days specified by the Board of Selectmen or its designee. Municipal use of water for recreation fields will be allowed every other day before 9:00 AM and after 5:00 PM.

6.3.2 Private well water is not subjected to this By-Law. However, any property using a private well to supply outdoor watering must provide a sign clearly visible from the street that indicates the use of well water. This sign shall be a maximum of one square foot in size.

6.4 Stages and Penalties of Water Supply Restrictions

6.4.1 A declaration of a State of Water Supply Conservation shall invoke Stage I-II restrictions limiting the uses of water as necessary to protect the water supply and public safety. The applicable water conservation stage with restrictions, conditions and enforcement shall be included on the public notice required under section 6.

6.4.2 Stage I – Effective May 1 – October 1

Mandatory

Non-essential outdoor water use will be allowed two (2) days per week. Allowable days will be at the discretion of the DPW Director. Non-essential outdoor water use will only be allowed before 9:00 AM and after 5:00 PM on the designated days. Lawns, gardens, flowers and ornamental plant may be watered by use of a hand-held hose on any day of the week.

Penalties and Fines for Violations

	Residential	Commercial
First Violation	Written Citation	Written Citation
Second Violation	$50.00	$100.00
Subsequent Violations	$100.00	$200.00

Subsequent Violations – May result in termination of service plus cost of termination and restoration.

6.4.3 Stage II - Mandatory

Non-essential outdoor water use will be allowed one (1) day and only before 9:00 AM and after 5:00 PM. Allowable day will be at the discretion of the DPW Director.

Lawns, gardens, flowers and ornamental plant may be watered by use of a hand held hose on any day of the week.

Penalties and Fines for Violations

	Residential	Commercial
First Violation	Written Citation	Written Citation
Second violation	$50.00	$100.00
Subsequent Violations	$100.00	$200.00

Subsequent Violations – May result in termination of service plus cost of termination and restoration.

6.4.4 Stage III – Mandatory Water Conservation

All outside use of water forbidden. Hand held hoses may not be used.

Penalties and Fines for Violations

	Residential	Commercial
First Violation	Written Citation	Written Citation

Subsequent Violations – Termination of service plus cost of termination and restoration.

6.5 Public Notification of a Declaration of a State of Water Supply Conservation

Notification of any provision, restriction, requirement or condition imposed by the Town as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such means reasonably calculated to reach and inform all water users of the State of Water Supply Conservation. Any restriction imposed under Section 6.4 shall not be in effect until such notice is provided. Notification of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

6.6 Termination or Change of a State of Water Supply Conservation

A State of Water Supply Conservation may be terminated or restricted or a restriction stage may be changed by a majority vote of the Board of Selectmen, after consultation with the Town Manager. Public notification of termination of a State of Water Supply Conservation shall be given in the same manner required by Section 6.5, unless the termination date was included.

6.7 State of Water Supply Emergency: Compliance with DEP Orders

Upon notification to the public that a State of Water Supply Emergency has been issued by the Massachusetts Department of Environmental Protection, no person shall violate any provision, restriction, requirement or condition of any order approved or issued by MA DEP intended to bring about an end to the State of Water Supply Emergency.

6.8 Penalties during Water Supply Conservation Conditions

6.8.1 For Stage II and Stage III, first violation notice shall state the consequences for each subsequent violation cited during the restriction period.

6.8.2 Cost of termination and restoration of water service and all fines shall be paid in full before service is restored.

6.8.3 Termination and restoration charge shall be a minimum $100.00 or actual cost if higher. Where service restoration can reasonable be accomplished only outside the Billerica Water Division's normal working hours (Monday through Friday, 7:00 AM to 3:30 PM), the termination and restoration charge imposed on a customer of record and subsequent violations may be higher than $100.00 in order to recover the Division's actual overtime costs. The charge imposed outside normal working hours shall be limited to the Division's actual costs, which vary according to the time and personnel involved, day of the week and time of day and holidays.

6.8.4 The charge for termination and restoration is applicable to all customers located on the mains of the Town for the purpose of water conservation conditions.

6.8.5 Fines shall be recovered by non-criminal disposition in accordance with M.G.L. Chapter 40, Section 21D. Each day of violation shall constitute a separate offense.

6.8.6 The Water Division shall be the primary enforcing agent for the By-Law.

6.9 Special Restrictions

6.9.1 Automatic Sprinkler Irrigation Systems

6.9.1.1 All automatic irrigation systems shall require a permit from the Plumbing Inspector prior to installation and operation. All automatic irrigation systems shall be required to have a rain sensor device and a back flow prevention device installed. The fee for said permit shall be set by the Board of Selectmen.

6.9.2 Swimming Pools

6.9.2.1 For purposes of this section, a swimming pool is defined as any permanent in-ground or above ground pool with a minimum size of four feet deep and fifteen feet in diameter.

6.9.2.2 Any complete filling of swimming pools during periods of water restriction shall be done by the use of private water source.

6.9.2.3 Adding water due to evaporation and normal maintenance shall be done with in the provisions set forth by this By-Law.

6.10 Exemptions

Exemptions from this By-Law shall include new construction erosion control systems and the establishment of wetlands replication. Exemptions shall also include commercial agriculture, water to sustain animal life and commercial car washes. These sites shall be identified and have a water audit conducted by a designee of the DPW Director. All persons seeking exemption from this By-Law for said purposes shall obtain an exemption in writing from the Director of Public Works or his designee.

Includes any drought advisory or higher advisory issued by the Massachusetts Drought Advisory Task Force for the area in which the Town is located.

The Finance Committee had a tied vote and therefore had no recommendation on this article.

The Rules Committee voted seven in favor and zero opposed and therefore recommended this article.

Lee Dubuc from the Water Conservation Oversight Committee spoke on the article. In 2010, the Massachusetts Department of Environmental Protection (DEP) modified our water usage permit. The Town is required to achieve water usage of less than 65 gallons per person per day. Our current water conservation by-law is out of compliance with the requirements of the DEP permit. Failure to address this problem and to comply with the permit requirements can result in fines of up to $25,000 per day.

Much discussion ensued.

Rep. Noel moved the question. Seconded. The motion was put to a vote. With one hundred six (106) in favor and sixty-one (61) opposed, the motion LOST and discussion continued.

Much discussion continued with several member of the Water Conservation Oversight Committee strongly urging the Body to pass this by-law which contains the regulations as set for by the DEP.

The main motion as presented was put to a vote. With one hundred nine (109) in favor and fifty-seven (57) opposed, the motion CARRIED.

It was moved, seconded and VOTED to adjourn until Thursday night at 7:30 p.m. The third session

of the Fall Town Meeting was declared adjourned at 9:55 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Annual Fall Town Meeting
October 2, 2012
Fourth Session – October 11, 2012

A quorum count was called. With one hundred fifty-two (152) Town Meeting Members present, the fourth session of the Fall Town Meeting was declared in session at 7:34 p.m.

Article 12
It was moved and seconded to raise and appropriate the sum of $724,588 to fund the Debt Stabilization Fund.

The Finance Committee and the Board of Selectmen recommended this article.

Town Manager John Curran spoke on the article. This article will increase the Debt Stabilization balance to $2,098,181. These funds will be used to stabilize the tax rate by maintaining annual level debt service appropriations.

The motion as presented was put to a vote. With one hundred seventy-six (176) in favor and eighteen (18) opposed, the motion CARRIED.

Article 13
It was moved and seconded to borrow the sum of $9,800,000 for the Town Center Reconstruction and Traffic Improvements Project.

The Finance Committee voted six in favor and four opposed to this article. A minority report was given by Rep. Ventresca.

The Selectmen voted four in favor, one opposed to the article. A Minority report was given by Selectman Rosa.

Town Manager Curran spoke at length on the article. The Town Center project is both an Economic Development project and a traffic and safety project. The traffic flow in the Town Center will be reconfigured, sidewalks will be added along Boston Road down to Charnstaffe Lane. Utility lines will be buried. Traffic signals will be updated and enhanced. Funding this project will not impact the sewer projects or the school projects as it will be a debt exclusion. The first phase will be sinking the utilities, second phase will be the improvements to the Town Center and the third phase will be the

State construction. Projected completion date is December 2015.

Police Chief Rosa, Fire Chief Conway, Traffic Officer Martin Conway all spoke in favor of this article.

Discussion ensued at great length. Questions were raised as to the number of parking spaces in the area of the stores, the configuration of the travel lanes and traffic lights, response time for emergency vehicles to buildings on Concord Road and the pedestrian crosswalk lights.

Rep. Luttrell moved the question. Seconded. With one hundred thirty (130) voting in favor and forty (40) opposed, the motion to end debate CARRIED.

The main motion as presented was put to a vote. With one hundred thirty-three (133) voting in favor and fifty-nine (59) opposed, the motion CARRIED.

It was moved, seconded and VOTED to adjourn until Tuesday night at 7:30 p.m. The fourth session of the Fall Town Meeting stood adjourned at 10:44 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Annual Fall Town Meeting
October 2, 2012
Fifth Session – October 16, 2012

A quorum count was called. With one hundred forty-two (142) Town Meeting Members present, the fifth session of the Annual Fall Town Meeting was declared in session at 7:33 p.m.

Article 14
It was moved and seconded to reauthorize the unexpended balances of the previously approved Town Meeting Articles:

2000 Annual Fall Town Meeting, Article 12	$ 136,730
2001 Annual Fall Town Meeting, Article 6	$1,000,000

to fund the Town Center Reconstruction and Traffic Improvements Project.

The Finance Committee recommended this article 6 to 4.

The Selectmen recommended the article.

Town Manager Curran explained the article.

Slight discussion ensued.

Rep. Gray moved the question. Seconded. With one hundred fifty-three (153) voting in favor and but one (1) opposed, debate was cut off.

The motion as presented was put to a vote. With one hundred twenty-nine (129) in favor and thirty-seven (37) opposed, the motion CARRIED.

Article 15
It was moved and seconded to transfer the sum of $1,200,000 from Free Cash to fund the Town Center Reconstruction and Traffic Improvement Project.

The Finance Committee recommended the article 7 to 3. The Selectmen recommended the article unanimously.

The motion as presented was put to a vote. With one hundred forty-five (145) in favor and forty-one (41) opposed, the motion CARRIED.

Article 23
It was moved and seconded to transfer from Free Cash the sum of $1,289,321 to the Debt Stabilization Fund.

The Finance Committee recommended the article 8 to 2.

Slight discussion ensued. The motion as presented was put to a vote. With one hundred thirty-six (136) in favor and twenty-nine (29) opposed, the motion CARRIED.

Article 25
It was moved and seconded to transfer from Free Cash the sum of $200,000 to the Stabilization Fund.

The Finance Committee recommended this article.

Town Manager Curran stated that it is intended that $200,000 of this money is earmarked for "The Yankee Doodle bike Path design and/or taking costs.

The motion was put to a vote. With one hundred thirty-eight (138) in favor and twenty-nine (29) opposed, the motion CARRIED.

Article 9
It was moved and seconded to raise and appropriate the sum of $1,300,000 to amend the following Fiscal Year 2013 Town and School budget line items:

Account Number	Account Name		Amount
13510-5110	Town Accountant Dept - Salary	$	9,000
14110-5110	Assessor Dept - Salary		9,000
17130-5200	Conservation Commission - Contract Services		20,000
21020-5400	Police Dept - Supplies & Expenses		25,000
22010-5130	Fire - Overtime		25,000
22020-5400	Fire Dept - Supplies & Expenses		25,000
23130-5200	Ambulance - Contract Services		20,000
42220-5400	Highway Dept - Supplies & Expenses		100,000
45010-5132	Water Dept - Flushing Program		50,000
72040-5800	General Fund Capital		367,000
30020-5400	Billerica Public Schools – Supplies & Expenses		150,000
30030-5200	Billerica Public Schools – Contract Services/Leases		350,000
30040-5800	Billerica Public Schools – Contract Outlay		150,000
	Total Amendment	**$**	**1,300,000**

The Finance Committee recommended the article 8 to 3 for the town side and 8 to 2 for the School side. The Town Manager explained the article. The two salary adjustments are for the positions of Principal Assessor and the Town Accountant. Increases in fuel prices account for increases in the supplies and expenses accounts. The Water Department Flushing Program account is increased for overtime to institute a hydrant inspection program.

It was moved and seconded to divide the question. With fifty-nine (59) in favor and one hundred four (104) opposed, the motion to divide the question LOST.
Fire Chief Conway answered several questions regarding inspections of fire hydrants.

Rep. Liberatore moved the question. Seconded. With one hundred for (104) in favor and sixty-one (61) opposed, the motion LOST and discussion continued.

Rep. King moved the question. Seconded. With one hundred fifteen (115) in favor and forty-nine (49) opposed. The motion to end debate CARRIED.

The motion as presented was put to a vote. With one hundred thirty-five (135) in favor and thirty (30) opposed, the motion CARRIED.

It was moved, seconded and VOTED to ratify and affirm all action taken by the 2012 Annual Fall Town Meeting.

It was moved, seconded and VOTED to dissolve the 2012 Annual Fall Town Meeting. The Annual Fall Town Meeting was declared dissolved at 8:55 p.m.

A True Copy
ATTEST: S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC, Town Clerk

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.
To the Constables of the Town of Billerica,

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in State Elections to vote at:

Precinct 1	Town Hall	Boston Road
Precinct 2 & 8	Hajjar School	Rogers Street
Precinct 3 & 9	Ditson School	Cook Street
Precinct 4 & 7	Vining School	Lexington Road
Precinct 5 & 10	Kennedy School	Kimbrough Road
Precinct 6 & 11	Dutile School	Biagiotti Way

On TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012 from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT	FOR THIS COMMONWEALTH
SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SIXTH DISTRICT
COUNCILLOR	THIRD COUNCILLOR DISTRICT
SENATOR IN GENERAL COURT	FOURTH MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	TWENTY-SECOND MIDDLESEX DISTRICT
CLERK OF COURTS	MIDDLESEX COUNTY
REGISTER OF DEEDS	MIDDLESEX NORTH DISTRICT
SHERIFF (To fill Vacancy)	MIDDLESEX COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate of the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair

information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 20114, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO VOTE would make no change in existing laws.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient's intention; (6) recommend

that the patient have another person present when the patient ingest the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provided.

A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

A NO VOTE would make no change in existing laws.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status of AIDS, Hepatitis C, Crohn's disease, Parkinson's disease, ALS, or Multiple Sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to $500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for non-medical purposes; (3) not allow the operation of

a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid; the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

A NO VOTE would make no change in existing laws.

QUESTION 4
THIS QUESTION IS NOT BINDING

Shall the state representative from this district be instructed to vote in favor of a resolution calling upon Congress to repeal the federal prohibition of marijuana, so that states may regulate it as they chose?

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 11th of October , 2012.

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/Michael S. Rosa
Michael S. Rosa, Vice-Chairman

S/David A. Gagliardi
David A. Gagliardi, Secretary

S/Robert M. Correnti
Robert M. Correnti

S/Robert B. Accomando
Robert B. Accomando

SELECTMEN IN BILLERICA

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Jim's Barber Shop, Andover Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at the Town Hall; one

copy at the Billerica Public Library; one copy at the Pinehurst Post Office; one copy at the Belly Buster Restaurant, Boston Road; and one copy at the Billerica Center Police Station.

A True Copy:
ATTEST:

S/Martin E. Conway
Constable in the Town of Billerica

October 17, 2012

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the STATE ELECTION to be held on November 6, 2012 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Jim's Barber Shop, Andover Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station

Sincerely,

S/Martin E. Conway
Constable, Town of Billerica

TOWN OF BILLERICA
PRESIDENTIAL ELECTION
NOVEMBER 6,2012

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
ELECTORS OF PRESIDENT & VICE PRESIDENT Vote-One												
JOHNSON & GRAY	20	19	15	19	22	17	16	19	17	24	22	210
OBAMA & BIDEN	1093	982	910	770	960	757	903	929	854	921	760	9839
ROMNEY & RYAN	836	919	882	751	1071	790	807	1104	934	983	882	9959
STEIN & HONKALA	17	9	4	4	9	10	8	8	7	9	7	92
SCATTERINGS	1	2	10	4	4	4	11	7	6	7	8	64
BLANKS	7	8	5	9	8	5	8	10	7	8	7	82
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

SEN. IN CONGRESS Vote-One												
SCOTT BROWN	1086	1124	1057	910	1290	982	971	1306	1102	1186	1035	12049
ELIZABETH WARREN	880	803	757	636	777	593	771	748	719	760	640	8084
SCATTERINGS	4	1	1	1	2	1	2	1	1	1	3	18
BLANKS	4	11	11	10	5	7	9	22	3	5	8	95
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

REP. IN CONGRESS Vote-One												
JOHN F. TIERNEY	942	852	797	662	799	637	764	784	697	771	670	8375
RICHARD TISEI	826	891	830	723	1064	775	785	1043	885	957	810	9589
DANIEL FISHMAN	119	110	104	94	107	97	106	122	130	123	115	1227
SCATTERINGS	1	3	7	4	5	1	7	3	7	5	5	48
BLANKS	86	83	88	74	99	73	91	125	106	96	86	1007
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

TOWN OF BILLERICA
PRESIDENTIAL ELECTION
NOVEMBER 6,2012

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
COUNCILLOR Vote-One												
MARY DEVANEY	1199	1130	1035	884	1086	844	952	1065	991	1081	908	11175
THOMAS SHEFF	477	498	511	414	603	464	456	605	511	521	480	5540
SCATTERINGS	8	5	12	2	12	0	12	10	8	10	15	94
BLANKS	290	306	268	257	373	275	333	397	315	340	283	3437
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

SEN. IN GEN. COURT Vote-One												
KENNETH DONNELLY	1182	1105	1037	854	1070	798	942	1028	960	1045	874	10895
GERRY DEMBROWSKI	648	677	623	560	804	638	626	843	687	698	655	7459
SCATTERINGS	2	2	6	3	8	1	7	6	3	3	7	48
BLANKS	142	155	160	140	192	146	178	200	175	206	150	1844
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

REP. IN GEN. COURT Vote-One												
MARC T. LOMBARDO	1031	1060	1018	900	1126	930	954	1184	1093	1065	1007	11368
JAMES F. O'DONNELL, JR.	803	719	670	545	823	528	618	729	593	727	573	7328
SCATTERINGS	4	7	6	4	4	4	8	8	9	5	7	66
BLANKS	136	153	132	108	121	121	173	156	130	155	99	1484
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

TOWN OF BILLERICA
PRESIDENTIAL ELECTION
NOVEMBER 6,2012

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
CLERK OF COURTS Vote-One												
MICHAEL A. SULLIVAN	1486	1410	1370	1138	1474	1126	1229	1441	1336	1418	1180	14608
SCATTERINGS	26	28	21	10	25	20	27	25	21	23	21	247
BLANKS	462	501	435	409	575	437	497	611	468	511	485	5391
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

REG. OF DEEDS Vote-One												
RICHARD P. HOWE	1479	1420	1348	1132	1472	1123	1206	1444	1320	1425	1185	14554
SCATTERINGS	25	27	24	8	20	15	24	25	21	14	21	224
BLANKS	470	492	454	417	582	445	523	608	484	513	480	5468
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

SHERIFF Vote-One												
PETER J. KUTOUJIAN	1283	1239	1200	1011	1275	997	1077	1231	1152	1182	1048	12695
ERNESTO M. PETRONE	419	416	375	321	495	371	366	512	417	463	386	4541
SCATTERINGS	6	8	13	4	9	5	17	9	7	9	11	98
BLANKS	266	276	238	221	295	210	293	325	249	298	241	2912
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

QUESTION 1-Equal Access to Auto Diagnostic & Repair information												
YES	1478	1502	1382	1198	1559	1258	1357	1575	1387	1512	1301	15509
NO	285	262	209	194	271	183	215	271	260	245	226	2621
BLANKS	211	175	235	165	244	142	181	231	178	195	159	2116
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

TOWN OF BILLERICA
PRESIDENTIAL ELECTION
NOVEMBER 6,2012

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
QUESTION 2-Physician Assisted " End of Life" for debilitating medical conditions												
YES	879	874	752	703	864	769	818	913	777	876	763	8988
NO	1026	1002	1028	790	1159	772	887	1103	1024	1026	869	10686
BLANKS	69	63	46	64	51	42	48	61	24	50	54	572
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

QUESTION 3-Allow Growing and Use of Marijuana for certain medical conditions												
YES	1186	1115	1017	927	1177	916	1096	1194	1059	1120	1024	11831
NO	700	740	737	554	828	602	592	804	724	747	591	7619
BLANKS	88	84	72	76	69	65	65	79	42	85	71	796
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

QUESTION 4-NON-BINDING Resolution calling upon Congress to repeal the federal prohibition of Marijuana												
YES	1051	1012	879	757	1050	845	966	1050	934	984	867	10395
NO	660	668	717	554	749	551	575	763	663	709	594	7203
BLANKS	263	259	230	246	275	187	212	264	228	259	225	2648
TOTAL	1974	1939	1826	1557	2074	1583	1753	2077	1825	1952	1686	20246

WARRANT
SPECIAL TOWN ELECTION
BILLERICA, MA
NOVEMBER 19, 2012

Middlesex, ss
To Any Constable in the Town of Billerica,

Greetings:

You are hereby authorized and required to notify and warn the inhabitants of the Town of Billerica qualified by law, to vote in Elections and Town Affairs, to meet at the Parker School, Billerica Center; Solomon Gunther Hajjar School, North Billerica; Ditson School, Pinehurst; Eugene C. Vining School, Nutting Lake; John F. Kennedy School, East Billerica and the Dutile School, West Billerica at 8:00 A.M., **Monday, November 19, 2012** to bring in their votes, pursuant to Section2-3 of the Billerica Home Rule Charter, on the following ballot question:

> "To see is the Town will vote to borrow $9,800,000 for the Town Center Reconstruction and Traffic Improvement Project."

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Jim's Barber Shop, Andover Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at Town Hall; one copy at the Billerica Public Library; one copy at the Pinehurst Post Office; one copy at the Belly Buster Restaurant, Boston Road; and one copy at the Billerica Center Police Station.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 8th day of November, 2012.

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/Michael S. Rosa
Michael S. Rosa, Vice-Chairman

S/David A. Gagliardi
David A. Gagliardi, Secretary

S/Robert B/ Accomando
Robert B. Accomando

S/Robert M. Correnti
Robert M. Correnti

SELECTMEN OF BILLERICA

A True Copy:
ATTEST:

S/Martin E. Conway
Constable in the Town of Billerica

November 9, 2012

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the SPECIAL TOWN ELECTION to be held on November 19th, 2012 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Jim's Barber Shop, Andover Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station

Sincerely,

S/Martin E. Conway
Constable, Town of Billerica

SPECIAL TOWN ELECTION
BILLERICA,MA
BOND ISSUE QUESTION
11/21/2009

SPECIAL TOWN ELECTION
NOVEMBER 19,2012

TOWN WILL VOTE TO
BORROW $9,800,000 FOR

CENTER
RECONSTRUCTION AND
TRAFFIC IMPROVEMENTS
PROJECT.

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
YES	173	138	122	164	151	113	119	157	88	129	115	1469
NO	832	906	758	676	1048	698	734	996	791	843	804	9086
Total Votes	1005	1044	880	840	1199	811	853	1153	879	972	919	10555

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the Town of Billerica,

Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Billerica who are qualified to vote in Special State Primaries to vote at:

Precinct 1	Parker School	River Street
Precinct 2 & 8	Hajjar School	Rogers Street
Precinct 3 & 9	Ditson School	Cook Street
Precinct 4 & 7	Vining School	Lexington Road
Precinct 5 & 10	Kennedy School	Kimbrough Road
Precinct 6 & 11	Dutile School	Biagiotti Way

On **TUESDAY, THE THIRTIETH OF APRIL, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primary for the candidates for the following office:

SENATOR IN CONGRESS.....FOR THE COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 28th day of March, 2013

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/Michael S. Rosa
Michael S. Rosa, Vice Chairman

S/David A. Gagliardi
David A. Gagliardi, Secretary

S/Robert B. Accomando
Robert B. Accomando, Member

S/Robert M. Correnti
Robert M. Correnti, Member

SELECTMEN OF BILLERICA

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Jim's Barber Shop, Andover Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at the Town Hall; one copy at the Billerica Public Library; one copy at the Pinehurst Post Office; one copy at the Belly Buster Restaurant, Boston Road; and one copy at the Billerica Center Police Station.

A True Copy:
ATTEST:

S/Martin E. Conway
Constable in the Town of Billerica

March 28, 2013

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the SPECIAL STATE PEIMARY to be held on April 30, 2013 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Jim's Barber Shop, Andover Road
Nutting Lake Post Office
North Billerica Post Office

Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station

Sincerely,

S/Martin E. Conway
Constable, Town of Billerica

STATE PRIMARY ELECTION
DEMOCRATIC PARTY
APRIL 30, 2013
BILLERICA, MASSACHUSETTS

SENATOR IN CONGRESS	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
DEMOCRAT												
STEPHEN F. LYNCH	182	194	167	128	193	109	153	198	166	188	173	1851
EDWARD J. MARKEY	111	123	95	85	147	82	116	89	82	107	70	1107
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	1	0	0	2	0	0	1	0	0	1	0	5
Total Votes	294	317	262	215	340	191	270	287	248	296	243	2963

STATE PRIMARY ELECTION
REPUBLICAN PARTY
APRIL 30, 2013
BILLERICA, MASSACHUSETTS

SENATOR IN CONGRESS	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REPUBLICAN												
GABRIEL E. GOMEZ	65	61	44	46	79	71	60	56	52	71	64	669
MICHAEL J. SULLIVAN	45	47	45	45	66	60	46	63	51	65	40	573
DANIEL B. WINSLOW	8	17	7	8	15	8	7	20	10	15	13	128
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	1	0	1	0	1	1	0	1	1	0	3	9
Total Votes	119	125	97	99	161	140	113	140	114	151	120	1379

FINAL
WARRANT
2013 SPECIAL TOWN MEETING
May 14, 2013

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 14, 2013 at 7:30 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE -1
To see if the Town will vote that the parcel of Town owned land identified as Friendship Street and shown on the 2013 Billerica Assessors' Maps as Map 78, Block 76, Lot 0, be transferred to the Board of Selectmen for purposes of disposition to an entity or entities engaged in the development of affordable housing for sale or rental to persons of low or very low income within the meaning of the Housing Act of 1937, and qualifying for listing in the affordable housing inventory maintained by the Mass. Dept. of Housing and Community Development under G.L. Chapter 40B, with such transfer to be made subject to a permanent deed restriction, which may contain a reverter clause, permanently restricting the sale or resale price, or rental cost, of any home constructed on said parcel to no more than that considered affordable for persons of low income as defined by the U.S. Dept. of Housing & Urban Development and qualified for continued listing in the above affordable housing inventory; and to authorize the Board of Selectmen to make use of such other instrumentalities of the Town or other agencies as may be necessary to effect the purposes of this Article, and to enter into any agreements necessary to effect the transfer of such land in accordance with this Article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 2 – TO AMEND ZONING BY-LAW
To see if the Town will vote to amend the Zoning By-Law by re-zoning from a Rural Residence Zone and Neighborhood Business Zone with an Elderly Housing Overlay District to a Rural Residence Zone and Neighborhood Business District Zone with a Townhouse Overlay a parcel of land located on Treble Cove Road/Bridge Street in said town, bounded and described as follows:
A Certain parcel of land in the Town of Billerica, in the County of Middlesex, Commonwealth Of Massachusetts, bounded and described as follows:

Beginning at a point on Treble Cove Road at the Southwesterly corner of the land; thence

Northerly	Along a curve turning to the left with an arc length of 420.98', with a radius of 650.00' to a point; thence
N 17°05'55" W	A distance of 421.91 feet to a point. Said last two courses by the easterly sideline of Treble Cove Road; thence
Northerly	Along a curve turning to the right with an arc length of 107.15', with a radius of 427.55' to a point; thence
Northerly	Along a curve turning to the left with an arc length of 169.53', with a radius of 278.89' to a point; thence
N 24°04'39" E	A distance of 721.88 feet to a point; thence
N 08°03'06" E	A distance of 111.56 feet to a point; thence
N 05°17'49" E	A distance of 92.73 feet to a point; thence
N 04°20'21" E	A distance of 122.06 feet to a point. Said last six courses by land now or formerly Alibrandi Realty Associates; thence
S 35°30'28" E	A distance of 554.92 feet to a point. Said last course by land now or formerly Patriot Property Group, LLC, Enterprise Bank and Trust Company and Gerald J. Levesque; thence
S 28°43'46" E	A distance of 268.48 feet to a point. by land now or formerly Boston Road Investors, LLC; thence
S 58°07'59" W	A distance of 544.50 feet to a point; thence
S 60°40'16" E	A distance of 330.00 feet to a point; thence
N 67°35'46" E	A distance of 371.35 feet to a point. Said last three courses by land now or formerly Town of Billerica; thence
S 20°44'58" E	A distance of 548.50 feet to a point; thence
S 00°27'31" E	A distance of 89.72 feet to a point; thence
S 26°05'43" E	A distance of 164.22 feet to a point; thence
S 14°04'28" E	A distance of 52.05 feet to a point; thence
S 20°28'43" E	A distance of 58.55 feet to a point. Said last five courses by land now or formerly Boston Road Investors, LLC; thence
S 11°54'31" E	A distance of 65.51 feet to a point. Said last course by land now or formerly Boston Road Investors, LLC and MacCormack Properties, LLC; thence
S 81°16'27" W	A distance of 344.85 feet to a point. Said last course by land now or formerly Carol A. Levesque and 25 Bridge Street Condominiums; thence
S 08°43'33" E	A distance of 143.76 feet to a point on the northerly sideline of Bridge Street. Said last course by land now or formerly 25 Bridge Street Condominiums; thence
Westerly	Along a curve turning to the left with an arc length of 118.18', with a radius of 999.52' to a point; thence
S 71°08'55" W	A distance of 115.53 feet to a point; thence
Westerly	Along a curve turning to the right with an arc length of 192.48', with a radius of 1200.00' to a point; thence
S 80°20'20" W	A distance of 155.00 feet to a point; thence
Westerly	Along a curve turning to the left with an arc length of 201.87', with a radius of 1800.00' to a point; thence

S 73°54'47" W	A distance of 26.09 feet to a point. Said last six courses by the northerly sideline of Bridge Street; thence
N 32°00'45" W	A distance of 100.79 feet to a point; thence
N 16°58'14" W	A distance of 138.71 feet to a point; thence
N 16°11'20" W	A distance of 17.86 feet to the point of beginning. Said last three courses by the easterly sideline of Treble Cove Road fork.

The above described parcel of land contains 1,577,921 square feet, or 36.22 acres, more or less and is more particularly shown on a plan entitled "Rezoning Plan of Land in Billerica, Mass., (Middlesex County), prepared for: The Gutierrez Company, scale: 1in. = 100ft., dated: April 19, 2013", prepared by: Noonan & McDowell, Inc., 25 Bridge Street, Suite 6, Billerica, MA, 01821-1023.

Submitted by James T. Dangora and Messrs. Brooks, Cowan, Melvin, Ferraro, Corsetti, Govertsen, Peterson, Bradley, Joy and Madames Jenkins, Abelli, McNamara, Bourgeois, Vogan, Russo, Crandall and Picardi.

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica public Library, one copy at the Billerica Police Station, one copy at the belly Buster diner, one copy at Pinehurst Post Office, one copy at the center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting lake Post Office, one copy at Jim's Barber Shop, 8 Andover Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst fire Station, one copy at the east Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 23rd day of April 2013.

S/David A. Gagliardi
David A. Gagliardi, Chairman

S/Robert B. Accomando
Robert B. Accomando, Vice Chairman

S/Michael S. Rosa
Michael S. Rosa, Secretary

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Member

S/George J. Simolaris, Jr.
George J. Simolaris, Jr., Member

BOARD OF SELECTMEN

A True Copy
ATTEST:

S/Martin E. Conway
Constable, Town of Billerica

April 29, 2013

Mr. John C. Curran, Town Manager
Town Hall
65 Boston Road
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for the Special Town Meeting to be held on Tuesday, May 14th, 2013 at 7:30 p.m. at the Town Hall, Maurice a. Buck Memorial auditorium, 365 Boston Road, Billerica, MA at the following locations:

Town Hall	Billerica Public Library
Billerica Police Station	Belly Buster Diner
Pinehurst Post Office	Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road	West Billerica Fire Station
Nutting Lake Post Office	Jim's Barber Shop, 8 Andover Road
Ninety-Nine Restaurant, Lexington Road	Pinehurst Fire Station
East Billerica Fire Station	North Billerica Post Office
North Billerica Fire Station	

Signed:
S/Martin E. Conway
Constable, Town of Billerica

Special Town Meeting
May 14, 2013
Maurice A. Buck Memorial Auditorium

A quorum count was taken. With 162 Town Meeting Members present, the Special Town Meeting was declared in session at 7:40 p.m.

It was moved, seconded and VOTED to accept the Warrant as duly served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

It was moved, seconded and VOTED that we suspend the rules, specifically, application of the provisions of General Bylaw Article 1, Section 2.7 relative to the recognition of speakers, only with respect to Article 2 of the Special Town Meeting Warrant, and further, that the Moderator be allowed to establish the procedures for recognition of speakers with respect to said Article 2 as he may deem appropriate.

ARTICLE 1

It was moved and seconded that the parcel of Town owned land identified as Friendship Street and shown on the 2013 Billerica Assessors' Maps as Map 78, Block 76, Lot 0, be transferred to the Board of Selectmen for purposes of disposition to an entity or entities engaged in the development of affordable housing for sale or rental to persons of low or very low income within the meaning of the Housing Act of 1937, and qualifying for listing in the affordable housing inventory maintained by the Mass. Dept. of Housing and Community Development under G.L. Chapter 40B, with such transfer to be made subject to a permanent deed restriction, which may contain a reverter clause, permanently restricting the sale or resale price, or rental cost, of any home constructed on said parcel to no more than that considered affordable for persons of low income as defined by the U.S. Dept. of Housing & Urban Development and qualified for continued listing in the above affordable housing inventory; and to authorize the Board of Selectmen to make use of such other instrumentalities of the Town or other agencies as may be necessary to effect the purposes of this Article, and to enter into any agreements necessary to effect the transfer of such land in accordance with this Article.

The Selectmen recommended this article unanimously. The Finance Committee voted 9-2-0 to recommend the article.

Town Manager Curran explained that this is a parcel of tax title land on Friendship Street which is to be disposed of for the purpose of building one affordable housing unit for sale.

Moderate discussion ensued.

Rep. King moved the question. Seconded. With one hundred thirty-one (131) in favor and fifty-one (51) opposed, debate was cut off.

The motion as presented was put to a vote. With one hundred sixty-eight (168) in favor and twenty (20) opposed, the motion CARRIED.

ARTICLE 2

It was moved and seconded to amend the Zoning By-Law by re-zoning from a Rural Residence Zone and Neighborhood Business Zone with an Elderly Housing Overlay District to a Rural Residence Zone and Neighborhood Business District Zone with a Townhouse Overlay a parcel of land located on Treble Cove Road/Bridge Street in said town, bounded and described as printed in the Warrant.

The Finance Committee recommended this article 8-3-0.

Planning Board Secretary Casey gave the Planning Board report. The public hearing was held on May 13, 2013. Due notice was given in the Lowell Sun on April 25 and May 2, 2013 On a positive motion to recommend, the Board voted five (5) in favor, zero (0) opposed and two (2) members absent. Therefore the Board recommends this article. The recommendation was subject to the petitioner's written commitment to adhere to the conditions of approval for the previously approved project on the premises, most notably that 15% of the housing units will be affordable, sidewalk repairs to portions of the existing sidewalk on bridge Street and a $50,000 contribution to the Sidewalk Fund.

Atty. James Dangora, Jr., Counsel for the petitioner gave a presentation. They are proposing to build 52 two-bedroom Townhouse units on the parcel. The rest of the land will remain open with a conservation restriction. They have permits in place already for an over-fifty-five project. The only thing they are requesting tonight is to remove the "over fifty-five" designation.

It was moved, seconded and VOTED to suspend the rules as stated in the General By-laws Article 1, Section 2.7.

Moderate discussion ensued.

Rep. Moore moved the question. Seconded. With one hundred forty-two (142) in favor and fifty-four (54) opposed, the motion to end debate CARRIED.

The motion as written in the warrant was put to a vote. With one hundred forty-four (144) in favor and fifty-one (51) opposed, the motion CARRIED.

It was moved, seconded and VOTED to ratify the action taken on the Special Town Meeting.

It was moved, seconded and VOTED to dissolve the Special Town Meeting. The Special Town Meeting stood dissolved at 8:37 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

WARRANT
ANNUAL TOWN ELECTION
BILLERICA, MA

Middlesex, ss
To Any Constable in the Town of Billerica:

Greetings:

You are hereby authorized and required to notify and warn the inhabitants of said Town of Billerica, qualified by law, to vote in Elections and Town Affairs, to meet at the Parker School, Billerica Center; Solomon Gunther Hajjar School, North Billerica; Ditson School, Pinehurst, Eugene C. Vining School, Nutting Lake; John F. Kennedy School, East Billerica and the Dutile School, West Billerica at 8:00 A.M., Saturday, April 6, 2013 to bring in their votes on one ballot for the following Town Officers:

Two members of the Board of Selectmen, Three members of the Planning Board and Two members of the School Committee, all for three years.

Also for the election of Seven (7) Town Meeting Members for Precinct One; Seven (7) Town Meeting Members for Precinct Two; Seven (7) Town Meeting Members for Precinct Three; Seven (7) Town Meeting Members for Precinct Four; Seven (7) Town Meeting Members for Precinct Five; Seven (7) Town Meeting Members for Precinct Six; Seven (7) Town Meeting Members for Precinct Seven; Seven (7) Town Meeting Members for Precinct Eight; Seven (7) Town Meeting Members for Precinct Nine; Seven (7) Town Meeting Members for Precinct Ten and Seven (7)Town Meeting Members for Precinct Eleven, all for three years.

Two (2) Town Meeting Members for an unexpired term of two years and two (2) Town Meeting Members for an un-expired term of one year for Precinct 3; Three (3) Town Meeting Members for an un-expired term of two-years and tree (3) Town Meeting Members for an unexpired on year term for Precinct Four; Two (2) Town Meeting Members for an unexpired two year term and Two (2) Town Meeting Members for an unexpired one year term in Precinct Six; Two (2) Town Meeting Members for an unexpired two year term and Two (2) Town Meeting Members for an unexpired one year term for Precinct Seven; Two (2) Town Meeting Members for an unexpired two year term and Two (2) Town Meeting Members for an unexpired one year for Precinct Nine; Three (3) Town Meeting Members for an unexpired term of two years and Three (3) Town Meeting Members for an un-expired term of one year for Precinct Ten; One (1) Town Meeting member for an unexpired term of two years and Two (2) Town Meeting Members for an unexpired term of one year for Precinct Eleven.

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Jim's Barber Shop on Andover Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station, Nashua Road; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road, one copy at

the Pinehurst Fire Station; one copy at the Pinehurst Post Office; one copy at Belly Buster Restaurant, Boston Road; one copy at the North Billerica Fire Station; one copy at the Town Hall, Boston Road; one copy at the Billerica Police Department, and one copy at the Billerica Public Library;

Given under our hands this 8th day of March, 2013

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/Michael S. Rosa
Michael S. Rosa, Vice-Chairman

S/David A. Gagliardi
David A. Gagliardi, Secretary

S/Robert B. Accomando
Robert B. Accomando

S/Robert M. Correnti
Robert M. Correnti

SELECTMEN OF BILLERICA

A True Copy
ATTEST:

S/Martin E. Conway
Constable in the Town of Billerica

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the Town Election to be held on April 6, 2013 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Jim's Barber Shop, Andover Road
Nutting Lake Post Office
North Billerica Post Office

Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station

Sincerely,

S/Martin E. Conway
Constable, Town of Billerica

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
SELECTMAN 3 YEARS- Vote forTWO												
GEORGE SIMOLARIS,JR.	432	480	336	352	544	339	368	567	383	426	422	4649
ROBERT M. CORRENTI	240	267	143	175	261	127	153	256	161	209	188	2180
MICHAEL S. ROSA	380	441	322	324	516	338	347	514	401	404	374	4361
SCATTERINGS	8	9	5	5	5	2	2	4	3	4	5	52
BLANKS	140	157	128	118	172	64	94	177	104	147	147	1448
Total Votes	1200	1354	934	974	1498	870	964	1518	1052	1190	1136	12690

PLANNING BOARD 3 YEARS - Vote for THREE												
ROBERT W. CASEY	359	392	265	244	373	248	240	404	275	309	312	3421
DAVID A. KINSELLA	341	376	229	247	428	227	229	431	267	334	307	3416
MATTHEW K. BATTCOCK	361	396	308	331	493	260	284	430	351	367	326	3907
ROME CAPOBIANCO	305	350	226	206	369	228	253	428	289	282	282	3218
SCATTERINGS	3	7	1	8	11	1	6	7	2	1	7	54
BLANKS	431	510	372	425	573	341	434	577	394	492	470	5019
Total Votes	1800	2031	1401	1461	2247	1305	1446	2277	1578	1785	1704	19035

SCHOOL COMMITTEE 3 YEARS - Vote for TWO												
DANIEL CUGNO	416	443	301	301	494	268	280	495	356	402	353	4109
MARK P. EFSTRATIOU	406	422	289	309	494	289	305	482	338	398	376	4108
SCATTERINGS	4	7	2	2	5	3	7	2	4	2	2	40
BLANKS	374	482	342	362	505	310	372	539	354	388	405	4433
Total Votes	1200	1354	934	974	1498	870	964	1518	1052	1190	1136	12690

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 1 TOWN MTG MBRS-3 YEARS - Vote for SEVEN												
DOUGLAS W.FOGERTY	331											331
DONALD R. SARAZEN, JR.	260											260
JOHN P. SULLIVAN	325											325
BRIAN LUTTRELL, SR.	265											265
BRIAN ANNINO	295											295
PAUL E. FERRARI, JR.	304											304
JOHN C. PARKER	326											326
JOHN P. GRACE	287											287
SANDRA A. MACMILLAN	287											287
NICOLE S. DAUTEUIL	313											313
SCATTERINGS	5											5
BLANKS	1202											1202
Total Votes	4200											4200

PCT 2 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
WAYNE F. SMITH		363										363
PHILLIP E. QUINLAN		391										391
CLIFFORD NICHOLSON		402										402
HELEN L. POTTER		463										463
STEPHEN J. WANAMAKER		357										357
EDWARD J. GIROUX		356										356
JOHN H. KLESCHINSKY		343										343
SANDRA GIROUX		352										352
SCATTERINGS		17										17
BLANKS		1695										1695
Total Votes		4739										4739

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 3 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
MARYANNE J. PERRY			277									277
CATHY M. JENKINS			278									278
DANIEL FROBESE			275									275
ABDELMADJID M. LAHLAF			247									247
JOSEPH T. POWERS			266									266
JOAN L. PARCEWSKI			279									279
SCATTERINGS			18									18
BLANKS			1629									1629
Total Votes			3269									3269

PCT 3 TOWN MTG MBRS-2 YEARS - Vote for TWO												
PATRICIA LAFAUCI			305									305
ELAINE C. TUCCELLI			316									316
SCATTERINGS			4									4
BLANKS			309									309
Total Votes			934									934

PCT 3 TOWN MTG MBRS-1 YEAR - Vote for TWO												
PETER MCDONAGH			325									325
SCATTERINGS			13									13
BLANKS			596									596
Total Votes			934									934

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 4 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
ROBERT D. KILLEEN				268								268
LISA M. TOHLINE				245								245
KIM M. MURPHY				277								277
JONATHAN WRIGHT				256								256
ARTHUR LAVITA				227								227
P.MCSHANE LAMBERT				258								258
JAMES J. MURPHY				245								245
LORA BOJSEN				217								217
SCATTERINGS				9								9
BLANKS				1407								1407
Total Votes				3409								3409

PCT 4 TOWN MTG MBRS-2 YEARS - Vote for THREE												
JOSEPH J. NORMANT				269								269
STEVEN A. JENKINS				310								310
SCATTERINGS				14								14
BLANKS				868								868
Total Votes				1461								1461

PCT 4 TOWN MTG MBRS-1 YEAR - Vote for THREE												
ELAINE RUSSO				296								296
WILLIAM L. COLLINS, JR				296								
SCATTERINGS				13								13
BLANKS				856								856
Total Votes				1461								1461

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 5 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
EUGENE J. ST.PETER					475							475
LILLIE M. RALSTON					474							474
BARBARA ELEANOR SHEA					474							474
S.L. ROSENBAUM LIPMAN					453							453
THOMAS J. AQUAVELLA					478							478
ROBERT O. MCGOWAN					482							482
CHRISTOPHER CONNELL					477							477
SCATTERINGS					3							3
BLANKS					1927							1927
Total Votes					5243							5243

PCT 6 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
BLAKE ROBERTSON						286						286
RICHARD D. TRACEY, JR.						225						225
JEAN-PAUL DURAND						223						223
FREDERICK LIBERATORE						195						195
ROSEMARY E. SAVIANO						246						246
DAVID S. COUGHLIN						216						216
ERIC W. READ						194						194
CHERYL C. GRANT						251						251
WALLACE LAFAYETE						208						208
SCATTERINGS						1						1
BLANKS						1000						1000
Total Votes						3045						3045

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 6 TOWN MTG MBRS-2 YEARS - Vote for TWO												
SANDRA B. DONOVAN						298						298
STEVEN M. SMILGIS						290						290
SCATTERINGS						2						2
BLANKS						280						280
Total Votes						870						870

PCT 6 TOWN MTG MBRS-1 YEAR - Vote for TWO												
KATHLEEN JEFFERS						314						314
SCATTERINGS						12						12
BLANKS						544						544
Total Votes						870						870

PCT 7 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
JAMES POWERS							299					299
VIRGINIA C. MUSKER							268					268
THERESA A. LOGUE							268					268
TRAVIS BROWN							271					271
PAUL L. OVERY							262					262
MARK P. EFSTRATIOU							267					267
SCATTERINGS							16					16
BLANKS							1723					1723
Total Votes							3374					3374

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 7 TOWN MTG MBRS-2 YEARS - Vote for TWO												
							0					0
							0					0
SCATTERINGS							8					8
BLANKS							956					956
Total Votes							964					964

PCT 7 TOWN MTG MBRS-1 YEAR - Vote for TWO												
RICHARD C. MOORE							289					289
SCATTERINGS							7					7
BLANKS							668					668
Total Votes							964					964

PCT 8 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
GEORGE J. SIMOLARIS								575				575
CANDACE L. HUNT								412				412
ROME CAPOBIANCO								460				460
JOSEPH F. DONOGHUE								428				428
DAVID L. JOHNSON								434				434
JOHN J. PISCATELLI								408				408
MICHAEL R. IANNELLI								427				427
KAREN M. PASCUCCI								423				423
SCATTERINGS								5				5
BLANKS								1741				1741
Total Votes								5313				5313

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 9 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
TERESA A. BOVA									364			364
ANNE M. GALLANT									353			353
STEPHEN G. REGAL									339			339
KATHLEEN PAULSEN									330			330
MICHELE DEPARASIS									317			317
SCATTERINGS									22			22
BLANKS									1957			1957
Total Votes									3682			3682

PCT 9 TOWN MTG MBRS-2 YEARS - Vote for TWO												
									0			0
									0			0
SCATTERINGS									24			24
BLANKS									1028			1028
Total Votes									1052			1052

PCT 9 TOWN MTG MBRS-1 YEAR - Vote for TWO												
GARY HANNON								374				374
JUSTIN DAMON								347				
SCATTERINGS								7				7
BLANKS								324				324
Total Votes								1052				1052

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 10 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
CHRISTINE MARTELL										394		394
ROGER ADAM NOWICKI										367		367
EDWARD J. HURD										404		404
ROBERT M. LAGE, JR.										353		353
SCATTERINGS										15		15
BLANKS										2632		2632
Total Votes										4165		4165

PCT 10 TOWN MTG MBRS-2 YEARS - Vote for THREE												
KATHARINE M. MAHONEY										423		423
REBECCA M.P. CHAFFE										402		402
SCATTERINGS										1		1
BLANKS										959		959
Total Votes										1785		1785

PCT 10 TOWN MTG MBRS-1 YEAR - Vote for THREE												
ARTHUR TREPANEY										460		460
SCATTERINGS										10		10
BLANKS										1315		1315
Total Votes										1785		1785

TOWN ELECTION
BILLERICA,MA
APRIL 6, 2013

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 11 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
DANIEL BURNS											379	379
DONNA A. AMATO											357	357
ARTHUR R.TORREY											304	304
MARY-ANNE WOLFE											303	303
SCATTERINGS											37	37
BLANKS											2596	2596
Total Votes											3976	3976

PCT 11 TOWN MTG MBRS-2 YEARS - Vote for ONE												
											0	0
SCATTERINGS											26	26
BLANKS											542	542
Total Votes											568	568

PCT 11 TOWN MTG MBRS-1 YEAR - Vote for TWO												
RICHARD G. PENNEY											11	11
SCATTERINGS											26	26
BLANKS											1099	1099
Total Votes											1136	1136

FINAL
WARRANT
2013 ANNUAL SPRING TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 7, 2013 at 7:30 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO SET COMPENSATION OF ELECTED OFFICIAL

To see if the Town will vote to fix the compensation of the following six elected officers of the Town and determine any salary increase that shall become effective July 1, 2013;

Selectmen, Chairman - $2,000
Selectmen, Members - $1,800
Town Clerk - $96,074;

or act in relation thereto.
Submitted by the Billerica Finance Committee

ARTICLE 2 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 3 - TRANSFER FUNDS BETWEEN 2013 BUDGET LINE ITEMS

To see if the Town will vote to transfer from available funds the sum of $236,383 to amend various Fiscal Year 2012 budget line items; or act in relation thereto:

From:			**To:**		
91070-7020	Worker's Comp	$ 80,000	54350-5280	Veteran's Benefits	$ 80,000
91070-7052	County Retirement	$ 156,383	91700-5966	Transfer to OPEB Trust	$ 156,383
		$ 236,383			$ 236,383

Submitted by the Town Manager, auhorized by the Board of Selectmen

ARTICLE 4 - FISCAL YEAR 2014 TOWN AND SCHOOL BUDGET

To see if the Town of Billerica will vote to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the following proposed line item budget for fiscal year beginning July 1, 2013 and ending June 30, 2014. It is anticipated that $35,031 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget. This budget was produced under the direction of the Board of Selectmen and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account #300-5100 - #300-5800) and provisions for a Reserve Fund (Account #13170-7063) administered by the Finance Committee.

The line item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the Public Library and the Town Clerk's Office. The following budget, when considered by the Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee;
or act in relation thereto.
Submitted by the Board of Selectmen, Town Manager and Finance Committee

		EXPENDED FY2010	EXPENDED FY2011	EXPENDED FY2012	BUDGETED FY2013	DEPT REQ FY2014	TOWN MGR FY2014	FIN COM FY2014
122 - Board of Selectmen								
5110	Personnel	67,950	68,221	67,933	73,617	74,396	74,396	74,396
5190	Contractual Obligations	3,911	3,393	4,100	4,100	4,000	4,000	4,000
5400	Supplies & Expenses	1,000	1,000	1,000	1,000	1,000	1,000	1,000
5200	Contract Services/Leases	8,098	8,098	8,360	8,360	8,360	8,360	8,360
7044	NMCOG Assessment	9,863	9,862	9,863	10,492	11,000	11,000	11,000
	TOTAL	90,822	90,574	91,256	97,569	98,756	98,756	98,756
123 - Town Manager								
5110	Personnel	242,680	348,101	361,240	366,650	383,198	383,198	383,198
5120	Permanent Part Time	14,921	15,517	9,034	17,331	18,760	18,760	18,760
5130	Overtime	-	-	-	-			
5190	Contractual Obligations	3,860	4,909	6,004	7,087	7,087	7,087	7,087
5400	Supplies & Expenses	30,000	28,860	28,748	30,000	30,000	30,000	30,000
5200	Contract Services/Leases	370	1,000	-	1,000	1,000	1,000	1,000
7037	Comm. Plan./Proj./Tech. Asst.	5,000	2,300	5,152	5,000	5,000	5,000	5,000
7050	Pensions	475	475	475	475	475	475	475
7051	Emp. Medical Exams	47,306	65,000	83,804	85,000	85,000	85,000	85,000
7053	Prof. Training/Development	3,179	2,498	8,585	12,500	22,500	22,500	22,500
7061	Pr. Town Rep./TM Handouts	8,917	10,000	11,424	10,000	15,000	15,000	15,000
	TOTAL	356,708	478,660	514,466	535,043	568,020	568,020	568,020
125 - Systems Admin.								
5110	Personnel	115,039	115,906	47,061	76,056	78,121	78,121	78,121
5190	Contractual Obligations	3,759	4,270	1,827	-	-	-	-
5400	Supplies & Expenses	53,828	47,179	48,715	22,000	22,000	22,000	22,000

5200	Contract Services/Leases	365,411	364,565	353,669	348,530	351,750	351,750	351,750
	TOTAL	538,037	531,920	451,272	446,586	451,871	451,871	451,871
XXX - Water Billing								
5110	Personnel	-	-	211,293	-	-	-	-
5190	Contractual Obligations	-	-	6,943	-	-	-	-
5400	Supplies & Expenses	-	-	20,954	-	-	-	-
5200	Contract Services/Leases	-	-	51	-	-	-	-
	TOTAL	-	-	239,241	-	-	-	-
129 - Cable Advisory Committee								
5120	Permanent Part Time	-	-	-	-	-	-	-
5400	Supplies & Expenses	-	-	-	-	-	-	-
	TOTAL	-	-	-	-	-	-	-
131 - Finance Committee								
5120	Permanent Part Time	430	380	771	1,000	1,000	1,000	1,000
5400	Supplies & Expenses	-	-	-	-	-	-	-
5200	Contract Services/Leases	606	526	785	1,000	1,600	1,600	1,600
7063	Reserve Fund	-	-	-	250,520	250,520	250,520	250,520
	TOTAL	1,036	906	1,556	252,520	253,120	253,120	253,120
135 - Town Accountant								
5110	Personnel	187,587	187,777	191,599	203,132	205,124	205,124	205,124
5190	Contractual Obligations	4,042	5,697	5,697	6,897	7,681	7,681	7,681
5400	Supplies & Expenses	1,325	999	1,000	1,000	1,500	1,500	1,500
5200	Contract Services/Leases	460	670	642	1,000	500	500	500
7062	Town Audit	54,000	54,000	56,000	56,000	56,000	56,000	56,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	247,414	249,143	254,938	268,029	270,805	270,805	270,805
141 - Assessor								
5110	Personnel	288,086	260,094	306,048	343,426	356,053	356,053	356,053
5120	Permanent Part Time	-	-	1,125	1,500	1,500	1,500	1,500
5190	Contractual Obligations	10,056	5,846	5,965	7,420	10,186	10,186	10,186
5400	Supplies & Expenses	2,987	3,036	2,607	3,250	3,250	3,250	3,250
5200	Contract Services/Leases	33,000	66,883	68,595	77,750	77,750	77,750	77,750
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	334,129	335,859	384,340	433,346	448,739	448,739	448,739
145 - Treasurer/Collector								
5110	Personnel	434,875	416,176	385,749	541,322	550,272	550,272	550,272
5120	Permanent Part Time	20,409	20,409	20,409	46,764	58,885	58,885	58,885
5130	Overtime	-	-	-	-	7,500	-	-
5190	Contractual Obligations	13,971	12,877	11,534	17,217	15,942	15,942	15,942
5400	Supplies & Expenses	3,470	2,000	2,785	66,848	66,785	66,785	66,785
5200	Contract Services/Leases	16,997	40,000	74,957	96,804	97,184	97,184	97,184
5235	Tax Revenue Collection	112,600	100,000	84,863	50,000	50,000	50,000	50,000
5800	Capital Outlay	-	-	-	-	-	-	-
		EXPENDED FY2010	**EXPENDED FY2011**	**EXPENDED FY2012**	**BUDGETED FY2013**	**DEPT REQ FY2014**	**TOWN MGR FY2014**	**FIN COM FY2014**
	TOTAL	602,322	591,462	580,298	818,955	846,568	839,068	839,068
161 - Town Clerk								
5110	Personnel	223,102	224,354	229,055	235,621	245,188	238,838	238,838
5190	Contractual Obligations	10,439	10,641	10,558	11,327	11,627	11,627	11,627
5400	Supplies & Expenses	945	1,245	710	1,360	1,360	1,360	1,360
5200	Contract Services/Leases	721	453	769	2,425	2,415	2,415	2,415
5800	Capital Outlay	-	-	-	-	-	-	-

	TOTAL	235,207	236,693	241,092	250,733	260,590	254,240	254,240
162 - Election Department								
5120	Permanent Part Time	14,896	40,181	26,888	52,780	17,740	17,740	17,740
5400	Supplies & Expenses	1,765	1,059	1,136	3,352	1,204	1,204	1,204
5200	Contract Services/Leases	40,083	42,164	33,776	47,444	27,732	27,732	27,732
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	56,744	83,404	61,799	103,576	46,676	46,676	46,676
163 - Board of Registrars								
5110	Personnel	42,649	42,654	43,434	44,270	44,634	44,634	44,634
5120	Permanent Part Time	2,722	2,722	2,723	2,825	2,763	2,763	2,763
5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	2,143	2,143	2,327	2,927	2,927	2,927	2,927
5400	Supplies & Expenses	4,680	3,068	1,088	8,350	8,350	8,350	8,350
5200	Contract Services/Leases	2,503	3,643	2,254	3,125	3,125	3,125	3,125
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	54,697	54,230	51,826	61,497	61,799	61,799	61,799
171 - Conservation Commission								
5110	Personnel	149,874	139,847	109,423	160,700	163,087	163,087	163,087
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	1,423	389	114	2,442	2,460	2,460	2,460
5190	Contractual Obligations	600	1,600	-	9,240	10,240	10,240	10,240
5400	Supplies & Expenses	995	941	6,100	1,100	1,100	1,100	1,100
5200	Contract Services/Leases	7,317	4,669	6,444	20,793	1,200	1,200	1,200
7092	Beaver Dam Control	14,812	11,812	12,000	12,000	12,000	12,000	12,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	175,021	159,258	134,082	206,274	190,087	190,087	190,087
175 - Planning Board								
5110	Personnel	113,898	115,433	118,772	123,153	124,297	124,297	124,297
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	1,317	2,056	1,542	3,274	3,315	3,315	3,315
5190	Contractual Obligations	4,100	4,100	4,600	600	600	600	600
5400	Supplies & Expenses	607	772	814	910	1,500	1,500	1,500
5200	Contract Services/Leases	580	626	572	710	1,500	1,500	1,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	120,502	122,987	126,299	128,646	131,212	131,212	131,212
176 - Board of Appeals								
5110	Personnel	47,258	47,257	47,969	49,052	49,418	49,418	49,418
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	3,166	2,268	2,931	3,529	3,529	3,529	3,529
5190	Contractual Obligations	4,408	4,634	3,808	4,734	4,734	4,734	4,734
5400	Supplies & Expenses	444	591	752	752	752	752	752
5200	Contract Services/Leases	-	-	75	80	80	80	80
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	55,276	54,750	55,536	58,147	58,513	58,513	58,513
192 - Town Hall								
5110	Personnel	-	-	-	-	-	-	-
5190	Contractual Obligations	-	-	-	-	-	-	-
5400	Postage	92,059	97,692	105,424	100,858	100,858	100,858	100,858
5400	Custodial Supplies	4,004	3,967	2,883	4,000	4,000	4,000	4,000
5200	Supplies & Expenses	24,329	21,995	12,980	25,000	25,000	25,000	25,000
7059	Cleaning Services	-	-	-	-	-	-	-
5256	Utilities	198,910	192,348	191,343	192,000	192,000	192,000	192,000
7058	Building Maintenance	160,000	143,522	140,833	150,000	150,000	150,000	150,000
7055	Telephone	100,000	99,838	102,298	110,000	110,000	110,000	110,000

7065	Abandoned Buildings	3,000	-	3,000	3,000	3,000	3,000	3,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	582,302	559,362	558,761	584,858	584,858	584,858	584,858
691 - Historical Commission								
5400	Supplies & Expenses	-	50	50	50	50	50	50
5200	Contract Services/Leases	-	250	250	250	250	250	250
	TOTAL	-	300	300	300	300	300	300
910 - Town Systemwide								
7080	Town Retirements	75,000	75,000	75,000	75,000	75,000	75,000	75,000
		EXPENDED FY2010	**EXPENDED FY2011**	**EXPENDED FY2012**	**BUDGETED FY2013**	**DEPT REQ FY2014**	**TOWN MGR FY2014**	**FIN COM FY2014**
7095	Streetlights	224,367	260,000	260,000	260,000	260,000	260,000	260,000
7096	Legal	263,673	249,999	230,000	250,000	210,000	210,000	210,000
	TOTAL	563,040	584,999	565,000	585,000	545,000	545,000	545,000
TOTAL GENERAL GOVERNMENT		4,013,257	4,134,507	4,312,062	4,831,080	4,816,914	4,803,064	4,803,064
210 - Police Department								
5110	Personnel	4,096,544	4,033,597	4,191,486	4,584,668	4,730,055	4,730,055	4,730,055
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	502,000	569,945	565,107	593,000	593,000	593,000	593,000
5190	Contractual Obligations	1,332,338	1,359,137	1,425,733	1,474,776	1,562,702	1,562,702	1,562,702
5400	Supplies & Expenses	338,337	384,901	375,254	430,700	444,050	444,050	444,050
5256	Utilities	-	-	-	-	-	-	-
5200	Contract Services/Leases	90,051	85,660	97,000	109,800	116,100	116,100	116,100
5800	Capital Outlay	63,675	126,296	100,500	175,000	140,000	140,000	140,000
	TOTAL	6,422,945	6,559,536	6,755,080	7,367,944	7,585,907	7,585,907	7,585,907
220 - Fire Department								
5110	Personnel	4,490,923	4,529,308	4,747,002	4,980,351	5,150,586	5,150,586	5,150,586
5120	Permanent Part Time	12,100	13,177	16,552	17,375	18,987	18,987	18,987
5130	Overtime	626,249	528,200	552,066	577,077	602,000	602,000	602,000
5190	Contractual Obligations	878,216	827,383	904,866	1,007,300	994,189	994,189	994,189
5400	Supplies & Expenses	270,685	270,708	316,975	341,350	373,600	373,600	373,600
5200	Contract Services/Leases	157,369	106,807	106,021	109,238	115,558	115,558	115,558
5256	Utilities	78,006	81,066	72,613	84,500	84,500	84,500	84,500
5800	Capital Outlay	-	-	25,000	-	-	-	-
	TOTAL	6,513,548	6,356,649	6,741,095	7,117,191	7,339,420	7,339,420	7,339,420
231 - Ambulance								
5110	Personnel	651,963	660,291	653,666	672,540	669,180	669,180	669,180
5120	Permanent Part Time	1,985	1,181	5,000	10,000	10,000	10,000	10,000
5130	Overtime	147,663	168,738	149,457	180,000	180,000	180,000	180,000
5190	Contractual Obligations	84,536	88,194	174,575	89,000	83,122	83,122	83,122
5400	Supplies & Expenses	59,690	55,495	66,595	66,600	74,800	74,800	74,800
5200	Contract Services/Leases	59,386	64,750	76,707	87,800	99,300	99,300	99,300
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	1,005,223	1,038,649	1,125,999	1,105,940	1,116,402	1,116,402	1,116,402
241 - Building Department								
5110	Personnel	314,523	270,853	313,166	320,416	331,038	331,038	331,038
5120	Permanent Part Time	99,266	117,307	90,715	101,594	95,816	95,816	95,816
5130	Overtime	4,227	10,149	4,227	10,000	10,000	10,000	10,000
5190	Contractual Obligations	34,077	34,077	27,983	34,142	34,142	34,142	34,142
5400	Supplies & Expenses	3,801	6,330	5,360	6,400	6,400	6,400	6,400
5200	Contract Services/Leases	4,035	4,705	5,588	5,675	5,675	5,675	5,675

5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	459,929	443,421	447,039	478,227	483,071	483,071	483,071
244 - Sealer Weights and Measures								
5120	Permanent Part Time	-	-	-	-	-	-	-
5400	Supplies & Expenses	350	350	500	350	500	500	500
5200	Contract Services/Leases	6,000	7,150	7,150	7,150	7,150	7,150	7,150
	TOTAL	6,350	7,500	7,650	7,500	7,650	7,650	7,650
291 - Emergency Management								
5110	Personnel	10,419	10,420	10,575	10,940	10,895	10,895	10,895
5400	Supplies & Expenses	7,607	6,000	6,000	6,000	10,000	8,000	8,000
5190	Contractual Obligations	-	2,900	3,400	3,400	3,400	5,400	5,400
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	18,026	19,320	19,975	20,340	24,295	24,295	24,295
292 - Animal Control								
5110	Personnel	51,351	51,351	52,728	54,025	54,426	54,426	54,426
5120	Permanent Part Time	16,467	16,556	18,061	21,426	21,518	21,518	21,518
5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	2,700	1,650	2,505	3,250	3,250	3,250	3,250
5400	Supplies & Expenses	941	1,101	791	1,100	1,100	1,100	1,100
5200	Contract Services/Leases	1,185	1,206	1,213	2,000	2,000	2,000	2,000
5256	Utilities	4,195	4,688	5,088	6,000	6,000	6,000	6,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	76,839	76,552	80,385	87,801	88,294	88,294	88,294

		EXPENDED FY2010	EXPENDED FY2011	EXPENDED FY2012	BUDGETED FY2013	DEPT REQ FY2014	TOWN MGR FY2014	FIN COM FY2014
510 - Board of Health								
5110	Personnel	232,848	236,539	240,420	248,218	251,883	251,883	251,883
5120	Permanent Part Time	30,714	29,822	29,994	33,206	33,455	33,455	33,455
5130	Overtime	6,182	5,676	6,686	7,403	7,458	3,500	3,500
5190	Contractual Obligations	20,700	26,596	24,118	26,234	26,234	26,234	26,234
5400	Supplies & Expenses	661	2,867	2,895	2,895	2,895	2,895	2,895
5200	Contract Services/Leases	6,397	5,372	4,932	9,576	9,576	9,576	9,576
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	297,502	306,872	309,045	327,532	331,501	327,543	327,543
TOTAL PUBLIC SAFETY		14,800,362	14,808,499	15,486,269	16,512,475	16,976,540	16,972,582	16,972,582
410 - Engineering								
5110	Personnel	378,297	374,181	329,144	337,353	341,284	406,284	406,284
5130	Overtime	1,134	4,382	2,255	14,500	14,500	14,500	14,500
5190	Contractual Obligations	8,250	9,050	6,500	7,800	33,093	33,093	33,093
5400	Supplies & Expenses	4,237	7,394	7,225	7,400	7,400	7,400	7,400
5200	Contract Services/Leases	12,589	22,746	21,048	21,800	21,800	21,800	21,800
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	404,507	417,753	366,172	388,853	418,077	483,077	483,077
421 - Public Works Administration								
5110	Personnel	442,379	433,075	446,202	465,261	515,188	470,188	470,188
5120	Permanent Part Time	-	-	-	-	-	-	-

5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	13,250	18,159	13,044	16,194	17,154	17,154	17,154
5400	Supplies & Expenses	2,088	1,427	1,835	2,500	2,500	2,500	2,500
5200	Contract Services/Leases	12,356	8,759	8,779	14,500	14,500	14,500	14,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	470,073	461,420	469,861	498,455	549,342	504,342	504,342
422 - Highway Department								
5110	Personnel	808,658	733,379	716,970	821,574	828,380	828,380	828,380
5130	Overtime Regular	48,100	58,068	54,499	55,426	55,426	55,426	55,426
5150	Temporary/Seasonal	-	37,646	49,014	82,320	82,320	82,320	82,320
5190	Contractual Obligations	30,249	46,213	70,022	29,075	65,483	65,483	65,483
5400	Supplies & Expenses	387,571	419,577	500,717	519,577	519,577	519,577	519,577
5200	Contract Services/Leases	175,080	291,843	240,204	291,843	291,843	291,843	291,843
5256	Utilities	29,250	29,250	26,377	29,250	29,250	29,250	29,250
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	1,478,908	1,615,976	1,657,803	1,829,065	1,872,279	1,872,279	1,872,279
423 - Snow and Ice								
5131	Snow Overtime	141,089	141,487	64,936	70,000	70,000	70,000	70,000
5278	Snow and Sand Expenses	745,076	350,001	369,482	350,000	350,000	350,000	350,000
	TOTAL	886,165	491,488	434,418	420,000	420,000	420,000	420,000
433 - Solid Waste								
5285	Solid Waste	3,172,152	3,105,142	3,157,100	3,362,448	3,060,496	3,060,496	3,060,496
		3,172,152	3,105,142	3,157,100	3,362,448	3,060,496	3,060,496	3,060,496
441 - Sewer Department								
5110	Personnel	1,095,396	1,040,918	1,076,670	1,141,810	1,147,881	1,147,881	1,147,881
5150	Temporary/Seasonal	-	10,759	11,156	13,173	13,173	13,173	13,173
5130	Overtime	130,000	163,604	124,430	130,000	130,000	130,000	130,000
5190	Contractual Obligations	50,106	68,401	50,506	50,205	120,339	120,339	120,339
5400	Supplies & Expenses	416,031	497,671	460,936	446,500	497,600	427,300	427,300
5200	Contract Services/Leases	797,626	850,429	830,092	748,600	857,500	807,500	807,500
5256	Utilities	545,974	551,884	464,004	615,000	491,000	390,000	390,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	3,035,133	3,183,666	3,017,794	3,145,289	3,257,493	3,036,193	3,036,193
450 - Water Division								
5110	Personnel	1,194,964	1,145,981	1,091,129	1,119,235	1,126,674	1,126,674	1,126,674
5120	Permanent Part Time	46,278	80,719	47,040	84,816	85,827	85,827	85,827
5130	Overtime	254,911	274,895	297,000	297,000	317,000	317,000	317,000
5132	Flushing Program	36,905	33,880	27,450	87,450	159,450	159,450	159,450
5150	Temporary/Seasonal	-	-	15,120	15,120	15,120	15,120	15,120
5190	Contractual Obligations	60,809	92,328	53,409	55,759	56,309	56,309	56,309
5400	Supplies & Expenses	1,283,535	1,186,560	1,250,737	1,151,899	1,151,846	911,875	911,875
5200	Contract Services/Leases	293,708	256,746	253,669	265,855	305,695	305,695	305,695
5256	Utilities	537,719	551,884	546,801	569,000	653,000	653,000	653,000
5800	Capital Outlay	-	-	-	-	12,000	-	-
	TOTAL	3,708,829	3,622,993	3,582,355	3,646,134	3,882,921	3,630,950	3,630,950
		EXPENDED FY2010	**EXPENDED FY2011**	**EXPENDED FY2012**	**BUDGETED FY2013**	**DEPT REQ FY2014**	**TOWN MGR FY2014**	**FIN COM FY2014**
491 - Cemetery Parks/Trees								
5110	Personnel	372,801	357,398	355,083	431,124	433,288	433,288	433,288
5120	Permanent Part Time	36,622	32,707	38,957	49,585	49,585	49,585	49,585
5130	Overtime	54,199	62,079	93,106	68,415	85,000	85,000	85,000
5190	Contractual Obligations	51,240	13,002	11,762	17,124	17,124	17,124	17,124

5400	Supplies & Expenses	33,167	43,316	52,189	57,100	57,100	57,100	57,100
7093	Mosquito Control	9,900	10,125	10,800	21,600	21,600	21,600	21,600
5200	Contract Services/Leases	45,439	42,646	52,188	75,300	72,180	72,180	72,180
5256	Utilities	11,283	12,292	8,095	14,070	14,070	14,070	14,070
5800	Capital Outlay	-	-	-	-	-	-	-
5100	Perpetual Care	-	-	-	-	-	-	-
	TOTAL	614,651	573,565	622,181	734,318	749,947	749,947	749,947
TOTAL PUBLIC WORKS		13,770,418	13,472,003	13,307,683	14,024,561	14,210,555	13,757,284	13,757,284
300 - Billerica Public Schools								
5160	Professional Salaries	37,539,041	36,892,820	37,492,821	38,869,952	41,523,303	41,523,303	41,523,303
5170	Clerical Salaries							
5180	Other Salaries							
5400	Supplies & Expenses	1,368,528	1,661,881	1,661,881	1,886,564	1,763,843	1,763,843	1,763,843
5200	Contract Services/Leases	4,086,539	9,607,709	9,607,709	10,060,800	9,250,170	9,250,170	9,250,170
5256	Utilities	1,372,846	1,676,592	1,676,592	1,546,592	1,376,592	1,376,592	1,376,592
5800	Capital Outlay	12,823	277,352	277,352	427,352	277,352	277,352	277,352
	TOTAL	44,379,777	50,116,354	50,716,355	52,791,260	54,191,260	54,191,260	54,191,260
310 - Shawsheen Technical School								
5300	Operating Costs	6,699,746	6,635,759	6,505,060	7,103,613	7,703,613	7,703,613	7,703,613
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	6,699,746	6,635,759	6,505,060	7,103,613	7,703,613	7,703,613	7,703,613
TOTAL PUBLIC EDUCATION		51,079,523	56,752,113	57,221,415	59,894,873	61,894,873	61,894,873	61,894,873
610 - Public Library								
5110	Personnel	462,262	466,363	516,211	513,892	595,012	595,012	595,012
5120	Permanent Part Time	481,108	488,904	437,391	453,418	385,470	385,470	385,470
5190	Contractual Obligations	34,045	36,801	33,434	27,174	25,992	25,992	25,992
5400	Supplies & Expenses	173,722	179,116	183,946	191,600	201,000	201,000	201,000
5200	Contract Services/Leases	73,875	56,034	56,300	56,180	61,655	61,655	61,655
7059	Cleaning Service	14,717	15,018	14,877	16,000	16,000	16,000	16,000
5256	Utilities	78,800	74,075	75,599	76,800	76,800	76,800	76,800
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	1,318,529	1,316,311	1,317,758	1,335,065	1,361,929	1,361,929	1,361,929
630 - Recreation Department								
5110	Personnel	214,038	212,137	180,793	183,486	185,590	185,590	185,590
5120	Permanent Part Time	58,920	62,195	93,896	98,870	99,475	106,649	106,649
5190	Contractual Obligations	6,782	7,393	7,793	9,293	9,293	9,293	9,293
5400	Supplies & Expenses	12,080	12,074	12,040	12,080	12,080	12,080	12,080
5200	Contract Services/Leases	33,980	44,210	40,490	40,520	49,160	40,660	40,660
5256	Utilities	8,086	10,868	9,049	10,000	10,000	10,000	10,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	333,886	348,877	344,060	354,248	365,598	364,272	364,272
91070 - Civic Events/Organizations								
7067	VFW-P, DAV, VFW-S	600	800	600	800	800	800	800
7068	Memorial Day/Homecoming	8,066	7,712	8,184	8,500	8,500	8,500	8,500
7097	Family First Night	5,000	5,000	4,950	5,000	5,000	5,000	5,000
7098	350th Celebration	-	-	-	-	-	-	-
7076	Middlesex Canal	1,500	1,500	1,484	1,500	1,500	1,500	1,500

7077	Beautification	519	1,000	947	1,000	1,000	1,000	1,000
7084	Scholarship Account	4,092	4,240	4,240	4,600	4,600	4,600	4,600
	TOTAL	19,777	20,252	20,405	21,400	21,400	21,400	21,400
TOTAL LIBRARY & RECREATION		**1,672,192**	**1,685,440**	**1,682,223**	**1,710,713**	**1,748,927**	**1,747,601**	**1,747,601**

		EXPENDED FY2010	EXPENDED FY2011	EXPENDED FY2012	BUDGETED FY2013	DEPT REQ FY2014	TOWN MGR FY2014	FIN COM FY2014
543 - Veterans Services								
5110	Personnel	112,980	112,980	114,980	117,531	118,141	118,141	118,141
5190	Contractual Obligations	7,229	8,708	8,708	9,034	9,034	9,034	9,034
5400	Supplies & Expenses	1,764	1,983	2,896	3,100	4,710	4,710	4,710
5200	Contract Services/Leases	1,285	1,059	1,285	1,285	1,285	1,285	1,285
5280	Veterans Benefits	390,000	445,000	515,000	445,000	515,000	515,000	515,000
	TOTAL	513,258	569,730	642,869	575,950	648,170	648,170	648,170
541 - Council on Aging								
5110	Personnel	182,888	184,142	191,269	193,546	179,899	179,899	179,899
5120	Permanent Part Time	10,660	9,799	10,681	11,082	16,005	16,005	16,005
5190	Contractual Obligations	5,001	7,395	7,593	4,877	3,599	3,599	3,599
5400	Supplies & Expenses	11,645	11,558	14,150	13,000	13,500	13,500	13,500
5200	Contract Services/Leases	47,233	46,945	44,352	48,452	51,291	51,291	51,291
5256	Utilities	43,455	39,883	35,640	44,500	42,890	42,890	42,890
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	300,882	299,722	303,685	315,457	307,184	307,184	307,184
561 - Commission on Disabilities								
5400	Supplies & Expenses	-	100	100	100	100	100	100
5200	Contract Services/Leases	-	100	100	100	100	100	100
	TOTAL	-	200	200	200	200	200	200
563 - Housing Partnership								
5150	Temporary/Seasonal	-	-	-	-	-	-	-
5400	Supplies & Expenses	119	-	500	500	500	500	500
	TOTAL	119	-	500	500	500	500	500
TOTAL HUMAN SERVICES		814,259	869,652	947,254	892,106	956,054	956,054	956,054
710 - Capital			-	-	-	-	-	-
7150	Equipment			385,729	492,000	500,000	500,000	500,000
7140	Contracts			-	500,000	500,000	500,000	500,000
	TOTAL		-	385,729	992,000	1,000,000	1,000,000	1,000,000
710 - Debt and Interest								
7150	Debt Principal - Town	4,562,897	4,426,632	5,845,172	5,355,462	5,024,887	5,024,887	5,024,887
7140	Debt Principal - School	515,000	540,000	535,000	680,000	650,000	650,000	650,000
7550	Debt Interest - Town	1,566,715	1,285,078	1,444,493	1,597,990	1,453,396	1,453,396	1,453,396
7160	Debt Interest - School	248,320	240,757	229,764	288,249	264,245	264,245	264,245
7580	New Debt - Town Interest	-	540,186	192,294	-	-	-	-
7130	Temp Borrowing - Town	457,780	253,220	420,000	420,000	420,000	416,500	416,500

7140	Temp Borrowing - School	-	-	-	-	-	-	-
7170	New Debt - School Interest	-	-	-	-	-	-	-
7180	New Debt - Town Principal	-	797,000	399,566	-	-	-	-
7570	New Debt - School Principal	-	-	-	-	-	-	-
	TOTAL	7,350,712	8,082,873	9,066,289	8,341,701	7,812,528	7,809,028	7,809,028
91070 - Town/School Shared Costs								
7010	Bldg/Auto/Liab Insurance	862,362	946,127	897,603	1,020,000	1,020,000	1,020,000	1,020,000
7012	Health Insurance	12,571,830	12,575,000	12,626,640	12,226,640	12,226,640	12,226,640	12,226,640
7020	Workers' Compensation	480,413	449,678	443,470	666,000	666,000	666,000	666,000
7030	Unemployment Comp.	177,836	90,251	99,617	100,000	100,000	100,000	100,000
7042	Medicare	744,517	737,706	773,096	775,000	775,000	775,000	775,000
7052	County Retirement Assessment	6,891,684	6,898,125	7,568,961	8,085,947	8,153,848	8,153,848	8,153,848
7052	OPEB Trust Contribution					255,536	255,536	255,536
	TOTAL	21,728,642	21,696,887	22,409,387	22,873,587	23,197,024	23,197,024	23,197,024
TOTAL TOWN & SCHOOL SHARED COSTS		29,079,354	29,779,760	31,861,405	32,207,288	32,009,552	32,006,052	32,006,052
	SUMMARY							
	General Government	4,013,257	4,134,507	4,312,062	4,831,080	4,816,914	4,803,064	4,803,064
	Public Safety	14,800,362	14,808,499	15,486,269	16,512,475	16,976,540	16,972,582	16,972,582
	Public Works	13,770,418	13,472,003	13,307,683	14,024,561	14,210,555	13,757,284	13,757,284
	Public Education	51,079,523	56,752,113	57,221,415	59,894,873	61,894,873	61,894,873	61,894,873
	Library and Recreation	1,672,192	1,685,440	1,682,223	1,710,713	1,748,927	1,747,601	1,747,601
	Human Services	814,259	869,652	947,254	892,106	956,054	956,054	956,054
	Town/School Shared Costs	29,079,354	29,779,760	31,861,405	32,207,288	32,009,552	32,006,052	32,006,052
	TOTAL	**115,229,365**	**121,501,974**	**124,818,311**	**130,073,096**	**132,613,414**	**132,137,510**	**132,137,510**

ARTICLE 5 - TO ALLOW TOWN MANAGER AND FINANCE COMMITTEE TO TRANSFER FUNDS

To see if the Town will vote to allow the Town Manager, upon the request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of $5,000 from the amount voted at Town Meeting per line item for the Fiscal Year 2014, with the exclusion of the travel accounts within the same department. Transfers within department line items in excess of $5,000 for Fiscal Year 2014 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of $5,000 and under must be provided to the Finance Committee on the first Tuesday of each month;
or act in relation thereto.
Submitted by the Finance Committee

ARTICLE 6 - TO FUND COLLECTIVE BARGAINING AGREEMENT – TEACHERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO;
or act in relation thereto.
Submitted by the Billerica School Committee

ARTICLE 7 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL PARAPROFESSIONALS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO, Paraprofessionals;
or act in relation thereto.
Submitted by the Billerica School Committee

ARTICLE 8 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL SECRETARIAL

To see if the Town will vote to raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Secretarial Employees;
or act in relation thereto.
Submitted by the Billerica School Committee

ARTICLE 9 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL ADMINISTRATORS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators;
or act in relation thereto.
Submitted by the Billerica School Committee

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT – CAFETERIA PERSONNEL

To see if the Town will vote to raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Cafeteria Employees;
or act in relation thereto.
Submitted by the Billerica School Committee

ARTICLE 11 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CUSTODIANS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees;
or act in relation thereto.
Submitted by the Billerica School Committee

ARTICLE 12 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAFF FIREFIGHTERS

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters);
or act in relation thereto.
Submitted by the Town Manager, authorized by the Board of Selectmen

ARTICLE 13 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAFF CIVILIAN FIRE ALARM OPERATORS

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and IAFF Civilian Fire Alarm Operators (International Association of Firefighters);
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 14 - TO FUND COLLECTIVE BARGAINING AGREEMENT - SEIU LOCAL 888 ADMINISTRATIVE UNIT

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and SEIU Local 888 Administrative Unit (Service Employees International Union);
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 15 - TO FUND SALARY ADJUSTMENTS FOR TOWN NON-UNION PERSONNEL

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund salary adjustments for Town Non-Union Personnel;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 16 - TO FUND COLLECTIVE BARGAINING AGREEMENT - BMEA DPW WORKERS

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and BMEA DPW Workers (Billerica Municipal Employees Association);
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 17 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAEP POLICE EMT'S & PARAMEDICS

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and IAEP Police EMT's & Paramedics (International Association of EMT's & Paramedics);
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 18 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE CIVILIAN DISPATCHERS

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and NEPBA Police Civilian Dispatchers (New England Police Benevolent Association, Inc.);
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 19 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (A) PATROLMEN

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and the NEPBA (New England Police Benevolent Association, Inc.) Group (A) Patrolmen;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 20 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (B) SUPERIOR OFFICERS

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and NEPBA (New England Police Benevolent Association, Inc.) Group (B) Superior Officers;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 21 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IUPE CLERICAL UNIT

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the Collective Bargaining Agreement between the Town and IUPE Clerical Unit (Independent Union of Public Employees); or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 22 - TO AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize revolving funds for certain Town departments under M.G.L. Chapter 44, Section 53E$^{1/2}$ for the Fiscal Year beginning July 1, 2013 as follows:

REVOLVING FUND	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND	FISCAL YEAR 14 SPENDING LIMIT
Wetlands By-Law	Town Manager	Fees from Wetland By-Law	Enforcement of Wetland By-Law	$30,000
C.O.A. Programs	Council on Aging Director	Fees from Senior Center Programs	Support of the Senior Center Programs	$60,000
BEAM Program	School Superintendent	Revenues from Medicaid and Health Insurance	Support of BEAM Program	$850,000
Respite Care Program	C.O.A. Director	Fees from Respite Care Program	Support of Respite Care Program	$120,000
Backflow Prevention	DPW Director	Fees for Backflow Prevention Inspections	Backflow Prevention Program	$120,000
TOTAL:				$1,180,000

or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen and Billerica School Committee

ARTICLE 23 - TO FUND MASTER PLAN
To see if the Town will raise and appropriate or transfer from available funds a sum of $50,000 for the Planning Board to undertake an update to the Master Plan;
or act in relation thereto.
Submitted by the Planning Board

ARTICLE 24 - TO FUND WATER CONSERVATION REBATE PROGRAM
To see if the town will vote to transfer and appropriate from the Water Conservation Fund the sum of $50,000 to fund the Water Conservation Rebate Program;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 25 - TO FUND RETRO-FIT PUBLIC BUILDINGS WITH WATER CONSERVATION FIXTURES
To see if the town will vote to transfer and appropriate from the Water Conservation Fund the sum of $107,000 to fund retro-fitting public buildings with water conservation fixtures;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 26 - TO FUND INFILTRATION/INFLOW REMOVAL PROGRAM PHASE II I/I INVESTIGATION
To see if the town will vote transfer and appropriate from the Inflow and Infiltration Mitigation Fund the sum of $100,000 for the infiltration/inflow program as detailed in the Comprehensive Wastewater Management Plan, Infiltration/Inflow Analysis Report and the Sanitary Sewer Overflow Abatement Plan;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 27 - TO FUND THE MIDDLESEX TURNPIKE PHASE III PROJECT
To see if the Town will vote to appropriate $1,180,000 for the purpose of providing Engineering and Permitting Services for the plans and specifications for the Middlesex Turnpike Phase III Project and for the acquisition and or taking of permanent and temporary easements for construction and maintenance of the Middlesex Turnpike Phase III Project. To meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $1,180,000 under M.G.L. Chapter 44, Subsections 7(3) and 7(22) or any other enabling legislation and the Board of Selectmen may take any action necessary to carry out this project;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 28 - MIDDLESEX CORPORATE PARK ROADWAY LAYOUT/CONSTRUCTION FINANCING
To see if the Town will vote to accept the layouts as public ways of the Middlesex Corporate Park and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain taking any land necessary for the purposes of such ways as so laid out, and to appropriate and transfer from available funds and/or to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow at one time, or from time to time, under and pursuant to Chapter 44 Section 7 or 8 or any other enabling authority, the sum of

$4,000,000 for such purchase, taking and layout, including the costs of designing and constructing such ways, and all legal, financing and other costs incidental and related thereto; and further to authorize the Board of Selectmen to assess betterments to the owners of the land abutting the ways to recover said costs and expenses;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 29 - PAYMENT IN LIEU OF TAX AGREEMENT – SHAFFER LANDFILL SITE ON POND STREET
To see if the Town will vote to authorize the Board of Selectmen to negotiate and execute a PILOT agreement pursuant to G.L. C. 59, §38H, and regulations promulgated there under, with respect to annual payments in lieu of real and personal property taxes for a term of up to 25 years relative to the parcel of land located at 209 Pond Street, Billerica, commonly referred to as the "Shaffer Landfill"; said PILOT agreement to be based upon the proposed construction and operation of a solar photovoltaic electricity generating facility with an expected capacity of approximately 5.8 megawatts on said parcel;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 30 - TO REQUEST THAT TOWN MEETING VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO FILE A HOME RULE PETITION FOR EXTENSION OF CIVIL SERVICE PROMOTIONAL LIST FOR THE POSITION OF POLICE SERGEANT
To see if the Town will vote to authorize the Board of Selectmen to file a so-called "Home Rule Petition" with the General Court of the Commonwealth for the purpose of extending a Police Promotional List for the position of Police Sergeant. The Home Rule Petition shall be worded substantially similar to the following:

An Act Relative to Town of Billerica Police Department Promotional List

SECTION 1: Notwithstanding the provisions of Chapter 31 of the General Laws, or of any other general or special law to the contrary, the Town of Billerica is hereby authorized to make permanent promotions to the rank of Police Sergeant from Civil Service Certification List 290682 until such time as a new Town of Billerica Police Sergeant Promotion List is established and certified by Civil Service.

SECTION 2: This act shall take effect immediately following its passage.
or act in relation thereto.
Submitted by the Billerica Police Department

ARTICLE 31 - OPEB TRUST CUSTODIAL
To see if the Town will vote to designate the State Health Care Security Trust as custodian of its Other Post-employment benefits ("OPEB") Trust Funds pursuant to M.G.L. Chapter 32B, Subsection 20;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 32 - TO AUTHORIZE THE BOARD OF SELECTMEN TO ACQUIRE EASEMENTS FOR BERTHA CIRCLE AND POE ROAD PUMP STATION ELIMINATION PROJECT

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain taking, easements for public sewer purposes in and over a portion of the properties identified on Billerica Assessor's Map 71 Block 28, Map 71 Block 24-1, Map 80 Block 91-1-2, Map 80 Block 92, and Map 80 Block 73, specifically, that portion of said parcel described as a Sewer Easement and Construction Easement on a Plan Of Easements drawn by Ducharme & Dillis Civil Design Group, Inc.; to authorize the Selectmen to execute any documents or instruments necessary to effect said easements.
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 33 - TO AUTHORIZE THE BOARD OF SELECTMEN TO ACQUIRE EASEMENTS LOCATED AT 16 MOUNT PLEASANT STREET AND 11 STATION STREET FOR SIDEWALK PURPOSES

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain taking easements for roadway and sidewalk purposes in and over a portion of the property located at 16 Mt. Pleasant Street and to authorize the Selectmen to execute any documents or instruments necessary to effect said easements;
or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 34 – ARTICLE 34 HAS BEEN WITHDRAWN

ARTICLE 35 - TO AUTHORIZE THE BOARD OF SELECTMEN TO GRANT UTILITY EASEMENTS TO NATIONAL GRID

To see if the Town will vote to authorize the Board of Selectmen to grant utility easements to National Grid at the following locations:

Adage Pump Station
: Easement between the Town/Property Owner/National Grid for the underground electrical service and pad mounted transformer.

Middlesex Turnpike Pump Station
: Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building.

Lake Street Pump Station
: Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building.

Marshall Street Pump Station
: Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building.

Monson Pump Station
: Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building.

Nashua Road Pump Station

Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building and underground natural gas service to fire the new generator.

And to authorize the Board of Selectmen to execute any documents or instruments necessary to effect said easement;

or act in relation thereto

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 36 - TO AMEND THE GENERAL BY-LAWS

To see if the Town will vote to amend the General By-Laws as follows:

1. Article 1, Section 1.4 of the General By-Laws by replacing the word "At" to "Prior To".

   Current:

   At the first session of the Annual Spring Town Meeting, the Representatives in each of the respective precincts shall elect one of their number to act as Chairman and one of their number to act as Clerk of that precinct, both for a term of one (1) year.

   Proposed:

   Prior to the first session of the Annual Spring Town Meeting, the Representatives in each of the respective precincts shall elect one of their number to act as Chairman and one of their number to act as Clerk of that precinct, both for a term of one (1) year.

2. Article 1, Section 2.7A of the General By-Laws as follows:

   Current:

   A. Any Representative wishing to speak on an article shall stand or raise their hands to be recognized by the Moderator who shall acknowledge them and place their names on a list. Once recognized, each Representative shall be seated and wait to be called upon to speak, in turn, by the Moderator.

   Proposed:

   A. Any Representative wishing to speak on an article shall stand or raise his/her hand to be recognized by the Moderator who shall acknowledge him/her and place his/her name on a list. Once recognized, each such Representative shall resume his/ her seat and wait to be called upon to speak, in turn, by the Moderator. Alternatively, whenever, at the discretion of the Moderator, the anticipated nature and scope of discussion on any Article shall so warrant, the Moderator may request that Representatives wishing to speak on a particular matter form lines behind microphones as the Moderator shall direct, whereupon those standing in the respective lines shall be authorized to speak, in turn, by the Moderator.

3. Article 2, Section 2.2 of the General By-Laws as follows to reflect the actual practice of the COA:

Current:
The Council on Aging shall consist of seven (7) voting members, four (4) or more aged 60 or over, appointed by the Board of Selectmen from the voters and residents of the Town for a term of three (3) years, each so arranged that as nearly an equal number of such terms of office as is possible shall expire each year. In addition, there will also be one (1) nonvoting member from each of the following, appointed by each board: the Board of Health, the Housing Authority and the Veterans' Office.

Proposed:
The Council on Aging shall consist of seven (7) voting members, four (4) or more aged sixty (60) or over and three (3) alternate members, who vote in the absence of a regular member, appointed by the Board of Selectmen from the voters and residents of the Town for a term of three (3) years, each so arranged that as nearly an equal number of such terms of office as is possible shall expire each year.

4. Article 2, Section 12.2 of the General By-Laws by replacing the word "not Town Officers" to "shall not be a Town Officer".

   Current:
   Each member shall be a registered voter of the Town, and not Town Officers.

   Proposed:
   Each member shall be a registered voter of the town, and **shall** not **be a** Town Officer.

5. Article 2, Section 39 of the General By-Laws, by deleting Section 39 in its entirety. The Communication Committee was dissolved by the Fall 2012 Town Meeting.

6. Article 3, Section 7 sub-section **"GENERAL"** of the General By-Laws as follows:

   Current:
   Voter's Card $5.00

   Proposed:
   Voter's Card **$0.00**

7. Article 7, Section 2.9 of the General By-Laws by adding the title "**Authority of the Animal Control Officer**".

8. Article 7, Section 2.9 of the General By-Laws as follows:

   Current:
   Any Animal Control Officer shall have police powers in the enforcement of this By-Law and no person shall interfere with, hinder, molest or abuse any Animal Control Officer in the exercise of such powers.

   Proposed:
   Any Animal Control Officer shall have police powers in the enforcement of this By-Law. No person shall interfere with, hinder, molest or abuse any Animal Control Officer in the exercise of such powers.

9. Article 7, Section 2.14 of the General By-Laws by changing the title "Animal Control Officer" to "**Appointment of the** Animal Control Officer":

10. Article 9, Section 11 of the General By-Laws as follows:

Current:
DISCHARGE OF WATER ON TO PUBLIC WAYS

The discharge of water on to public ways shall be prohibited between November 15th and April 15th.

Proposed:
DISCHARGE OF WATER ON TO PUBLIC WAYS

The discharge of water on to public ways shall be prohibited between November 15th and April 15th.

A violation of this bylaw shall occur when a property owner intentionally discharges water from his/her property onto a public way. It shall not include the natural flow of water onto a public way.

11. Article 13, Section 1 of the General By-Laws as follows:

Current:
Mandatory Paper Recycling

Each residential household situated within the Town shall be required to actively participate in a Mandatory Paper Recycling Program. Paper to be recycled includes newspaper/inserts, junk mail, magazines, catalogs, phone books, office paper, chip board such as cereal, cracker and beer and soda boxes, shoe boxes and corrugated cardboard. Provisions of this By-Law shall be effective upon the Town implementing weekly recycling program.

Proposed:
Mandatory Recycling

Each residential household situated within the Town shall be required to actively participate in a Mandatory Recycling Program. Items that can and cannot be recycled may be found in the "Town of Billerica Recycling and Trash Collection Guide", maintained by the Department of Public Works. Provisions of this By-Law shall be effective upon the Town continuing the weekly recycling program.

or act in relation thereto.
Submitted by the General By-Law Review Committee

ARTICLE 37 - TO ACCEPT A PROPOSED ZONING BY-LAW AMENDMENT FOR A TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS

To see if the Town will vote to accept the proposed Zoning By-Law Amendment for a Temporary Moratorium on Medical Marijuana Treatment Centers:

Section 5.I - Temporary Moratorium on Medical Marijuana Treatment Centers

Whereas, by vote at the State Election on November 6, 2012, the voters of the

Commonwealth approved Ballot Question 3 authorizing legislation regulating the cultivation, distribution, possession and use of marijuana for medical purposes; and

Whereas, said legislation became effective on January 1, 2013; and,

Whereas, the State Department of Public Health is required to issue regulations regarding implementation of the new law within 120 days of the law's effective date; and,

Whereas, currently under the Town of Billerica Zoning Bylaw (and other local bylaws and regulations), a medical marijuana treatment facility is not a permitted use in the Town; and, Whereas any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including medical marijuana treatment centers; and,

Whereas, the regulation of medical marijuana raises novel and complex legal and land use planning issues; and,

Whereas the Town needs time to study and consider the regulation of medical marijuana treatment centers and address such novel and complex issues; and,

Whereas the Town needs time to address the potential impact of the state regulations on local zoning; and,

Whereas the Town needs time to undertake a planning process to consider substantive amendments to the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to medical marijuana; and,

Whereas the Town deems it to be in the public interest and consistent with the underlying goals and objectives of the Zoning Bylaw to adopt a temporary moratorium on the use of land and structures located in the Town for medical marijuana treatment centers and related purposes so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws and regulations in a manner consistent with sound land use planning goals and objectives;

Wherefore, the Town of Billerica hereby adopts the following temporary moratorium on the use of land and structures for medical marijuana treatment centers in the Town:

For the reasons set forth above and notwithstanding any other provision in the Town of Billerica Zoning Bylaw to the contrary, the Town of Billerica hereby adopts a temporary moratorium on the use of land or structures for purposes of cultivation, distribution, possession and use of marijuana for medical purposes and/or the operation of a medical marijuana treatment center. The moratorium shall remain in effect until June 30, 2014 (unless repealed earlier by action of Town Meeting). During the moratorium period, the Town will undertake a planning process to address the potential impacts of the medical marijuana legislation in Billerica, consider the Department of Public Health regulations regarding medical marijuana treatment facilities and related uses, and adopt appropriate

zoning regulations to address the impact and operation of medical marijuana treatment centers and related uses in Billerica.

or act in relation thereto.

Submitted by the Planning Board

ARTICLE 38 - (PETITIONER ARTICLE)

To see if Town Meeting Members will vote to have a fifteen minute time restriction for proponents on their presentations.

Submitted by Virginia Musker and Messrs. Musker, Lyman, Fischer, Robertson and Madames Carey, Carey, Lyman, El-Fakih, Regan and MacDonald.

ARTICLE 39 - (PETITIONER ARTICLE)

To see if Town Meeting will vote to have their electronic vote shown at the actual time of the voting rather than the next day. Residents then will be able to see how their town meeting member who represents their precinct actually votes on issues that have direct impact to them.

Submitted by Virginia Musker and Messrs. Musker, Lyman, Fischer, Robertson and Madames Carey, Carey, Lyman, El-Fakih, Regan and MacDonald.

ARTICLE 40 - (PETITIONER ARTICLE)

To see if the Town will vote to form a Committee to bring to Town Meeting a plan to complete the Yankee Doodle Bike Path from the Billerica/Bedford town line to Billerica Memorial High School.

The Committee shall be made up of seven (7) members:

One (1) Appointed by the Board of Selectmen
One (1) Appointed by the Finance Committee
One (1) Appointed by the Conservation Commission
Four (4) Appointed by the Town Moderator

or act in relation thereto.

Submitted by Edward Hurd and Messrs. Gadbois, Roy, Tracey, Morgan, Morgan, Whippen, MacDonald and Madames Hurd, Hurd, Libby, Tracey and MacDonald.

ARTICLE 41 - (PETITIONER ARTICLE)

To see if the Town will vote to authorize the Board of Selectmen to abandon approximately a 20' x 150' drainage easement located on the properties of #52 and #54 Forest Park Avenue as shown on Land Court Plan 33684A and of plan of land submitted and drawn by Land Engineering and Environmental Services Inc. dated March 13, 2013. Property owners are Paul and Laurie Brennan of 52 Forest Park Avenue, Assessors Map 14, Parcel *& Land Court Book 136, page 49 and Kenneth and Monica Dube of 54 Forest Park Avenue Assessors Map 14, Parcel 88, Land Court Book 133, Page 205. The purpose of abandoning the easement which currently has no drainage installed in it is so a garage can be constructed on #52 Forest Park Avenue and that both families can have the full use and enjoyment of their property;

or act in relation thereto.

Submitted by Paul Brennan and Messrs. Brennan, McGuerty, Gullage, Gullage, Annese and Madames Brennan, Gough, Brennan, McNamara, Abelli, Marcolongo, Morrison and McGuerty.

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at the Pinehurst Post Office, one copy at the center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Jim's Barber Shop, 8 Andover Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst fire Station, one copy at the East Billerica fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 18th day of April, 2013.

S/David A. Gagliardi
David A. Gagliardi, Chairman

S/Robert B. Accomando
Robert B. Accomando, Vice Chairman

S/Michael S. Rosa
Michael S. Rosa, Secretary

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Member

S/George J. Simolaris, Jr.
George J. Simolaris, Jr., Member

BOARD OF SELECTMEN

A True Copy
ATTEST:

S/Martin E. Conway
Constable, Town of Billerica

April 29, 2013

Mr. John C. Curran, Town Manager
Town Hall
65 Boston Road
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for the Annual Spring Town Meeting to be held on Tuesday, May 7th, 2013 at 7:30 p.m. at the Town Hall, Maurice a. Buck Memorial auditorium, 365 Boston Road, Billerica, MA at the following locations:

Town Hall
Billerica Police Station
Billerica Public Library
Belly Buster Diner

Pinehurst Post Office
Market Basket, Towne Plaza, Boston Road
Nutting Lake Post Office
Ninety-Nine Restaurant, Lexington Road
East Billerica Fire Station
North Billerica Fire Station
Center Post Office, Boston Road
West Billerica Fire Station
Jim's Barber Shop, 8 Andover Road
Pinehurst Fire Station
North Billerica Post Office

Signed:

S/Martin E. Conway
Constable, Town of Billerica

ANNUAL SPRING TOWN MEETING
May 7, 2013
Maurice A. Buck Memorial Auditorium
Preliminary Session, May 2, 2013

A preliminary session of the Annual Spring Town Meeting was convened on Thursday, May 2, 2013 at 7:30 p.m. in the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA for the following purposes.

1. To swear in newly elected Town Meeting Members
2. To hold Precinct caucuses
3. To elect Chairpersons and Clerks
4. To elect Members to the Rules Committee

Caucuses were held and the following Town Meeting Members were elected to fill vacancies:

Precinct 1:	Sandra A. MacMillan	18 McRayne Hill Road
Precinct 3:	Michael Kelly	24 Cross Road
Precinct 4:	Erik Szymanski	9 Purcell Drive
Precinct 7:	Christine M. Wedge	31 Baker Street
	William E. Odell, Jr.	24 Lake Street
	Amy Desroche	5 Lakeview Drive
Precinct 9:	Matthew Famolare	22 Elizabeth Road
	Daniel C. Browne	7 Jeffrey Road
	Donald L. Damon, Jr.	17 Harnden Road
Precinct 10:	James J.Famolare	34 George Brown Street
	Joan E. Holohan	17 Belmont Road
	Catherine Hurd	26 Harjean Road
	Marie L. O'Rourke	192 Baldwin Road
	Joseph R.Vines	14 Primrose Road
	Joanne M. White	6 Keyes Road
Precinct 11:	Margaretha Henderson	31 Sprague Street
	Lisa Moscone	5 Olde Hillside Avenue

The following Precinct Chairpersons and Clerks were elected:

Precinct 1:	Chairperson:	Joanne Sprague, 24 Pages Court
	Clerk:	John Gagliardi, 2 Whiting Street
Precinct 2:	Chairperson:	Stephen J. Wanamaker, 9 Hayden Circle
	Clerk:	Clifford Nicholsen, 51 Rogers Street
Precinct 3:	Chairperson:	John F. Gray, Jr., 65 Ellingwood Avenue
	Clerk:	Barbara J. Solomon, 20 McGinness Way
Precinct 4:	Chairperson:	Michael Moore, 25 Peace Street
	Clerk:	Marti Mahoney, 6 Lake Street
Precinct 5:	No Quorum	
Precinct 6:	Chairperson:	Cosmo D. Cavicchio, Jr., 47 Dyer Street
	Clerk:	Dorothy M. Callihan, 18 Rexhame Street
Precinct 7:	Chairperson:	Patrick Logue Jr., 5 Pine Tree Road
	Clerk:	Theresa Logue, 5 Pine Tree Road
Precinct 8:	No Quorum	
Precinct 9:	Chairperson:	Anthony M. Ventresca, 31 Sheridan Street
	Clerk:	Nicholas J. Rosa, 128 Partridge Road
Precinct 10:	Chairman:	Doris M. Pearson, 25 Harjean Road
	Clerk:	Alfred P. Pearson, Jr., 25 Harjean Road
Precinct 11:	Chairperson:	Joseph Fiumara, 28 Lowell Street
	Clerk:	Margaretha Henderson, 31 Sprague Street

The following persons were elected/re-elected to the Committee on Rules:

Precinct 2:	Henry Boemeester, Jr.	30 Brentham Road
Precinct 3:	MaryAnne J. Perry	8 Neally Street
Precinct 4:	Robert Killeen	7 Locke Road
Precinct 5:	No Quorum	
Precinct 7:	James Powers	19 Ranlett Lane
Precinct 8:	No Quorum	
Precinct 10:	Christine Martell	46 Harjean Road
Precinct 11:	Arthur R. Torrey	10 Kohlrausch Avenue

Following the preliminary meeting, there was an orientation session for newly elected Town Meeting Representatives hosted by Town Moderator Gilbert Moreira and Town Clerk Shirley E. Schult.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC. CMMC
Town Clerk

Annual Spring Town Meeting
May 7, 2013
Maurice A. Buck Memorial Auditorium
First Session – May 7, 2013

Prior to the start of Town Meeting, Oren D. Hunt, Jr., Sandra Giroux, Marti Mahoney and Paul Overy were appointed tellers and were sworn in by Town Clerk Shirley Schult.

A caucus was held in Precinct 11 and the following person was elected a Town Meeting Member:
Precinct 11: Diane H. Deloge, 40B Wilson Street

Precinct 5 held a caucus and elected the following officers:
Chairman: Madeline T. Sargent, 17 Gov. Fuller Road
Clerk: Lillie M. Ralston, 60 Tercentennial Drive
Committee on Rules: Joel Williams, 30 Gov. Hutchinson Road

A quorum count was called. With one hundred eighty-one (181) Town Meeting Members present, the first session of the Annual Spring Town Meeting was declared in session at 7:45 p.m.

The invocation was given by Father Agustin of Saint Theresa's Church in Billerica Center.

A moment of silence was observed in remembrance of those persons who lost their lives or were injured as a result of the terrible tragedy (the bombing) that occurred in Copley Square during the Boston Marathon.

A moment of silence was observed in remembrance of all persons who have passed away over the past year and who have given so much time and effort in serving the residents of Billerica.

Selectman Gagliardi led the body in the Pledge of Allegiance. This was followed by the singing of the National Anthem by the Billerica Memorial High School a cappella Chorus under the direction of Ms. Megan Bergeron.

Superintendent Timothy Piwower and School Committee Chairman Daniel Cugno introduced the Valedictorian and Salutatorian of the Class of 2013 and their families.

Valedictorian Danielle Snider has participated in a rigorous college preparatory program including advanced placement and honors courses. She is not only an outstanding academic student but also a student athlete, and very involved in community volunteerism. Danielle is interested in majoring in biology with a pre-medical track.
Salutatorian Nathaneal Park has chosen the most rigorous courses of study, including eight advanced placement classes. Not only is he an outstanding academic student, he has been a member of the school orchestra, a member of the German club and the varsity tennis team. He has also worked part-time as a math and reading tutor. His strong interest is in chemistry and chemical/biochemical engineering and he hopes to eventually earn a doctoral degree
in the science field.

It was moved, seconded and VOTED to ratify the Moderator's choice of Cosmo D. Cavicchio, Jr., to serve as Deputy Moderator for the ensuing year.

It was moved, seconded and VOTED to accept the Warrant as duly served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the WARRANT.

It was moved, seconded and VOTED to suspend the rules, specifically, application of the provisions of General Bylaw Article 1, Section 2.7 relative to the recognition of speakers, only with respect to Article 23, 27 and 36 of the Warrant, and further, that the Moderator be allowed to establish the procedure for recognition of speakers with respect to said Article 23, 27 and 36 as he may deem appropriate.

It was moved, seconded and VOTED to dismiss Articles 10, 11, 28 and 31.

It was moved seconded and VOTED to move Articles 6, 7, 8 and 9 to the first thru fourth orders of business following the Special Town Meeting.

It was moved, seconded and VOTED to move Article 41 to the first order of business on May 16th.

It was moved, seconded and VOTED to move Article 12, 13, 14, 15, 16, 17, 18, 19, 20 and 21 to the last orders of business at this Town Meeting.

ARTICLE 1

It was moved and seconded to fix the compensation of the following six elected officers of the Town Officers as follows:

Selectmen, Chairman-	$2,000.00
Selectmen, Members -	$1,800.00
Town Clerk -	$96,074.00

The motion as presented CARRIED.

ARTICLE 2

It was moved, seconded and VOTED to accept the reports of Town Departments, Committees and Officers as printed in the Town Report.

ARTICLE 3

It was moved and seconded to transfer from available funds the sum of $236,383 to amend various Fiscal Year 2013 budget line items as follows:

From:			TO:		
91070-7020	Worker's Comp.	$80,000	54350-5280	Veteran's Benefits	$80,000
91070-7052	County Retirements	156,383	91700-5966	OPEB Trust	$156,383

Town Manager Curran explained the article.

The motion as presented CARRIED.

ARTICLE 4

It was moved and seconded to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the following proposed line item budget for fiscal year beginning July 1, 2013 and ending June 30, 2014. It is anticipated that $35,031 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget. The budget, when considered by Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee.

The Finance Committee recommended the budget 7-4-0. The Selectmen recommended the budget as presented.

A minority report was given by Finance Committee Member Piscatelli.

Shawsheen Superintendent Charles Lyons made a presentation on the Shawsheen Vocational School.

Town Manager Curran gave a very in-depth presentation on the financial condition of the Town and the proposed budget.

Much discussion ensued.

Rep. John Gagliardi moved to cut off the discussion on the budget presentation. Seconded. With one hundred twenty-five (125) in favor and thirty-two (32) opposed, discussion was cut off.

It was the consensus of the meeting that the Shawsheen Valley Technical High School budget be taken up this evening as the Superintendent was in attendance.

Account # 300 – Shawsheen Technical School

It was moved and seconded to raise and appropriate the sum of $7,703,613 to fund this account.

With one hundred twenty-three (123) in favor and twenty-nine (29) opposed, the motion CARRIED.

It was moved, seconded and VOTED to adjourn until Thursday evening at 7:30 p.m. The first session of the Annual Spring Town Meeting stood adjourned at 10:20 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Annual Spring Town Meeting
May 7, 2013
Second Session – May 9, 2013

A quorum count was called. With one hundred sixty (160) Town Meeting Members present, the second session of the Annual Spring Town Meeting was declared in session at 7:37 p.m.

The Pledge of Allegiance was led by Selectman Simolaris.

Police Chief Rosa came forward to do a special recognition of the six Billerica Police Officers who contributed to the apprehension of the persons alleged to have masterminded and carried out the bombing at the 2013 Boston Marathon. Those officers are as follows:

Officer Stephen Cogswell
Officer John Harring
Officer Joseph Smith
Officer Mark Tsoukalas
Sergeant Mark Gualtieri
Lieutenant John Greenhalgh

A prolonged standing ovation was given these officers.

The Town Manager expressed the thanks and appreciation of the Town and the Commonwealth to these officers and all of our law enforcement officers for their dedication to duty.

ARTICLE 33
It was moved, seconded and VOTED to move Article 33 to the second order of business on May 16th.

ARTICLE 4 – cont

Account #122 – Board of Selectmen
The figure of $98,756 was moved and seconded to fund this account.

Rep. Ventresca moved to amend Account 5110 – Personnel to read $73,046. Seconded.

Moderate discussion ensued.

Rep. Dampolo moved the question. Seconded. With one hundred fourteen (114) in favor and sixty-two (62) opposed, there was not the necessary 2/3 vote and discussion continued.

Rep. Moore moved the question. With one hundred fifty-three (153) in favor and twenty-nine (29) opposed, the motion to end debate CARRIED.

The amendment for $73,046 was put to a vote. With seventy (70) in favor and one hundred seven (107) opposed, the amendment LOST.

The figure of $98,756 to fund Account 122 was put to a vote. With one hundred fifty-three (153) in favor and thirty-one (31) opposed, the motion CARRIED.

Account #123 – Town Manager
The figure of $568,020 was moved, seconded and VOTED to fund this account.

Account #125 – Systems Administration
The figure of $451,871 was moved, seconded and VOTED to fund this account.

Account #129 – Cable Advisory Committee
The figure of "$0" was moved, seconded and VOTED to fund this account.

Account #131 – Finance Committee
The figure of $253,120 was moved, seconded and VOTED to fund this account.

Account #135 – Town Accountant
The figure of $270,805 was moved, seconded and VOTED to fund this account.

Account #141 – Assessor
The figure of $448,739 was moved, seconded and VOTED to fund this account.

Account #145 – Treasurer/Collector
The figure of $839,068 was moved and seconded.

Slight discussion ensued.

Rep. Butze moved the question. Seconded. With one hundred fifty-six (156) in favor and twenty-two (22) opposed, debate was cut off.

The figure of $839,068 to fund this account was VOTED.

Account #161 – Town Clerk
The figure of $254,240 was moved, seconded and VOTED to fund this account.

Account #162 – Elections
The figure of $46,676 was moved, seconded and VOTED to fund this account.

Account #163 – Board of Registrars
The figure of $61,799 was moved, seconded and VOTED to fund this account.

Account #171 – Conservation Commission
The figure of $190,087 was moved, seconded and VOTED to fund this account.

Account #175 – Planning Board
The figure of $131,212 was moved, seconded and VOTED to fund this account.

Account #176 – Board of Appeals
The figure of $58,513 was moved, seconded and VOTED to fund this account.

Account #192 – Town Hall
The figure of $584,858 was moved, seconded and VOTED to fund this account.

Account #691 – Historical Commission
The figure of $300 was moved, seconded and VOTED to fund this account.

Account #910 – Town System-wide
The figure of $545,000 was moved, seconded and VOTED to fund this account.

Account #210 – Police Department
The figure of $7,585,907 was moved and seconded to fund this account.

Rep. Ventresca moved to amend line item 5110 – Personnel to $4,606,009. This would eliminate two new employees. Seconded.

Police Chief Rosa spoke on the need for these additional new higher. This will restore the force to what it was a couple of years ago.

Rep. Dampolo moved the question. Seconded. With one hundred twenty-seven (127) in favor and fifty-seven (57) opposed, debate was cut off.

The amended figure of $4,606,009 was put to a vote. With sixty-six (66) and one hundred ten (110) in opposed, the amendment LOST.

Slight discussion continued.

Rep. Vine moved the question. Seconded. With one hundred twenty-nine (129) in favor and fifty-five (55) opposed, debate was cut off.

The figure of $7,585,907 to fund this account was VOTED

Account #220 – Fire Department
The figure of $7,339,420 was moved and seconded to fund this account.
Rep. Ventresca moved to amend line item 5110 – Personnel to $5,033,576. Seconded. With sixty-four (64) voting in favor and one hundred seventeen (117) opposed, the amendment LOST.

The figure of $7,339,420 to fund this account was VOTED.

Account #231 – Ambulance
The figure of $1,116,402 was moved, seconded and VOTED to fund this account.

Account #241 – Building Department
The figure of $483,071 was moved, seconded and VOTED to fund this account.

Account #244 – Sealer of Weights and Measures
The figure of $7,650 was moved, seconded and VOTED to fund this account.

Account #291 – Emergency Management
The figure of $24,295 was moved, seconded and VOTED to fund this account.

Account #292 – Animal Control
The figure of $88,294 was moved, seconded and VOTED to fund this account.

Account #510 – Board of Health
The figure of $327,543 was moved, seconded and VOTED to fund this account.

Account #410 – Engineering
The figure of $483,077 was moved and seconded.

Rep. Ventresca moved to amend line item 5110 – Personnel to $341,284 which would eliminate the new position. Seconded.

Town Manager Curran explained the need for additional engineering help in this department. With additional sewer and road work, this would eliminate hiring consultants to do the inspections.

Rep. Dampolo moved the question. Seconded. With one hundred forty (140) in favor and thirty-six (36) opposed, the motion to end debate CARRIED.

The amendment for $341,284 for line item #5110 – Personnel LOST.

The figure of $483,077 was VOTED to fund this account.

Rep. Vine moved to adjourn until Tuesday, May 14th at 7:30 p.m. Seconded. With one hundred six (106) in favor and sixty-two (62) opposed, the motion to adjourn CARRIED. The second session of the Annual Spring Town Meeting adjourned at 10:02 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Annual Spring Town Meeting
May 7, 2013
Third Session – May 14, 2013

Prior to the start of Town Meeting, Precinct 3 and Precinct 7 held caucuses and elected the following Town Meeting Members:

Precinct 3:	Dawn Peters	27 Irene Avenue
Precinct 7:	Kristin J. Coyne	271 Concord Road

A quorum count was called. With one-hundred sixty-two (162) Town Meeting Members present, the third session of the Annual Spring Town Meeting was declared in session at 7:30 p.m.

It was moved, seconded and VOTED to adjourn the Spring Annual Town Meeting until the dissolution of the May 14, 2013 Special Town Meeting, at which time the Spring Annual Town Meeting shall reconvene.

Following the dissolution of the Special Town Meeting, a quorum count was taken. With one hundred seventy (170) Town Meeting Members present, the Annual Spring Town Meeting was declared back in session at 8:38 p.m.

ARTICLE 6

It was moved and seconded to raise and appropriate the sum of zero (0) dollars fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO.
The Finance Committee recommended this article 6-2-1. The School Committee recommended the article unanimously.

Finance Committee Member Howe gave a minority report.

School Superintendent Piwowar gave a lengthy explanation of the article.

Considerable discussion ensued.

Rep. C. Hurd moved the question. Seconded. With one hundred forty-one (141) in favor and fifty-one (51) opposed, debate was cut off.

The motion as presented CARRIED.

ARTICLE 7

It was moved and seconded to raise and appropriate the sum of zero (0) to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO, Paraprofessionals.

The Finance Committee recommended the article 5-3-1. The School Committee recommended this article unanimously.

Superintendent Piwowar explained the article.

Rep. Moore moved the question. Seconded. With one hundred seventy (170) in favor and twenty-two (22) opposed, the motion to end debate CARRIED.

The motion as presented CARRIED.

ARTCLE 8

It was moved and seconded to raise and appropriate the sum of zero (0) to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Secretarial Employees.

The Finance Committee recommended the article 6-3-2. The School Committee recommended the article unanimously.

Superintendent Piwowar explained the article.

Rep. Liberatore moved the question. Seconded. With one hundred seventy-three (173) in favor and twenty-two (22) opposed, the motion to end debate CARRIED.

The motion as presented CARRIED.

ARTICLE 9

It was moved and seconded to raise and appropriate the sum of zero (0) to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators.

The Finance Committee recommended the article 6-2-0. The School Committee recommended the article unanimously.

Superintendent Piwowar explained the article.

Rep. Healy moved the question. Seconded. With one hundred sixty (160) in favor and twenty-nine (29) opposed, the motion to end debate CARRIED.

The motion as presented CARRIED.

ARTICLE 4 – cont.

Account #421 – Public Works Administration

The figure of $504,342 was moved, seconded and VOTED to fund this account.

Account #422 – Highway Department
The figure of $1,872,279 was moved, seconded and VOTED to fund this account.

Account #423 – Snow and Ice
The figure of $420,000 was moved, seconded and VOTED to fund this account.

Account #433 – Solid Waste
The figure of $3,060,496 was moved, seconded and VOTED to fund this account.

Account #441 – Sewer Department
The figure of $3,036,193 was moved, seconded and VOTED to fund this account.

Account #450 – Water Division
The figure of $3,630,950 was moved, seconded and VOTED to fund this account

Account #491 – Cemetery Parks/Trees
The figure of $749,947 was moved and seconded.

Rep. Sargent moved to decrease line item 5130 – Overtime by $45,000. Seconded.
Considerable discussion ensued relative to the funds in the perpetual fund account and what they could be used for.

The motion to reduce the overtime budget by $45,000 was put to a vote. With forty (40) in favor and one hundred forty-two opposed, the amendment lost.

Rep. Moore moved the question on the article. Seconded. With one hundred thirty-nine (139) in favor and thirty (35) opposed, debate was cut off.

The figure of $749,947 CARRIED.

It was moved, seconded and VOTED to adjourn until Thursday night at 7:30 p.m. The third session of the Annual Spring Town Meeting stood adjourned at 10:20 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Annual Spring Town Meeting
May 7, 2013
Fourth Session – May 16, 2013

A quorum count was called. With one hundred forty-four (144) Town Meeting members present, the fourth session of the Annual Spring Town Meeting was declared in session at 7:44 p.m.

Lorraine Lally and Rino Moriconi received plaques for 25 years as Town Meeting Members.

A sense of the meeting was taken on a request that the Cemetery Commissioners transfer $40,000 from the perpetual care interest to fund expenses in the Cemetery Department. There were eighty-eight (88) in favor and seventy-two (72) opposed.

It was moved, seconded and VOTED to move Articles 39 and 38 to the first and second order of business on Tuesday night.

ARTICLE 41

It was moved and seconded to authorize the Board of Selectmen to abandon approximately a 20' x 150' drainage easement located on the properties of #52 and #54 Forest Park Avenue as shown on Land Court Plan 33684A and of plan of land submitted and drawn by Land Engineering and Environmental Services Inc. dated March 13, 2013. Property owners are Paul and Laurie Brennan of 52 Forest Park Avenue, Assessors Map 14, Parcel *& Land Court Book 136, page 49 and Kenneth and Monica Dube of 54 Forest Park Avenue Assessors Map 14, Parcel 88, Land Court Book 133, Page 205. The purpose of abandoning the easement which currently has no drainage installed in it is so a garage can be constructed on #52 Forest Park Avenue and that both families can have the full use and enjoyment of their property.

The Finance Committee and the Board of Selectmen recommended this article.

Atty. Stephen Lentine, Counsel for the petitioners, made a presentation.

Rep. Moore moved the question. Seconded. With one hundred fifty-seven (157) in favor and ten (10) opposed, the motion to end debate CARRIED.

With one hundred sixty-eight (168) in favor and one (1) opposed, the motion as presented CARRIED.

ARTICLE 33

It was moved and seconded to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain taking easements for roadway and sidewalk purposes in and over a portion of the property located at 16 Mt. Pleasant Street and to authorize the Selectmen to execute any documents or instruments necessary to effect said easements.

The Finance Committee recommended the Article 6-2-0. The Selectmen recommended unanimously.

The Town Manager explained the article.

Slight discussion ensued.

Rep. Moore moved the question. Seconded. With one hundred forty-four (144) in favor and twenty-eight (28) opposed, the motion to end debate CARRIED.

The motion as presented was put to a vote. With one hundred seventy-two (172) in favor and three (3) opposed, the motion CARRIED.

ARTICLE 4 – cont.

Account #300 – Billerica Public Schools
The figure of $54,191,260 was moved and seconded to fund the school budget.

Superintendent Piwowar gave a detailed presentation.

Discussion continued at length.

Rep. King moved the question. Seconded. With one hundred thirty-six (136) in favor and twenty-nine (29) opposed, the motion to end debate CARRIED.

The figure of $54,191,260 was put to a vote. With one hundred fifty-seven (157) in favor and twenty (20) opposed, the motion CARRIED.

Account #610 – Public Library
The figure of $1,361,929 was moved, seconded and VOTED to fund this account.

Account #630 – Recreation Department
The figure of $364,272 was moved, seconded and VOTED to fund this account.

Account #91070 – Civic Events/Organizations
The figure of $21,400 was moved, seconded and VOTED to fund this account.

Account #543 – Veterans Services
The figure of $648,170 was moved, seconded and VOTED to fund this account.

Account #541 – Council on Aging
The figure of $307,184 was moved, seconded and VOTED to fund this account.

Account #561 – Commission on Disabilities
The figure of $200 was moved, seconded and VOTED to fund this account

Account #563 – Housing Partnership
The figure of $500 was moved, seconded and VOTED to fund this account.

Account #710 – Capital
The figure of $1,000,000 was moved, seconded and VOTED to fund this account

Account #710 – Debt and Interest
The figure of $7,809,028 was moved and seconded to fund this account. Town Manager Curran and Town Accountant spoke and explained the debt obligations of the Town.

The motion for $7,809,028 CARRIED.

Account #91070 – Town/School Shared Costs
The figure of $23,197,024 was moved and seconded to fund this account.

Moderate discussion ensued.

Rep. Moore moved the question. Seconded. With one hundred thirty-six (136) in favor and thirty (30) opposed, the motion to end debate CARRIED.

The main motion for $23,197,024 was put to a vote. With one hundred forty-six (146) in favor and nineteen (19) opposed, the motion CARRIED.

It was moved and seconded to ratify and affirm all of the action taken under Article 4, the Budget. With one hundred forty-six (146) in favor and sixteen (16) opposed, the motion CARRIED.

FISCAL YEAR 2014 BUDGET
As Voted under Article 4 of the Annual Spring Town Meeting
May 7, 2013

122 – Board of Selectmen

5110	Personnel	74,396
5190	Contractual Obligations	4,000
5400	Supplies & Expenses	1,000
5200	Contract Services/Leases	8,360
7044	NMCOG Assessment	11,000
5800	Capital Outlay	0
	TOTAL	**98,756**

123 – Town Manager

5110	Personnel	383,198
5120	Permanent Part Time	18,760
5130	Overtime	0
5190	Contractual Obligations	7,087
5400	Supplies & Expenses	30,000
5200	Contract Services/Leases	1,000
7037	Comm. Plan./Proj./Tech. Asst.	5,000
7050	Pensions	475
7051	Emp. Medical Exams	85,000
7053	Prof. Training/Development	22,500

7061	Pr. Town Rep./TM Handouts	15,000
7064	Uniforms	0
7094	Assessment Center	0
5800	Capital Outlay	0
	TOTAL	**568,020**

125 – Systems Admin.

5110	Personnel	78,121
5190	Contractual Obligations	0
5400	Supplies & Expenses	22,000
5200	Contract Services/Leases	351,750
5800	Capital Outlay	0
	TOTAL	**451,871**

XXX – Water Billing

5110	Personnel	0
5190	Contractual Obligations	0
5400	Supplies & Expenses	0
5200	Contract Services/Leases	0
5800	Capital Outlay	0
	TOTAL	**0**

129 – Cable Advisory Committee

5120	Permanent Part Time	0
5400	Supplies & Expenses	0
	TOTAL	**0**

131 – Finance Committee

5120	Permanent Part Time	1,000
5400	Supplies & Expenses	0
5200	Contract Services/Leases	1,600
7063	Reserve Fund	250,520
	TOTAL	**253,120**

135 - Town Accountant

5110	Personnel	205,124
5190	Contractual Obligations	7,681
5400	Supplies & Expenses	1,500
5200	Contract Services/Leases	500
7062	Town Audit	56,000
5800	Capital Outlay	0
	TOTAL	**270,805**

141-Assessor

5110	Personnel	356,053
5120	Permanent Part Time	1,500

5190	Contractual Obligations	10,186
5400	Supplies & Expenses	3,250
5200	Contract Services	77,750
5800	Capital Outlay	0
	TOTAL	**448,739**

145 – Treasurer/Collector

5110	Personnel	550,272
5120	Permanent Part Time	58,885
5130	Overtime	0
5190	Contractual Obligations	15,942
5400	Supplies & Expenses	66,785
5200	Contract Services/Leases	97,184
5235	Tax Revenue Collection	50,000
5800	Capital Outlay	0
	TOTAL	**839,068**

161 – Town Clerk

5110	Personnel	238,838
5190	Contractual Obligations	11,627
5400	Supplies & Expenses	1,360
5200	Contract Services/Leases	2,415
5800	Capital Outlay	0
	TOTAL	**254,240**

162 – Election Department

5120	Permanent Part Time	17,740
5400	Supplies & Expenses	1,204
5200	Contract Services/Leases	27,732
5800	Capital Outlay	0
	TOTAL	**46,676**

163 – Board of Registrars

5110	Personnel	44,634
5120	Permanent Part Time	2,763
5130	Overtime	0
5190	Contractual Obligations	2,927
5400	Supplies & Expenses	8,350
5200	Contract Services/Leases	3,125
5800	Capital Outlay	0
	TOTAL	**61,799**

171 – Conservation Commission

5110	Personnel	163,087

5120	Permanent Part Time	0
5130	Overtime	2,460
5190	Contractual Obligations	10,240
5400	Supplies & Expenses	1,100
5200	Contract Services/Leases	1,200
7092	Beaver Dam Control	12,000
5800	Capital Outlay	0
	TOTAL	**190,087**

175 – Planning Board

5110	Personnel	124,297
5120	Permanent Part Time	0
5130	Overtime	3,315
5190	Contractual Obligations	600
5400	Supplies & Expenses	1,500
5200	Contract Services/Leases	1,500
5800	Capital Outlay	0
	TOTAL	**131,212**

176 – Board of Appeals

5110	Personnel	49,418
5120	Permanent Part Time	0
5130	Overtime	3,529
5190	Contractual Obligations	4,734
5400	Supplies & Expenses	752
5200	Contract Services/Leases	80
5800	Capital Outlay	0
	TOTAL	**58,513**

192 – Town Hall

5110	Personnel	0
5190	Contractual Obligations	0
5400	Postage	100,858
5400	Custodial Supplies	4,000
5200	Supplies & Expenses	25,000
7059	Cleaning Services	0
5256	Utilities	192,000
7058	Building Maintenance	150,000
7055	Telephone	110,000
7065	Abandoned Buildings	3,000
5800	Capital Outlay	0
	TOTAL	**584,858**

691 – Historical Commission

5400	Supplies & Expenses	50

5200	Contract Services/Leases	250
	TOTAL	**300**

910 – Town System-wide

7080	Town Retirements	75,000
7095	Streetlights	260,000
7096	Legal	210,000
	TOTAL	**545,000**

210 – Police Department

5110	Personnel	4,730,055
5120	Permanent Part Time	0
5130	Overtime	593,000
5190	Contractual Obligations	1,562,702
5400	Supplies & Expenses	444,050
5256	Utilities	0
5200	Contract Services/Leases	116,100
5800	Capital Outlay	140,000
	TOTAL	**7,585,907**

220 – Fire Department

5110	Personnel	5,150,586
5120	Permanent Part Time	18,987
5130	Overtime	602,000
5190	Contractual Obligations	994,189
5400	Supplies & Expenses	373,600
5200	Contract Services/Leases	115,558
5256	Utilities	84,500
5800	Capital Outlay	0
	TOTAL	**7,339,420**

231 – Ambulance

5110	Personnel	669,180
5120	Permanent Part Time	10,000
5130	Overtime	180,000
5190	Contractual Obligations	83,122
5400	Supplies & Expenses	74,800
5200	Contract Services/Leases	99,300
5800	Capital Outlay	0
	TOTAL	**1,116,402**

241 – Building Department

5110	Personnel	331,038
5120	Permanent Part Time	95,816

5130	Overtime	10,000
5190	Contractual Obligations	34,142
5400	Supplies & Expenses	6,400
5200	Contract Services/Leases	5,675
5800	Capital Outlay	0
	TOTAL	**483,071**

244 – Sealer Weights and Measures

5120	Permanent Part Time	0
5400	Supplies & Expenses	500
5200	Contract Services/Leases	7,150
	TOTAL	**7,650**

291 – Emergency Management

5110	Personnel	10,895
5400	Supplies & Expenses	8,000
5190	Contractual Obligations	5,400
5800	Capital Outlay	0
	TOTAL	**24,295**

292 – Animal Control

5110	Personnel	54,426
5120	Permanent Part Time	21,518
5130	Overtime	0
5190	Contractual Obligations	3,250
5400	Supplies & Expenses	1,100
5200	Contract Services/Leases	2,000
5256	Utilities	6,000
5800	Capital Outlay	0
	TOTAL	**88,294**

510 – Board of Health

5110	Personnel	251,883
5120	Permanent Part Time	33,455
5130	Overtime	3,500
5190	Contractual Obligations	26,234
5400	Supplies & Expenses	2,895
5200	Contract Services/Leases	9,576
5800	Capital Outlay	0
	TOTAL	**327,543**

410 – Engineering

5110	Personnel	406,284
5130	Overtime	14,500

5190	Contractual Obligations	33,093
5400	Supplies & Expenses	7,400
5200	Contract Services/Leases	21,800
5800	Capital Outlay	0
	TOTAL	**483,077**

421 – Public Works Administration

5110	Personnel	470,188
5120	Permanent Part Time	0
5130	Overtime	0
5190	Contractual Obligations	17,154
5400	Supplies & Expenses	2,500
5200	Contract Services/Leases	14,500
5800	Capital Outlay	0
	TOTAL	**504,342**

422 – Highway Department

5110	Personnel	828,380
5130	Overtime Regular	55,426
5150	Temporary/Seasonal	82,320
5190	Contractual Obligations	65,483
5400	Supplies & Expenses	519,577
5200	Contract Services/Leases	291,843
5256	Utilities	29,250
5800	Capital Outlay	0
	TOTAL	**1,872,279**

423 - Snow and Ice

5131	Snow Overtime	70,000
5278	Snow and Sand Expenses	350,000
	TOTAL	**420,000**

433 – Solid Waste

5285	Solid Waste	3,060,496
	TOTAL	**3,060,496**

441 – Sewer Department

5110	Personnel	1,147,881
5150	Temporary/Seasonal	13,173
5130	Overtime	130,000
5190	Contractual Obligations	120,339
5400	Supplies & Expenses	427,300
5200	Contract Services/Leases	807,500
5256	Utilities	390,000

5800	Capital Outlay	0
	TOTAL	**3,036,193**

450 – Water Division

5110	Personnel	1,126,674
5120	Permanent Part Time	85,827
5130	Overtime	317,000
5132	Flushing Program	159,450
5150	Temporary/Seasonal	15,120
5190	Contractual Obligations	56,309
5400	Supplies & Expenses	911,875
5200	Contract Services/Leases	305,695
5256	Utilities	653,000
5800	Capital Outlay	0
	TOTAL	**3,630,950**

491 – Cemetery Parks/Trees

5110	Personnel	433,288
5120	Permanent Part Time	49,585
5130	Overtime	85,000
5190	Contractual Obligations	17,124
5400	Supplies & Expenses	57,100
7093	Mosquito Control	21,600
5200	Contract Services/Leases	72,180
5256	Utilities	14,070
5800	Capital Outlay	0
5100	Perpetual Care	0
	TOTAL	**749,947**

300 – Billerica Public Schools

5160	Professional Salaries	
5170	Clerical Salaries	
5180	Other Salaries	
5400	Supplies & Expenses	
5200	Contract Services/Leases	
5256	Utilities	
5800	Capital Outlay	
	TOTAL	**54,191,260**

310 – Shawsheen Technical School

5300	Operating Costs	7,703,613
5800	Capital Outlay	0
	TOTAL	**7,703,613**

610 – Public Library

5110	Personnel	595,012
5120	Permanent Part Time	385,470
5190	Contractual Obligations	25,992
5400	Supplies & Expenses	201,000
5200	Contract Services/Leases	61,655
7059	Cleaning Service	16,000
5256	Utilities	76,800
5800	Capital Outlay	0
	TOTAL	**1,361,929**

630 - Recreation Department

5110	Personnel	185,590
5120	Permanent Part Time	106,649
5190	Contractual Obligation	9,293
5400	Supplies & Expenses	12,080
5200	Contract Services/Leases	40,660
5256	Utilities	10,000
5800	Capital Outlay	0
	TOTAL	**364,272**

690 – Civic Events/Organizations

7067	VFW-P, DAV, VFW-S	800
7068	Memorial Day/Homecoming	8,500
7097	Family First Night	5,000
7098	350th Celebration	0
7076	Middlesex Canal	1,500
7077	Beautification	1,000
7084	Scholarship Account	4,600
	TOTAL	**21,400**

543 – Veterans Services

5110	Personnel	118,141
5190	Contractual Obligations	9,034
5400	Supplies & Expenses	4,710
5200	Contract Services/Leases	1,285
5280	Veterans Benefits	515,000
	TOTAL	**648,170**

541 – Council on Aging

5110	Personnel	179,899
5120	Permanent Part Time	16,005
5190	Contractual Obligations	3,599
5400	Supplies & Expenses	13,500
5200	Contract Services/Leases	51,291

5256	Utilities	42,890
5800	Capital Outlay	0
	TOTAL	**307,184**

561 – Commission on Disabilities

5400	Supplies & Expenses	100
5200	Contract Services/Leases	100
	TOTAL	**200**

563 – Housing Partnership

5150	Temporary/Seasonal	0
5400	Supplies & Expenses	500
	TOTAL	**500**

710 – General Fund Capital

7150	Equipment	500,000
7140	Contracts	500,000
	TOTAL	**1,000,000**

710 – Debt and Interest

7150	Debt Principal – Town	5,024,887
7140	Debt Principal – School	650,000
7550	Debt Interest – Town	1,453,396
7160	Debt Interest – School	264,245
7580	New Debt – Town Interest	0
7130	Temporary Borrowing – Town	416,500
7140	Temporary Borrowing – School	0
7170	New Debt – School Interest	0
7180	New Debt – Town Principal	0
7570	New Debt – School Principal	0
	TOTAL	**7,809,028**

91070 – Town/School Shared Costs

7010	Town Bldg/Auto/Liab Ins.	1,020,000
7012	Health Insurance	12,226,640
7020	Workers' Compensation	666,000
7030	Unemployment Comp.	100,000
7042	Medicare	775,000
7052	County Retirement Assessment	8,153,848
7052	OPEB Trust Contribution	255,536
	TOTAL	**23,197,024**

TOTAL BUDGET **132,137,510**

ARTICLE 5

It was moved and seconded to allow the Town Manager, upon the request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of $5,000 from the amount voted at Town Meeting per line item for the Fiscal Year 2014, with the exclusion of the travel accounts within the same department. Transfers within department line items in excess of $5,000 for Fiscal Year 2014 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of $5,000 and under must be provided to the Finance Committee on the first Tuesday of each month.

The Finance Committee recommended unanimously.

The motion as presented CARRIED.

ARTICLE 22

It was moved and seconded to authorize revolving funds for certain Town departments under M.G.L. Chapter 44, Section 53E$^{1/2}$ for the Fiscal Year beginning July 1, 2013 as follows:

REVOLVING FUND	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND	FISCAL YEAR 14 SPENDING LIMIT
Wetlands By-Law	Town Manager	Fees from Wetland By-Law	Enforcement of Wetland By-Law	$30,000
C.O.A. Programs	Council on Aging Director	Fees from Senior Center Programs	Support of the Senior Center Programs	$60,000
BEAM Program	School Superintendent	Revenues from Medicaid and Health Insurance	Support of BEAM Program	$850,000
Respite Care Program	C.O.A. Director	Fees from Respite Care Program	Support of Respite Care Program	$120,000
Backflow Prevention	DPW Director	Fees for Backflow Prevention Inspections	Backflow Prevention Program	$120,000
TOTAL:				$1,180,000

The Finance Committee recommended the article 10-0-1. The Selectmen recommended the article.

With one hundred fifty-one (151) in favor and nine (9) opposed, the motion CARRIED.

ARTICLE 23

It was moved and seconded to raise and appropriate a sum of $50,000 for the Planning Board to undertake an update to the Master Plan;

The Finance Committee recommended the article 8-3-0.

The Town Manager and the Planning Board Director both spoke on the article. The last Master Plan was completed in 2002. It advocated that a revision be undertaken every ten years.

Moderate discussion ensued.

Rep. Moore moved the question. Seconded. With eighty-eight (88) in favor and fifty-nine (59) opposed, there was not the necessary 2/3's vote and discussion continued at length.

With one hundred fifteen (115) in favor and thirty three (33) opposed, the motion as presented CARRIED.

Rep. Dampolo moved to adjourn until Tuesday night at 7:30 p.m. Seconded. With one hundred nine (109) in favor and thirty-six (36) opposed, the motion CARRIED. The fourth session of the Annual Spring Town Meeting stood adjourned at 10:13 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Annual Spring Town Meeting
May 7, 2013
Fifth Session – May 21, 2013

Prior to the start of Town Meeting, Precinct 8 caucused and elected the following:

Chairman:	Timothy Morgan, 33 Woodbury Road
Clerk:	Joseph F. Donoghue, 8 Patten Road
Rules Committee:	Oren D. Hunt, Jr., 28 Gray Street

A quorum count was called. With one hundred fifty-two (152) Town Meeting Members present, the fifth session
of the Annual Spring Town Meeting was declared in session at 7:35 p.m.

It was moved, seconded and VOTED to dismiss Articles 30, 12, 13, 14, 15, 16, 17, 18, 19, 20 and 21.

It was moved and seconded to reconsider the Billerica School Budget. With seventy (70) in favor and one hundred nine (109) opposed, reconsideration LOST.

ARTICLE 39

The article which created the Electronic Voting Machine Committee was submitted by Moderator Moreira. He yielded the Chair to Deputy Moderator Cavicchio.

It was moved and seconded to have the electronic vote shown at the actual time of the voting rather than the next day. Residents then will be able to see how their Town Meeting Member who represents their precinct actually votes on issues that have direct impact to them.

The Finance Committee and the Rules Committee did not recommend this article.

Rep. Musker, proponent of the article, explained that the intent of the article was to allow persons to see how the Representatives vote during Town Meeting without having to wait until the next day to get the information.

Kevin Conway, Chairman of the Electronic Voting Machine Committee spoke on the article.

Chris Bartlett, the ITT Director, spoke on the article.

Rep. Dampolo moved the question. Seconded. With one hundred sixteen (116) in favor and sixty-four (64) opposed, there was not the necessary 2/3's vote and discussion continued.

Rep. Moore moved the question. Seconded. With one hundred eleven (111) in favor and sixty-eight (68) opposed, the motion failed and discussion resumed.

Discussion continued for some time.

Rep. Daniel Doyle moved the question. Seconded. With one hundred forty-five (145) in favor and thirty-eight (38) opposed, the motion to end debate CARRIED.

With thirty-nine (39) in favor and one hundred forty-two (142) opposed, the motion as presented LOST.

ARTICLE 38

It was moved and seconded to have a fifteen minute time restriction for proponents on their presentations.

The Finance Committee and the Rules Committee unanimously opposed this article.

Proponent Musker spoke on the article.

Several Representatives spoke against this article.

Rep. Liberatore moved the question. Seconded. With one hundred thirty-four (134) in favor and fifty-one (51) opposed, the motion to end debate CARRIED.

The motion as presented LOST

ARTICLE 24
It was moved and seconded to transfer and appropriate from the Water Conservation Fund the sum of $50,000 to fund the Water Conservation Rebate Program.

The Finance Committee and the Board of Selectmen recommended this article

Public Works Director Alkhatib explained the article.

Rep. Vines moved the question. Seconded. With one hundred fifty-five (155) in favor and thirty (30) opposed, the motion to end debate CARRIED.

With one hundred seventy-three (173) in favor and eight (8) opposed, the motion as presented CARRIED.

ARTICLE 25
It was moved and seconded to transfer and appropriate from the Water Conservation Fund the sum of $107,000 to fund retro-fitting public buildings with water conservation fixtures.

The Finance Committee and the Selectmen recommended this article.

DPW Director Alkhatib explained the article.

Rep. Vines moved the question. With one hundred forty-five (145) in favor and forty (40) opposed, the motion to end debate CARRIED.

The motion as presented was put to a vote. With one hundred seventy-seven (177) in favor and eight (8) opposed, the motion CARRIED.

ARTICLE 26
It was moved and seconded to transfer and appropriate from the Inflow and Infiltration Mitigation Fund the sum of $100,000 for the infiltration/inflow program as detailed in the Comprehensive Wastewater Management Plan, Infiltration/Inflow Analysis Report and the Sanitary Sewer Overflow Abatement Plan.

The Finance Committee and the Selectmen recommended this article.

DPW Director Alkhatib explained the article.

With one hundred seventy-five (175) in favor and six (6) opposed, the motion as presented CARRIED.

ARTICLE 27
It was moved and seconded to appropriate $1,180,000 for the purpose of providing Engineering and Permitting Services for the plans and specifications for the Middlesex Turnpike Phase III Project and for the acquisition and or taking of permanent and temporary easements for construction and maintenance of the Middlesex Turnpike Phase III Project. To meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $1,180,000 under M.G.L. Chapter 44, Subsections 7(3)

and 7(22) or any other enabling legislation and the Board of Selectmen may take any action necessary to carry out this project.

The Finance Committee and the Board of Selectmen recommended this article unanimously.

Town Manager Curran gave an overview of this article. The Town previously appropriated $1,500,000 at the May 2006 Town Meeting giving the Board of Selectmen authorization to do takings or easements and design associated with Phase III of the Middlesex Turnpike Project. Money has been spent for design services. Because this was not on the Mass TIP, no easements were taken. This will authorize funds to complete work associated with this project.

The motion as presented was put to a vote. With one hundred eighty-one (181) in favor and three (3) opposed, the motion CARRIED.

ARTICLE 29

It was moved, seconded and VOTED to move Article 29 to the last order of business.

ARTICLE 32

It was moved and seconded to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain taking, easements for public sewer purposes in and over a portion of the properties identified on Billerica Assessor's Map 71 Block 28, Map 71 Block 24-1, Map 80 Block 91-1-2, Map 80 Block 92, and Map 80 Block 73, specifically, that portion of said parcel described as a Sewer Easement and Construction Easement on a Plan Of Easements drawn by Ducharme & Dillis Civil Design Group, Inc.; to authorize the Selectmen to execute any documents or instruments necessary to effect said easements.

The Finance Committee and the Board of Selectmen recommended this article

DPW Director Alkhatib explained that funding for this project was approved in 2012. This article will allow the acquisition of necessary easements to complete the work.

Town Counsel Costello explained eminent domain.

Rep. Liberatore moved the question. Seconded. With one hundred twenty (120) in favor and fifty-seven (57) opposed, the motion to end debate CARRIED.

The motion as presented was put to a vote. With one hundred twenty-four (124) in favor and fifty-two (52) opposed, the motion CARRIED.

ARTICLE 35

It was moved and seconded to authorize the Board of Selectmen to grant utility easements to National Grid at the following locations:

Adage Pump Station

Easement between the Town/Property Owner/National Grid for the underground electrical service and pad mounted transformer.

Middlesex Turnpike Pump Station

Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building.

Lake Street Pump Station

Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building.

Marshall Street Pump Station

Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building.

Monson Pump Station

Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building.

Nashua Road Pump Station

Easement from the Town to National Grid for the new underground electrical service from the pole to the meter socket on the building and underground natural gas service to fire the new generator.

And to authorize the Board of Selectmen to execute any documents or instruments necessary to effect said easement.

The Finance Committee and the Board of Selectmen recommended this article unanimously.

The motion as presented was put to a vote. With one hundred seventy-one (171) in favor and three (3) opposed, the motion CARRIED.

ARTICLE 36

It was moved and seconded to amend the General By-Laws as follows:

1. Article 1, Section 1.4 of the General By-Laws by replacing the word "At" to "Prior To".

Current:

At the first session of the Annual Spring Town Meeting, the Representatives in each of the respective precincts shall elect one of their number to act as Chairman and one of their number to act as Clerk of that precinct, both for a term of one (1) year.

Proposed:

Prior to the first session of the Annual Spring Town Meeting, the Representatives in each of the respective precincts shall elect one of their number to act as Chairman and one of their number to act as Clerk of that precinct, both for a term of one (1) year.

2. Article 2, Section 2.2 of the General By-Laws as follows to reflect the actual practice of the COA:

Current:

The Council on Aging shall consist of seven (7) voting members, four (4) or more aged 60 or over, appointed by the Board of Selectmen from the voters and residents of the Town for

a term of three (3) years, each so arranged that as nearly an equal number of such terms of office as is possible shall expire each year. In addition, there will also be one (1) nonvoting member from each of the following, appointed by each board: the Board of Health, the Housing Authority and the Veterans' Office.

Proposed:
The Council on Aging shall consist of seven (7) voting members, four (4) or more aged sixty (60) or over and three (3) alternate members, who vote in the absence of a regular member, appointed by the Board of Selectmen from the voters and residents of the Town for a term of three 3) years, each so arranged that as nearly an equal number of such terms of office as is possible shall expire each year.

3. Article 2, Section 12.2 of the General By-Laws by replacing the word "not Town Officers" to "shall not be a Town Officer".

   Current:
   Each member shall be a registered voter of the Town, and not Town Officers.

   Proposed:
   Each member shall be a registered voter of the town, and **shall** not **be a** Town Officer.

4. Article 2, Section 39 of the General By-Laws, by deleting Section 39 in its entirety. The Communication Committee was dissolved by the Fall 2012 Town Meeting.

5. Article 3, Section 7 sub-section **"GENERAL"** of the General By-Laws as follows:

   Current:
   Voter's Card $5.00

   Proposed:
   Voter's Card **$0.00**

6. Article 7, Section 2.9 of the General By-Laws by adding the title "**Authority of the Animal Control Officer**".

7. Article 7, Section 2.9 of the General By-Laws as follows:

   Current:
   Any Animal Control Officer shall have police powers in the enforcement of this By-Law and no person shall interfere with, hinder, molest or abuse any Animal Control Officer in the exercise of such powers.

   Proposed:
   Any Animal Control Officer shall have police powers in the enforcement of this By-Law. No person shall interfere with, hinder, molest or abuse any Animal Control Officer in the exercise of such powers.

8. Article 7, Section 2.14 of the General By-Laws by changing the title "Animal Control Officer" to "**Appointment of the** Animal Control Officer":

9. Article 9, Section 11 of the General By-Laws as follows:

Current:
DISCHARGE OF WATER ON TO PUBLIC WAYS

The discharge of water on to public ways shall be prohibited between November 15th and April 15th.

Proposed:
DISCHARGE OF WATER ON TO PUBLIC WAYS

The discharge of water on to public ways shall be prohibited between November 15th and April 15th.
A violation of this bylaw shall occur when a property owner intentionally discharges water from his/her property onto a public way. It shall not include the natural flow of water onto a public way.

10. Article 13, Section 1 of the General By-Laws as follows:

Current:
Mandatory Paper Recycling

Each residential household situated within the Town shall be required to actively participate in a Mandatory Paper Recycling Program. Paper to be recycled includes newspaper/inserts, junk mail, magazines, catalogs, phone books, office paper, chip board such as cereal, cracker and beer and soda boxes, shoe boxes and corrugated cardboard. Provisions of this By-Law shall be effective upon the Town implementing weekly recycling program.

Proposed:
Mandatory Recycling

Each residential household situated within the Town shall be required to actively participate in a Mandatory Recycling Program. Items that can and cannot be recycled may be found in the "Town of Billerica Recycling and Trash Collection Guide", maintained by the Department of Public Works. Provisions of this By-Law shall be effective upon the Town continuing the weekly recycling program.

The Finance Committee and the Rules Committee recommended this article.

Rep Edward Giroux, Chairman of the By-law Review Committee gave the Committee report.

With one hundred sixty-six (166) in favor and four (4) opposed, the motion as presented CARRIED.

It was moved and seconded to adjourn. With fifty-three (53) in favor and one hundred fifteen (115) opposed, adjournment LOST and the meeting continued.

ARTICLE 37
It was moved and seconded to accept the proposed Zoning By-Law Amendment for a Temporary Moratorium on Medical Marijuana Treatment Centers:

Section 5.I - Temporary Moratorium on Medical Marijuana Treatment Centers

Whereas, by vote at the State Election on November 6, 2012, the voters of the Commonwealth approved Ballot Question 3 authorizing legislation regulating the cultivation, distribution, possession and use of marijuana for medical purposes; and

Whereas, said legislation became effective on January 1, 2013; and,

Whereas, the State Department of Public Health is required to issue regulations regarding implementation of the new law within 120 days of the law's effective date; and,

Whereas, currently under the Town of Billerica Zoning Bylaw (and other local bylaws and regulations), a medical marijuana treatment facility is not a permitted use in the Town; and, Whereas any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including medical marijuana treatment centers; and,

Whereas, the regulation of medical marijuana raises novel and complex legal and land use planning issues; and,

Whereas the Town needs time to study and consider the regulation of medical marijuana treatment centers and address such novel and complex issues; and,

Whereas the Town needs time to address the potential impact of the state regulations on local zoning; and,

Whereas the Town needs time to undertake a planning process to consider substantive amendments to the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to medical marijuana; and,

Whereas the Town deems it to be in the public interest and consistent with the underlying goals and objectives of the Zoning Bylaw to adopt a temporary moratorium on the use of land and structures located in the Town for medical marijuana treatment centers and related purposes so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws and regulations in a manner consistent with sound land use planning goals and objectives;

Wherefore, the Town of Billerica hereby adopts the following temporary moratorium on the use of land and structures for medical marijuana treatment centers in the Town:

For the reasons set forth above and notwithstanding any other provision in the Town of Billerica Zoning Bylaw to the contrary, the Town of Billerica hereby adopts a temporary moratorium on the use of land or structures for purposes of cultivation, distribution, possession and use of marijuana for medical purposes and/or the operation of a medical marijuana treatment center. The moratorium shall remain in effect until June 30, 2014 (unless repealed earlier by action of Town Meeting). During the moratorium period, the Town will undertake a planning process to address the potential impacts of the medical marijuana
legislation in Billerica, consider the Department of Public Health regulations regarding medical marijuana treatment facilities and related uses, and adopt appropriate zoning regulations to address the impact and operation of medical marijuana treatment centers and related uses in Billerica.

The Finance Committee recommends this article unanimously.

Planning Board Secretary Casey gave the report of the Pubic Hearing held on April 16, 2013 at 7:30 p.m. Due notice was given in the Billerica Minuteman on March 28, 2013 and April 4, 2013. The Board endorsed the article with six (6) in favor, and one (1) abstention. The Board believes this temporary moratorium will protect the town from any premature siting of a medical marijuana treatment center or growing facility until analysis of recently adopted State regulations can be completed and local bylaws and regulations can be adopted relative to where and how such facilities may operate in Billerica.

Town Planner Anthony Fields spoke on the article.

Rep. Sandra Libby moved the question. Seconded. With one hundred twenty-five (125) voting in favor and thirty-eight (38) opposed, debate was cut off.

With one hundred fifty-one (151) in favor and fifteen (15) opposed, the motion as presented CARRIED.

ARTICLE 40

It was moved and seconded to form a Committee to bring to Town Meeting no later than the Fall 2014 Town Meeting a plan to complete the Yankee Doodle Bike Path from the Billerica/Bedford town line to Billerica Memorial High School.

The Committee shall be made up of seven (7) members:

One (1) Appointed by the Board of Selectmen
One (1) Appointed by the Finance Committee
One (1) Appointed by the Conservation Commission
One (1) Appointed by the Recreation Commission
Three (3) Appointed by the Town Moderator

The Finance Committee, the Selectmen and the Rules Committee recommended this article.

Rep. Hurd spoke on the article.

Rep. Casey moved the question. Seconded. With one hundred twenty-eight (128) in favor and thirty-four (34) opposed, debate was cut off.

With one hundred thirty-one (131) in favor and thirty-three (33) opposed, the motion as presented CARRIED.

ARTICLE 29

It was moved, seconded and VOTED to dismiss Article 29.

Rep. Cavicchio moved to ratify and affirm all action taken at the Annual Spring Town Meeting. Seconded. The motion CARRIED.

It was moved, seconded and VOTED to adjourn. The Annual Spring Town Meeting stood dissolved at 10:39 p.m .

A True Copy

ATTEST:

S/Shirley E. Schult _____

Shirley E. Schult, CMC, CMMC, Town Clerk

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the Town of Billerica,

Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Billerica who are qualified to vote in Special State Elections to vote at:

Precinct 1	Parker School	River Street
Precinct 2 & 8	Hajjar School	Rogers Street
Precinct 3 & 9	Ditson School	Cook Street
Precinct 4 & 7	Vining School	Lexington Road
Precinct 5 & 10	Kennedy School	Kimbrough Road
Precinct 6 & 11	Dutile School	Biagiotti Way

On **TUESDAY, THE TWENTY-FIFTH OF JUNE, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates for the following office:

SENATOR IN CONGRESS.....FOR THE COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 20th day of May, 2013

S/David A. Gagliardi
David A. Gagliardi, Chairman

S/Robert B. Accomando
Robert B. Accomando, Vice Chairman

S/Michael S. Rosa
Michael S. Rosa, Secretary

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Member

S/George J. Simolaris, Jr.
George J. Simolaris, Jr., Member

SELECTMEN OF BILLERICA

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Jim's Barber Shop, Andover Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at the Town Hall; one copy at the Billerica Public Library; one copy at the Pinehurst Post Office; one copy at the Belly Buster Restaurant, Boston Road; and one copy at the Billerica Center Police Station.

A True Copy:
ATTEST:

S/Martin E. Conway
Constable in the Town of Billerica

May 31, 2013

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the SPECIAL STATE ELECTION to be held on June 25, 2013 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Jim's Barber Shop, Andover Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road

Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station

Sincerely,

S/Martin E. Conway
Constable, Town of Billerica

SPECIAL STATE ELECTION

JUNE 25, 2013
BILLERICA, MASSACHUSETTS

SENATOR IN CONGRESS	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
GABRIEL E. GOMEZ	305	388	340	318	463	337	352	439	373	425	358	4098
EDWARD J. MARKEY	283	323	259	224	321	196	256	235	202	248	206	2753
RICHARD A. HEOS	3	2	2	1	3	0	0	3	2	2	4	22
SCATTERINGS	1	3	0	1	1	0	1	1	2	4	3	17
BLANKS	0	1	2	1	1	0	0	0	0	0	0	5
Total Votes	592	717	603	545	789	533	609	678	579	679	571	6895

TOWN MANAGER AND BOARD OF SELECTMEN

The Town of Billerica remains a thriving and energetic community which continues to attract new residents and businesses while maintaining its appeal to longtime residents and traditions. This balance is the result of an engaged Board of Selectmen and involved and active community members. Accordingly, I am pleased to report that Billerica is poised to sustain its progress and positioned to make significant strides going forward.

As with any community, a town's financial strength is essential to its ability to meet future challenges, both those that are anticipated and those that are unforeseen. To that end, the Town has worked diligently to control costs, invest wisely and plan for future expenditures by investing free cash in debt stabilization. Billerica remains to be financially strong and holds an AA Bond rating. I firmly believe if, as a town, we continue to demonstrate restraint and follow our prescribed fiscal plan, we will see our bond rating upgraded in the not too distant future.

We must remember that while fiscal restraint is essential, it cannot be at the cost of maintaining and improving our infrastructure and community services. At the Fall Town Meeting, members approved over 12 million dollars for Town Center Reconstruction and Traffic Improvements. In the Fall, however, approval for this project was overturned by voters. The Town did approve, through borrowing, to fund the completion of design, permitting and taking of easements for Phase III of the Middlesex Turnpike Project, which will enhance the Towns economic development initiatives going forward.

Business expansion in the Town of Billerica continued at a significant pace with many businesses moving to and expanding in the Town, to include:

- RainDance Technologies, a life science company which relocated on Middlesex Turnpike, transferring 90 employees and will be hiring 30 new employees.

- Mettler-Toldeo Thornton, providers of precision instruments, relocated to 900 Middlesex Turnpike and invested $1 million into the facility, transferring 120 jobs to Billerica and the creation of 30 new jobs.

- Empririx, an end-to-end network performance company, relocated over 175 employees to 600 Technology Park Drive.

- Insulet Corporation, a rapidly expanding medical device company, signed a 90,000 SF lease at 600 Technology Park and plans on relocating 430 current employees and plans to add over 150 new jobs in the next few years.

- E Ink, the world's largest supplier of electronic paper display components for the e-book industry, relocated 254 employees and invested $36 million at 1000 Technology Drive. This company anticipates creating at least 60 new jobs and is an EDIP Certified Project.

- Waste Management invested $5 million in rehabbing a vacant 273,988 SF site on Salem Road.

- Calare Properties invested $6 million for the first phase of a planned $30 million multiyear upgrade on the former Raytheon site along Billerica Avenue.

- Urban Green Technologies began plans for the construction of a 25-acre, 23,000 SF photovoltaic-paneled solar facility at the Pond Street Superfund Site. This project not only will produce $3 million in guaranteed taxes over the next 25 years, but will also provide $400,000 in outstanding taxes. In addition, this solar project will be the largest installation on a former Massachusetts landfill and will decrease the cost of electricity to the Town by 10%.

The strides made in economic development do not happen by chance but rather through aggressive solicitation and well thought out economic development initiatives; among which include a Business and School Alliance partnership, continued collaboration with Middlesex 3 Coalition and a new transportation initiative providing shuttle service from Cambridge and Boston to Billerica. In a continuing effort to fortify the Town's Economic Development Team, Tony Fields was hired to assume the duties of Town Planner. Tony, a Billerica resident, most recently worked for the Town of Burlington and enjoyed significant success in that role.

In late November the Town became aware of the Commonwealth of Massachusetts plans to expand the House of Correction by adding 496 beds to the existing House of Correction facility. The Town Manager's Office and the Board of Selectmen expressed great concern and voiced those concerns to the Middlesex Sherriff, making it clear there were significant issues with siting the expansion in Billerica and vowed to work together in the best interest of Billerica residents.

The Parker Elementary School was completed this year and dedicated in June. This state-of-the-art facility would not have become a reality without the strong support of the Board of Selectmen and the School Committee, as well as the tireless efforts of the Parker School Building Committee. The Billerica taxpayers particularly are to be thanked for their funding of this project and their support demonstrated the Town's commitment to providing quality educational facilities for Billerica students.

I remain grateful to the many dedicated Town employees, board members and citizens who work tirelessly to make Billerica the wonderful community it is.

ACCOUNTING DEPARTMENT

The following reports reflect the financial position of the Town of Billerica as of June 30, 2013.

Finance Committee Reserve:

The Finance Committee voted on October 30, 2012 to transfer the following amount from the Reserve Fund:

> $25,000 to the Elections Department Budget to cover the addition costs associated with a special election.

The balance remaining in the Reserve Fund at June 30, 2013 was $225,520.

Sincerely,
Paul Watson, Town Accountant

THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF REVENUE

FISCAL 2013 TAX LEVY LIMITATION FOR

BILLERICA

FOR BUDGET PLANNING PURPOSES

Final Tax Rate Set

I. TO CALCULATE THE FY 2012 LEVY LIMIT

A. FY 2011 Levy Limit	93,439,511
A1. ADD Amended FY 2011 Growth	2,074
B. ADD (IA + IA1) * 2.5%	2,336,040
C. ADD FY 2012 New Growth	1,419,365
C1. ADD FY 2012 New Growth Adjustment	0
D. ADD FY 2012 Override	0
E. FY 2012 Subtotal	97,196,990
F. FY 2012 Levy Ceiling	132,512,267

I. $97,196,990
FY 2012 Levy Limit

II. TO CALCULATE THE FY 2013 LEVY LIMIT

A. FY 2012 Levy Limit from I.	97,196,990
A1. ADD Amended FY 2012 Growth	69,639
B. ADD (IIA + IIA1) * 2.5%	2,431,666
C. ADD FY 2013 New Growth	1,215,557
C1. ADD FY 2013 New Growth Adjustment	0
D. ADD FY 2013 Override	0
E. FY 2013 Subtotal	100,913,852
F. FY 2013 Levy Ceiling	132,044,286

II. $100,913,852
FY 2013 Levy Limit

III. TO CALCULATE THE FY 2013 MAXIMUM ALLOWABLE LEVY

A. FY 2013 Levy Limit from II.	100,913,852
B. FY 2013 Debt Exclusion(s)	126,405
C. FY 2013 Capital Expenditure Exclusion(s)	0
D. FY 2013 Stabilization Fund Override	0
E. FY 2013 Other Adjustment	0
F. FY 2013 Water / Sewer	0
G. FY 2013 Maximum Allowable Levy	$101,040,257

NOTE : The information was Approved on 12/07/2012.

Richard J. Scanlon, Principal Assessor, Billerica, 978-671-0971	12/5/2012 3:54 PM	Mr. Scanlon is authorized to sign on behalf of the Board of Assessors Aut...
(Board of Assessors)	(Date)	(Comments)

State Tax Form 31C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

FISCAL 2013

OF

BILLERICA

City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	$	146,560,626.63
Ib. Total estimated receipts and other revenue sources (from IIIe)		47,288,340.00
Ic. Tax levy (Ia minus Ib)	$	99,272,286.63

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	57.7545%	57,334,212.78	4,006,737,103	14.31	57,336,407.94
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	8.8993%	8,834,538.60	268,594,743	32.89	8,834,081.10
Net of Exempt					0.00
Industrial	25.9136%	25,725,023.27	782,113,174	32.89	25,723,702.29
SUBTOTAL	92.5674%		5,057,445,020		91,894,191.33
Personal	7.4326%	7,378,511.98	224,326,400	32.89	7,378,095.30
TOTAL	100.0000%		5,281,771,420		99,272,286.63

MUST EQUAL IC

Board of Assessors of BILLERICA

City / Town / District

NOTE : The information was Approved on 12/07/2012.

Richard J. Scanlon, Principal Assessor, Billerica, 978-671-0971 — Assessor

12/4/2012 4:00 PM — Date

Mr. Scanlon is authorized to sign on behalf o... — (Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By Maura O"Neil

Date : 07-DEC-12

Approved : Dennis Mountain

Director of Accounts

Gerard D Perry

(Gerard D. Perry)

BILLERICA

City / Town / District

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4)		$ 138,683,265.00
IIb. Other amounts to be raised		
1. Amounts certified for tax title purposes	50,000.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final court judgements	0.00	
4. Total overlay deficits of prior years	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	62,893.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Authorized Deferral of Teachers' Pay	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	14,420.00	
10. Other (specify on separate letter)	0.00	
TOTAL IIb (Total lines 1 through 10)		127,313.00
IIc. State and county cherry sheet charges (C.S. 1-EC)		5,519,296.00
IId. Allowance for abatements and exemptions (overlay)		2,230,752.63
IIe. Total amount to be raised (Total IIa through IId)		$ 146,560,626.63

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 24,456,775.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		24,456,775.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col(b), Line 23)	15,310,000.00	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	0.00	
4. Community Preservation Funds (See Schedule A-4)	0.00	
TOTAL IIIb		15,310,000.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col.(c))	5,864,420.00	
2. Other available funds (page 4, col.(d))	1,657,145.00	
TOTAL IIIc		7,521,565.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2012	0.00	
b. Free cash..appropriated on or after July 1, 2012	0.00	
2. Municipal light source	0.00	
3. Teachers' pay deferral	0.00	
4. Other source :	0.00	
TOTAL IIId		0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		$ 47,288,340.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)		$ 146,560,626.63
b. Total estimated receipts and other revenue sources (from IIIe)	$ 47,288,340.00	
c. Total real and personal property tax levy (from Ic)	$ 99,272,286.63	
d. Total receipts from all sources (total IVb plus IVc)		$ 146,560,626.63

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

BILLERICA

City/Town/District

			(a) Actual Receipts Fiscal 2012		(b) Estimated Receipts Fiscal 2013
==>	1	MOTOR VEHICLE EXCISE	5,064,186.00		4,400,000.00
==>	2	OTHER EXCISE	563,694.00		600,000.00
==>	3	PENALTIES AND INTEREST ON TAXES AND EXCISES	281,121.00		225,000.00
==>	4	PAYMENTS IN LIEU OF TAXES	42,357.00		30,000.00
	5	CHARGES FOR SERVICES - WATER	4,396,212.00		3,900,000.00
	6	CHARGES FOR SERVICES - SEWER	3,463,306.00		3,000,000.00
	7	CHARGES FOR SERVICES - HOSPITAL	0.00		0.00
	8	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00		0.00
	9	OTHER CHARGES FOR SERVICES	2,095,584.00		1,500,000.00
	10	FEES	0.00		0.00
	11	RENTALS	0.00		0.00
	12	DEPARTMENTAL REVENUE - SCHOOLS	0.00		0.00
	13	DEPARTMENTAL REVENUE - LIBRARIES	10,715.00		10,000.00
	14	DEPARTMENTAL REVENUE - CEMETERIES	82,450.00		70,000.00
	15	DEPARTMENTAL REVENUE - RECREATION	0.00		0.00
	16	OTHER DEPARTMENTAL REVENUE	203,680.00		175,000.00
	17	LICENSES AND PERMITS	1,055,169.00		600,000.00
	18	SPECIAL ASSESSMENTS	0.00		0.00
==>	19	FINES AND FORFEITS	143,932.00		100,000.00
==>	20	INVESTMENT INCOME	266,546.00		200,000.00
==>	21	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	931,350.00		500,000.00
	22	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	0.00		0.00
	23	**TOTALS**	**$ 18,600,302.00**		**$ 15,310,000.00**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2013 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Paul Watson, Accountant, Billerica, 978-671-0923 — 11/28/2012 2:51 PM

Accounting Officer — Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2012 estimated receipts to FY2013 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION

FISCAL 2013

BILLERICA

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/01/2012	2012	1,221,161.00	0.00	0.00	1,221,161.00	0.00	0.00	5,586,000.00
05/01/2012	2013	128,673,096.00	128,637,112.00	0.00	35,984.00	0.00	1,180,000.00	0.00
10/01/2012	2013	8,789,008.00	2,524,588.00	5,864,420.00	400,000.00	0.00	0.00	0.00
10/01/2012	2013	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals		138,683,265.00	131,161,700.00	5,864,420.00	1,657,145.00	0.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

BILLERICA	Paul Watson, Accountant, Billerica, 978-671-0923	11/28/2012 2:51 PM
City/Town/District	Clerk	Date

TOWN OF BILLERICA, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 2013

ASSETS	Governmental Fund Types			Fiduciary Fund Types	Account Group	(Memorandum only)
	General	Special Revenue	Capital Projects	Trust and Agency	General Long-Term Obligations Group	Combined Totals
CASH AND SHORT-TERM INVESTMENTS	$ 19,543,856	$ 6,064,820	$ 9,642,680	$ 20,124,735	$ 0	$ 55,376,091
INVESTMENTS						0
RECEIVABLES:						
Real estate taxes	857,009					857,009
Personal property taxes	1,414,553					1,414,553
Tax Title	4,043,611					4,043,611
Tax Foreclosure	2,069,693					2,069,693
Motor Vehicle excise taxes	1,785,201					1,785,201
Other Excise and Roll Back	21,669					21,669
Water & Sewer	470,308	7,199				477,507
Ambulance	1,332,086					1,332,086
Intergovernmental						0
Prepaid Expenditures						0
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS					79,963,875	79,963,875
TOTAL ASSETS	$ 31,537,986	6,072,019	$ 9,642,680	$ 20,124,735	$ 79,963,875	$ 147,341,295

TOWN OF BILLERICA, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 2013

LIABILITIES AND FUND EQUITY	Governmental Fund Types			Fiduciary Fund Types	Account Group	(Memorandum only)
	General	Special Revenue	Capital Projects	Trust and Agency	General Long-Term Obligations Group	Combined Totals
LIABILITIES:						
Warrants payable	$ 915,681	$ 225	$	$ 0	$ 0	$ 915,906
Other liabilities	542,475					542,475
Reserve for abatements	9,102,556					9,102,556
Deferred revenues - real and personal property	(6,830,994)					(6,830,994)
Deferred revenues	9,726,202	102,183				9,828,385
Liabilities due depositors	172,865			1,479,879		1,652,744
IBNR - Health Claims				1,015,568		1,015,568
Bonds and notes payable			1,650,000		79,963,875	81,613,875
TOTAL LIABILITIES	13,628,784	102,408	1,650,000	2,495,447	79,963,875	97,840,514
FUND EQUITY:						
Encumbrances and continuing appropriations	3,199,565					3,199,565
Over/Under assessments						0
Appropraition Deficit						0
Abatement/Exempt						0
Snow & Ice Deficits	(654,403)					(654,403)
Unreserved	15,364,040	5,969,611	7,992,680	17,629,288		46,955,619
TOTAL FUND EQUITY	17,909,201	5,969,611	7,992,680	17,629,288	0	49,500,781
TOTAL LIABILITIES AND FUND EQUITY	$ 31,537,986	$ 6,072,019	$ 9,642,680	$ 20,124,735	$ 79,963,875	$ 147,341,295

Town of Billerica
Analysis of General Fund Revenues
June 30, 2013

Object	Account Description	Budgeted Revenue
41100	Personal Property Taxes	7,456,558
41200	Real Estate Taxes	90,207,271
41800	In Lieu Of Taxes	38,044
41201	RE Roll Back Taxes	
Total Real and PPT Taxes Net		97,701,873
41420	Tax Liens Redeemed	1,053,513
41450	Sale of Land / Tax Foreclosure	
Total Tax Title Revenue		1,053,513
41500	Motor Vehicle	5,110,601
Total Excise Taxes		5,110,601
42460	Sewer Rates	3,599,478
42480	Other Sewer Revenue	20,144
42110	Water Rates	4,761,573
42211	Water Charges - Other	22,504
47500	Sewer Betterment	39,829
Total User Fees		8,443,528
46150	Blind Abatements	8,254
46160	Elderly Abatements	
46170	State Owned Land	98,597
46180	Room Tax	842,253
46200	School Chapter 70	18,204,887
46202	School - Transportation	7,315
46203	Charter School	79,988
46610	Police Career Incentive	
46670	Veterans Benefits	384,061
46680	Charter School Construction	
46700	General Governmental Aid	5,243,760
Total Intergovernmental		24,869,115
43201	Yard Sale Fees	190
43202	Cable TV Fees	6,783
43600	Town Hall - Fees	50
43601	Licenses and Permits	96,520
43205	Assessor	100
43224	Pro Forma Tax	

Object	Account Description	Budgeted Revenue
43225	Abutters List	5,133
41730	Pen/Int Tax Title	130,238
43206	Treasurer Fees	15,837
41710	Pen/Int Taxes	153,080
41720	Pen/Int MV	49,456
43207	Lien Certificates	72,550
43208	Trailer Park	10,032
43209	Town Clerk	50,386
43227	Dog Licenses	14,887
43210	Planning Board	1,800
43211	Board of Appeals	6,550
46204	Fees - Trash Bags	65,600
46205	Fees - Trash Toters	22,964
43603	Lease Receipts - Cell Tower	127,823
43212	Police Reports	5,214
43226	Police Detail Admin 2	99,866
44200	Police Firearms Licenses	26,138
46950	Court & Registry Licenses	1,550
47700	Parking Fines	3,185
47701	Fines MV	115,600
47702	ATV Fines	400
47703	Marijuana Fines	500
41205	Other Revenue	180
43209	Fees Fire Detail Admin	15,074
43215	Fire Fees	49,935
43216	Ambulance Fees	1,763,040
44201	Wiring Permits	124,631
44202	Building Permits	512,932
44203	Plumbing & Gas Permits	36,556
42204	Zoning Violations	5,400
43217	Sealer Fees	11,780
43228	Fees - Emergency Mgmt.	
43218	Dog Officer	650
43701	Other Revenue - Miscellaneous	789
43219	Public Works	54,286
41740	Pen & Int - Water & Sewer	27,782
43220	Cemetery	75,775
43221	Board Of Health	66,682
43223	Libraries	11,742
42000	Misc Non-recurring Revenue	336,176
Total Departmental		4,175,842
48200	Interest	262,756
Total Interest		262,756
Total Revenues		141,617,228

Town of Billerica
Analysis of General Fund Expenditures
June 30, 2013

Dept	Account Description	Final Budget	Subsidiary Expense	Current Encumbrance	Budgetary Expense	Excess (Deficit)
General Government						
122	Selectmen	95,769	91,968	-	91,968	3,801
123	Town Manager	535,343	507,887	24,443	532,330	3,013
125	Systems Admin	446,586	374,371	70,000	444,371	2,215
129	Cable Advisory	-	-	-	-	-
131	Finance Committee	227,520	-	-	-	227,520
135	Accountant	268,029	266,484	-	266,484	1,545
141	Assessor	433,346	421,184	26,365	447,549	(14,203)
145	Treasurer	868,955	850,097	8,733	858,830	10,125
161	Clerk	250,733	248,239	-	248,239	2,494
162	Elections	128,576	144,151	3,000	147,151	(18,575)
163	Registrars	61,497	53,281	-	53,281	8,216
171	Conservation	206,275	182,834	15,618	198,452	7,823
175	Planning	128,647	127,987	430	128,417	230
176	Appeals Board	58,147	56,736	-	56,736	1,411
192	Town Hall	584,858	555,028	21,000	576,028	8,830
193	Town - Systemwide	585,000	560,306	19,814	580,120	4,880
	Total General Government	4,879,281	4,440,553	189,403	4,629,956	249,325
Public Safety						
210	Police	7,367,944	7,031,062	91,057	7,122,119	245,825
220	Fire	7,117,191	7,054,179	24,419	7,078,598	38,593
220	Ambulance	1,105,940	1,068,538	-	1,068,538	37,402
241	Building	478,227	475,601	-	475,601	2,626
242	Weights/Measures	7,500	7,500	-	7,500	-
291	Civil Defense	20,340	19,539	676	20,215	125
292	Dog Officer	87,801	86,162	-	86,162	1,639
	Total Public Safety	16,184,943	15,742,581	116,152	15,858,733	326,210
Education						
300	School - Regular Budget	52,791,260	52,619,682	171,578	52,791,260	-
310	Shawsheen Regional	7,103,613	7,103,613	-	7,103,613	-
	Total School	59,894,873	59,723,295	171,578	59,894,873	-
Public Works						
410	Engineering	388,853	364,711	12,146	376,857	11,996
421	Public Works Administration	498,455	488,137	2,134	490,271	8,184
422	Highway	1,829,065	1,535,542	45,814	1,581,356	247,709
423	Snow and Sand	420,000	1,074,403	-	1,074,403	(654,403)
433	Solid Waste	3,362,448	3,307,538	-	3,307,538	54,910
441	Sewer	3,145,288	2,917,371	6,688	2,924,059	221,229
450	Water Department	3,646,134	3,422,825	83,070	3,505,895	140,239
451	Water Billing	-	-	-	-	-
491	Cemetery	734,318	581,626	1,118	582,744	151,574
	Total Public Works	14,024,561	13,692,153	150,970	13,843,123	181,438
Human Services						
510	Board of Health	327,532	321,289	44	321,333	6,199
541	Council on Aging	315,457	287,446	464	287,910	27,547
543	Veterans	655,950	644,629	-	644,629	11,321
561	Handicap Commission	200	-	-	-	200
563	Housing Partnership	500	-	-	-	500
	Total Human Services	1,299,639	1,253,364	508	1,253,872	45,767

Dept		Account Description	Final Budget	Subsidiary Expense	Current Encumbrance	Budgetary Expense	Excess (Deficit)
Culture and Recreation							
610		Library	1,335,364	1,316,890	2,444	1,319,334	16,030
630		Recreation	354,249	350,769	-	350,769	3,480
691		Historical	300	-	-	-	300
		Total Culture and Recreation	1,689,913	1,667,659	2,444	1,670,103	19,810
Town Debt and Interest							
710	7130	Temporary Borrowing	420,000	372,437	-	372,437	47,563
710	7150	Town Debt - Principal	5,355,462	5,345,720	-	5,345,720	9,742
710	7550	Town Debt - Interest	1,597,990	1,536,402	-	1,536,402	61,588
710	7160	School Debt - Principal	680,000	680,000	-	680,000	-
710	7580	School Debt - Interest	288,249	282,982	-	282,982	5,267
		Total Town Debt and Interest	8,341,701	8,217,541	-	8,217,541	124,160
Unclassified - Civic Events							
910	7067	VFW Posts	800	400	-	400	400
910	7068	Mem/Museum/Homecoming	8,500	8,378	-	8,378	122
910	7076	Middlesex Canal Commission	1,500	1,500	-	1,500	-
910	7077	Beautification	2,200	2,119	-	2,119	81
910	7084	T.G. Scholarship	4,600	2,970	1,630	4,600	-
910	7096	First Night	5,000	5,000	-	5,000	-
		Total Civic Events	22,600	20,367	1,630	21,997	603
Genearal Fund - Capital							
720	5800	Capital Cost - Equipment	847,250	468,926	365,462	834,388	12,862
720	5820	Capital Cost - Infrastructure	500,000	3,720	496,280	500,000	-
		Total General Fund Capital	1,347,250	472,646	861,742	1,334,388	12,862
Unclassified - Town / School Shared							
910	7010	Building Insurance	930,000	864,930	-	864,930	65,070
910	7012	Group Insurance	12,226,640	12,226,640	-	12,226,640	-
910	7020	Worker's Comp	586,000	521,925	-	521,925	64,075
910	7030	Unemployed Comp	100,000	93,434	-	93,434	6,566
910	7042	Medicare	865,000	863,689	-	863,689	1,311
910	7052	County Retirement	7,929,564	7,929,564	-	7,929,564	-
910	7060	Court Judgments	-	-	-	-	-
		Total Other	22,637,204	22,500,182	-	22,500,182	137,022
State and County Charges							
80070		State and County Charges	5,219,265	5,229,804	-	5,229,804	(10,539)
		Total State and County Charge	5,219,265	5,229,804	-	5,229,804	(10,539)
Total Expenditures			135,541,230	132,960,145	1,494,427	134,454,572	1,086,658

Town of Billerica
Analysis of Special Revenue Funds
June 30, 2013

Fund	Org #	Description	(DR) CR Balance 1-Jul-12	Total Revenues	Total Expense	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-13
School Controlled Funds								
120	12042	School Lunch	237,008	1,516,595	1,663,009	-	-	90,594
150	15044	Athletic	19,950	182,147	94,938	-	-	107,159
160	16046	Rink	113,535	407,433	375,410	-	35,984	109,574
165	16548	Rentals	241,801	310,903	296,177	-	-	256,527
170	17060	Insurance Recoveries	4,514	-	-	-	-	4,514
175	17558	Driver Education	-	-	-	-	-	-
180	18027	Middle School Activities	5,675	4,980	13,130	-	-	(2,475)
180	18054	Summer Enrichment	22,497	59,879	65,118	-	-	17,258
180	18056	SPED Claims - BEAM	404,575	901,725	584,243	-	-	722,057
180	18057	Student Activity Account	126,025	535,203	350,000	-	-	311,228
180	18058	GEMS	849	10,000	4,286	-	-	6,563
180	18059	All Day Kindergarten	129,505	379,048	404,928	-	-	103,625
		Total Fund 180	689,126	1,890,835	1,421,705	-	-	1,158,256
190	19707	State Special Ed Reimbursement	(97,814)	943,487	855,925	-	-	(10,252)
190	19709	A.R.R.A. Grant - IDEA FY 10	99,786	-	-	-	-	99,786
190	19422	Title II Enhanced Ed FY - 12	(172,235)	176,977	79,515	-	-	(74,773)
190	19423	Early Childhood - FY 12	(17,339)	29,599	11,918	-	-	342
190	19424	Race to the Top - FY 12	(14,930)	19,335	2,665	-	-	1,740
190	19425	Title I - FY 12	(5,369)	48,215	34,376	-	-	8,470
190	19426	Drug Free School - FY 12	-	-	-	-	-	-
190	19427	Title II - FY 12	(19,779)	27,256	67,564	-	-	(60,087)
190	19428	Academic Support - FY 12	1,373	2,367	3,260	-	-	480
190	19429	SPED Entitlement - FY 12	11,270	21,269	29,670	-	-	2,869
190	19430	Enhanced Health - FY 12	22,924		10,133	-	-	12,791
190	19431	Title I - FY 12	8,340	33,360	41,698	-	-	2
190	19434	American History - FY 12	-	-	-	-	-	-
190	19435	Literacy Part - FY 12	1,623	17,289	17,456	-	-	1,456
190	19436	Literacy Development - FY 12	-	-	-	-	-	-
190	19437	Education Jobs	817,771	-	817,771	-	-	-
190	19452	SPED Entitlement - FY 13	-	797,949	1,084,496	-	-	(286,547)
190	19453	Early Childhood - FY 13	-	73,798	79,265	-	-	(5,467)
190	19454	Race to the Top	-	3,224	21,900	-	-	(18,676)
190	19455	Title I - FY 13	-	131,889	141,062	-	-	(9,173)
190	19457	Title II - FY 13	-	10,405	62,324	-	-	(51,919)
190	19458	Academic Support - FY 13	-	4,450	9,138	-	-	(4,688)
190	19459	SPED Program Improve FY13	-	29,878	33,213	-	-	(3,335)
190	19460	Enhanced School Health - FY 13	-	-	75,813	-	-	(75,813)
190	19461	Literacy Part - FY 13	-	5,071	16,067	-	-	(10,996)

Fund	Org #	Description	(DR) CR Balance 1-Jul-12	Total Revenues	Total Expense	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-13
190	19462	SPED FY 13	-	4,750	2,500	-	-	2,250
190	19463	Community Health FY 13	-	4,500	-	-	-	4,500
		Total Fund 190	635,621	2,385,068	3,497,729	-	-	(477,040)
		Total School Grants	1,941,555	6,692,981	7,348,968	-	35,984	1,249,584
DPW Grants								
278	27831	Sewer Plant Connection Fees	660,093	260,676	2,303	-	-	918,466
278	27832	Inflow & Infiltration	497,024	55,981	-	-	-	553,005
278	27833	Sewer Rate Relief	128,535	-	-	-	-	128,535
278	27834	Sidewalk Construction Donation	38,610	-	-	-	-	38,610
278	27835	Water Mitigation Fund	393,461	52,814	-	-	-	446,275
278	27836	Water Conservation Rebate	29,575	-	28,625	-	-	950
		Total DPW	1,747,298	369,471	30,928	-	-	2,085,841
Other Special Revenues								
024	35210	Special Details - Police	(31,209)	1,500,723	1,445,580	-	-	23,934
024	35220	Special Details - Fire	60,767	152,978	202,590	-	-	11,155
		Total Funs 024	29,558	1,653,701	1,648,170	-	-	35,089
240	24050	Library - Readers	-	7,500	3,064	-	-	4,436
240	24086	Library Meg	35,028	34,986	31,551	-	-	38,463
240	24087	Library Local History	102	-	-	-	-	102
		Total Fund 420	35,130	42,486	34,615	-	-	43,001
242	24282	Arts Lottery	13,857	11,453	11,257	-	-	14,053
246	24684	Census						-
248	24883	Elder Affairs	96,583	56,169	45,959	-	-	106,793
248	24884	Elder Affairs - Respite Care	94,355	64,555	65,070	-	-	93,840
248	24885	Elder Affairs - Senior Center	61,848	59,881	67,436	-	8,500	45,793
248	24886	Elder Affairs - Transportation	15,082	52,231	39,271	-	-	28,042
248	24887	Elder Affairs - Lahey Grant	-	10,690	6,705	8,500	-	12,485
		Total Fund 248	267,868	243,526	224,441	8,500	8,500	286,953
256	25675	Conservation	5,868					5,868
258	25884	State Grant - Extended Polling	34,762	9,403	-	-	-	44,165
258	25886	State Grant - Elections	13,176	-	-	-	-	13,176
258	25887	State Grant - Health Prepare	1,147	4,093	3,661	-	-	1,579
258	25891	State Grant - DEP Coordinator	29,450	-	-	-	-	29,450
258	25892	State Grant - Vietnam Park	2,227	-	-	-	-	2,227
258	25893	State Grant - Manning Park	9,940	-	-	-	-	9,940

Fund	Org #	Description	(DR) CR Balance 1-Jul-12	Total Revenues	Total Expense	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-13
258	25894	State Grant - Chapter 43D	(3,304)	-	-	-	-	(3,304)
258	25895	State Grant - DEP Enforcement	(4,199)	-	-	-	-	(4,199)
258	25896	State Grant - NIHI	2,865	-	-	-	-	2,865
258	25897	State Grant - Flu Shots	6,597	6,562	-	-	-	13,159
		Total Fund 258	92,661	20,058	3,661	-	-	109,058
275	27598	Sale of Lots and Graves	102,997	35,305	-	-	-	138,302
276	27633	Planning Board Forfeited	195	-	-	-	-	195
276	27640	Planning Board Reserve	434	-	-	-	-	434
		Total Fund 276	629	-	-	-	-	629
279	27929	Wetlands Protection Fund	32,477	6,598	1,240	-	-	37,835
279	27930	Conservation Comm Bond 93	10,000	-	-	-	-	10,000
279	27937	YCEE Trust - Billerica Avenue	5,000	-	-	-	-	5,000
279	27938	Ambulance Gift Fund	6,250	-	-	-	-	6,250
279	27939	Housing Partnership Committee	45,000	-	-	-	-	45,000
279	27940	Community Flowers Donations	500	-	-	-	-	500
279	27941	Veterans Services - Donations	108	-	-	-	-	108
279	27942	Dog Pound - Donations	25	-	-	-	-	25
279	27943	C.O.A. - Donations	6,703	197	-	-	-	6,900
279	27944	Library - Donations	500	-	-	-	-	500
279	27945	Recreation - Sudbury Grant	10	-	-	-	-	10
279	27946	Con Comm - Sudbury Grant	1,113	-	-	-	-	1,113
279	27947	B.O.H. - Breast Cancer Aware	1,800	-	-	-	-	1,800
279	27954	Subsatnce Abuse Committee	-	-	6,449	25,000	-	18,551
279	27950	Recycling - Donations	2,163	-	-	-	-	2,163
279	27951	Brandywine Settlement	200,000	-	-	-	-	200,000
		Total Fund 279	311,649	6,795	7,689	25,000	-	335,755
280	28020	Backflow Prevention	30,395	137,627	49,738	-	-	118,284
290	29050	Insurance Recovery - Police	(490)	7,215	9,599	-	-	(2,874)
290	29051	Insurance Recovery - DPW	-	-	-	-	-	-
290	29052	Insurance Recovery - Trees	-	-	-	-	-	-
290	29053	Insurance Recovery - Water	4,032	-	-	-	-	4,032
290	29054	Insurance Recovery - Library	-	-	-	-	-	-
290	29056	Insurance Recovery - Fire	1,018	688	688	-	-	1,018
290	29057	Insurance Recovery - Sewer	-	-	-	-	-	-
290	29058	Insurance Recovery - Hydrants	-	-	-	-	-	-
290	29059	Insurance Recovery - Cemetery	-	868	-	-	-	868
290	29060	Insurance Recovery - Recreation	11,133	-	11,133	-	-	-
290	29061	Insurance Recovery - Dog Pound	1,375	-	-	-	-	1,375
290	29062	Insurance Recovery - Assessor	591	1,311	1,311	-	-	591
290	29062	Insurance Recovery - Old Town H	-	-	-	-	-	-
290	29063	Insurance Recovery - Highway	(1,003)	-	-	-	-	(1,003)
290	29064	Insurance Recovery - Ambulance	22,651	4,157	-	-	-	26,808
290	29065	Insurance Recovery - Billings	-	-	-	-	-	-

Fund	Org #	Description	(DR) CR Balance 1-Jul-12	Total Revenues	Total Expense	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-13
290	29066	Insurance Recovery - Town Hall	1,885	-	-	-	-	1,885
290	29067	Insurance Recovery - Substation	2,171	-	-	-	-	2,171
290	29068	Insurance Recovery - Museum	13,000	-	-	-	-	13,000
		Total Fund 290	56,363	14,239	22,731	-	-	47,871
291	29164	Recreation Revolving	10,000	340,254	340,254	-	-	10,000
291	29168	Manning Park Donations	636	-	-	-	-	636
		Total Fund 291	10,636	340,254	340,254	-	-	10,636
292	29271	Wetland By-Law Revolving	41,507	4,592	-	-	-	46,099
292	29277	Telecommunications Revolving	-	9,482	-	-	-	9,482
292	29278	Load Response Program	-	-	-	-	-	-
		Total Fund 292	41,507	14,074	-	-	-	55,581
293	29322	Forest Fund Revolving	-	-	-	-	-	-
293	29323	Premium on Bonds	-	545,223	545,223	-	-	-
		Total Fund 293	-	545,223	545,223	-	-	-
294	29410	EMPG Grant 2010	-	13,904	13,904	-	-	-
294	29425	Drug Recovery Funds	33,358	2,461	7,925	-	-	27,894
294	29426	Parking Fines Handicapped	3,751	950	998	-	-	3,703
294	29429	Bullet Proof Vests Police	(6,986)	13,183	2,288	-	-	3,909
294	29431	Community Policing	3,783	-	-	-	-	3,783
294	29436	Police - Local Preparedness	38,324	560	1,064	-	-	37,820
294	29437	COPS More	38	-	-	-	-	38
294	29438	Fire Student Awareness Safe	(446)	-	-	-	-	(446)
294	29439	Fire Hazmat Team	1,908	17,195	21,166	-	-	(2,063)
294	29440	Fire Donations	150	-	-	-	-	150
294	29441	Fire Rescue Boat - Cabot	60	-	-	-	-	60
294	29442	Community Policing	142	-	-	-	-	142
294	29443	Community Policing	7,678	-	-	-	-	7,678
294	29446	Govern Highway Safety	17,069	4,382	2,952	-	-	18,499
294	29447	Crime Prevention Grant	1,414	-	-	-	-	1,414
294	29448	Comm Award - Driver Training	500	-	-	-	-	500
294	29449	Police - UHP	193	-	-	-	-	193
294	29450	Police - Dispatchers	44,254	-	-	-	-	44,254
294	29452	Criminal Justice Equip	4,251	-	-	-	-	4,251
294	29456	Emergency Management	4,178	-	-	-	-	4,178
294	29457	Police Athletic League	512	-	-	-	-	512
294	29458	Comm Award - Emergency Man	180	-	-	-	-	180
294	29459	Comm Award - K-9 Unit	287	-	-	-	-	287
294	29461	Substance Abuse Committee	471	-	-	-	-	471
294	29462	Comm Award - PAL	90	-	-	-	-	90
294	29465	Fire Equipment Grant	88	-	-	-	-	88
294	29466	SAFE	-	-	-	-	-	-
294	29468	Police - Local Preparedness	5,861	1,026	812	-	-	6,075

Fund	Org #	Description	(DR) CR Balance 1-Jul-12	Total Revenues	Total Expense	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-13
294	29469	Police - D.E.A.	(7,076)	21,880	16,136	-	-	(1,332)
294	29471	SAFE	-	-	-	-	-	-
294	29472	Community Policing	8,315	-	-	-	-	8,315
294	29473	Comm Award - Cal Rip	2,000	-	-	-	-	2,000
294	29474	Comm Award - Fire	-	-	-	-	-	-
294	29475	Police Training Grant - 911	5,800	-	-	-	-	5,800
294	29476	Police Support Grant - 911	-	-	-	-	-	-
294	29477	FEMA	3,195	-	-	-	-	3,195
294	29478	EMS - BAA	750	-	-	-	-	750
294	29479	FEMA	79,321	-	-	-	-	79,321
294	29480	Police - DEA	556	-	-	-	-	556
294	29481	Emergency Management	350	-	-	-	-	350
294	29482	JAG Program	-	4,492	4,492	-	-	-
294	29483	State 911 Support	8,966	-	-	-	-	8,966
294	29484	SAFE	(8,317)	-	212	-	-	(8,529)
294	29485	ARRA - Fire Staffing	55,483	-	-	-	-	55,483
294	29486	FEMA - Fire Equipment	(15,442)	-	-	-	-	(15,442)
294	29487	State 911 Support	(518)	-	-	-	-	(518)
294	29488	State 911 Support	(32,284)	-	-	-	-	(32,284)
294	29489	FEMA	240,539	-	-	-	-	240,539
294	29490	Police Support - 911	5,713	1,144	-	-	-	6,857
294	29491	FEMA -EMS	140,150	-	-	-	-	140,150
294	29492	EMS - Oct 2011	(719)	162,571	-	-	-	161,852
294	29493	Police Training Grant - 911	(21,299)	-	-	-	-	(21,299)
294	29494	EMPG Grant	6,601	-	1,814	-	-	4,787
294	29495	Fire Safety Equipment Grant	4,358	-	2,107	-	-	2,251
294	29496	EMA - Cert 2009	(4,772)	5,988	1,226	-	-	(10)
294	29498	State 911 Support	-	-	10,110	-	-	(10,110)
294	29499	State 911 Support	-	-	80,785	-	-	(80,785)
		Total Fund 294	632,778	235,832	154,087	-	-	714,523
296	29610	Historic District Com Planning	18	-	-	-	-	18
296	29611	Recycling Donation Plan	32,593	1,319	-	-	-	33,912
296	29612	Recycling - Light Bulb Program	121	2,042	2,042	-	-	121
296	29616	Community Awards	24,342	50,000	64,908	-	-	9,434
296	29620	Veterans	2,826	-	-	-	-	2,826
296	29621	Open Space & Recreation	10,000	-	-	-	-	10,000
296	29622	Review Committees	8,810	-	-	-	-	8,810
296	29625	GASB Compliance	15,934	-	6,397	-	-	9,537
296	29626	Compensation Plan Study	9,520	-	-	-	-	9,520
296	29627	Assessor Revaluation	19,690	-	11,040	-	-	8,650
296	29628	Train Depot Assoc	900	-	-	-	-	900
296	29629	Actuarial Study - GASB 45	30,000	-	11,600	-	-	18,400
296	29630	Cable Capital - Verizon	30,906	337,156	299,656	-	-	68,406
296	29631	Cable Capital - Comcast	51,071	32,500	-	-	-	83,571
296	29632	Old Ditson Lease	27,804	-	6,719	-	-	21,085
		Total Fund 296	264,535	423,017	402,362	-	-	285,190

Fund	Org #	Description	(DR) CR Balance 1-Jul-12	Total Revenues	Total Expense	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-13
		Total Other Special Revenue	1,896,431	3,723,590	3,444,228	33,500	8,500	2,200,793
Total Special Revenue Grants			5,585,284	10,786,042	10,824,124	33,500	44,484	5,536,218

Town of Billerica
Analysis of Capital Projects Funds
June 30, 2013

Fund	Org #	Description	(DR) CR Balance 1-Jul-12	Total Revenues	Expenditures Capital Outlay	Bond Proceeds	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-13
330	33003	School Capital Art 24 05/08 STM	17,374	-	-	-	-	-	17,374
330	33004	Parker School Project	(11,496,647)	2,829,902	5,153,598	14,253,964	-	-	433,621
330	33010	School Capital Art 29 10/10	477,457	71,167	31,386	-	-	-	517,238
330	33012	School Capital Art 13 10/11	500,000	230	148,552	-	-	-	351,678
330	33013	School Capital Art 14 10/11	700,000	200	513,498	-	-	-	186,702
330	33014	Facilities Study Art 15 10/11	285,375	-	285,375	-	-	-	-
330	33015	Rink Capital Art 16 10/11	(59,387)	-	690,612	750,000	-	-	1
330	33016	Curriculum Development	-	-	325,433	-	350,000	-	24,567
330	33017	School Capital Art 18 10/13	-	-	10,125	-	547,199	-	537,074
		Total Fund 330	(9,575,828)	2,901,499	7,158,579	15,003,964	897,199	-	2,068,255
310	31010	Town Center Improvements	1,136,730	-	-	-	1,200,000	-	2,336,730
310	31011	Howe Building Renovations	64,394	-	-	-	-	64,394	-
310	31012	War Memorial	8,955	-	-	-	-	-	8,955
310	31013	Senior Center	126,340	-	118,328	-	-	-	8,012
310	31014	Town Hall Repairs	1,015,524	-	-	-	-	-	1,015,524
310	31015	Fiber Optics Network	36,547	-	13,282	-	-	-	23,265
310	31016	Center Fire Station	2,500	-	-	-	-	-	2,500
310	31017	Supp Environments Projects	9,212	-	-	-	-	-	9,212
310	31018	UST Removals	522	-	-	-	-	-	522
310	31019	DPW Compliance Audit	-	-	45,008	-	55,000	-	9,992
		Total Fund 310	2,400,724	-	176,618	-	1,255,000	64,394	3,414,712
311	31101	Highway Trucks	101,038	-	181,450	-	114,800	-	34,388
311	31102	Middlesex / Tri-Town	29,328	-	26,587	-	-	-	2,741
311	31103	Rangway Road	27,762	-	-	-	-	-	27,762
311	31104	Allen Road	65,149	-	44,401	-	-	-	20,748
311	31105	Cook and Alexander	73,543	-	-	-	-	-	73,543
311	31106	Sidewalk Rehab & Construction	122,008	-	-	-	-	-	122,008
		Total Fund 311	418,828	-	252,438	-	114,800	-	281,190
312	31201	Ambulance Purchase	232,706		232,706				-
312	31201	Public Safety Radio Replacement	76,396		23,033				53,363
312	31203	Fire Trucks	(579,949)		899,242	1,500,000			20,809
		Total Fund 312	(270,847)	-	1,154,981	1,500,000	-	-	74,172
313	31301	Sewer Projects 33 & Prior	1,415,521	-	118,316	-	-	-	1,297,205
313	31302	Sewer Trucks	12,117	-	99,415	-	112,200		24,902
313	31303	Sewer Plant Energy Upgrades	270,980	-	166,453	-	-	-	104,527
313	31304	Wastewater Facility Improvements	(349,321)	16,621	362,080	700,000	-	-	5,220
313	31305	Sewer Contract 34 & 36	117,839	-	50,262	-	-	-	67,577
313	31306	Sewer Pump Replacement	23,794	61,610	-	-	-	-	85,404
313	31307	Brown Street Pump Station	(180,599)	-	-	-	-	-	(180,599)
313	31308	Sewer Abatement Overflow Program	11,999	-	2,000	-	-	-	9,999
313	31309	HOC Decommission	58,500	-	-	-	-	-	58,500
313	31310	CWMP	-	-	-	-	-	-	-
313	31311	Pump Station Improvement Program	(391,696)	1,370,440	1,204,027	-	-	-	(225,283)
313	31312	Sewer Contract 34B	(46)	516,695	811,413	-	-	-	(294,764)

Town of Billerica
Analysis of Capital Projects Funds
June 30, 2013

Fund	Org #	Description	(DR) CR Balance 1-Jul-12	Total Revenues	Expenditures Capital Outlay	Bond Proceeds	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-13
313	31313	WWTF Phase I CIP	(174,233)	-	829,939	357,000	-	-	(647,172)
313	31314	Pump Station Improvement Program	-	-	(30,192)	-	-	-	30,192
313	31315	WWTF Phase I CIP Phase 2	-	-	637,382	-	1,820,000	-	1,182,618
		Total Fund 313	814,855	1,965,366	4,251,095	1,057,000	1,932,200	-	1,518,326
314	31401	Water Trucks	1,933	-	106,890	-	113,500	-	8,543
314	31402	Gate Values	6,493	-	6,750	-	-	-	(257)
314	31403	Interconnection Study	-	-	-	-	-	-	-
314	31404	GIS Mapping	-	-	-	-	-	-	-
314	31405	Water Main Program	65,262	-	-	-	-	-	65,262
314	31406	Raw Water Screens	293,634	-	286,238	-	-	-	7,396
314	31407	Water Lines Art 20 10/11	278,056	-	198,012	-	-	-	80,044
		Total Fund 314	645,378	-	597,890	-	113,500	-	160,988
315	31501	Drainage Improvements	19,905	-	4,510	-	-	-	15,395
315	31502	Michael Road	85,445	-	-	-	-	-	85,445
		Total Fund 315	105,350	-	4,510	-	-	-	100,840
316	31601	Cemetery Trucks	170,829	-	162,093	-	37,400	-	46,136
316	31602	Foxhill Cemetery Expansion	46,930	-	3,908	-	-	-	43,022
		Total Fund 316	217,759	-	166,001	-	37,400	-	89,158
317	31701	Lampson Sports Complex	8,659	-	-	-	-	-	8,659
317	31702	Recreation Capital Art 24 May 10	26,464	-	20,888	-	-	-	5,576
		Total Fund 317	35,123	-	20,888	-	-	-	14,235
318	31810	Inflow / Infiltration Removal	59,395	-	6,076	-	-	-	53,319
318	31811	Inflow / Infiltration Removal	560,100	-	338,975	-	-	-	221,125
		Total Fund 318	619,495	-	345,051	-	-	-	274,444
390	39012	Chapter 90 Highway	150,455	360,314	364,828	-	-	-	145,941
		Total Fund 390	150,455	360,314	364,828	-	-	-	145,941
Total Capital Projects			(4,438,708)	5,227,179	14,492,879	17,560,964	4,350,099	64,394	8,142,261

AMBULANCE

The Town of Billerica Emergency Medical Services (EMS) is currently staffed with 12 Full Time and 3 Per Diem Paramedics. The service provides Advanced Life Support to the Town 24 hours a day, 7 days a week.

Current hours of operation and Vehicles:

1.) Vehicle 1: Twenty-four (24) hours per day.

   a. P15 is a 2012 GMC/ Osage Type III Ambulance with 32,870 miles. (Vehicle delivered and placed in service Jan 2013)

2.) Vehicle 2: Twelve (12) hours a day (7am to 7pm).

   a. P150 is a 2008 Ford/ Horton Type III Ambulance with 97,734 miles.

3.) Vehicle 3: P1500 is a 2003 Horton Type III Ambulance with 130,670 miles. (This vehicle is an emergency mechanical spare.)

During the fiscal year July 1, 2012 to June 30, 2013, the service received 2919 calls for medical assistance, transporting 2,177 people to area hospitals and trauma centers under emergency conditions.

Billing for the ambulance service continues to be provided by a private vender, Comstar Ambulance Billing Service.

The service continues its relationship with Lahey Clinic which provides Medical Control for the service. We are also moving forward with implementation of the new National EMS standards.

E.M.S. personnel continue to interact with Town and other Public Safety and Health Organizations to provide the best possible service to the Town of Billerica.

Ambulance Billing Collections were $ 1,780,214.00 for Fiscal Year 2013.

Billerica Arts Council

Billerica Arts Council awards funds to local artists and non profit organizations that support the arts, science, mathematics, and cultural awareness. This year we have approved grants for:

Library events
Billerica Public Library - Nature Kids Series
Billerica Public Library - The Whalemobile
Billerica Public Library - Birds of Prey
Delvena Theatre – A Christmas Carol

Town wide
Billerica Recreation Department - Billerica Family New Year Celebration
The Discovery Museums - Free Friday Night Fun
Lions – 4th of July celebration
Fruitlands Museum – free night
Billerica Twinning Assoc. – Billerica Christmas Card
Billerica Historical Society – Yankee Doodle coloring book
Don Daniel – Just A Minute Film Festival

Local artists
Tommy Rull - A Musical Journey Thru the Years
Noredin Morgan – Billerica Historical Founders
Bob Leger – guitarist
Billerica Adventure Series – book 4 – Giggles and Owen

Schools
Parker School Physical Changes of Matter
Parker School Chelmsford Performing Arts Center
High School – Creative careers in the arts
Dutile Elementary School - Chelmsford Performing Arts Center
Dutile Elementary School - Starlab Portal Planetarium
Hajjar School Parent Association - Bubbles, a traveling program from Discovery Museum
Hajjar School Parent Association - Hajjar school math and science night

Senior Citizens
Doucette, Denise - Patriotic Musical Program for Seniors and Veterans
Richard Clark - Great Scott it's Andrew Carnegie

Boys Club
Henry Lappen - juggler show

In addition we sponsored a dramatic reading of A Christmas Carol, held a free workshop for children to decorate pine cones, and sponsored a coloring contest.

We have partnered with BATV where middle school students film our events and showcase them on cable. Our next event is our annual dance which will be held on May 17, 2014.

We are reaching out to the community to provide programs on interest. Check out our facebook page for free events and other programs being offered by the Billerica Arts Council. Please "like" our page.

Respectfully submitted,

Addie Finley
Chairperson

BEAUTIFICATION COMMITTEE REPORT

The Beautification Committee has had a productive year. The Committee arranged for seasonal flowers and greens to be planted in the planters in the Town Center and at the Town Hall, which we maintained through the year, and we oversaw occasional cleanup of portions of the grounds at the Town Hall.

The Billerica Beautification Committee thanks local groups and businesses that volunteer goods and time to help our efforts.

BOARD OF APPEALS

The Zoning Board of Appeal is a Quasi-Judicial Board, which operates under the mandates of Massachusetts General Laws Annotated Chapter 40A and the Billerica Zoning By-Laws.

The Board of Appeal members are as follows: Richard A. Colantuoni, Chairman; Doris M. Pearson, Vice Chairman; Ellen Sargent, Secretary; Joseph P. Shaw, James E. Foye, Ralph J. McKenna and Salvatore A. Dampolo.

There were 77 Special Permit, Variance and Appeal public hearings in 2013. Hearings are scheduled on an average of twice a month to handle the numerous petitions filed with the Town Clerk. Petitions heard by the board are open to the public, as established under Chapter 40A, 40B and 808 of Massachusetts General Laws.

To be granted a Special Permit the petitioner must show how the public convenience and welfare will be substantially served and how it will not impair the status of the neighborhood, that the permission requested will be in harmony with the general purpose and intent of the regulations in the Zoning By-Laws.

To be granted a Variance, the petitioner must show the board that owing to circumstances relating to the soil conditions, shape, or topography of such land or structures and especially affecting such land or structures, but not effecting generally the zoning district in which it is located, a literal enforcement of the provisions of the ordinance or by-law would involve a substantial hardship, financial or otherwise to the petitioner or appellant. The petitioner must show the board that by granting the petition, it would not be a substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of such ordinance or Zoning By-Law.

The Zoning Board of Appeal follows Chapter 40B of Massachusetts General Laws when conducting public hearings for Comprehensive Permits. Hearings must be scheduled within 30 days from the date the petition is filed with the Town Clerk. The board has 40 days after the termination of the hearing to render their decision. Approval for a Comprehensive Permit requires a majority vote of the Board.

The Board of Appeal would like to thank our clerk, Jane M. Nolan, for her continuous dedication and professionalism to the board and the public for the past 32 years. Also, appreciation is given to our Town Counsel and all town departments for their cooperation and continued support during 2013.

Respectfully submitted,
Richard A. Colantuoni, Chairman

BOARD OF ASSESSORS

The Board of Assessors completed an Interim Year certification of all property values for Fiscal Year 2013. All statistical requirements were approved by the state Bureau of Local Assessment within the Division of Local Services of the Department of Revenue. Residential values were relatively stable in Fiscal Year 2013 in comparison to Fiscal Year 2012 residential values. Minor adjustments were made on selected home styles and neighborhoods, but no global adjustment was implemented for Fiscal Year 2013. There were also only minor adjustments made to commercial/industrial values for Fiscal Year 2013. The Tax Classification Hearing to set the Fiscal Year 2013 tax rate was held on December 3, 2012. The Bureau of Local Assessment and the Bureau of Accounts of the state Department of Revenue issued tax certification for the Town of Billerica on December 7, 2012. The third quarter actual tax bills for Fiscal Year 2013 were mailed timely on December 31, 2012.

The total assessed value for the Town of Billerica for Fiscal Year 2013 is $5,281,771,420. The total amount to be raised locally by the community from property taxes (the property tax levy) is $99,272,286. The Fiscal Year 2013 tax rates are $14.31 residential and $32.89 commercial/industrial/personal property (CIP).

CLASSIFIED TAX LEVIES AND RATES

Class	Levy%	Levy by Class	Valuation	Tax Rate
Residential (1)	57.7545%	57,336,407.94	4,006,737,103	$14.31
Commercial (3)	8.8993 %	8,834,081.10	268,594,743	$32.89
Industrial (4)	25.9136%	25,723,702.29	782,113,174	$32.89
Personal Property (5)	7.4326%	7,378,095.30	224,326,400	$32.89
TOTAL	100.0000%	99,272,286.63	5,281,771,420	

The Board of Assessors wishes to thank its appraisal and support staff for their efforts throughout the year. We also wish to thank the public for their cooperation

Respectfully Submitted,

Town of Billerica Board of Assessors
Richard J. Scanlon, Chairman

BOARD OF HEALTH

The Board of Health presents this as its annual report for Fiscal Year 2013. The Board of Health consists of the following members:

Marie O'Rourke, Chair
Robert Reader, Vice Chair
Sandy Giroux, Secretary
Daniel Kane, Member
Mike Grady, Member

The Health Department Staff for Fiscal Year 2013 was comprised of the following individuals:

Richard Berube, Director of Public Health
Christine L. West, R.N., Public Health Nurse
Phavy Pheng, Health Agent
Joanne White, Principal Clerk, Recording Clerk
Gary Courtemanche, Health Agent

During Fiscal Year 2013, the Health Department conducted the following services:

Building Permit Reviews	1431
Complaint Investigations	233
Food Service Establishment Permits Issued	220
Food Service Inspections Conducted	695
Temporary Food Service Permits Issued	52
Farmers Market Permits Issued	17
Asbestos Removal Permits Issued	15
Burial Permits Issued	169
Hen Permits Issued	6
Disposal Works Installer Permits Issued	29
Funeral Director Permits Issued	4
Health Club Permits Issued	7
Horse & Barn Permits Issued	27
Hotel Permits Issued	3
Ice Rink Operator Permits Issued	1
Manufactured Housing Community Permits Issued	1
Needles & Syringes Permits Issued	1
Portable Toilet Permits Issued	0
Recreational Day Camp Permits Issued	5
Recombinant DNA Permits Issued	1
Septage Hauler Permits Issued	16
Septic System Permits Issued – New Construction	18
Septic System Permits Issued – Repair/Upgrade	37
Suntanning Salon Establishment Permits Issued	5
Swimming Pool Permits Issued	11
Transitory Gathering Permits Issued	1
Title 5 Inspector Permits Issued	7

Tobacco Permits Issued	43
Variance Applications Reviewed	36
Well Permits Issued	15

During Fiscal Year 2013, the Public Health Nurse conducted the following services for residents:

SERVICE PROVIDED	NUMBER OF RESIDENTS
Blood Pressures	196
Blood Sugar Test	50
Childhood Immunizations	152
Cholesterol Testing	3
Investigation and Control of Communicable Disease	190
Flu Vaccine (Clinics and Homebound)	1,100
Pneumonia Vaccine	50
Shingles Vaccine	4
Adult Tdap Clinic	30
Lead Screenings	11
Mantoux (TB) Tests	4
Tuberculosis follow-up/medication compliance	11
Well-Child Clinics	2
Annual medical records Camp Inspection (Boys and Girls Club and Summer Camp Clinics)	5
Wellness Program for Town Employees	
Needle Drop Off Program	
Referrals	
Coordinate with school nurses on vaccine requirements and control of Communicable Diseases and Student physicals	
Emergency Preparedness Information/Trainings	

The Billerica Health and Wellness Fair was held on Saturday, April 13, 2012. The event attracted approximately 900 residents who were provided with valuable services, information and opportunities to achieve optimum wellness, all at no cost. The Billerica Lions Club and the Billerica Lodge of Elks partnered to host the Billerica Health and Wellness Fair. There is no cost for attendees.

Respectfully submitted,

Marie O'Rourke
Current Chair

BOARD OF REGISTRARS

In accordance with Massachusetts General Laws, The Board of Registrars hereby submits its report for the Fiscal Year ending June 30, 2013.

As mandated by State Law, the Annual Town and School Census was conducted in January. Census forms were mailed to all residences in Town. Once the forms were returned, the information was updated in our computers. As is usual, we received about an 80% response. It is unfortunate that the other 20% do not take the time to complete these mailings. In June, postcards were sent to all those voters who had not responded to the Census for the past four years. This year, that resulted in approximately 4550 mailings. The cost in time and money is considerable. Information collected from the Census is critical for voter list maintenance, school enrollment projections, public service planning, residence purposes, State Aid calculations, service bonuses etc. Prior to June 1st of each year, this information must also be provided to the Jury Commission for Jury Pool selection.

Six elections were held in FY 2013: a State Primary on September 6, 2012; the State Election on November 6, 2012, a Special Town Election on November 19, 2012, the Town Election on April 4, 2013, a Special State Election on April 30, 2013 and a Special State Election on June 25, 2013. Voter turnout continues to be a problem for most elections. However, the November 19th Special Town Election was a referendum on funding for the Town Center reconstruction. For that election we had a 40% turnout. The Presidential Election in November saw a 77% turnout. It is a shame that we cannot get these kinds of voter participation for every election. Voters are not exercising their constitutional right by casting a ballot.

The number of Voters on file for the Town Election in April, 2012 was 25,782 and by precinct the numbers were as follow:

Precinct 1	2678
Precinct 2	2245
Precinct 3	2304
Precinct 4	2002
Precinct 5	2546
Precinct 6	1952
Precinct 7	2276
Precinct 8	2600
Precinct 9	2330
Precinct 10	2432
Precinct 11	2217

The breakdown was as follows:

Democrats	7293
Republicans	3,139

Un-Enrolled	15,231
Libertarian Party	71
Interdependent 3rd Party	7
Reform Party	2
Green Rainbow Party	24
New Alliance Party	1
Conservative Party	1
Green Party USA	2
America First Party	2
Rainbow Coalition	1
America Independent	4
Socialist	2
Constitution Party	1

Donald H. Lovegrove was re-appointed to the Board of Registrars for a three-year term ending in 2016.

The Board Members assisted in the registrars Office on each of the Election Days; working until the polls closed and the voting machines were back in the Town Clerk's office. The Board also assisted at the Special Voter Registration sessions held prior to each Election.

John Conway was re-elected to serve as Chairman for the ensuing year.

The Board thanks the many people who have assisted them during the year, the Election Precinct Officers, the DPW Workers, the Police Officers and the School Custodians. A special thanks to Margaret DiPietro for her dedication and professionalism in serving the residents of Billerica.

Respectfully submitted,

John G. Conway, Chairman
Board of Registrars

Town of Billerica

Building Department

365 Boston Road
Billerica, MA 01821
978-671-0959 978-671-0960 978-671-0961
Fax: 978-671-1342

Inspector of Buildings	Local Inspector	Plumbing/Gas Inspector	Inspector of Wires
Mark LaLumiere	David Lenzie Thomas Brooks	Anthony Aurilio	Daniel Vitale

BUILDING DEPARTMENT

I hereby submit my report as Inspector of Buildings for the **Fiscal year 2012-2013**. The Building Department is charged with the enforcement of the Massachusetts State Building Code, Architectural Access Board Requirements, Town of Billerica Zoning By Law, and all other pertinent laws, including the State Electrical, Plumbing and Gas Codes. The total fees collected by this department were **$671,402.10**

PERMIT ISSUANCE INFORMATION

SINGLE FAMILY DWELLINGS	**91**
TOWN HOUSE DWELLING UNITS	**91**
EARTH MIGRATION	**3**
ADDITIONS	**71**
ALTERATIONS	**240**
ROOFING, SIDING, WINDOWS	**253**
STRUCTURES (POOLS, SHEDS, ETC)	**288**
COMMERCIAL AND INDUSTRIAL	**65**
ADD. & ALT. TO COMM. /INDUS.	**87**
RE-OCCUPANCY PERMITS	**11**
DEMOLITIONS	**45**
WOOD STOVES	**34**
TRAILERS	**3**
TRENCH	**39**
SHEETMETAL	**110**

TOTAL PERMITS 1431

ESTIMATED CONSTRUCTION COST FOR BUILDING PERMITS: **$60,861,680.24**
TOTAL BUILDING PERMITS FEES COLLECTED: $ 522,452.60

TOTAL PLUMBING AND GAS FEES COLLECTED AND TURNED IN:	**$38,743.00**
TOTAL PLUMBING AND GAS PERMITS ISSUED:	**1259**
TOTAL ELECTRICAL PERMIT FEES COLLECTED AND TURNED IN:	**$110,266.50**
TOTAL ELECTRICAL PERMITS ISSUED:	**1013**

TOTAL FEES COLLECTED AND TURNED IN FOR DEPARTMENT: $671,402.10

OCCUPANCY PERMITS	**191**
SIGN PERMITS	**94**
GRANDFATHER LOTS	**13**
CERTIFICATES OF INSPECTION	**96**

ZONING REPORT

LICENSES (RESTAURANT / ALCOHOL)		**26**
ZONING SPECIAL PERMIT/VARIANCE REVIEWS		**210**
ZONING COMPLAINTS	**97**	
NON-CRIMINAL CITATIONS	**17**	
GENERAL CORRESPONDENCE	**603**	

Respectfully submitted,

Mark LaLumiere
Building Commissioner

MHK/sh

CENTRAL MASSACHUSETTS MOSQUITO CONTROL

The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 40 cities and towns throughout Middlesex and Worcester Counties. The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project's procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Pest Management (IPM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IPM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a mosquito breeding source (i.e. water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. We also now have a tire collection program that removed these larval habitats from the environment and are then brought to a facility for recycling. We brought 150 tires from town for recycling as part of this program.

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found and source reduction or wetland restoration is not feasible. We have an extensive database of known breeding sites, and we encourage the public to notify us of any areas they suspect could breed mosquitoes. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms in their habitat. We treated 600 acres of wetland by helicopter under funding from the Board of Health in 2013.

Our goal is to handle all mosquito problems with wetlands restoration, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with either hand-held or pick-up truck mounted sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated **only by request** of town residents. A phone notification system has been installed to announce potential spray areas for member cities and towns on their scheduled evening, and this information is listed on our website.

The project's surveillance program monitors adult mosquito and larval population density, and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring, and are placed in member towns on a weekly basis for routine sampling. If a WNV or EEE hot spot is identified, surveillance is intensified to sample mosquitoes and these collections are sent in to the Mass. Dept. of Public Health for testing.

We are now running a research and efficacy department which checks for efficacy of our products and techniques, and to research in new or different areas of mosquito control. GIS has been added to our operations to allow better data collection and analysis.

The Project has a website at **www.cmmcp.org** which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website, as well as pesticide exclusions.

Respectfully submitted,

Timothy Deschamps
Executive Director

Timothy E. McGlinchy
Director of Operations

CONSERVATION COMMISSION

The Conservation Commission consists of seven members appointed by the Board of Selectmen for terms of three years each. In Fiscal Year 2013 Conservation Department staff consisted of: Department Head, Adam Bossi - Director of Environmental Affairs, Isabel Tourkantonis - Conservation Land Use Assistant, and Janine Depper-Nash - Senior Clerk.

The Commission maintained a busy agenda again in Fiscal Year 2013 administering and enforcing the Massachusetts Wetlands Protection Act (Massachusetts General Law, Chapter 131, Section 40) and its Regulations (310 CMR 10.00) as well as the Billerica Wetlands Protection By-Law (Article XXII of the Billerica General By-Laws) and its Regulations. In performing these duties, the Commission held 19 public hearings and reviewed the following permit applications and related formal requests: 27 Notices of Intent filed under both the Act and Bylaw; 1 Abbreviated Notice of Resource Area Delineation; 6 Requests for Determination of Applicability; 3 Requests to Amend Orders of Conditions; and 41 Requests for Certificates of Compliance.

During FY13, the Commission issued the following decisions: 27 Orders of Conditions; 1 Order of Resource Area Delineation; 5 Determinations of Applicability; 3 Amendments to Orders of Conditions; and 28 Certificates of Compliance. The difference in the number of decisions versus number of applications filed is the result of hearings on certain cases that continued from one fiscal year to the next. Enforcement Orders and violations were issued when significant violations of state or local wetlands protection laws and regulations occurred. In FY13, the Commission issued 3 Enforcement Orders and multiple violation notices that required mitigation and restoration of altered/impacted vegetated wetlands, waterways, and floodplain areas. The Commission also resolved 3 enforcement matters outstanding from previous years.

Regarding participation in educational and outreach efforts, the Conservation Department, with the instrumental help of Carolyn Talmadge (GIS specialist intern), produced 14 informational tri-fold brochures which visually demonstrate the Town's commitment to resource preservation. The brochures include comprehensive GIS maps that illustrate the location of Town recreation and conservation properties and provide information on walking trails, playgrounds, open space, and other amenities, as well as, interesting historical facts. These brochures will serve as valuable tools for individuals and community organizations to become better acquainted with the tremendous recreational and natural areas of Town. Color brochures/maps are available in the Conservation Department and will soon be on the Conservation Department webpage.

The Commission and Department staff continued to collaborate and coordinate with public entities including the Massachusetts of Environmental Protection (MassDEP), National Park Service (NPS), Massachusetts Department of Transportation (MassDOT), Sudbury Valley Trustees (SVT), and various local offices and committees including the Recreation Department, Department of Public Works, Board of Health, Planning Board, Building Department, Open Space Committee, Cabot Land Re-Use Committee, and Compost Committee. The Commission and Department staff regularly reviewed and commented on environmental issues associated with proposed development projects and participated in municipal land use planning efforts.

Department staff also continued to work closely with the Board of Health to abate flood-related issues stemming from beaver activity throughout the Town.

As part of an effort to improve record-keeping, Department staff continued to sort through numerous historic conservation land-related archives; and re-organize and electronically manage and track Conservation Commission records.

The Commission thanks the Director and Department staff for their efforts to support and administer the Commission's active agenda.

We also thank all those that supported the Commission during the past fiscal year, including Jon Metivier and Peter Martell who served as members and Carolyn Talmadge - GIS specialist, for her efforts in developing the tri-fold map/brochures.

Conservation Commission Members:

Paul Hayes, Chairman
Stephen Aziz, Vice-Chairman
Diane DePaso, Secretary
JoAnne Giovino
Betsy Gallagher
Jack Bowen
Jeff Connell

COUNCIL ON AGING

The Billerica Council on Aging (BCOA) is a community focal point that serves as a resource for information on aging, support for family caregivers and for the design, promotion and implementation of innovative approaches addressing aging issues. The BCOA functions under a Board of Directors appointed by the Board of Selectmen. The BCOA Board Officers include Chairwoman, Grace Gullotti, 1st Vice Chairwoman, Dorothy Grossman, 2nd Vice Chairwoman, Helen Gentile, and Secretary, Lucille MacKinnon. The 2010 U. S. Census data revealed that the senior citizen population, age 60 and over, increased to 7,262 from 4,881 in 2000. This growth in the senior population, coupled with a remarkable increase in the need for elder care services from the seniors and their caregivers. This is reflected in the significant increase in demand for Outreach, Advocacy and Respite Care programs.

In 2013, the Senior Center celebrated its 9th Anniversary at the 25 Concord Road location. Senior citizen participation at the Billerica Senior Center continues to rise. We average 125 visitors to the Senior Center per day. New programs and special events have caught the attention of the senior community, the aging network and the local media. This is evidenced by the increased number of participants at the Senior Center, the array of programs and activities offered.

The BCOA's newsletter 'The Outlook' goes out monthly and continues to receive 25,000 free copies yearly. These newsletters are available at the Senior Center and drop-off locations around Town. The newsletter is mailed to approximately 275 households.

The BCOA Board's advocacy for much needed van transportation services for Billerica seniors resulted in services from Lowell Regional Transit Authority. This connection netted the BCOA a $54,320 Grant to fund a van, staff, and other operating costs for our fifth year of operation.

Outreach Services and Advocacy:
The BCOA provided support to seniors and their caregivers numbering 7,185 contacts either by home visits, office visits, telephone support, transportation, community presentations and networking as well as general information. The Outreach department is staffed by 1 full time and 2 part time staff and a number of volunteers. In addition, we offered volunteers trained as health insurance S.H.I.N.E. (Serving the Health Insurance Needs of Elders) counselors to assist 127 seniors around Medicare, Part D and related insurance concerns. The van transportation provided seniors with 5,090 rides including doctor visits and grocery shopping, errands, etc., in Billerica. The Nutrition Program served 17,381 Home Delivered Meals and 2,804 meals at the Senior Center's Lunch Program. We continued with "Forever Young", a BCOA program on BATV local access television. This show has helped us feature the programs and services offered at the BCOA and provide education and resources to our seniors. Temple Shalom Emeth, in Burlington, once again, hosted a Christmas Day dinner for Billerica senior citizens who would otherwise spend Christmas alone. On Christmas Day 2012, the volunteers served a complete turkey dinner and an array of desserts, and provided entertainment for the senior citizens. Many local businesses and individuals also volunteered or financially supported the Christmas Day dinner. The Senior Center was used several times during the year as a cooling center for seniors. Additional Outreach activities included direct mail to 15,000 households regarding the Respite Care Companion Program and Wisdom Works Job Training Workshop. Advocacy efforts on behalf of low income seniors in Billerica resulted in the distribution of Farmer's Market Coupons among towns in the Elder Services of Merrimack Valley region.

Senior Property Tax Relief Work Program:
The Town provides the Senior Property Tax Relief Work Program for 93 seniors aged 60 and over. Outreach efforts served 22 first-time or new participants out of the 87 participants in the program. The guidelines established by the Town give priority to financially needy seniors and first-time applicants to the program. Several Town departments and schools benefited from the services of this program.

Professional Services:
BCOA offers a Respite Companion Care program (fee-based service) for Billerica families. The program placed 18 trained and supervised companions who provided 4,081 hours of companion care to 32 Billerica seniors. The BCOA is one of eight sites in the Commonwealth to provide seniors 55 and older with a professional job employment four-week training program called, Wisdom Works. Human Resources Professionals living or working in Town co-lead the training classes. BCOA served seven seniors in the program.

Support Groups:
Support Groups includes programs such as Caregiver support, Men's Group, Grief and Healing, Veterans' Group and Social Group provided 509 hours of service. The Men's Group, in its fourth year, provided men the opportunity to network and host a variety of guest speakers.

Volunteer Contacts
Connections with local businesses, community service groups, and teens has benefited and enriched the BCOA. The "Yesterday and Today" Intergenerational Program, sponsored by Lahey Clinic, paired teen campers from the Billerica Recreation Department with seniors. The generations shared stories about what life is like growing up in their respective eras. We have also been the job site for Life Skills students, community service for Girl Scouts who planted flowers and made placemats for Meals on Wheels lunches, and Boy Scouts who prepared dinners for 120. Billerica Middle and High School students assisted in setting up our social events, scrap booking our activities, and helping out with office and computer tasks. Mass Brain Injury Association placed a volunteer who assisted with computer extra help and maintenance. Till Inc provided handmade bookmarks and floral pins. They also attend out lunch program on Mondays. Middlesex Community College students helped with our congregate lunch meals. Fire Department Union 1495 and their families provided a barbecue for 250 seniors in June. Elementary Schools provided placemats for Meals and Wheels lunches and Christmas dinner, an appreciation tea and concert for our knitting group, and a holiday sing-along. Life Skills students from the High School gave a holiday performance. The Billerica High School Orchestra performed a free holiday musical concert. Gotta Dance Studio performed for our seniors during which there was an intergenerational dance number featuring our seniors and their students. BCOA has also worked with individuals who needed to fulfill mandated court ordered community service hours. Local businesses such as Lincoln Labs, Enterprise Bank and Wilmington Methodist Church made sure homebound seniors were not forgotten during the holidays. Outreach staff identified folks who would be alone and without a gift to open, and these generous groups purchased gifts for 98 seniors.

Recreational & Socialization Activities:
Long-time favorite activities such as Cribbage, Bridge, Horseshoes, Dominoes, Scrabble, Mah Jongg and Chess remain popular. We continue to offer a Senior Citizen's Golf League at Swanson Meadows with 60 active members and continue to offer Golf Conditioning and Zumba Gold classes. New this year is an Artist's Cooperative which provides a space for budding artists to work. The Senior Center's library provides a quiet place to read, and volunteers stocked shelves with large print

and paper back books. Art Classes include Ceramics, Quilting, Sewing, Knitting, and Craft instruction. The Senior Talent Show was another successful event and showcased 14 acts. The Forever Young Choral Group has 12 members and provided performances to three nursing centers and Life Skill students. Billerica Bandstand held 8 dances and provided great music to dance to by a talented disc jockey and which residents at local assisted living facilities participate. Rounding out our activities are creative writing classes, bowling and pool lessons. There are also 12 day trips a year to shows, fine restaurants and historic sites in and around Massachusetts and New Hampshire.

Health Education & Wellness:
Tap Dancing, Line Dancing, Zumba Gold, Chair Aerobics, Cardio-Boost and Reiki sessions continue to be popular activities along with Strengthening and Exercise, Yoga, and Tai Chi programs. Lahey Clinic's Community Benefits Grant made it possible for the BCOA to offer free access to the fitness center, Free Reiki Clinic treatments, Golf Conditioning, Chronic Disease Self Management for Diabetes and Matter of Balance classes as well as Tai Chi on the lawn and two aerobic classes per week. A new feature this year was the installation of a Tele-Health Kiosk in partnership with VNA Middlesex East. The kiosk offers users an opportunity to actively monitor their vital health signs. Since it was installed in mid-January, 134 users have signed up for the program and 42 are regular active users. Remembrance Hour was well attended to honor those whose lives have passed. Clinics for Blood Pressure, Podiatry, and Hearing continue to be offered. Meditation, Walking Club, and Weigh-In Challenge were well attended. The 8th Annual Holistic Health Fair, showcasing alternative methods for managing stress and pain, was held in October. A pharmacist from a local Walgreen's visits twice a month and writes an occasional health column for the newsletter. The pharmacist meets one-on-one with seniors who wish to review prescriptions and answer questions concerning medications and their combined effect.

Educational Programs:
The BCOA offered programs to educate seniors about Getting Digital Photos from Your Camera to Your Computer, changes in Social Security and Medicare, Medicare Fraud, Mass. Circuit Breaker Tax Credit, MBTA Senior Charlie Cards, Identify Theft, Dispelling Hostage Myths, Prescription Drug Plans, Avoiding Scams and Fraud, U.S. Colonial History Lectures, Age Smart and Where is The Care, Homestead Act, Alternative Housing Choices, and Tidy Transitions Downsizing and Decluttering. Computer classes which covered Microsoft Word, E-Mail and the Internet were great for the beginner level. The Registry of Motor Vehicle's Driving Decision program also gave helpful information to our seniors.

Volunteers & Activities:
More than 397 volunteers who contributed 39,886 hours were recognized at the 8th Annual Carmeila 'Chickey' Grieco Luncheon provided courtesy of the Sons of Italy. Our dedicated volunteers are the heart and soul of the Senior Center. They provided support and service both at the Senior Center and to frail, homebound seniors. Opportunities include Gift Shop, Reception Desk, Greeter, Teaching Classes, Fitness Room, Chair Aerobics, Library, BINGO, Building Maintenance, Decorating for Events, Tax Assistance, Office Work, Dance Committee, Knitting and Quilting for Community Outreach Projects, Videographer and Photographer, BCOA Golf League, BATV Forever Young show, Talent Show setup, Men's Group, and Sunshine Person responsible for sending out greeting cards to those ill or have suffered a loss. Recreational Day Trips were offered and coordinated with Neighboring COA's.

Community Collaboration:
The BCOA worked with groups including the Billerica Community Alliance (BCA), Sons of Italy, Lions Club, Habitat for Humanity (HFH), Farmers Market Committee and Garden Club. The BCOA has benefited from its membership in the BCA as we have collaborated on several town-wide events including the Sweethearts Dinner Dance for couples married fifty years or more, the Health Fair and the annual Green-Up, Clean-Up Day Program. This year, the BCOA was one of three local COAs (the others COAs were Bedford and Burlington) to work with Atlantis Sports Club of Bedford, on a new Senior Sports Program, that officially launched in late June of 2012.

A corporate connection also included Cabot Corporation who sponsored a Holiday Luncheon for Billerica seniors. Boy Scout Troop 11 sponsored the annual St. Patrick's Day Lunch and the Billerica Fire Fighters hosted the annual Summer Barbeque in June. New collaborations include the Town wide Clergy Association, the Mass Brain Injury Association and Till Inc. Non-perishable items were donated by our seniors for local food pantries. Personal hygiene items were also donated for US military serving overseas. The BCOA presented the 6th Annual May Day Baskets of Thanks to the Department of Public Works personnel in appreciation of their service to the community. Billerica Crossings provided the food for the Memorial Day Veteran's Breakfast as well as the ice cream and fixings for two ice cream socials held during the summer months. The breakfast featured performances by the Forever Young Choral Group and the Senior Sensations Tap Dancers.

Collaboration with Friends Of The BCOA:
The Friends of the BCOA's mission is to support activities, programs and services at the Senior Center. The Friends hosted the 8th Annual Golf Tournament Fundraiser at the Billerica Country Club. They also sponsor the Annual Holiday Raffle and in 2013 started a development committee for a Friends of the BCOA International cookbook. A major event on which the Friends and BCOA Boards collaborated was the 7th Annual Senior Citizen of the Year Award. The award is presented annually to a Billerica senior who values service to community, possesses strong moral character and exemplifies leadership qualities. The award, named in memory of Eugene L. Lecomte, past president of the Friends of the BCOA, was presented in May 2013 to Catherine (Kay) Mullen.

Building Safety & Improvements:
Capital improvements included the installation of a new fence along the property's perimeter, continued improvements to the HVAC heating and cooling system and replacement of variable air handlers,

Future Directions:
The BCOA continues to address the unmet needs in the community for the growing number of seniors who are 60 and older. The Outreach department's increased demand for services, elder care counseling and home visits to frail elders resulted in one additional part time staff added in the past year. As always, our advocacy efforts are conducted in cooperation with the Town of Billerica, and statewide Massachusetts Councils on Aging Association to help us achieve our goals.

Respectfully submitted,

Donna Popkin,
Director

DPW ADMINISTRATION

The DPW Administration Office manages all Divisions of the Department of Public Works to ensure that the DPW is operating in the most cost effective and efficient manner possible, and works closely with other departments within the Town, providing technical support, plan review, and other miscellaneous support.

The Administration Office manages funding of all capital projects, including infrastructure repairs funded through State aid and Town capital funding. It is also responsible for Public Works related grant funding and federal reimbursement activities related to storm or other emergencies, and manages all payroll and account payable activities of the Department of Public works.

Street Opening Permits are issued by DPW Administration, including inspection of all construction relating to Street Opening Permits done on Town roads by developers, contractors and homeowners, ensuring proper materials and methods are used in all work. In FY-13, the DPW issued and inspected 201 Street Opening Permits.

DPW Administration reviews Occupancy Permits (Sewer, Water, Highway, and Engineering sections), verifying that the requirements of each DPW Division have been met, proper permits have been obtained, and fees and billing are paid up to date. In FY-13, the DPW reviewed 147 Occupancy Permits.

The Residential Trash and Recycling program is also managed by DPW Administration.

The mandatory recycling requirements continued to be enforced in accordance with Board of Selectmen policy, and DEP regulations. Mandatory recycling, together with the automated trash collection program, resulted in a recycling rate of 20%. Recycling resulted in approximately 3,276 tons of material being diverted from the waste stream, saving the Town over $229,000 in disposal costs, and generating over $24,700 in recycling rebates that were applied toward collection costs. Sales of Official Overflow Bags for excess trash disposal resulted in $57,200 being returned to the General Fund.

Also in FY-13, the DPW Administration Office processed 179 rebates out of the Water Conservation Rebate Program fund totaling $28,525.00. Out of the 179 rebates, 85 were for washing machines at a rebate of $225 each, 65 were for toilets at a rebate of $100 each and 29 were for dishwashers at a rebate of $100 each.

ENGINEERING DIVISION

During the Fiscal Year 2013, the Engineering Division was involved in the design, coordination, and inspection of various infrastructure projects throughout Town.

The Engineering Division continued to work with MassDOT and the design consultants on Allen Road Phase IV design and Middlesex Turnpike/Crosby Drive Transportation Improvements Project (Tri-Town Project) design.

Under the Roadway Management Program, the following roads, or portions thereof, were repaved and/or reconstructed:

> Allard Way, Atherton Avenue, Bernard Street, Bicknell Road, Dane Avenue, Dyer Street, Freedom Way, Holly Street, Kameha Drive, Magnolia Avenue, Munroe Way, New Foster Avenue, Parkway Avenue, Preston Street, Riverhurst Road, and Shedd Road.
>
> Sidewalks were overlaid on Allard Way and Munroe Way from Maverick Circle to Bicknell Road.

Drainage improvements were made along Atherton Avenue, Bernard Street, Kameha Drive and Freedom Way as part of the Roadway Management Program.

The Town's Stormwater Management Program, which is aimed at reducing the impact of stormwater on the nation's surface waters, is managed by the Engineering Division. The Division has continued public outreach and education. Year 10 Annual Report was filed as required by the NPDES Phase II Small MS4 General Permit.

Water main improvements were constructed as follows: new water mains were installed to replace old water mains on Dyer Street and Letchworth Avenue. The 6-inch main on Dyer Street was replaced with a new 8-inch main and the 6-inch main on Letchworth Avenue was replaced with a new 12-inch main.

As part of the ongoing plan to provide non-covered areas of the Town with sewer service, the following sewer contracts continued:

> Sewer Contract 34B area, in East Billerica was awarded to DeFelice Corporation. Work started in February of 2013 and is anticipated to continue through February of 2015. The design for the Sewer Contract 36 area is still in progress, in advance of the Allen Road TIP project, so dry sewer can be incorporated into that project.

The Engineering Division worked with a consultant and the Town to develop a Sump Pump Re-Direction Program in order to expand the capacity of the wastewater collection system to other parts of Billerica in need of sewer service as well as to meet the requirements of the Town's EPA Effluent Discharge Permit. This is an ongoing project that the Division will manage.

The Engineering Division maintained and improved the centralized Geographic Information Systems (GIS) database for the Town. Assessor's parcels were updated as needed. Town water, sewer and drain lines were added to the system.

As always, the Engineering Division continued to provide services to the general public, private consultants, and other departments. These services include the following: plan reviews and inspections on subdivision construction as well as construction of roadwork required under the adequate access by-law; making copies of maps and plans; plan research; providing benchmark information, sewer stub locations, project information; coordinating stream and culvert cleaning work with Mosquito Control; updating the DPW website (www.billericadpw.org) with news and projects; and other miscellaneous tasks.

HIGHWAY DIVISION

Throughout 2013 The Highway Division continued to provide necessary services to maintain the Town's roads and drainage systems and maintaining public safety throughout the Town.

It was a slow start to the winter but quickly changed in late January with five plowable snow storms to finish out the season. We had a blizzard on February 8th that dumped 24 inches. We have had numerous storms below two inches. The Highway Division worked diligently over fairly long hours throughout these events to maintain a safe roadway system for the residents of Billerica. We have also used more road salt than previous years. We used over 6,400 tons of salt.

In addition to emergency response and maintenance in times of inclement weather, the Highway Division also responded to emergency calls from the Police Department and the Fire Department to provide assistance in cases of traffic and other emergency situations. The Highway Division also assisted other Town Departments with various projects throughout the year.

The Highway Division performs regular day to day maintenance of the Town's roadway and drainage systems. The maintenance of the roadways included patching of failing areas of pavement, filling of potholes, replacing damaged pavement and berm, grading of gravel roads, patching of trenches from water breaks and Town drainage work, sweeping sand and debris from roadways, and repair of guard rail, as well as responding to resident concerns over various situations.

The maintenance of the drainage systems included the rebuilding of numerous failing catch basins, placing new catch basins, repairing damaged drainage pipe, and installing new drainage pipe, at several problem areas throughout Billerica, and cleaning over 4000 existing catch basins, and flushing out various problem drainage systems.

Another important aspect of work completed by the Highway Division is the maintenance of Town signs, roadway striping, and street signal lights. This includes replacement of

damaged or missing signs. Also, install new signs, repainting of crosswalks, stop lines and road centerlines, as well as maintenance and repair of Town signal lights. These items are extremely important in order to maintain a high level of public safety.

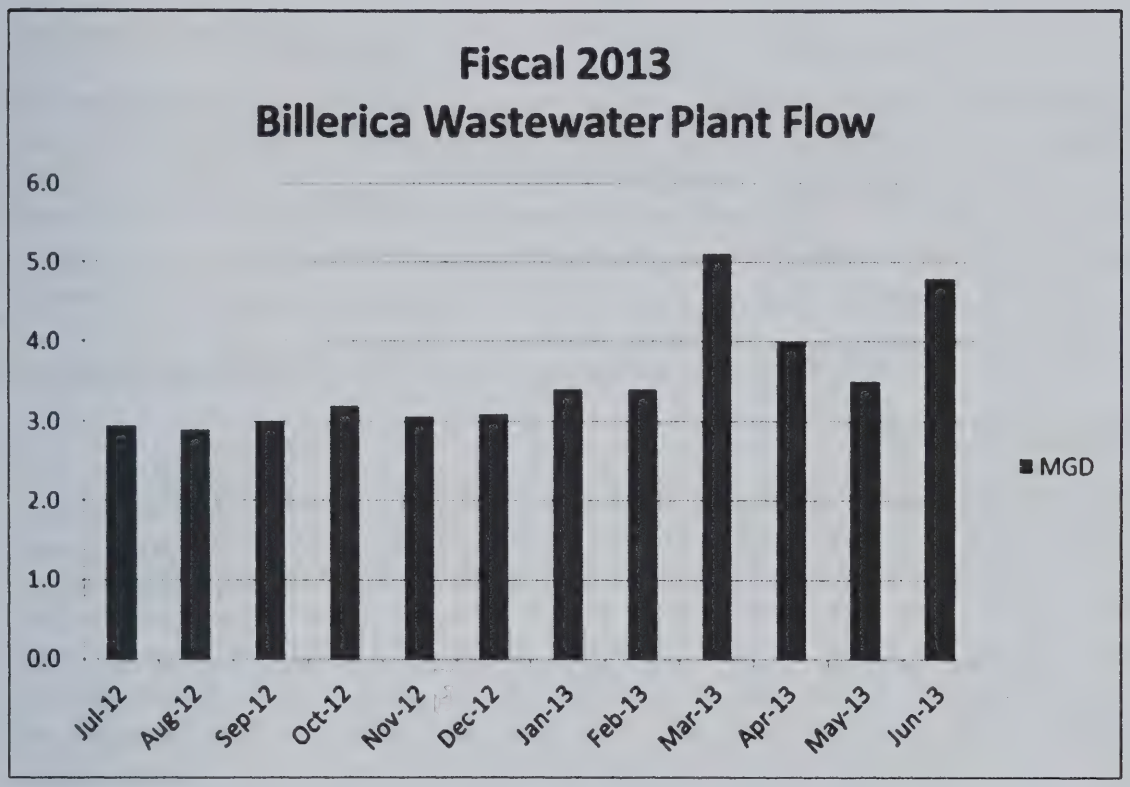
The Motor Equipment Repair section of the Highway Division continued to maintain the DPW fleet of vehicles, including maintenance and repair of town cars, trucks, plows, sanders, and heavy equipment. The Motor Equipment Repair section of the Highway Division also administered the Town's waste-oil recycling program.

WASTEWATER DIVISION

Plant Overview

The Town of Billerica operates a 5.4 million gallon per day (MGD) wastewater treatment plant on Letchworth Avenue in North Billerica. Wastewater from all commercial, residential, and industrial locations in the Town is treated at the plant and discharged to the Concord River. The quality of the discharge is monitored daily and must meet the criteria set out in the National Pollution Discharge Elimination System (NPDES) permit issued to the plant by the State of Massachusetts Department of Environmental Protection and the United States Environmental Protection Agency.

Preliminary treatment removes grit and rags from the incoming wastewater which then goes to primary clarifiers to allow heavier materials to settle out. This is followed by secondary treatment in which the wastewater is aerated and mixed using diffused air to allow bacteria to remove a large percentage of the organic material which then settles out in secondary clarifiers. The wastewater is then treated with various chemicals causing it to flocculate and settle again. This step removes phosphorus and aluminum. The wastewater is disinfected using sodium hypochlorite to inactivate any bacteria in the water. Finally sodium bisulfite is added to remove any residual chlorine. The water is then discharged into the Concord River. Solids removed are collected and treated and disposed of by a private contractor. In fiscal year 2013 the plant treated 1293.9 million gallons of wastewater with an average daily flow of 3.6 million gallons.



Collection System Overview

The wastewater collection system composed of 185 miles of sewer ranging from 8 inch to 42 inch gravity lines and force mains, some low pressure systems and 25 pumping stations plus a grinder unit located at the House of Correction provides service to approximately 75% of the Town. Division staff is responsible for the 24-hour operation of these stations and the cleaning, inspecting and repair of the sewer lines. During this fiscal year, we issued 35 permits for new residential sewer connections, 69 residential addition permits and 9 commercial/industrial permits

Blockages are an unfortunate occurrence in the collection system; they cause sewage to back up in the lines and overflow into homes, onto streets or into the water bodies in town. Buildup of grease and rags buildup in the sewer line is often the cause of these blockages. The increased use of non-woven products such as baby wipes, cleaning wipes and other such products and their disposal in toilets has been a major problem in the sewer and in pumps. The table below shows the blockages occurring in this fiscal year:

DATE	LOCATION	CAUSE
11/11/12	Shady Hill Ave.	blockage
02/24/13	Bridle Road	blockage
02/25/13	Lindsay Road	grease, roots
02/26/13	Boston Road	rocks in line, hole in line

03/05/13	Boston Road	hole in pipe
03/13/13	Simmons Lane	line broken by private contractor
04/23/13	Todd Lane	leak in low pressure sewer
05/12/13	Tremont Street	unknown
5/14/2013	Indian Knoll Rd.	grease
6/24/2013	Mason Avenue	grease and rags
6/24/2013	Mason Avenue	grease and rags

Laboratory Services

In the laboratory at the Wastewater Treatment Plant, the Laboratory Technician and operations staff perform an average of fourteen tests per day, seven days a week on at least six separate samples-over 30,000 tests per year. Samples that require more complex analysis are collected and sent to contract labs on a weekly, quarterly and annual basis. Some of these test results are used to monitor and adjust the physical, chemical and biological processes in the plant while others must be reported to the Environmental Protection Agency and the Massachusetts Department of Environmental Protection as required in our National Pollutant Discharge Elimination System (NPDES) Permit which authorizes us to discharge into the Concord River. The table below summarizes our major requirements and our results for this period.

Parameter	Limit	Annual Average
Dissolved Oxygen-minimum	6 mg	9.8 mg/l
pH-range	6.5-8.3 su	7.1 su
BOD-maximum	30 mg/l	4 mg/l
Suspended Solids-maximum	30 mg/l	6 mg/l
Chlorine Residual-maximum	45 µg/l	7.7 µg/l
Total Coliform-maximum	200/100 ml	.9/100 ml
Phosphorus (4/1 to 10/31)-maximum	.2 mg/l	.1 mg/l
Ammonia (5/1 to 10/31)-maximum	6 mg/l	.5 mg/l

Industrial Pretreatment

The Industrial Pretreatment Program performs monitoring, inspection and sampling of 18 industries to limit discharge of harmful chemicals into the sewer system. All industries are inspected annually and their discharges sampled and tested to ensure compliance with their permits. In Fiscal 2013 four industries were cited for permit violations and the names of these industries posted in the Lowell Sun. Violations were rectified immediately. Each industry also samples and submits results to the Pretreatment Coordinator twice a year. This program issues permits to all industries and has the ability to issue warnings and fines to those industries not meeting the provisions of their permit. These industries produced 446,500 gallon per day of flow. This program is a requirement of MA DEP and the US Environmental Protection Agency.

Residuals Management

Solids produced as part of the treatment process are pumped from primary, secondary and tertiary clarifiers to gravity thickeners to further separate liquids from solids and then dewatered by a Fournier Rotary Press. This process increases the solids content from less than 1% to an average of 21%. These dewatered solids are trucked to an incinerator or other disposal by a private contractor. In this fiscal year we produced a total of 6,340 tons of dewatered solids.

Major Accomplishments

A contract was awarded to Waterline Industries for construction of a new secondary clarifier at the plant, rehabilitation of 3 existing clarifiers and chlorine contact chamber, replacement of return activated sludge pumps, process waste pumps, water strainers, and rehabilitation of Ilford, Monson, Marshall, Lake and Nashua pump stations. Cost of this project is $8, 397, 677.

The Wastewater Treatment Facility Energy Project was completed and the Town received a rebate of $165, 614 from National Grid to cover a portion of the cost. Cost of the project was $544,056. This project resulted in an average 20% reduction of energy use at the plant.

Upgrade work was completed at Middlesex and Adage pump stations.

Smoke testing was performed in various parts of the town to identify areas of infiltration and inflow. Dye testing and TV inspection were performed on certain areas of the town. The results of this testing will be compiled into a report to be submitted at a later date. Using the data supplied in the report the Town will undertake a repair program to eliminate major sources of infiltration and inflow into the sewer system.

WATER DIVISION

During the 2013 Fiscal Year a total of 1,612,398,000 gallons of water were pumped from the Water Treatment Plant (WTP) to the Town's distribution system. The highest daily pumping during the fiscal year occurred on July 17, 2012 with 9.19 million gallons produced. The average day volume this year was 4.42 million gallons. Monthly pumping data for the fiscal year is listed below.

Month Pumping Totals

Month	Pumped MG	Month	Pumped MG	Month	Pumped MG
July 12	221,404,000	Nov. 12	99,947,000	Mar. 13	107,212,000
Aug. 12	186,646,000	Dec. 12	93,005,000	Apr. 13	115,164,000
Sept. 12	159,452,000	Jan. 13	96,383,000	May 13	156,479,000

Oct. 12	125,995,000	Feb. 13	85,565,000	Jun. 13	165,146,000

Following are the results of our routine quarterly testing for THM (Trihalomethane). Our running annual average for this group of contaminates is also given below. The Maximum Contaminant Level allowed is 80ppb. The use of ammonia in conjunction with chlorine has lowered the THM levels being found at our four sampling sites.

TTHM Levels

Period	Quarter's Average	Running Annual Average
April - June 2012	14.25 ppb	23.98 ppb
July - Sept. 2012	38.75 ppb	23.26 ppb
Oct. - Dec. 2012	18.25 ppb	19.64 ppb
Jan. - March 2013	21.00 ppb	23.06 ppb
April - June 2013	13.50 ppb	22.88 ppb

Water Withdrawal Permit

Our twenty year permit allowing water to be drawn from the Concord River was set to expire in August 2011. By an act of the state legislature these permits were extended two years which would be 2013. In October 2012 we were notified that an additional two year extension was put in place. This will carry the permit until August 2015.

Water Treatment Plant

The usual WTP maintenance activities such as cleaning out of process tanks and chemical holding tanks proceeded as usual. A sixty foot length of the piping that carries the ozone solution to the injection point was replaced. This had developed numerous pin leaks over time.

Flushing

During September and October 2012 the mains were flushed; this had an estimated use of 4.2 million gallons. This volume is reported annually to the DEP as confidently estimated so it is not considered to be "unaccounted water".

Water Restriction

In October 2012 Fall Town Meeting approved Article 33 which was proposed by the Water Conservation Oversight Committee. The proposed article brought our system of water restrictions in line with the requirement of our water withdrawal permit. The new restrictions are more restrictive and have three mandatory stages. Stage I allows water to be used outdoors for non-essential uses on only two days per week and stage II allows outdoor water use for non-essential uses only one day per week. On the days water is allow it may only be used between midnight and 9 AM and again from 5PM until midnight. The days to be determined at the time the restriction is approved. Although this is more restrictive hand held hoses may be used on any day of the week during Stage I or II. Stage three prohibits all non-essential uses and doest not allow hand held hoses. There are exemptions for health and safety reasons, required regulatory uses, production of food

and fiber, maintenance of livestock, to meet the core function of a business, and to establish erosion control systems and wet lands replication.

Water Main Installations

Dyer Street – Cedrone Company of North Billerica was hired to remove the six inch water main on Dyer Street between Kenwood St and Liberty Drive and install a new eight inch ductile iron water main in its place. Great care was taken to keep all rock away from the new pipe. The work went smoothly and the locations of two hydrants were adjusted and a third hydrant was added to spread the coverage more evenly. New gate valves were added at both ends of the block. Our Engineering Division provided the field engineering services and produced the record drawings for this project.

Letchworth Ave. – After Dyer Street was completed the contractor moved on to Letchworth Ave. The project entailed replacing the six inch main with a twelve inch main. The new main began on Faulkner Street by cutting in a new tee with three new gate valves and extended one hundred twenty feet up Station Street where it was reconnected to the part of the six inch main that was to remain in Station Street. The new twelve inch main was then extended from Station St. to the twelve inch main that our staff had installed earlier in the calendar year in the driveway to the Wastewater Treatment Plant. This new main from Faulkner St. to the gate of the WWTP is all twelve inch class 54 CLDI pipe and is expected to greatly enhance the available flows in that area.

Hydrant installations

The Fall Town Meeting approved extra funds to allow the Water Division to inspect all the public hydrants. We did this in conjunction with our annual flushing to maximize efficiency by preventing redundant activities. This inspection was fully completed by the end of December. As a direct result of the inspections thirty seven hydrants were replaced by the middle of January 2013. The total number of hydrants replaced this fiscal year was 59 this includes the 37 mentioned above.

Main Breaks

Our staff repaired 38 water main breaks during the year and performed many repairs to service lines and curb boxes.

Cross Connection Control

During calendar year 2012 we completed the twenty-fourth year of our Backflow Prevention Program. The Billerica Cross Connection Program received official approval on August 31, 1989. By the mid 1990's the Water Division had completed the task of surveying all existing facilities. We are happy to report for the period starting January 1, 2012 and ending December 31, 2012 our database reveals 34 properties being surveyed or resurveyed for cross connections. By years end there were 443 double check valve assemblies, 956 reduced pressure zone backflow devices, and 36 vacuum units were recorded as in place to protect the public water supply for a total of 1,435 testable devices. A combined total of 2,114 backflow prevention device tests were preformed.

CEMETERY, PARKS & TREES DIVISION

The Cemetery Parks and Trees Division is responsible for the operation and maintenance of the Town's cemeteries. There are six (6) cemeteries. Fox Hill, North, South, Job Hill, Old North, and the Rogers Family Tomb. There were 138 burials in FY2013. Graves are not sold pre-need. During FY 2013 a total of $140,535 was turned over to the Town Treasurer from the sale of lots and other services provided by the Town. There were 50 Flat markers installed, 23 of those were Veteran Markers, also 44 foundations for head stones were installed.

This Division is also responsible for removing all dead trees on Town property, as well as those that pose a danger to the public. One Hundred and Thirty Five (135) trees in FY 2013 were removed. Trimming and cutting back brush on Town roadways in which the crew did 76 brush jobs. Other duties are the maintenance for the Town fields including baseball fields, soccer fields, The Lampson Complex, and the Old Water Plant.

Other areas maintained are the Town Common, Library, Town Hall, Korean Veterans Memorial, the Talbot Oval, Police Station, Kids Konnection, and twenty-five squares located throughout the Town.

In addition, this Division empty trash receptacles and assist the Highway Division with snowplowing and other duties as requested.

Respectfully Submitted

Abdul Alkhatib
Director

EMERGENCY MANAGEMENT

The Billerica Emergency Management Department is comprised of one full-time Director and 34 volunteers. Our volunteers are members of the Billerica Auxiliary Police Department and the Billerica Citizens Emergency Response Team, a program established by FEMA.

The Billerica Emergency Management Department is the Town agency responsible for coordinating federal, state, local, voluntary and private resources during emergencies and disasters. Our department provides leadership to: develop plans for effective response to all hazards, disasters, or threats; train emergency personnel to protect the public, provide information to the citizens, and assist individuals, families, and businesses to mitigate against, prepare for, and respond to and recover from emergencies, both natural and man made.

The Billerica Auxiliary Police Department consists of 24 volunteers. Their mandatory training consists of 45 weeks at the Northeast Regional Police Institute, with annual re-certification. They are all certified First Responders, CPR & First Aid trained, and many are certified EMTs. Its members are also required to be fully NIMS trained, along with associated Emergency Management Institute training, and American Red Cross shelter management trained. All of this training along with the cost of uniforms and personal equipment are paid by the member, at no cost to the Town of Billerica. *(Approximate cost to a new member, including the Northeast Regional Police Institute, is $2,700.00 in 2012-2013)*

Emergency Preparedness starts at the personal and community level. Billerica established its CERT organization and it reports to the Billerica Emergency Management Department. Broadly stated, its mission is to educate the community on emergency preparedness and upon the direction of the Emergency Management Director, deploy trained teams of volunteers to assist first responders during a major emergency.

The following is a breakdown of man-hours expended by the Billerica Auxiliary Police Department for the calendar year 2013:

EMERGENCY CALL OUTS: 335 hours

Emergency call outs consist of emergency pumping of residential and municipal properties, emergency generator dispatch for residents, emergency lighting unit dispatch, assisting in missing person searches, security details, assorted traffic details, and personnel standing by in snow and flood emergencies. They are also responsible for opening and manning shelters during disasters. All duties requested by either the Billerica Police or Billerica Fire Departments.

WEEKEND PATROL: 2935 hours

Patrol of all municipal property, schools, parks, playgrounds, cemeteries, DPW, water treatment plants, pumping stations, power plants, beaches and library. Foot patrols are also mandated for elderly housing units and senior centers.

TOWN EVENTS: 876 hours

OUT OF TOWN (MUTUAL AID FOR TRAFFIC): 307 hours *(Mutual Aid at request of OOT Police Chief)*

TRAINING: 783 hours

This mandatory training is done monthly and reflects the training required for a special police officer. These hours do not reflect the initial NERPI training of 45 weeks.

SENIOR STAFF MEETINGS: 86 hours

TOTAL MAN-HOURS EXPENDED 2013: 5322 hours

These hours do not reflect the man-hours required for maintenance and repair of emergency management equipment.

I hope this memo sheds some light on the invaluable service the Billerica Auxiliary Police Department and CERT organization provides to the Billerica Emergency Management Department and the Town of Billerica

Sincerely,
William J. Laurendeau, Director
Billerica Emergency Management

BILLERICA FIRE DEPARTMENT

8 Good Street

BILLERICA, MASSACHUSETTS 01821

The Billerica Fire Department is pleased to submit our Annual Fire Department Report. The Fire Department is proud of its ability of continuing to provide the best fire protection, inspectional services, prevention and education for our residents. Our department is constantly training to better respond to all types of fire, rescue, hazardous conditions and medical emergencies. Our primary mission remains to make Billerica the safest community possible.

The Fire Department responded to 6066 incidents for the time period of July 1, 2012 through June 30, 2013

The FY 2013 response breakdown is as follows:

Response Type:	**Number of Responses**
Animal Control	8
Assist Public	101
Bomb Threat	3
Box Alarm	263
Box Service	327
Brush Fire	84
Building Fire	44
Burning Complaint	7
Carbon Monoxide	146
Code Enforcement	15
Dumpster Fire	3
Electrical Problem	13
Elevator Emergency	14
Fire Alarm Activation	207
Fire Drill - Other	12
Fire Drill - School	39
Fire Investigation	47
Gas Leak	12
Hazardous Materials	21
House Lockout	44
Hydrant-Inspect/Shovel	35
Illegal Burning	99
Inspection - Commercial/Residential - Occupancy	346
Inspection - LP storage and use	54

Inspection - Oil Burners	117
Inspection - Smoke/Co	468
Inspection - Tank Removals	13
Investigations	104
Medical Emergency Call	2726
Mutual Aid (Given or Received)	48
Odor of Gas	74
Public Relations	26
Rescue	4
Residential Alarm	32
Special Incident	19
Vehicle Accident	214
Vehicle Fire	26
Vehicle Lockout	115
Water Problem	29
Wires Arcing	107

Total Runs:	6066

TRAINING ACTIVITY DURING FISCAL YEAR 2013

During the year Billerica Firefighters received new or continuous training on the following topics:

Fire/Rescue Training

- Pump Operations
- Operation of Master Stream appliances
- Foam equipment & Large Diameter Hose
- Brush fire equipment
- Tank Truck and Portable Pumps
- Ice/Water Rescue
- Boat refresher
- Swift Water
- Radios and Radio Systems
- Ropes and Hauling
- High Angle Rope
- Ventilation
- Forcible Entry
- Vehicle Extrication
- Vehicle Stabilization
- Portable Hydraulic Jaws
- Operation of Paratech tools
- Big Rig Rescue
- Confined Space (Cabot Corp.)
- Operation of radiological monitoring equipment (Lantheus)
- Radiological hazards (Lantheus)
- Rapid Intervention Team
- Thermal Imaging training
- Self-Rescue
- Overhaul
- AC Hotstick Electricity Detection
- National Grid Safety
- Building tours
- School Fire & Lockdown drills
- Sexual Harassment

Driver Training

- Recruit Driver
- Driver Training Simulator (MIIA)

Officer Training

- Incident Command System(100,200,300,700)
- National Incident Management System
- Fire Officer 1
- Fire Instructor 1
- Commanding a MAYDAY
- Chief Officer Orientation

- Chief Fire Officer
- Basic Fire Investigation
- Mass Fire Incident Reporting System
- Emergency Medical Dispatch (EMD)
- Grant writing
- Ethics
- Fire and Life Safety Education
- Urban Search and Rescue (USAR)

Hazardous Materials Training

- HAZMAT Technician Operations Level
- Cameo Preplanning Software
- Multi-Gas meter training
- Hydrogen Cyanide
- Carbon Monoxide
- ERG Guide Book
- Underground Tank
- HAZMAT Decon
- HAZMAT Cargo Tank Truck
- Terrorism awareness

Medical Training

- Vital Sign Assessment
- Poisons & Toxins
- Alzheimer's awareness
- Autism Awareness training
- High Risk Obstetrics
- EMT Refresher
- EMS Documentation

The Training Division would like to thank all Billerica Town Departments, the School Department and the Billerica Emergency Management Agency for their continued assistance. We would also like to thank and acknowledge Lantheus Medical Imaging, EMD Serono, the Gutierrez Company and Holland Used Auto Parts for the use of their equipment and facilities in many of our training sessions. We also want to acknowledge the contribution made by Shawsheen Tech and thank them for their assistance with our hydrant marking program.

GOALS FOR FISCAL YEAR 2014

- Continue information gathering for the preplanning program.
- Continue to work on pre-incident planning and hazard awareness.
- Expand the driver training program.
- Coordinate with the Mass. Firefighting Academy to host and sponsor additional training programs.
- Work with area fire departments to host or participate in regional training drills.
- Continue to seek grant money for training and equipment.
- Continue working with local industry on emergency training drills.
- Continue to work with the School and Police Departments on the STARS Program.

MAINTENANCE OF EQUIPMENT

The following equipment was inspected, calibrated, tested, repaired or replaced as part of the ongoing maintenance and testing program:

- Independent testing, certification and repair of all PASS devices
- Independent testing, certification and repair of all SCBA equipment
- Independent certification, testing and repair of the Air Fill Station
- Replace out of date radio equipment
- Calibration and repair of all gas meters
- Calibration and repair of all radiation equipment
- Maintain and repair all gas powered saws and fans
- Maintain thermal imaging cameras and related equipment
- Independent testing and repair of all ground ladders
- Independent certification and testing of the Cascade System
- Maintain and repair all radio equipment
- Independent Pump testing ,certification and repair of all pumpers
- Maintain and repair department boats and motors
- Maintain all computer and related equipment including software updates

- Testing, inspection and repair of all hose
- Replacement of damaged hose
- Inspection of hydrants and recording of locations
- Inspection and repairs of aerial ladder
- Replacement or repair of protective clothing per NFPA 1851 standard
- Inspection and records of protective clothing per NFPA 1851 standard

GRANTS RECEIVED

The following equipment and training was received through grants and/or reimbursement to the Town:

- HAZMAT training suits (Boston Fire $30,000)
- SCBA equipment (EMD Serono) $25,000
- SAFE Grant $9,000
- Gym equipment (Waste Management) $10,000
- NERAC training $2,200
- HAZMAT storm drain covers $1,600 (Alltown)
- PH meters $300 (FLIR Systems)

THE FISCAL YEAR 2013 REPORT OF THE FIRE PREVENTION BUREAU

PLANS REVIEWED

Building plans and Projects	1204
Planning Board Projects	7
Zoning Board Projects	58
Fire Protection/Detection Testing Reports Reviewed	114

PERMITS ISSUED

Open Air Burning	1528
Tank Transport Vehicle	56
Aboveground/Underground tanks (new)	7
Building Radio Amplifier	2
Blasting	4
Carbon Monoxide Alarm Systems (commercial)	19
Carbon Monoxide Alarm Systems (residential)	268
Certificate of Compliance	468
Fire Alarm Systems	294
Fire Works	1
Hot Work/Welding	52
Propane	59
Oil Burner	141
Certificate of Occupancy	346
Sprinkler System	158
Fire Suppression Systems	6
Tank Removals	109

INSPECTIONS

Annual/Quarterly	150
Aboveground/Underground Tanks	23
Flammable/Combustible Storage	93
Fire Drills	49
Alcohol/Life Safety	28
Certificate of Compliance-Smoke Detector	468
Certificate of Compliance-Carbon Monoxide Detector	468
Oil Burners	117

Propane	64
Tank Removal	13
Fire Alarm Systems	190
Sprinkler Systems-Rough	16
Sprinkler Systems-Final	103
Suppression Systems	7
Building Radio Amplifier	2
Carbon Monoxide Alarm Systems	221
Certificate of Occupancy	204
Code Enforcement	69
Code Enforcement-follow-up	38

INVESTIGATIONS

Fire Cause and Origin	58
Code Enforcement	69
Fee's Collected	$49,510.00

STUDENT AWARENESS AND FIRE EDUCATION (S.A.F.E.)

The Billerica Fire Department S.A.F.E. Program continued its goal of reducing the number of fires and injuries in our community through our public awareness and education campaign.

PUBLIC SCHOOL ACTIVITIES

A Fire and Life Safety Educator visited kindergarten and first grade classrooms throughout the 6 elementary schools in town. In all, the SAFE program visited 64 classes to teach essential fire safety behaviors from age appropriate lesson plans developed by the S.A.F.E. Program. Additionally, the SAFE Program delivered a presentation to students at the Locke Middle School about the dangers of misusing fire and its lasting effects. Firefighters also participated in several field days. The activities involved have students practicing Stop, Drop and Roll, crawling low below smoke and working as a team to stay safe. The S.A.F.E. and Fire Prevention Bureau participated in the annual High School Shadow Day.

MIDDLESEX SHERIFF DEPARTMENT SUMMER YOUTH SAFETY CAMP

S.A.F.E. instructors and Billerica Firefighters participated in the Sheriffs 8 week youth safety camps. The fire safety trailer was staffed by trained Billerica Firefighters. The S.A.F.E. Instructor taught daily classes during the 2 weeks Billerica youths attended the camp. The campers were given a tour of the fire station and participated in other firefighting related activities.

FIRE PREVENTION WEEK

Firefighters visited pre-schools throughout town during the month of October teaching children about fire safety and distributing prevention materials. Each year numerous local youth organizations and pre-schools tour our fire stations and learn about all the things firefighters do to keep them safe. We also hosted our annual Fire Department Open House during Fire Prevention Week. Attendance was up from the previous year. Firefighters distributed safety flyers, activity books and more. It's also an opportunity for firefighters to discuss fire prevention topics and answer questions from the public. We were again able to have the District 6 Fire Safety Trailer at the annual Yankee Doodle weekend. Firefighters delivered presentations to children of all ages teaching them how to work safely in a kitchen and how to crawl low below smoke and safely escape using two ways out in the event of a fire.

The Billerica Fire Department would like to thank all the residents, town departments, and the business community for their continued support and assistance.

Respectfully submitted,

Thomas H Conway
Fire Chief

HISTORICAL COMMISSION

The Historical Commission meets on the first Wednesday of each month when necessary. Although the seven-member Commission has but three appointed members, it still manages to function and fulfill the task of maintaining the Town's local inventory of historic places. In conjunction with this effort no demolition delay hearings were held during the year.

The Commission has three signs prepared under the Circa Sign Initiative. The first was placed on the Deacon Samuel Hill House (C 1705) on Riverhurst Road. The Hill Family was among the original founders of the Town. The second was a refurbished sign placed on the Rufus K. Underhill House (C 1875) on Andover Road. Rufus Underhill was an operative with the Underhill Edge Tool business who after retirement resided in Billerica. The third sign was placed on the John O. Richardson House (C 1843) on Gray Street. The Richardson Family was involved in the lumber business and ran a large saw mill in East Billerica.

The Commission also responded to two requests involving the placing of cell towers.

Respectfully submitted,

Alec Ingraham, Chair
Thomas Paskiewicz, Vice Chair
Paul Holmes

TOWN OF BILLERICA
Historic District Commission
Town Hall
365 Boston Road Billerica, MA 01821
978-671-0962
978-671-9448 Fax

January 24, 2013

Honorable Board of Selectmen & Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Re: Historic Districts Commission's Annual Report – from the period of July 1, 2012 through June 30, 2013

The Commission currently consists of five regular members, and Director of Planning, D. Anthony Fields as a non- voting ex-officio.

Regular Members:	Michael Rea	Charlene McCarthy
	Joshua Kane	Barbara Flaherty
	Debra Wolf	Mary McBride
	Debra Fox	

Officers:
Michael Rea – Chairman
Joshua Kane – Vice Chairman
Debra Fox – Secretary

Alternates:
William Bulens
Joanne Gagliardi
Robert West

The first scheduled meeting of the Billerica Historic Districts Commission for fiscal year 2013 was held on July 19, 2012.

Meetings were held the first and third Thursday of each month, beginning at 7:30 p.m. and adjourning as necessary. Special meetings were also held on alternate dates as needed. All meetings held were posted as required with the Town Clerk.

During the Spring and Fall Town Meetings, the Commission changed their regularly scheduled meetings to the first and third Wednesday of the month until Town Meeting was adjourned.

The Commission reviewed Fourteen Applications for Certificates during this period. Of those reviewed:

13 – Applications were accepted and approved as Certificates of Appropriateness and Minor with some including conditions.

1- Applications were accepted as Certificates of Appropriateness and Major, which required a public hearing to be held prior to approval.

0-Applications were accepted and approved as a Certificate of Hardship.

0- Applications were denied.

0- Withdrawn

0- Amended

The Commission reviewed and approved Applications submitted by homeowners and business owners for a variety of work, such as roofs, porch additions, window replacements, and signs. Major applications included a redesigned Town Center which is still incomplete.

Detailed minutes of the Billerica Historic Commission's meetings will be filed with the Board of Selectmen and will be available for review by the public at the Billerica Public Library.

The Commission members wish to thank all the residents and businesses in town who have supported us in our efforts to preserve the remaining historic architectural fabric of our town for future generations to enjoy for the next 350 years.

The Commission looks forward to working with the Board of Selectmen and Town Manager for the next fiscal year 2013-2014 to continue to preserve and protect the Historic character of Billerica.

Respectfully submitted,

Debra Fox
Secretary

Cc: Town Clerk
Director of Planning
Historical Commission

LIBRARY

It's been another busy year at the library! During FY2013, we loaned nearly 285,000 items and welcomed about 170,000 visitors. Library users downloaded over 4,000 eBooks and nearly 2,000 audiobooks from our Overdrive digital service, up 45% and 15% respectively from last year.

In response to increased demand for non-print resources, we added both *Mango Languages*, a popular interactive database of online lessons in over 50 languages, and *Value Line Investment Survey* to our digital offerings, enhanced our eBooks fiction collection, and expanded our adult video collection, with a resultant boost in circulation.

New services introduced at the library this year include Wi-Fi printing, color copying, a public fax machine, Photoshop software on public workstations, and Kindle eReaders available for loan.

In March, the library, in collaboration with the COA, introduced a new tradition entitled "Quilting on Display." 72 beautiful, locally-created quilts were on display throughout the library all month long, attracting crowds of appreciative visitors. Due to the overwhelmingly positive response, we plan to make "Quilting on Display" a biennial event.

Our Children's Room has been busier than ever, offering 423 programs (45 more than the previous year) that welcomed 13,588 attendees (over 1,000 more than the year before)!

We continued our collaboration with the Billerica School Department, hosting "Dutile School Night" in January and "Vining School Night" in May. A total of 762 children and family members attended the two events, bringing families, teachers, and administrators together at the library for each elementary school's own special night of literacy-related fun and activities. This is an ongoing program and we look forward to hosting these events on a regular, rotating basis.

The continuing support of Cabot Corporation has enabled us to offer "Tiny Tot Tunes," our popular infant/toddler music series for ages 0-3, each month throughout the year, drawing as many as 100 people at each program.

P.E.E.K. (Preschool Educational Enrichment for Kids) is an exciting new program introduced by the Children's Room this year. Once each season our Program Room will be transformed into a hands-on learning center where children, ages 2.9- 5-years-old, can enjoy activities promoting enrichment in the areas of language, pre-literacy and science.

Attendance at our young adult programs also increased this year, attracting 1,755 attendees to 27 programs. YA Librarian, Michelle Paquin, expanded her volunteer program which now runs all year rather than just during the summer. This change brought 25 teen volunteers on board to help with craft preparation, programs, shelf reading, and labeling throughout the school year.

Beyond the goal of simply encouraging people to read, our unique new adult program, "13 in '13 Reading Challenge," was designed to bring reading enthusiasts together, creating a community of readers. With several fun, book-based social events, plus the opportunity to enter drawings for valuable prizes, "13 in '13" has accomplished its goals and been extremely well-received by the community!

In FY2013, the library was awarded a Library Services and Technology Act Reader's Advisory Grant to improve service by facilitating staff-wide reader's advisory training. Nine staff members participated in a yearlong genre study and training program. Project Director, Sandra Woodbury, did an excellent job of fostering staff interest and raising our level of expertise.

In May, Phase II of our re-carpeting project was completed. Both the children's level and the main floor now have vibrant new carpeting, and only the 2nd floor remains to complete the project.

Thanks to the leadership of our dedicated Family Friends officers, Linda Cirurso, Pat McGonagle, Mary Crooker, and Elizabeth Gottmann-Hanrahan, we were able to offer discount passes to an array of popular attractions, including, for the first time, the Lowell Spinners, as well as programs and resources we would otherwise be unable to afford. Fundraising efforts this year included four "Bottle & Can Drives," "Ice Cream Sundae Night," and a 2-day "Book & Bake Sale" during Yankee Doodle Homecoming, consolidating this formerly biannual event.

Our Family Friends Bookstore got a makeover this year, thanks to the outstanding generosity of local carpenter Bruce Hughes. Bruce donated his time and expertise as well as the materials to build and install custom-designed bookshelves, transforming a makeshift space into a lovely browsing area! Special thanks, also, to Marcia Spraker-Cavallo for keeping the Bookstore looking great and running smoothly.

The Billerica Library Foundation and the Family Friends collaborated on a new spring fundraiser in 2013, our "1st Annual Blues & Brews," co-sponsored by Lincoln Liquors and The Real School of Music, and by all accounts a great success. The library was transformed as guests sampled the offerings of local breweries to the pulsating sound of live blues performed by the Brian Templeton Band. In October, the Foundation presented its "17th Annual Evening of Wine Tasting," sponsored by Lincoln Liquors, and generously supported by the many local businesses who donated food and auction items. These events not only provide the library with supplemental financial support, but also give the community opportunities to use and enjoy our beautiful building in different ways.

Working with our staff on collaborative projects such as "13 in '13" and our Reader's Advisory grant program this year has been an outstanding experience. Their high level of creativity and energy, and their passionate commitment to the library make it possible to do innovative and exciting things and for this I am truly grateful.

Finally, my heartfelt thanks to our Board of Trustees upon whom I depend for support and guidance!

Respectfully submitted,
Elizabeth Vezina, Director

LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority provides general public fixed route bus service and Paratransit transportation service for Billerica's disabled residents and senior citizens via the LRTA's Road Runner Dial-a-Ride service.

The #13 Billerica Route bus service between Billerica and Lowell operates Monday through Saturday with the first bus leaving Billerica for Lowell at 6:30 a.m. and the last bus leaving Lowell for Billerica at 6:30 p.m. There are fourteen (14) round trips per weekday and (10) ten round trips on Saturdays.

The #14 Billerica/Lahey Clinic route connecting Lowell and Burlington travels along routes 129, 3A, Concord Road and the Middlesex Turnpike within Billerica. The #14 Route operates Monday through Saturday, with fourteen (14) round trips per day on the weekdays and ten (10) roundtrips on Saturday, the first departing Lowell at 6:00 a.m. and last trip departing Lahey Clinic at 8:00 p.m.

Fares are $1.00 within Billerica and $1.50 between Billerica and surrounding communities. Senior citizens and the disabled pay half fare. The LRTA "ADULT PASS" is available to Billerica residents at a cost of thirty-five ($35.00) dollars, which entitles the bearer to travel on all LRTA bus service routes. The South Lowell bus route (#03) extension to the North Billerica train station continues to offer sixteen (16) trips daily to and from Lowell for a one-way fare of $1.50.

Billerica had an estimated **62,972** fixed route passenger trips in FISCALYEAR 2013.

The fixed route bus service is provided by Lowell Transit Management, Inc., under contract to the LRTA. **For full information regarding the regular bus route service, residents should call (978) 452-6161.**

The Road Runner Dial-A-Ride bus service continues to accommodate many trip purposes including work, medical, shopping, recreational and social. The Road Runner service operates from 6:30 a.m. to 5:30 p.m. on weekdays and from 8:00 a.m. to 4:00 p.m. on Saturdays with a 24-hour call-in-advance notice needed to arrange trips. Service is available to Billerica residents over 60 years of age and individuals of any age with a permanent or temporary disability.

One-way fares cost One dollar within Billerica and One dollar and fifty cents to Chelmsford on Mondays; to Lowell on Tuesdays; and to Burlington on Fridays. Medical trips to Boston are available Wednesday and Thursday only. The one-way fare is twelve dollars and fifty ($12.50) cents. Medical trips to Tewksbury are also available on Wednesdays. The one-way fare cost is One dollar to the Billerica Council on Aging for bingo. Service is also provided to the Billerica Council on Aging activities and to their daily lunch program. Billerica COA ridership was **2,823** for 2013.

Ridership for the **Road Runner** service was approximately **8,624** in FISCAL YEAR 2013.

Road Runner service is operated by First Transit Management under contract to the LRTA. All LRTA Road Runner vehicles are wheelchair lift-equipped and provide a curb to curb service. **For service requests and further information the number to call is (978) 459-0152.**

Commuter rail service between the North Billerica Station and Boston is operated by AMTRAK under contract to the MBTA. Twenty-one (21) round trips are provided on weekdays with eight (8) round trips on Saturdays, Sundays and holidays. The one-way interzone fare between North Billerica and Lowell is two dollar and fifty ($2.50) cents. The one-way trip fare to Boston is eight dollars ($8.00). Over 450,000 passenger trips were served to and from the North Billerica commuter rail station in 2012. Billerica commuters to Lowell disembark at the **Gallagher Intermodal Transportation Center** and continue to avail themselves of the convenient LRTA shuttle every 15 minutes to Downtown Lowell with the opportunity for connection to all LRTA routes. The LRTA manages the North Billerica Commuter Rail Station under a cooperative agreement with the Town of Billerica and the MBTA.

Bus connections to Manchester Airport as well as most cities in the United States can also be made at the **Gallagher Intermodal Transportation Center** as Peter Pan, Vermont Transit, Greyhound and Michaud Bus ("Foxwoods Casino Special") all make regular daily stops there. For further information regarding commuter rail and intercity bus service, residents may call 459-7101 or 1-800-392-6100. For additional information regarding times and rates residents may call **1(800) 245-2525 or (603) 893-8254.**

The entire LRTA bus fleet is completely handicapped accessible with 40 wheelchair lift-equipped buses providing transit service to Billerica and the Greater Lowell Region. The LRTA was one of the first transit authorities in the nation that could make this claim.

The LRTA also provides service to residents of Billerica and Greater Lowell by linking with the MBTA system at the Billerica/Burlington Town Line. **The LRTA's Billerica (BI) bus route connects with the MBTA's bus routes numbers "350" and "352" in Burlington at the intersection of Cambridge and Chestnut Streets (Route 3A). Also, the LRTA's #19 Billerica/Lahey Clinic route connects with the MBTAs #351 and #170" at the Oracle Technologies campus in Bedford, and the #350" route at the Burlington Mall.** These links make possible many connections to Boston and the northwest metro region. In addition, Greater Boston residents now have a direct bus connection to points of interest in Billerica and Greater Lowell. **For further information on this service and all other LRTA routes, residents may call 978-452-6161.**

Billerica's Representative to the Lowell Regional Transit Authority Advisory Board is Al Ramos. The LRTA Administrator is James H. Scanlon.

The Commonwealth of Massachusetts

Middlesex Canal Commission

Billerica Section

Charles S. Anderson	Alec Ingraham	Debra Fox
Vice Chairman	Chairman, Treasurer	Secretary

ANNUAL REPORT JULY 1, 2012 - JUNE 30, 2013

The Billerica Section of the Middlesex Canal Commission continued to meet every other month through this fiscal year. Due to scheduling conflicts the first meeting did not occur until September 12, 2012. The rest of the meeting dates were as follows: Nov 14, 2012, Jan 9,2013, Mar 13,2013, May 8, 2013. Meetings are held in the Reardon Room at the Faulkner Mill, 71 Faulkner St, No Billerica, MA 01862.

The contract with HVAC Company LAMCO was continued and service was reformed twice a year for the seasonal change-over to the unit.

Andrew Bowen worked with the Billerica Park Dept. to get damaged trees removed from the High St. Middlesex canal Marker site. He also met with the Town Manager to get stolen or damaged Canal signs repaired or replaced.

Debra Fox was appointed by Billerica Selectmen to an alternate position on the Middlesex Canal Commission, Billerica Section. She was voted secretary by members of the Section.

On October 21, 2012, the Reardon Room was the site for Girl Scout, Older Girl Program grade 6-12 kick-off event. Activities included making duct-tape purses and enjoyed pizza.

Billerica 3rd grade teachers were hosted by a group of Middlesex Canal Association and Billerica Section volunteers on April 17, 2013 for a workshop and walking tour.

Debra Fox gave a tour of the Museum on May 9, 2013 to a troop of 7th grade Girls Scouts.

The Museum and Reardon Room were rented for a First Communion Party on May 11, 2013.

Wilmington 3rd graders , teachers and chaperones returned for their annual visit to the Museum, orchestrated by Middlesex Canal Association vice president Traci Jansen. Billerica Section and MCA volunteers helped facility this visit which happened this year on June 3-6, 2013.

The Talbot Warehouse transfer of ownership to the MCC/MCA is still be negotiated.

71 Faulkner Street, #12 • North Billerica, Massachusetts 01862 • (978) 670-2740
middlesexcanal.org

Town of Billerica
MIS Department

Annual Report
Fiscal Year 2013 (July 1, 2012 - June 30, 2013)

Chris Bartlett
Director of Technology

The MIS/IT Department is tasked with assisting employees with problems, troubleshooting, enhancing functionality, and building a cost-saving infrastructure for the Town. This work is perpetual and ever-evolving.

Continuing from FY '12, the MIS/IT department successfully completed several initiatives. The following is a list of some of the larger projects that accompanied the day-to-day operations:

1. Completed separation of internet access from School Dept.
2. Migrated Town website off of a server in the School Dept. to an internet host specializing in Joomla!®.
3. Successfully implemented a VPN solution to allow select employees remote access.
4. Performed two major updates to the GEO-TMS permitting software system.
5. Working with the Town Moderator and Electronic Voting Implementation Committee, the MIS/IT department budgeted for, designed, purchased, and configured an electronic voting system that debuted at the Fall 2012 Town Meeting. This rollout consumed the better part of 6 months and was a massive project.
6. Oversaw a major upgrade to the audio system in the Buck Auditorium at Town Hall. This new audio system was unveiled at the Spring 2013 Town Meeting and comprised new and newly situated speakers and a new digital mixing system programmed for appropriate timing based on the acoustic tests of the room. It also brought us up to ADA-Compliance regarding the hearing impaired.
7. There were discussions about rolling out a VoIP phone system for about a year, but in the end the funds were redirected to an infrastructure overhaul, and as a result, all of the planning for that project started happening in January 2013. The project Statements of Work were finalized and signed off on in early summer with work commencing the first week of August 2013.
8. Performed a major update to the Patriot Software (Assessor's Office).
9. Successfully rolled out a new, system-wide antivirus software package (Sophos).

Fiscal Year '13 saw many major improvements in not only the MIS/IT Department, but in the Town as a whole. We look forward to continuing to expand our services and improve them so that the Town's employees have better, more modern systems which will allow them, in turn to better serve the residents of Billerica.

Respectfully,

Chris Bartlett
Director of Technology

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENTS

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of thirteen (13) regional planning agencies in the Commonwealth. NMCOG serves nine communities in the Greater Lowell area, including Billerica, and provides professional technical assistance in the areas transportation, economic development, land use, community development, permitting, smart growth, housing, historic preservation, open space and conservation, geographic information systems (GIS), hazard mitigation and emergency response, municipal service delivery, public health and environmental protection. The Council's governing body is comprised of a chief elected official, Planning Board member and alternate from each member community.

The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities, and encouraging collaboration between the public and private sectors. NMCOG promotes the interests of the local communities at the state and federal level, and often acts as a liaison between the municipalities and other levels of government.

The Council maintains a staff of professional planners to assist in developing and implementing its policies. The Council meets monthly (usually the third Wednesday of each month) at 40 Church Street, Lowell, and all meetings are open to the public. Each NMCOG member community pays an equal per capita assessment, which is used to provide the local match for various State and Federal grant funding programs. The Council's budget for this fiscal year includes $78,020 in local assessments, of which Billerica's share was $ 10,756.

Each year, the Council devotes significant resources to the study of transportation issues. This work is conducted in cooperation with the Federal Highway Administration and the Massachusetts Department of Transportation (MassDOT). Over the past year, the Council has assisted the town with advancing the designs of the Allen Road transportation improvement project and the Middlesex Turnpike Phase 3 project. In addition, the Council continues its traffic counting program, collecting over one hundred counts at various locations throughout the region. Many of those counts have been taken within the Town of Billerica. This data is incorporated into a traffic count book and map that is distributed to local officials annually, and is also available on the Council's web site at www.nmcog.org.

The Council continues to provide assistance to the Lowell Regional Transit Authority (LRTA) in the following areas: obtaining Federal capital and operating assistance, marketing programs to improve ridership and revenue, statistical monitoring and analyses, and planning evaluation of the LRTA's route structure and scheduling. This assistance is aimed at improving the operating and financial efficiency of the transit system. The Billerica Road Runner service continued to be a success, serving over 8,600 passenger trips in 2013. The LRTA fixed route service carried 63,500 passenger trips within the Town boundaries last year. Additionally, the Billerica Council on Aging provided transportation service to approximately 2,800 residents during 2013.

Under contract with the Town, NMCOG staff serves as the Town's Sealer of Weights and Measures. The Sealer of Weights and Measures is charged with enforcing the laws, rules and

regulations relating to the use of weighing and measuring devices in commercial transactions. The types of devices tested include scales, weights, fuel dispensers, vehicle tank meters used in the sale of liquid fuel, and supermarket scanners. Over 430 devices were inspected and sealed in Billerica over the past year.

Through a Short-Term Planning contract with the Economic Development Administration (EDA) of the U.S. Department of Commerce, NMCOG recently completed the *Greater Lowell Comprehensive Economic Development Strategy (CEDS) Update for 2010-2013*. The document provides a blueprint for addressing the economic development problems in the region, and strives to achieve a balance between the implementation of economic development initiatives and maintaining the quality of life for area residents and businesses. Furthermore, NMCOG and the Montachusett Regional Planning Commission (MRPC) have partnered on another EDA funded project to develop a Renewable Energy Facility Siting Plan for both the Northern Middlesex and Montachusett regions. The plan focuses on promoting the development of renewable energy as a means of growing the region's economy, creating job opportunities and improving the environment. In addition, NMCOG is working with the Town to create an Economic Development Strategy tailored specifically for Billerica.

NMCOG completed the region's Draft Hazard Mitigation Plan, through a contract with the Massachusetts Emergency Management Agency (MEMA). The Plan links community planning with hazard mitigation planning, by providing an updated assessment of natural hazard risks potentially affecting the region's communities, including Billerica. The Plan identifies appropriate mitigation measures to reduce the loss of property and life in the event of an actual disaster. Completion of this Plan allows the Town to remain eligible for various hazard mitigation grant programs through the Federal Emergency Management Agency (FEMA).

NMCOG is working with Billerica and other communities on initiatives to regionalize and collaborate on the delivery of certain municipal services. This project is funded by the Massachusetts Department of Housing and Community Development (DHCD), using funds made available by the legislature under the District Local Technical Assistance (DLTA) Program. The DLTA projects include analyzing opportunities for regional procurement of goods and services, and identifying areas in which communities can work collaboratively in addressing stormwater management issues. Recently, the Northern Middlesex Stormwater Collaborative was established through the signing of formal Memorandum of Understanding that included all nine NMCOG communities.

NMCOG staff is working with the Town to update the five-year Housing Production Plan, for approval by the Massachusetts Department of Housing and Community Development (DHCD). DHCD certification, documenting that the town is making sufficient progress toward achieving its housing production goals, will provide the community with greater local control over the 40B development process in the future

Respectfully submitted:

Andrew Deslaurier, Councilor, representing the Billerica Board of Selectmen
Marti Mahoney, Councillor, representing the Billerica Planning Board
Dave Gagliardi, Councilor, Billerica Alternate

BILLERICA PLANNING BOARD
Town Hall
365 Boston Road Billerica, MA 01821
978-671-0962
978-670-9448 Fax

Vincent D. MacDonald, *Chairman*
Marti Mahoney, *Vice Chairman*
Robert W. Casey, *Secretary*

David A. Kinsella
Patricia C. Flemming
Gary DaSilva
Matthew Battcock

PLANNING BOARD
TOWN REPORT
FY13

The Planning Board had a busy and productive year in FY13, during which 27 matters needed formal decisions.

Under the Subdivision Control Law:

The creation of new ways and lots falls under the jurisdiction of the Planning Board, and is governed by MGL Chapter 41, the Subdivision Control Law. Approval Not Required (ANR) Plans represent a division of land into two or more lots, each with sufficient frontage and adequate access on either: 1) a public way, 2) an approved subdivision way, or 3) an adequately constructed road in existence prior to subdivision control. These plans are exempt from the definitive subdivision approval process described under the Subdivision Control Law. Certain divisions of land that do not meet the minimum frontage requirements for ANR endorsement may be submitted as "minor" subdivisions also known as B-2's under local regulations. Creation of new ways are reviewed formally as preliminary and definitive subdivisions.

In FY13, four ANR's were submitted for endorsement, 3 of which divided 1 lot into 2 lots and the fourth revised lot lines between adjoining property owners. There were two B-2 applications, each dividing 1 lot into 2 lots. No preliminary subdivision or definitive subdivision plans were submitted. The Board also granted four requests for bond release or reduction.

The slow pace of subdivision activity reflects the continuing economic recession and the significant slowdown in the housing market. This is also important because it demonstrates the continuing trend away from single-family subdivisions and to the building out of multi-family developments under other provisions of the Zoning Bylaw or through the Comprehensive Permit provisions of MGL Chapter 40B.

Under Zoning:

The Billerica Zoning Bylaw vests the Planning Board with various powers pursuant to the provisions of MGL Chapter 40A, the Zoning Act. Under the site plan special permit procedure the Board reviews all new developments and new construction of commercial and industrial buildings resulting in the creation of more than 5,000 square feet of gross floor area. The Planning Board is also the special permit granting authority for wireless communications facilities in Billerica. The Planning Board also holds public hearings for all zoning matters submitted for consideration by Town Meeting.

Site Plan Special Permits:

The Planning Board reviewed seven (7) site plan special permits, three (3) site plan special permit modifications and extensions of time for two (2) previously approved site plan special permits. Applications of note include a 10,000 square foot facility for EMD Serono at 45A Middlesex Turnpike, an addition to 900 Technology Park for E Ink, a 16,000 square foot addition for AMA Transportation at 28 Plank Street, modifications to the proposed Shaffer Solar Array off Pond Street, a 36,400 square foot facility for Middlesex gases at 4 Sterling Road, and further expansion of Dynamic Flowform at 5 Suburban Park Drive.

Wireless Communications Facilities:

The Planning Board reviewed and approved three (3) requests to modify various existing cell sites throughout town, involving the replacement and upgrading of antennas and equipment.

Rezonings, text amendments and regulatory amendments:

The Planning Board held hearings on one rezoning and five Zoning Bylaw text amendments in FY13. A proposal to rezone the Gutierrez Company property at the intersection of Bridge Street and Treble Cove Road from Elderly Townhouse Overlay to Townhouse Overlay received a favorable recommendation and passed at Town Meeting. A temporary moratorium on medical marijuana facilities also passed at Town Meeting. A proposal of the Building Commissioner to modify the restrictions on accessory sheds did not pass at Town Meeting. Three other Zoning Bylaw amendments, including regulations for medical marijuana, restrictions on recycling centers, and planned development districts were initiated this year and will continue into FY14.

Town Meeting also authorized $50,000 at the May 2013 Town Meeting to undertake an update to the Master Plan. The Town was also awarded two DLTA grants, to undertake a new Economic Development Strategies Plan and an Affordable Housing Production Plan, both to be used in the Master Plan effort.

Board Members

In April of 2013, Robert Casey and David Kinsella were re-elected and Matthew Battcock was elected to succeed retiring member David Saviano who chose not to seek re-election.

Upon reorganization in May 2013, Vincent MacDonald was elected Chair, Marti Mahoney elected Vice Chair, and Robert Casey elected Secretary. Marti Mahoney was appointed to serve on the Long Range Master Plan Committee, and serves as the Board's representative to the North

Middlesex Council of Governments, the regional planning agency serving Billerica. Gary DaSilva was appointed to the Traffic Management Committee. Vincent MacDonald was appointed to the Tri-Town Committee. Robert Casey was appointed to the Zoning Bylaw Review Committee. Matthew Battcock was appointed to the Street Acceptance Committee. David Kinsella was appointed to the Open Space and Recreation Committee.

The Board continues to provide an open mike feature at the beginning of all their regularly scheduled meetings. This gives residents the opportunity to speak to the board about planning issues facing the community. The Board urges all interested parties to step forward and express their opinions and suggest planning initiatives for Billerica.

Planning Staff:

The Board would like to express our appreciation and best wishes to Peter D. Kennedy who retired as Director of Planning in August 2012. Mr. Kennedy was the Town's first professional planner, hired in 1985. D. Anthony Fields, Planning Director of neighboring Burlington and a Billerica resident was hired to replace Mr. Kennedy in October 2012. The Board also expresses its appreciation to Kathleen M. Vogan, Principal Clerk/Secretary, and the many departments with which we work.

The Board and staff are available to any individual who may need assistance with any matter concerning the Planning Board.

Respectfully submitted,

Vincent D. MacDonald, Chairman
Marti Mahoney, Vice Chairman
Robert W. Casey, Secretary
David A. Kinsella
Patricia C. Flemming
Gary DaSilva
Matthew Battcock

BILLERICA POLICE DEPARTMENT

The Billerica Police Department is pleased to submit this Annual Report for the fiscal year 2013. This Department has continued to serve the Town of Billerica with traditional police services as well as providing a wide array of other services. The Police Department continued to address quality of life issues such as speeding motorists in residential areas, property crimes, including vandalism and burglaries, thefts from vehicles, graffiti and noise complaints.

We have had continued success with our Community Policing Programs, including adding a second School Resource Officer, PAL (Police Athletic League) and ATV enforcement. We have continued to find new ways to reach out to the community using Social Media and The Code Red notification system to communicate with the public on a daily basis as well as in emergent situations such as storms and floods.

Traffic safety has continued to be an area of great concern to residents and is a quality of life issue. In response, we have continued to provide specialized enforcement in key areas throughout the Town. In cooperation with The Governors Highway Safety Bureau we have participated in the Nationwide Click It or Ticket campaign and You Drink You Drive You Lose programs again this year. The Department has continued to provide National Highway Safety Traffic Administration certified child car seat installations. We are committed to focusing enforcement efforts on Pedestrian issues including crosswalk enforcement.

The Billerica Police Department has been faced with manpower constraints throughout the fiscal year, hiring and training in the upcoming year should help address these issues. We have worked to maintain the quality and level of service that our residents have come to expect even during these tough economic times. We continue to explore ways to maintain quality service and provide value to the residents that we proudly serve.

FY 2013 activity breaks down as follows:

- Arrests - **369**
- Motor Vehicle Citations – **3929**
- Dispatch Calls For Service – **28174**

National Incident Based Statistics	**JUL 2012**	**AUG 2012**	**SEP 2012**	**OCT 2012**	**NOV 2012**	**DEC 2012**	**JAN 2013**	**FEB 2013**	**MAR 2013**	**APR 2013**	**MAY 2013**	**JUN 2013**	**Total**
Murder and Manslaughter	1	0	0	0	0	0	0	0	0	0	0	0	**1**
Kidnapping	0	0	0	0	0	0	0	1	0	0	0	0	**1**
Rape	1	0	2	0	1	0	1	0	1	1	0	1	**8**
Robbery	1	0	0	2	1	0	1	0	0	2	0	2	**9**
Assault Aggravated	5	3	4	2	2	1	1	2	2	1	3	3	**29**

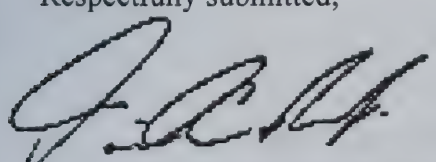
Assault Simple	11	10	3	2	3	6	9	9	5	4	12	13	**87**
Intimidation	4	3	5	3	2	2	3	2	4	5	9	3	**45**
Arson	0	0	1	0	1	0	0	0	1	0	0	1	**4**
Burglary	9	4	5	10	11	4	3	5	8	5	7	5	**76**
Shoplifting	6	3	7	3	3	8	1	0	3	5	3	7	**49**
Theft from Building	3	1	1	4	10	2	4	1	2	3	0	3	**34**
Theft from Vehicle	20	6	6	13	2	2	9	7	8	13	4	14	**104**
Theft of Vehicle Parts	1	5	1	2	3	0	0	0	1	3	3	3	**22**
Larceny all others	19	13	7	19	12	9	10	7	11	4	17	18	**146**
Vehicle Theft	1	1	1	7	0	3	2	2	1	6	1	2	**27**
Counterfeiting/Forgery	0	1	0	0	0	1	0	1	0	0	0	0	**3**
Fraud false pretense	3	0	0	2	0	1	0	0	1	3	1	2	**13**
Fraud Credit Cards	5	6	11	3	3	4	6	1	11	2	3	1	**56**
Identity Theft	6	1	1	3	3	3	0	5	4	3	3	0	**32**
Wire Fraud	2	4	1	5	0	1	0	0	1	2	0	1	**17**
Embezzlement	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Vandalism	47	25	22	15	17	11	14	14	11	12	15	13	**216**
Drugs/Narcotics	2	5	2	3	2	1	3	3	4	2	2	4	**33**
Drug Equipment Viol	0	0	0	0	0	0	0	0	0	0	1	1	**2**
Statutory Rape	0	0	0	0	1	0	0	0	0	0	0	00	**1**
Obscene Material	0	0	0	0	0	0	0	1	1	0	0	0	**2**
Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Weapons Violations	0	0	2	1	0	0	0	1	4	1	1	0	**10**
Disorderly Conduct	0	0	0	0	0	0	0	0	1	1	0	0	**2**
Driving Under Influence	1	3	2	4	3	2	2	0	4	2	2	2	**27**
Drunkenness	2	1	1	5	2	5	4	4	5	3	1	0	**33**
Liquor Law Violations	0	2	0	0	0	0	0	0	0	0	0	0	**2**
Trespassing	1	0	1	0	0	0	0	0	1	0	2	0	**5**
All Other Offenses	2	0	0	0	1	0	0	0	2	0	2	0	**7**
Group A Total	147	91	82	99	77	59	67	62	84	77	85	97	**1027**
Group B Total	6	6	4	9	6	7	6	4	13	6	7	2	**76**
Monthly Total	153	97	86	108	83	66	73	66	97	83	92	99	**1103**

Billerica Police Department
Funds Colled F/Y/E 13

Account	Account#		Amount
Administrative Fee	12108-43226	$	99,866.89
Ambulance copies	12108-46950	$	55.00
ATV Fines	12108-47702	$	400.00
Handicap Fine	29426-4000	$	950.00
Insurance Recovery	29050-4000	$	13,894.33
Late Fee	11458-43206	$	260.00
Mass Department of Transportation	12108-47701	$	81,287.18
Parking Tickets	12108-47700	$	3,185.00
Police Report Copies/ Solicitor License	12108-43212	$	5,109.41
Registry Fine	12208-41205	$	180.00
Special Police Details	35210-4014	$	1,449,258.53
Warrant Removal Fees	12108-46950	$	50.00
FireArms	12108-44200	$	18,437.00
Marijuana Fines	12108-47703	$	500.00
Total		$	1,673,433.34

On behalf of the Billerica Police Department, I would like to thank each Town department who worked cooperatively with us during the year. Additionally, I would like to thank the residents who have supported the Department throughout the year and look forward to working with them in the future.

Respectfully submitted,



Daniel C. Rosa, Jr.
Chief of Police

RECREATION COMMISSION

Creating a Community through People, Parks & Programs

Billerica's Recreation Department continues to play a central role in defining the Town's quality of life. Recreation has become the common ground upon which people of all ages, backgrounds, interests and abilities gather to play and participate in the life of the community. The primary directive of the Recreation Department is to offer low cost recreational programs, services, trips and special events to the citizens of Billerica. Our recreational, educational and cultural programming reflects the interest and diversity of our community. We are committed to improving parks and recreation facilities to ensure a safe and pleasant experience for visitors.

The Recreation Department offers programs, trips, and special events year round. Major program offerings are published electronically and posted on the town's website. Additional programs are added throughout the year. Program information is distributed to residents and friends of the town through inserts in quarterly town bills, e-newsletters, flyers distributed in the public schools, listings on BATV and on the internet; mailings to residents upon request; local area newspapers and social media including Facebook and Twitter. Through the use of electronic media, we have been able to keep notifications current while keeping costs low.

The Department offers more than 200 program, classes, trips and special events each year. These recreational offering range from pre-school programs for the very young to weekend trips that are popular with adults of all ages. Our Neighborhood Parks, drama and science workshops, sports programs and summer SuperStars program continue to be great successes serving over 700 children each week during the summer. New programs continue to be offered, including a successful trip for teens interested in learning to surf, a singer/songwriter workshop, and a three day Adventure Kids workshop for kayaking. Our Ladies Night Out Fishing and the numerous fishing derbies we offered encouraged people of all ages to enjoy the outdoors. In February, the ice was thick enough on Nuttings Lake to have the annual Ice fishing derby. The Friday night ski/board programs at Wachusett Mountain provided a positive experience for teens. Fitness programs have been very popular as individuals of all ages and ability to continue to focus on self-improvement and better health. The Adapted Zumba gives special needs teens and adults a non-competitive avenue for fitness. Our Tai-Chi Long Form program has attracted many seniors and others looking for a low impact fitness routine. Throughout the year science and engineering programs provide avenues for youth to engage in STEM activities. This year's First Lego League team participated in the area event located in Worcester and alumni of past teams have moved on to become active in the Billerica High School's robotics team. The afterschool wrestling and cheerleading programs were quite popular. On-line registration and payment is available for most programs.

Volunteers play a critical role in enabling the department to achieve its goals. They provide direct and indirect opportunities and supports to participants in our programs. The Recreation Department has received support from the business community allowing us to offer specialized programs and activities for the continuous enjoyment of our citizens, businesses and visitors. We are looking to continue our public/private partnerships in order to maintain and improve the rich diversity of recreation programming and our parks which help to make our community special. Highlights of this can be seen in the following:

1. The Recreation Department accepted responsibility for the coordination of the PAL Recreation programs with the support of the Police Chief and Department.

2. Partnerships with the various youth sports leagues provided the support necessary for many special events and programs. Billerica Girls Softball Association, Billerica Fast Pitch Softball, Billerica Little League and the Billerica High School Baseball teams co-sponsored the Pitch, Hit and Run Competition for over 100 youth. Billerica Pop Warner co-sponsored the NFL Pass, Punt & Kick competition which saw one female contestant qualify for the State Championship held at Gillette Stadium.. With the help of Billerica High School Athletes, we hosted the 32nd Annual Hershey Track and Field Meet for over 150 local youth. In the winter, cooperative programs provided Youth Soccer clinics, Girls Pitching & Catching Clinics and Youth Lacrosse Clinics.

3. Scout projects have been a great asset to the department. The last year saw the following: 2 silver award girl scouts marked the trails at Manning state park; 1 girl scout rebuilt the community garden sign at Vietnam Veterans Park (VVP) 2 girl scouts conducted story programs and created and stocked a book bin at the Kids Konnection 1 eagle scout built a shade structure at Kids Konnection; 2 eagle scouts each built a gazebo at the community garden at VVP; 1 eagle scout built a ramp at the community garden; gold award girl scout completed the story book trail at Manning State Park.

4. The Middlesex Sheriff's Dept. provided Work Release crews for 6 weeks during the year. Some of their projects included spring/fall park and beach cleanup; painting of outdoor structures and the Lewis Building; replenishment of engineered wood fiber at all the playgrounds. The crew also assisted with the cleanup of the Town Hall after the Billerica Family New Year.

5. Billerica's Special Olympic Team competed at local, state and national events in golf, track and field, bowling, equestrian and aquatics.

6. Yankee Doodle Homecoming Weekend celebration continues to be an exciting and enjoyable weekend for the citizens of Billerica. This weekend has grown each year and has become an event that families look forward to each fall. The Family New Year Celebration encouraged families to welcome the 2014 with music, games, crafts and a hay ride. Billerica's Green-up/Clean-up was held in May. Volunteers picked up trash, raked leaved and planted flowers at parks, playgrounds, COA, Billerica Library, and public places all over town. Many businesses and organizations sent volunteers to assist Billerica with its clean-up.

7. Area Companies and volunteers continued to support the improvement at various parks. These corporate and other community volunteers and youth groups provided the additional funding and manpower that stretched the town funds available for small capital projects. These included:

    - AS&E made a significant donation of both monetary and worker involvement to improve the Kids Konnection. They built a new roof for the gazebo, repaired the stage, expanded the garden, added a new kiosk, picnic tables, and installed new landscaping.
    - Millipore employees cleaned and planted flowers and trees at the Peggy Hannon Rizza Recreation Complex;
    - Cabot employees worked to beautify the Vietnam Veterans Park.
    - The town's youth sports groups provided the manpower needed for the building of new baseball dugouts at the Marshall School Fields. They also contributed over $200,000 of their funds towards fields, courts, and play areas.

Micozzi Beach had another banner summer with many families purchasing season passes. The beach proved a great place to escape from the heat for many. The area has a playground, sand volleyball court, canoe rentals, picnic area and swimming. The fishing pier which had been damaged over three years ago was replaced with a floating dock and has become popular with fishermen. It has also become a favorite location for Kayak instruction. New canoe and lifeguard kayak racks were built as Eagle Scout projects; old broken fencing was removed, and major tree/shrub pruning have helped the beach area look more inviting.

At the Warren Manning State Park the water-playground with its refurbished splash pad apron, picnic area, Story Book and nature trails were a great hit this past summer with young children and their families. A grant from the Billerica Arts Council provided the funding for 8 hours of programming by a Naturalist. The final event, a moonlit educational presentation on Night Animals, included a short hike and campfire in the Manning State Park and drew well over 200 parents and children.

The Recreation Complex located at Campbell Rd & Ed Hayes Way, was formally dedicated in honor of Peggy Hannon-Rizza who has announced her plans to retire from the Department after decades of service. The Peggy Hannon-Rizza Recreational Complex saw numerous improvements and activity including additional playground equipment for children ages 5-12; the 105.7 WROR movie night which saw over 100 in attendance on the Lampson Football Field; new softball infields at the Donati, Shea and Men's Softball fields; and a new practice field where old tennis courts had once been. Other fields around the town also received much needed improvement including irrigation at Ditson Softball Fields.

The six neighborhood playgrounds are available for children to enjoy. The largest is Kids Konnection which offers a butterfly garden and activity back packs which can be signed out at the library. During the summer, Friday mornings saw a series of fun craft, story and activity program for young children and families.

Vietnam Veterans Park offered many recreational opportunities to visitors. Billerica's BMX Race Track had another successful year despite an apparent increase in vandalism. The Community Garden saw 29 families participate and others on a wait list. The youth soccer program completed the development of two new soccer fields. The Middlesex Community Radio Control Flyers sponsored several special events and demonstrations. The Bocce Courts continue to be a source of enjoyment by members of the Sons of Italy who "adopted" them and fencing was installed around the playground and along the roadway near Winning Pond. The Recreation Commission is working with citizens who are interested in developing a dog park. Many visitors enjoy walking the seven miles of trails in the park year round.

Summer Concerts on the Commons continued to bring many families to the center of town each Tuesday in the summer. Summer of 2013 saw 8 concerts with bands that provided a range of genre. Most shows were sponsored by the Friends of Billerica Recreation. The Friends continue to offer their very popular programs including Breakfast with the Easter Bunny and the Shamrock Ball father daughter dance. The Friends provided recreational scholarships to many needy Billerica children and families.

We continue to provide an avenue for discounted group tickets for area venues including: Red Sox, Celtics, Bruins, Lowell Spinners, Lowell Memorial Auditorium and Broadway in Boston. Our discounted tickets to the Boston Opera House production of WICKED was a success with over 50 tickets sold. Our motor coach tours to points of interest from Baltimore to Maine and Toronto continue to be a popular outlet for many. In July of 2014 we will be traveling to Cooperstown with about 100 residents and friends to witness the induction of Billerica's own Tommy Glavine.

The Department works to implement the goals and objectives outlined in Billerica's Open Space and Recreation Plan. Projects directed toward field and park improvements include work at the Peggy Hannon-Rizza Recreation Complex, various fields and, Micozzi Beach. The Department is working with the Billerica Conservation Commission, DPW – Engineering, Assessors Office and the Public Access Board to identify and develop public canoe/boat access to Billerica's rivers. An ongoing agreement with the Commonwealth of Massachusetts – Department of Conservation and Recreation authorizes the Department management of the Manning State Park. We continue to work with the Billerica Bike Path Committee. .Open space, parks and trails provide many opportunities for enjoyment of Billerica's natural beauty.

The Recreation Department does not own its own recreational facility and therefore to schedule a variety of program sites we must depend on the cooperation of the Billerica School Department, area businesses and civic organizations. This continues to impact the cost of our programs, the time of programs and number of citizens that we can serve. The development of a Recreation Center for the Town of Billerica is a major goal of the Recreation Commission.

This past year has been a challenge to the personnel in the Recreation Department. In May of 2013, our long time "Handyman" and Radio Control Flyer Liaison, Dave Varrell passed away suddenly. This fall, our Director, Peggy Hannon-Rizza, experienced health related issues which caused her decision to retire. Having these two energetic and involved individuals removed from the active staff roster has had a profound impact on our small department.

The Recreation Commission would like to thank the employees and volunteers of the Recreation Department for their continuous commitment to improvements in the quality of programs and parks offered to the citizens of Billerica. Special thanks to Town Departments, Commissions, Organizations, Businesses and Individuals who volunteer their time and support to ensure that the programs, trips and special events are an unquestionable success and our parks and playgrounds are places we can all be proud of. A special thanks to our youth sports groups for their support and assistance with field maintenance.

Respectfully submitted,
John Bartlett
Chairman, Billerica Recreation Commission

Joseph Higgins
Assistant Director, Billerica Recreation Department

TOWN OF BILLERICA
365 BOSTON ROAD
BILLERICA MA 01821

COMMITTEE ON RULES

DOROTHY CALLIHAN	CHAIRMAN	ROBERT KILLEEN	JOEL WILLIAMS
ARTHUR TORREY	VICE - CHAIRMAN	OREN HUNT	LORRAINE LALLY
MARYANNE PERRY	SECRETARY	JAMES PATRICK LALLY	JAMES B POWERS
		HENRY BOERMEESTER	CHRISTINE MARTELL
Gil Moreira	Town Moderator	Ex-officio Member	

Annual Town Report 2013

The Rules Committee met on September 12, 2012 to discuss preliminary warrant articles for the Annual Fall Town Meeting October 2, 2012.

Article 32 was presented by Recreation Director, Peggy Hannon Rizza.
The article would amend the General By-laws Article VII, Animals, to establish an off-leash area in a designated dog park.
The Article was recommended with a vote of 7-0-0.

Article 33 was presented by D. Gadbois and L. Debuc representing the Water Conservation Oversight Commission.
The article would amend Article VIII, Section 6, Water, in an attempt to reduce the Town's water intake per person per day and establish rules for a drought advisory.
Several changes to Section 6.2 were presented and with a vote of 7-0-0, the article was recommended.

The Rules Committee held a meeting on January 9, 2013 to discuss the establishment of a Town Meeting Representative's Handbook sub-committee. The following members volunteered and were elected to serve on the Committee: Oren Hunt, Maryanne Perry and Lorraine Lally.
Rules Committee members received copies of "Town Meeting Times" handbook. Our thanks to Town Manager, John Curran and Town Moderator, Gil Moreira for procuring the handbooks. These handbooks will greatly enhance the Rules Committee's ability to assist the Town Moderator with the business of Town Meeting.

The Rules Committee held a meeting on April 10, 2013 to discuss articles on the Preliminary Warrant for the Annual Spring Town Meeting May 7, 2013.

Article 36 was presented by Ed Giroux, Chairman, of the General By-law Review Committee. There were several minor changes to Articles I, II, III, VII, IX, and XIII in the General By-laws.
The Rules Committee recommended the amendments to Town Meeting with a vote of 7-0-0.

Article 38 was presented by Petitioner to ask Town Meeting members vote to have proponents of articles restricted to fifteen minutes for their presentations at Town Meeting.
The Rules Committee voted 0-7-0 not to recommend to Town Meeting.

Article 39 was presented by Petitioner to ask Town Meeting members vote to have their electronic vote shown to the public at the actual time of voting rather than the next day.
The Rules Committee voted 3-4-0 not to recommend to Town Meeting.

The Rules Committee held a meeting on April 16, 2013.
Article 40 was presented by Petitioner to form a Committee to complete the plan of the Yankee Doodle Bike Path in Billerica.
The Rules Committee voted 6-0-0 to recommend to Town Meeting.

A Rules Committee reorganization meeting was held on June 12, 2013 and the following members were elected officers:

Chairman	Dorothy Callihan
Vice-Chairman	Arthur Torrey
Secretary	Maryanne Perry

The Representative Handbook Committee presented an update with changes to the Handbook.

The Rules Committee welcomed James B Powers as a new member from Precinct 7.

Respectfully submitted,
Dorothy Callihan
Chairman

SCHOLARSHIP FOUNDATION COMMITTEE

The Billerica Scholarship Foundation was established by Town Meeting in 1988, when it adopted the provisions of Massachusetts General Law, Chapter 194 of the Acts of 1986.

The charge of the Scholarship Foundation is to collect donations via real estate and excise tax bills; and also raise funds and accept donations to meet the goal of helping Billerica residents to pursue post- secondary education.

We celebrated our twenty fifth anniversary in May. The Foundation is proud of having awarded over 1.88 million dollars since 1991 to almost 2,400 students. In 2013, 151 individual scholarships totaling $134,150 were awarded.

The Foundation fundraisers, with the support of the community, continue to help fund many of the scholarships that are awarded each year. The Trivia Team Challenge once again proved to be one of our most successful efforts. Starting in 2010 a scholarship was awarded in the name of the winning team. For 2013 the scholarship awarded was the "Team Locke Monsters Trivia Scholarship". Other fundraisers included the Winter Floral Night, the scrip program, scholarship town calendar, our Billerica Indians and Shawsheen Tech Ram ornaments and the town replicas – which now include the Locke Middle School and the new Parker Elementary School.

The Scholarship Foundation once again partnered with Billerica Memorial High School to conduct blood drives for the American Red Cross and the Bobs High School Heroes Program. Our partnership with the High School will continue in the hopes that once again they can come in first place in Massachusetts for the most pints collected, which in turn will provide eight students a $1,000 scholarship from Bobs High School Heroes.

The committee wishes to thank the community for their fantastic support. Without your donations and support, many Billerica students would not receive the extra help they need to reach for their dream of going to college.

Respectfully submitted,

Nancy M. Brewster, Committee Liaison to Town Treasurer

STREET ACCEPTANCE AND DISCONTINUANCE COMMITTEE

There were no street acceptances or discontinuances of streets during the period of July 1, 2012 and June 30, 2013. Therefore, the Street Acceptance and Discontinuance Committee did not have a meeting during this period of time. As always, the Committee is available to anyone who many have a question about a particular street in Town as to whether or not it is an accepted street.

For the committee,

Michael S. Rosa, Chairman
Street Acceptance and Discontinuance Committee

SUBSTANCE ABUSE PREVENTION COMMITTEE

The Billerica Substance Abuse Prevention Committee (BSAPC), comprised of eleven members appointed by the Board of Selectmen, the Police Chief, the Fire Chief, the Billerica Public Schools Superintendent, the Board of Health and the Shawsheen Valley Technical High School Superintendent, continually works to achieve the vision and the mission of the committee. The Committee meets twice a month, once as a full committee and once as a smaller working group. In 2012-2013, the BSAPC organized several activities aimed at promoting substance abuse, culminating with the Town Forum, which was well attended by parents, students and community members.

BSAPC Vision: We envision in Billerica a community that embraces healthy choices, healthy lifestyles and healthy decisions so its families and its children may enjoy the peace and prosperity that accompanies a substance abuse free society.

I. Mission

To increase awareness, promote education, and provide resources to the Billerica community in order to reduce community-wide substance abuse problems in Billerica.

II. Goals

Goal 1: Discourage youth experimentation of ANY use of any substances (alcohol, marijuana, tobacco, illicit drugs, etc.) during the middle school years.

- Reduce the usage of alcohol from 17% lifetime use in sixth grade to a minimum of 13% and the use of marijuana from 24% lifetime use in the eighth grade to a minimum 16%.

Goal 2: To reduce the heavy, regular use of substances such as marijuana and alcohol and any use of illicit/illegal drugs for youth at high risk at the end of middle school entering into high school.

Goal 3: To increase the school opportunities for prosocial involvement and to increase the rewards that students receive for prosocial involvement.

- Compared to the normative average of 50, Billerica scored in the 38th percentile for school opportunities for prosocial involvement and in the 40th percentile for school rewards for prosocial involvement.

Goal 4: Reduce Key Family & Attitudinal Risk Factors that imperil Billerica Youth over the next two years.

- Risk factors increase the likelihood of youth substance abuse. National norms have been established for risk factors in communities, and Billerica has several key risk factors that are far too dangerous for our youth compared to other communities. Family and student attitudes favorable towards drug use as well as family management issues are identified risk factors that the Committee will target to reduce in the next two years. The success of these interventions will be re-measured in our next youth survey.

TOWN CLERK

In accordance with Massachusetts General Laws, the following report for the Fiscal Year ending June 30, 2013 is hereby submitted.

Vital Statistics recorded in FY 2013 are as follows:

Births	428
Marriages	168
Deaths	329

These records were placed on permanent file in this office and at the State Vital Records Department and certified copies were issued upon request

During FY 2013, the following Town Meetings were held: the Annual Fall Town Meeting convened on October 2, 2012 and lasted five sessions. The Annual Spring Town Meeting convened on May 7, 2013 and consisted of five sessions and a Special Town Meeting convening on May 14, 2013 and lasting for one session. Certified copies of the action taken can be obtained from the permanent records on file in the Town Clerk's Office.

Zoning and General By-Law amendments were submitted to the Attorney General for approval. All other articles were certified and distributed to the appropriate Town Departments and State Agencies. Zoning and General By-laws were entered into the computer database and made available to interested persons.

The Town Clerk's Department performed all duties mandated by State and Federal Law, Town By-laws and the Town Charter as well as those services the public has come to expect as a matter of right.

Six elections were held in FY2013. The State Primary was held on September 6, 2012 followed by the State Election on November 6, 2012. On November 19, 2013, a Special Town Election was held on a referendum to an article passed by Town Meeting on a bond issue for reconstruction /improvements of the Town Center. The Annual Town Election was held on April 4, 2013. A Special State Primary was held on April 30, 2013 and a Special Town Election was held on June 30, 2013 to fill the seat vacated when Senator John Kerry was appointed Secretary of State. Absentee ballots were mailed to all persons requesting same. As allowed by law, absentee voting was done in the Town Clerk's Office until noon on the day before each election. The Help America Vote Act has promulgated many new laws. This has mandated many new recording and reporting requirements. Overseas ballots are now be transmitted electronically. As usual, this office has been very active in instituting the new regulations.

Raffle and bazaar permits and gasoline storage registration renewals, business certificates, and Sunday Entertainment licenses were issued as mandated by M.G.L. Applications to and decisions of the Board of Appeals were received, recorded and certified as per M.G.L. Chapter 40A. Planning Board decisions and decisions of the Historic District Commission were recorded and filed.

During 2013, a total of 2,375 dogs were licensed. As of January 1st of each year, all dogs three months of age and older are required by law to be licensed. Any dog not licensed by March 10th is subject to a $10.00 late fine.

FEES COLLECTED:

Certified Copies		31,560.00
Marriage Intentions		3,540.00
Business Certificates		5,220.00
Pole/Conduit Locations		320.00
Zoning/General By-Laws		80.00
Zoning Maps		6.00
Gasoline Storage Permits		3,830.00
Miscellaneous		298.30
Sunday Entertainment Licenses		2,265.00
One-Day Licenses		500.00
Raffle Permits		70.00
Street List Books		315.00
Dog Licenses		14,903.00
Dog License Late Fees		2,260.00
Diskettes		255.00
	Total	$ 65,422.30

My sincere thanks to all who have assisted this department during the year. The list is long and I would be sure to omit someone. Just know that it has been a pleasure working with each one of you. My sincere thanks to my dedicated office staff for all their assistance; my able Assistant Margaret Ryan, Principal Clerk Donna McCoy and Senior Clerk Stephanie Odell. Their loyalty, support and dedication to serving the residents of Billerica make the office run smoothly.

Respectfully submitted,

Shirley E. Schult, CMC, CMMC
Town Clerk

TREASURER/COLLECTOR'S OFFICE
FISCAL YEAR 2013
Reconciliation of Treasurer's Cash
Fiscal Year Ended June 30, 2013

Treasurer's Cash Balance - July 1, 2012	53,217,590.79
Cash Receipts - FY 2013	198,467,165.58
Cash Disbursements - FY 2013	(196,308,665.03)
Treasurer's Cash Balance - June 30, 2012	55,376,091.34

Location of Cash on Hand - June 30, 2013

Institution	
Northern Bank	9,768,023.69
MMDT	54,847.00
Bank of America	17,769,924.30
Eastern Bank	1,385,663.16
Century Bank	191,247.08
Citizens Bank	278.16
Enterprise Bank	528,922.70
Fidelity Bank	101,944.29
Leader Bank	5,949,694.22
TD Banknorth	3,999.08
Trust Funds	18,540,900.22
Stoneham Co-op	1,477,959.63
Cash in Office	748.71
Funds In Transit	(398,060.90)
Total Cash & Investments - June 30, 2008	55,376,091.34

INVESTED FUND BALANCES AS OF JUNE 30, 2013

	Principal	Income	Totals
Cemetery Funds			
Colby PC	0.00	0.00	0.00
Fox Hill Thompson 1	24,828.90	25,818.53	50,647.43
Fox Hill Thompson 2	3,510.69	3,726.78	7,237.47
Fox Hill	1,142,437.58	336,504.03	1,478,941.61
Gray	6,789.49	6,433.45	13,222.94
Old Hill	375.00	386.74	761.74
Faulkner	13,026.92	13,828.75	26,855.67
North Cemetary	21,903.00	23,231.19	45,134.19
South Cemetary	1,095.00	1,162.42	2,257.42
Subtotal - Cemetary	**1,213,966.58**	**411,091.89**	**1,625,058.47**
Funds for the Poor			
Bowers	129,418.61	18,352.80	147,771.41
Elliot	10,281.69	19,470.71	29,752.40
Overseers of the Poor	21,228.30	27,176.23	48,404.53
Elderly/Disabled Fund	5,575.34	(2,647.86)	2,927.48
Subtotal - Funds For The Poor	**166,503.94**	**62,351.88**	**228,855.82**
Playground Funds			
Kholrausch Playground Fund	**10,000.00**	**1,679.38**	**11,679.38**
Library Funds			
Faulkner	3,431.87	1,705.84	5,137.71
Library	2,542.17	4,805.60	7,347.77
Sherrin Memorial	4,036.99	2,363.27	6,400.26
Subtotal - Library	**10,011.03**	**8,874.71**	**18,885.74**
School Funds			
Kent #10	28,642.38	96.44	28,738.82
Houghton	144,855.00	1,434.15	146,289.15
Sub-Total School	**173,497.38**	**1,530.59**	**175,027.97**
Beauty & Maintenance Funds			
Common Seat	42.71	80.90	123.61
Jenkins Fountain	54.50	103.25	157.75
Watering Trough	73.81	139.78	213.59
Subtotal - Beauty & Maintenance	**171.02**	**323.93**	**494.95**

Scholarships - Endowments			
Allen, William	11,634.22	31.44	11,665.66
Ann Costanza	3,524.17	9.73	3,533.90
Billerica Arts & Crafts	1,705.00	351.11	2,056.11
Billerica Plan	3,109.54	(200.80)	2,908.74
Billy Fitt Memorial	10,642.39	29.24	10,671.63
Cerrato	51,235.00	3,240.22	54,475.22
Daniel Coneeny	14,827.05	146.12	14,973.17
Deborah Morrison Endowment	9,323.36	25.71	9,349.07
Donald Donati	12,081.91	32.24	12,114.15
Donovan Memorial	23,916.54	64.56	23,981.10
Foundation Endowment	132,504.46	28,287.03	160,791.49
George Lamantea	4,536.35	12.43	4,548.78
GE Sensing Scholarship	6.24	0.16	6.40
Karyn Button Memorial	13,441.12	35.89	13,477.01
Kathleen Higgins	0.00	5.45	5.45
Knights of Columbus	10,005.23	27.09	10,032.32
L. Robert DeSanctis	27,988.31	76.32	28,064.63
Lampson	29,359.46	79.99	29,439.45
Lawler	18,115.30	289.38	18,404.68
Lisa Tammaro Memorial	12,249.69	33.09	12,282.78
Lutheran Church	15,000.00	158.79	15,158.79
Major John Whyte Memorial	1,951.80	1.22	1,953.02
Mary Arekalian	15,643.42	42.55	15,685.97
Meagher Family	12,025.99	178.94	12,204.93
Nicola Micozzi	4,800.00	77.08	4,877.08
Phil Hefferman	15,010.11	150.40	15,160.51
Robert Carroll	16,614.59	44.62	16,659.21
Scott Dumont	16,135.96	42.64	16,178.60
Shayna Donovan	54,536.34	147.06	54,683.40
Shaunassy	11,391.24	31.22	11,422.46
Stewart	4,383.03	12.11	4,395.14
William Bradley	7,913.06	22.81	7,935.87
William Bradley	30,070.00	3,858.18	33,928.18
Mark J. Rayner	2,121.19	6.52	2,127.71
Robert Loranger	1,463.69	4.16	1,467.85
James Couet	16,353.60	45.31	16,398.91
Subtotal - Scholarship - Endowments	**615,619.36**	**37,400.01**	**653,019.37**

Scholarship Funds			
Billerica Chiropractic #88	0.00	0.00	0.00
Cabot Corp #33	22,920.54	59.89	22,980.43
Costello #90	0.00	6.33	6.33
GROVER	3,914.10	7.47	3,921.57
Class of 2008 #49	0.00	0.00	0.00
Class of 2009 #54	0.00	0.00	0.00
Class of 2010 #60	208.77	5.12	213.89
Class of 2011 #77	195.85	2.04	197.89
Class of 2012 #84	1,020.86	18.12	1,038.98
Class 0f 2013 #93	6,380.26	1,639.91	8,020.17
Class of 2014 #107	6,234.66	1,227.23	7,461.89
Class of 2015 #115	15,961.18	2,513.57	18,474.75
Class of 2016 #116	8,742.65	999.62	9,742.27
Class of 2017 #121	5,586.32	457.03	6,043.35
Class of 2018	3,918.17	217.84	4,136.01
Class of 2019	5,340.39	192.24	5,532.63
Class of 2020	4,632.70	99.76	4,732.46
Class of 2021	3,500.83	72.59	3,573.42
Class of 2022	2,432.29	47.58	2,479.87
Class of 2023	1,690.13	11.53	1,701.66
Class of 2024	1,258.32	3.28	1,261.60
Class of 2025	367.46	0.06	367.52
Jos. A. Sarno Memorial	5,740.85	16.77	5,757.62
Michael Picardi IV Memorial	45,840.40	127.06	45,967.46
Eldora Ferren Memorial #55	3,266.69	9.57	3,276.26
Frank Altobelli #57	10,700.00	1,961.83	12,661.83
Gladys Gratton #73	4,507.17	14.57	4,521.74
Jeff Calnan Memorial #58	450.00	188.74	638.74
Karen Jean Dingle #98	18,685.30	51.51	18,736.81
Karen Shagian #97	10,135.57	27.88	10,163.45
Krau Family #30	9,913.76	26.25	9,940.01
League Women Voters #29	14,953.86	159.85	15,113.71
Locke Middle School #37	8,636.94	24.72	8,661.66
Mark Bagshaw Memorial #113	25,879.96	68.10	25,948.06
O'Conner True Value #83	20,384.79	53.63	20,438.42
Parker School PTO #63	8,388.18	21.34	8,409.52
Ryan Strandberg #82	0.00	1.21	1.21
Sons of Italy #62	21,510.66	56.61	21,567.27
School Foundation #25	138,072.36	382.16	138,454.52
Subtotal- Total - Scholarship Funds	441,371.97	10,773.01	452,144.98
Grand Total - All Scholarship Funds	**1,056,991.33**	**48,173.02**	**1,105,164.35**

Various Purpose Funds			
Kholrauch Scholarship	74,221.05	479.61	74,700.66
Abbot Singing Fund	2,433.44	4,594.50	7,027.94
Museum Fund	37,584.14	533.27	38,117.41
Planning/Performance bonds	308,542.21	43,610.77	352,152.98
Drug Proceeds	95,499.76	2,164.71	97,664.47
Arts Lottery Funds	21,072.07	(4,720.65)	16,351.42
Veterans/Public Safety			
Korean War Veterans	8,131.73	623.26	8,754.99
Public Safety	23,625.00	(336.40)	23,288.60
Total Veterans/Public Safety	**31,756.73**	**286.86**	**32,043.59**
Stabilization Funds			
Stabilization Funds	3,338,129.86	764,096.55	4,102,226.41
Stabilization Fund - Land	400,034.18	73,557.62	473,591.80
School Stabilization	508,850.13	100,614.04	609,464.17
Debt Stabilization	3,387,502.03	39,489.03	3,426,991.06
Total - Stabilization Funds	**7,634,516.20**	**977,757.24**	**8,612,273.44**
Health Care Trust Funds	5,977,689.18	1,976.38	5,975,712.80
Subtotal Trust Funds	15,333,867.09	1,327,200.79	18,540,900.22
Ded: Funds in Transit		-	(169,688.83)
Total Trust Funds	15,333,867.09	1,327,200.79	18,371,211.39

Respectfully Submitted,
John F. Clark

VETERANS' SERVICES

The Department of Veterans' Services hereby submits its Annual Report for FY 2013.

The Department of Veterans' Services is a State and Town funded program, mandated under Chapter 115 of the General Laws of Massachusetts. The office consists of Kenneth L. Buffum, Director/Agent, Graves Registration Officer and Marie O'Rourke, Secretary.

This Department is responsible for providing financial and/or medical assistance to those eligible Billerica Veterans/Widows; dependents of Veterans in their time of need. Presently we have 80 active cases receiving financial and/or medical assistance. The State reimburses the Town 75% for monies expended on their behalf. The total reimbursement to the Town from July 2012 to June 2013 is $384,061.This office has also applied for other benefits on their behalf from the Department of Veterans Affairs, Department of Employment and Training, Department of Transitional Assistance, Social Security Administration, Food Stamp Program.

Due to the economy this office has had many residents inquiring about any services they may be entitled to receive, such as Aid and Attendance for veterans and/or widows. This program is based on medical needs for the seriously ill. This program is being handled by the Veterans Administration in Philadelphia. It was stated that Veterans will be handled first and spouses or widows will be second. This office has several cases pending.

We have veterans applying for the Welcome Home Bonus which has expanded new entitlements for those who served in the National Guard and the Reserves. If you served in Iraq or Afghanistan, the bonus is $1000.00 and for those who served in a non war zone the bonus is $500.00. The State House has a number of new Bills pertaining to Veterans pending.

The Emergency Fuel Assistance Program began November 1st and will continue until April 30th. At the present time we have processed 143 fuel applications on behalf of residents from the towns of Billerica, Tewksbury and Wilmington, Veteran and non Veteran. The estimated dollar value is approximately $100,700.00

Our Memorial Day ceremony was held on Monday May 27th on the Stairs of our Library. The Parade Marshal was retired Fire Fighter William Magnan, Jr., Honorary Parade Marshal was retired Police Officer Francis Fraine. Guest Speaker for this event was State Representative and former Selectmen Marc Lombardo.

Our 22nd Annual Flag Day ceremony took place on June 14th and the students from the Dutile School were in attendance. Our Guest Speaker for this event was Major US Air Force William Cliff. The Exalted Ruler from the Billerica Lodge of Elks Kenneth Maniscalco presented the History of the American Flag. Pledge of Allegiance was given by Brienne O'Rourke, the Star Spangled Banner was sung by Joanne Gaglardi. Music provided by the Locke/Marshall Middle School Band under the direction of Christine Robinson.

At this time I would like to thank the Town Manager, Board of Selectmen, School Department and all other departments for their help and cooperation throughout the year.

Kenneth L. Buffum - Director

BILLERICA PUBLIC SCHOOLS REPORT

The Billerica Public School District has developed the following Theory of Action to guide what we do as a district to accomplish the mission and the vision of the existing strategic plan.

If we commit and have the courage to CARE:

COMMUNITY – fostering collaboration and partnerships

ATMOSPHERE – welcoming, safe, and respectful for all

RIGOR AND **R**ELEVANCE – preparing our students for college and career in the ever-changing global society

EXCELLENCE AND **E**QUITY – promoting and celebrating the inherent dignity of all

….then we will create a culture in which each member of the community becomes empowered to reach his or her maximum intellectual, social, and emotional potential.

Vision Statement

The Billerica Public Schools will create a safe, respectful and collaborative community in which each student becomes empowered to reach his/her maximum intellectual, social and emotional potential.

Mission Statement

The Billerica Public Schools is a learning community of parents, students, and school staff that strive to support a climate of continuous learning, reflection, and growth through partnerships with businesses, the community, and institutions of higher education; a place where students participate in a broad range of experiences that prepares them to become well-rounded individuals and active participants in their communities; a community with the resources and technology necessary to achieve educational excellence; a community that promotes respect for the inherent dignity of each individual; and a community where successes are celebrated and challenges are met.

Core Belief Statements

- A healthy positive environment requires respect for one another and the ability to work as a team.
- Communication and collaboration is essential in creating an atmosphere where everyone can learn and grow.
- Every student is an individual and it is our responsibility to determine how each one learns best and how to assist one in reaching his/her greatest academic, social, and emotional potential.
- It is essential that students participate in a broad spectrum of activities that allows them to become well rounded individuals.
- There is a value to everyone's role in the system.
- Success is enhanced with proper tools and support.
- Effective teachers are competent, motivated professionals and are our must valuable resource.
- Education is a partnership between students, family, school, and the community at large.
- Schools need to provide opportunities for success for all students.
- Communication, openness and collaboration in an inclusive environment.

Successes and Challenges

Successes:

- We are a school system with a dedicated staff that cares and tries to make a difference in children's lives from birth to young adulthood.
- We have caring parents, community, and intergenerational relationships that bring support to students and staff. Our students and their families, with the staff of the Billerica Public Schools make our schools a hallmark of the community.
- We focus on resources to sustain excellence in the classroom by developing highly qualified staff through professional development, curriculum development, technology and instructional practices.

- We have begun the process of curriculum alignment, K-12, with the new Massachusetts frameworks for Mathematics and English Language Arts, ensuring consistency among classrooms and schools
- Academic opportunities for students include Advanced Placement courses, extra-curricular activities, and field trips.
- Outstanding Fine Arts programs that bring Billerica recognition in Music and Art.
- Competitive sports programs that provide students with leadership and team cooperation.
- Character education provided at every level through various programs.

Challenges:

- Reliance on local property taxes places the District at risk for further budget limitations in implementing academic initiatives, enrichment programs, challenging curriculum development, technology, professional development, athletics and extra-curricular activities for students, and maintain both current service level programs and highly qualified staff.
- Federal and State mandates impact the District's resources to meet its own priority goals and current service level programs due to the re-allocation of budgeted funds to meet the guidelines in these statues.
- Space limitations impacting the delivery of our educational programs need to be addressed at all building levels with renovation of core facilities and supportive infrastructure.
- The School Committee and administration need to create multiple modes of communication to ensure that all members of the community understand our mission.
- Communicate and educate the community to understand the effects of mandates, finances, and declining resources on student achievement and accountability for student success as measured by standardized tests and multiple assessments.

District Improvement Goals

The Billerica Public Schools has laid out a three-year District Improvement Plan beginning in 2012/13 lasting through 2013/2014. The following are the overarching goals and stragegic objectives for the District Improvement Plan.

1. Leadership and Governance

Overarching Goal: Leadership decisions and actions related to the attainment of district and school goals are routinely communicated to the community and promote the public confidence, community support, and financial commitment needed to achieve high performance by students and staff.

Strategic Objectives:

- Implement a public relations and communications plan that aligns with the school district strategic plan to increase student achievement through effective communication internally with students and teachers and externally with parents, businesses and community members to improve public confidence and increase awareness of district, student, and individual school successes
- Promote district priorities, programs, and progress proactively by increasing awareness about school and student successes, building community pride.
- Create on-going relationships with parents, students, businesses, and community members to build and sustain partnerships and promotional opportunities that align with the belief in excellent for all and enhance student achievement at every level

Curriculum and Instruction

Overarching Goal: The curricula and instructional practices will be developed and implemented to attain high levels of achievement for all students using the Understanding by Design curriculum design

framework. The curriculum will be consistently delivered and will be continuously improved based upon an established five-year curriculum development, revision and evaluation cycle.

Strategic Objectives:

- Develop a curriculum review process to ensure that the district's elementary and secondary curriculum is appropriately aligned to the Massachusetts Curriculum Frameworks
- Map the K-12 Curriculum in both English Language Arts and mathematics, using the district's curriculum mapping template, based upon UbD.
- Determine a system for instructional support and accountability to ensure the consistent delivery of the curriculum in the classroom
- Engage students through the effective use of instructional strategies and technology to increase collaboration, critical thinking, creativity and communication

2. Assessment

The overarching goal: To systematize the use of data to inform and maximize instruction to improve student achievement and inform all aspects of its decision-making.

Strategic Objectives:

- Determine a balanced system of assessment which includes universal and diagnostic screens, formative and summative assessments, progress monitoring, and benchmark assessments. Implement the system consistently across the district to guide instruction, evaluate curriculum, and determine individual remedial and enrichment requirements.
- Create data teams to analyze data and to disseminate results to all staff. District and school staff members have access to user-friendly, district-wide and school-based reports on student achievement and other relevant data. All appropriate staff and community members are made aware of the results of the data analysis.

Human Resources and Professional Development

Overarching goal: To identify, attract, and recruit effective personnel and to create an environment to support, develop, improve, promote, and retain qualified and effective professional staff that are successful in advancing achievement for all students.

Strategic Objectives:

- Implement the newly adopted regulations for educator evaluation
- Ensure that the faculty and staff are provided strong and effective professional development that includes both job-embedded and individually pursued learning, including content-based learning, that enhances a teacher's knowledge and skills
- Create and/or maintain structures for collaboration that is used to improve implementation of the curriculum and instructional practice and allows for effective co-teaching opportunities, including PLCs, common planning time, vertical teams, and grade level teams.

Student Support

Overarching Goal: The Billerica Public Schools will provide quality programs for all students that are comprehensive, accessible and rigorous. Student academic support services and district discipline and behavior practices address the needs of all students. The Billerica Public Schools commit to maintaining high rates of attendance for students and staff and retains the participation of students through graduation.

Strategic Objectives:

- Create a five-year plan for ensuring tiered systems of support that is responsive to a student's specific learning or behavioral challenges, including Response to

Intervention, Positive Behavioral Intervention Supports, K-12 tiered instruction, co-teaching, and student support services
- Develop policies and practices promote student attendance and reduce truancy.
- Ensure effective transitions from one school, grade level, or program to another

Financial and Asset Management

Overarching goal: The district engages in a participative, well-documented, and transparent budget process that uses student achievement as a factor in the overall budget. The district acquires and uses financial, physical, and competitive capital resources to provide for and sustain the advancement of achievement for all students enrolled in the district. The district regularly assesses the effectiveness and efficiency of its financial and capital assets and has the ability to meet reasonable changes and unanticipated events.

Strategic Objectives:
- Maintain budget transparency through both the implementation of the FY2013 budget and the creation of the FY2014 budget, using student learning data to inform budget decisions.
- Create, review, and implement the district-wide master plan produced by the Billerica Public Schools Comprehensive Facilities Assessment, applying for appropriate MSBA funding.
- Strategically identify and utilize non-traditional revenue streams by leveraging partnerships with the community, business, and higher education institutions, including seeking independent and collaborative grants.

MCAS Results

Beginning in the 2012-2013 school year, the manner in which the State of Massachusetts determines accountability status has change with the waiver to No Child Left Behind that was granted to the State last year. According to the Department of Elementary and Secondary Education (DESE), the most significant changes are:

1. The NCLB goal of 100 percent proficiency is replaced with a new goal of reducing proficiency gaps by half by 2017.
2. The NCLB accountability status labels of improvement, corrective action, and restructuring are eliminated. Only state accountability and assistance levels 1-5 are used for districts and schools. Charter schools are included.
3. AYP is replaced with a new performance measure (the Progress & Performance Index, or PPI) that incorporates student growth and other indicators, including science and dropout rates. The annual PPI measures progress toward narrowing proficiency gaps from one year to the next. The cumulative PPI measures progress over four years toward narrowing proficiency gaps. For a group to be considered to be making progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher.
4. A school percentile between 1 and 99 is reported for schools with at least four years of data. This number is an indication of the school's overall performance relative to other schools that serve the same or similar grades.
5. Reports show a new "high needs" subgroup, an unduplicated count of all students in a school or district belonging to at least one of the following individual subgroups: students with disabilities, English language learners (ELL) or former ELL, or low income students.

In September, 2012, the Billerica Public Schools received a letter from DESE indicating that we have been designated as a Level 2 district. An accountability and assistance level of 2 indicates

that we have not met our gap-narrowing goals in at least one of our schools (in our case all of our schools). The cumulative Progress and Performance Index (PPI) in these schools for the *all students* and the *high needs* group is 74 or lower.

Overall, the District's PPI for all students is 52 and for high needs students the PPI is 42. This indicates that as a school district we did not meet the PPI target of 75 as set forth by the State of Massachusetts.

School	*PPI*
Ditson	*45*
Dutile	*74*
Hajjar	*42*
Kennedy	*77*
Parker	*66*
Vining	*53*
Locke	*60*
Marshall	*70*
High School	*68*

Student Growth Model Data

The Department of Elementary and Secondary Education now uses a second analytical tool for determining student improvement; the Student Growth Model. The Student Growth Model is a method of measuring individual student progress on statewide assessments (the MCAS) by tracking student scores from one year to the next. The growth model method works independently of MCAS performance levels. All students, no matter what scores were earned on past MCAS tests, have an equal chance to demonstrate growth on the next year's test.

In looking at the growth model data, in 2012, median student growth percentiles for the district ranged from 43%-52% with the median Student Growth for the district being 45% in ELA and 46% in Math. These numbers represent normal to strong growth percentiles relative to the state-established norm distribution.

MCAS Graduation Requirements

Starting with the class of 2003, passing MCAS exams for Math, ELA and Science has been a requirement for obtaining a high school diploma. For the Class of 2013, 99% of the eligible BMHS students who took the standard MCAS exam met the competency determination for graduation (this may not include the students who took the alternate assessment).

PSAT

The Billerica Memorial High School hosted the PSAT on October 20, 2012 and administered 354 tests to the high school community. In the future, we hope to offer the PSAT to all 10th grade students.

162 – Sophomore Participated, Class of 2015
192 – Juniors Participated, Class of 2016

SAT

The SAT tests are used as one of the factors for acceptance into college. The average combined Critical Reading, Math and Writing score of the Billerica Memorial High School Class of 2012 (1533) exceeded the average combined score for all the public high schools in Country (1498).

Advanced Placement

Eighty-one Billerica Memorial High School students took a total of 166 Advanced Placement exams in ten various subjects. The results again exceeded the state and national averages for the number of students attaining a qualifying score of 3 or higher:

Billerica	Massachusetts	National
85%	74%	61%

Twenty-eight BMHS students earned awards for their performance on the AP exams. There were twelve AP Scholars, nine AP Scholars with Honors, 9 AP scholars with Distinction, and three National AP Scholars.

DITSON ELEMENTARY SCHOOL

The 2012-13 school year was another active and educationally productive year for the Ditson School.

Through a grant, the Ditson Staff was involved in the pilot program for the Benchmark Anchor Comprehension program which helped teachers utilize the new Benchmark fiction and non-fiction books that were purchased by the District. In addition to this initiative, more than a dozen teachers participated in the GoMath! pilot training as well as the Benchmark Writing Program. Information on these programs was shared during Professional Learning Community sessions to further enhance the teachers' knowledge of the new Common Core curriculum.

The DSA, our parent group, continued to support students and staff through a number of curriculum related enrichment activities for all grade levels. The DSA also purchased six Promethean boards to further support classroom instruction. Through their support, the Ditson budget as well as the District budget, all classrooms now have a Promethean board to enhance instruction and student learning.

The Ditson Student Council continued with their many activities to show students the importance of giving back to the community. During one activity, students and staff raised over $1000 for Hurricane Sandy relief and collected over 200 coats/jackets that were sent to New Jersey. Hosting the annual Senior Citizen PenPal concert continues to be a highlight for all participants.

The Ditson School Community puts forth great effort to help students 'Bee the Best they can Bee at the Ditson Elementary'.

DUTILE ELEMENTARY SCHOOL

Civic Responsibilities in school and community at large:

- Grade 5 Life Care Center Chorus Performance with Decorated Spoons, Mitten Collection for Salvation Army, Candy for the troops and food pantry, 100th day food drive for Billerica Food Pantry, Gordon College
- Shirley Holdman-Billerica Author
- Promoted High School Future Teachers of America and Advanced Child Development Internships
- Billerica Public Library Night

PTO Sponsored Programs aligned with curriculum:

- Walk-A-Thon Fundraiser
- Food Service sponsored program with fifth graders on nutrition
- High Museum of Science-Star Lab and Electromagnetism, High Touch High Tech-Dig It, Discovery Museum-Light and Laser, the New England Aquarium Tide Pools
- Field Trip visits to Parlee Farm, Chelmsford Performing Arts Center, the Butterfly Place, Plimoth Plantation, the Boston Archive Museum, Lowell Historical Center , Museum of Science

School Improvement Plan actions strategies attained:

- Maintained optimal class size in all grade levels
- Provided students increased opportunity to engage with literary and informational text
- Increased the use of manipulative models in teaching mathematics, created a "Math Room"
- Response to Intervention (RtI) school, grade level teams worked to develop, design and implement instruction directed to the individual needs of the students. Continued to deliver and improve Tier 1&2 interventions
- Breakfast offered daily

Billerica Partners in Education:

- Received grants enhancing differentiated instruction in the classroom
- Staff/community participated in BPE fundraisers

Business Involvement:
- Big Brother and Big Sister-lunch with academic support
- Walk-a-thon sponsors

HAJJAR ELEMENTARY SCHOOL

This year, the focus at the Hajjar School has been on strengthening our school community. We began the year by developing school wide community rules and expectations. These community rules focus on ensuring that everyone can learn in a stress free, safe environment. Also, we have monthly community building assemblies that bring our entire school community together. Often during these community building assemblies we reinforce the monthly Second Step themes of Tolerance and Acceptance, Advocating for yourself or a friend, Compassion, Responsibility, Being Kind, and anti-bullying curriculum.

As with rest of the elementary schools in town our teachers are working hard to implement Go Math, a new Writer's Workshop curriculum, and the Anchor Comprehension Benchmark curriculum. The staff has been attending on-going professional development to ensure that they are using these resources correctly. These resources allow our teachers to differentiate instruction so that they may meet the need of all learners.

Over the summer and throughout the fall the four main hallways in the building have been repainted. The office has been reorganized and we have revamped the conference room into small group academic areas. Our newly developed parent center is located in small area off of the main hallway and allows for the privacy that parents may so choose when using this reference center. I would like to the thank Billerica's maintenance and custodial staff for devoting many extra hours painting and sprucing up our school.

As a school community, we would like to thank all the members of the Hajjar Parent Association (HPA) and the Billerica Partners for Education, whose members volunteer their time to raise money for our school. Each year, the HPA provides all the Arts & Enrichment programs here at the Hajjar and it organizes several family events. The Billerica Partners for Education's grant program funds specific grant requests by teachers.

Finally, as the year closes we will say good bye to Mrs. Helen O'Brien as she begins the next phase of her life in retirement. We thank Helen for her thirty-nine years of service to the Hajjar School and the students of Billerica. Enjoy!

In closing, I am fortunate to be the principal of the Hajjar School. I have the opportunity each day to work with many wonderful children and their families. We have a dedicated staff that work hard to provide each child a strong foundation so they will be successful in the future.

KENNEDY ELEMENTARY SCHOOL

- Half of the Kennedy teachers worked with Go Math, a new Math program being investigated by the district. The new program strongly correlates to the Common Core of Learning.
- Kennedy students were offered the opportunity to participate in the new Fitness/Breakfast program this year. Students met before school hours to participate in fitness activities, then eat a healthy breakfast before the beginning of the school day. Nearly 100 students participated from day to day.
- In keeping with tradition, the Kennedy PTO offered many fun family activities including

and Ice Cream Social, Haunted House, Field Day, and Walk-a-thon.

- The Kennedy took a major step forward in Technology this year. Half of the classrooms were outfitted with Promethean Boards, giving kids access to a level of technology never before offered in the school.

PARKER ELEMENTARY SCHOOL

- We are excited to have moved into our new school to start the 2012 – 2013 school year. Through the hard work of the Parker School Building Committee, the commitment from Mr. Curren and the leaders of Billerica, the support from the Billerica Public School department and the School Committee, our students have a new place to learn. Thank you to the town of Billerica for your commitment to the education of our children.
- Our new facility has truly become a community center for the town. Each night, we host the BYB and the Billerica Recreation activities. We are hosting school Professional development and district committees on a nearly daily basis. In January, we began hosting the school committee for its bi-weekly meetings. And beginning this spring, we will have a district-wide elementary school theater program to take advantage of our new stage, lighting and performance space!
- 23 teachers actively participated in a yearlong Professional Development class to improve their ability to utilize 21st century technology in their classrooms!
- Community service remains a central aspect of the culture at the Parker. We raised funds to benefit the victims of Hurricane Sandy, collected materials to provide gift packages for our troops serving over-seas, created gifts for our friends at the local elderly center, and provided a wonderful Christmas for many local families though our annual Giving Tree program.
- For the first time, Parker Elementary School has nominated and elected student government leaders! These students provide ideas and feedback to the school leadership team in an effort to provide a more complete education for our students. They planned a Cultural Day for the spring that will helped to educate our students on the different cultures of the world.
- Parker School students will be "Respectful, Responsible, Kind and Safe to make Parker School a PAWS-itive place." At the Parker school we have implemented a Positive Behavioral Intervention System that celebrates the positive behaviors that we hold dear. This PBIS has been fully integrated as a part of our culture and has resulted in a substantial decrease in both bullying and negative behaviors.
- The Parker School continues to raise funds each year to provide scholarships to graduating seniors who attended the Parker School to assist in funding their college education. We now have five scholarships the Gladys Cerrato Scholarship, the Alan Hartshorn Scholarship, the William Bird Scholarship, the Richard Cogan Scholarship and the Dr. Barbara Wittenhagen Scholarship.
- In May 2013, we hosted our formal GRAND OPENING CEREMONY for the new Parker School. This event was the culmination of 4 years of planning, voting, building and moving into the new Parker School Building.
- In May 2013, Parker Elementary School had our first annual "Moving Up Day." During this time, students spent time with their future teacher and classmates. This provided them with the opportunity to meet their teacher and classmates and begin their adjustment to their new classroom!

VINING ELEMENTARY SCHOOL

Students are *On Track* at the Vining School!! This year we have introduced our Positive

Behavioral Intervention and Supports (PBIS) program, *On Track at the Vining School.* Students learn actions that show respect and responsibility while in school, on the bus, on the playground and in the cafeteria. When they display those actions, they are awarded a ticket to ride which results in a piece of train track proudly displayed along the hallway walls. Assemblies are held to recognize outstanding achievements of students and prizes are awarded each time the tracks reach a "station". Students and staff alike have embraced the program and are proud to be *On Track.*

The RtI (Response to Intervention) team has established guidelines and protocol to ensure the process is supporting students to be as successful as they can. Blocks of time are set aside two times per week to meet with students to help build skills. These groups are established through data analysis and student need. They are flexible, as the needs of the students change, so do the make-up of the groups. Meetings are ½ hour long and are facilitated by staff and parents.

Additionally, we are also fortunate to have a Title I tutor in our school to support students in acquiring skills and academics.

Everybody Wins Metro Boston has changed its name to Read to a Child. The group continues to support 40 students in grades 2-4 on Tuesdays and Wednesdays during the student's lunch period. Additionally, the Vining partnered with Citrix Corporation who brought in the Blue Ocean Society (BOS) program for all of our students. The program provided students with an interactive opportunity to learn about and how to protect sea animals. BOS visited the school 4 times, culminating with an 80ft whale displayed in the gymnasium in which the students had their lesson.

The Vining held its first annual Math Night which drew students and their families to the school to have dinner together and learn and play math games with each other. Another first was the Billerica Library/Vining School night which was held at the Billerica Public Library. Both nights were very successful incorporating play and socialization with academics and learning.

Students and staff alike are looking forward to the upcoming year where they will continue to be *On Track* and have the opportunity to name a new Vining Mascot!

LOCKE MIDDLE SCHOOL

- All students and staff have received bullying training and we are continuing a comprehensive anti-bullying curriculum throughout the school.
- All four major disciplines are developing and revising common assessments through the professional learning community process in an attempt to increase student achievement and provide meaningful data to staff.
- Go Math resources have been implemented in grade 6 and the "Big Ideas" mathematics curriculum is being implemented in grades 7 and 8.
- We have successfully implemented a hybrid standards base report card for grades 6 and 7, which will lead to improved instruction and greater student achievement.
- All staff members have received training on Edline and are using this tool to improve communication with families.
- We are implementing more inclusive teaching practices to assist our struggling learners, particularly in the area of mathematics.
- The Locke Middle School received 4 grants for a total of $1320 from the Partners for Education to implement innovative programs in the classroom.
- We were able to offer two sessions of after school activities and offer after school

homework assistance throughout the school year.
- The Locke students and staff were able to assist families in need through our various fundraisers, including the annual Turkey Toss and Sprit Week can drive.
- For the 4th year in a row, **all** 8th grade students participated in our Science Fair.
- Our annual Hoops for Heart fundraiser brought in over $3000 for the American Heart Association.
- In an effort to promote STEM (science, technology, engineering, mathematics) initiatives, a space and aviation club was continued as an after school activity.
- The PTO held a successful fundraiser with our annual walk-a-thon. $4000 was raised and donated to our Physical Education department.
- Project Shine, our anti-bullying club, has continued with their mission of kindness. They successfully "raised" 10,000 acts of kindness.
- Five promethean boards were installed in core curriculum classrooms. We now have a total of 25 boards installed. All math and science classrooms are equipped with boards.
- We have continued with our "student of the term" and "student of the month" programs.
- The American Mathematics Competition exam was given 140 qualifying students this year. The students were across all three grade levels.

MARSHALL MIDDLE SCHOOL

- The work of our Professional Learning Community groups continues. Activities include developing S.M.A.R.T. goals, creating common assessments and rubrics, examining student work, and sharing best practices.
- The new Massachusetts Educator Evaluation System has reached full implementation. All professional staff are currently involved in the evaluation process.
- The standards-based report card initiative expanded to Grade 7. Work is underway to implement the initiative in Grade 8.
- MAP testing is being used in Grades 6 - 8 to track students' progress in Reading and Mathematics.
- The trend of increased use of technology to support instruction continues. Teachers routinely use laptops, projectors, document cameras, and *Promethean* interactive boards in their classrooms.
- *Promethean* Interactive Boards have now been installed in a total of 46 classrooms. We have also acquired four *Chromebook* carts which allow staff and students to access the internet in a wireless environment.
- *Blackboard Connect* is being used was used to deliver important messages and monthly e-mail updates to parents. We are now able to contact over 97% of our parents via e-mail.
- Our Fall Talent show was a success with nearly 400 people in attendance. We are expecting large turnouts for our upcoming Student-Faculty Basketball Game and our spring production of *Bye-Bye Birdie*.
- Thanks to a generous donation of labor from IBEW, the lighting system in our auditorium was completely replaced and upgraded.

BILLERICA MEMORIAL HIGH SCHOOL

- Three hundred twenty eight students graduated from BMHS as members of the Class of 2013. Ninety nine percent of the students who fulfilled local requirements have met the competency determination required on MCAS exams.
- The No Child Left Behind two-year cycle report establishes a Composite Performance Index (CPI) as a measure of a school's achievement on the MCAS exams over a two-year span. This Composite Performance Index is a numerical indicator based upon the number of students who score in each category, Advanced, Proficient, Needs Improvement, and Failing. The BMHS Annual Yearly Progress Report

(No Child Left Behind) rated above a 98.4% performance rate in English Language Arts, 92.1% in math, and 93.7% in science and technology.

ENGLISH LANGUAGE ARTS & SOCIALSTUDIES/HISTORY

District:

- Trained teachers in the use of the Atlas Curriculum Mapping online tool (summer 2012)
- Started mapping ELA and SS/History curriculum and creating units aligned with the Massachusetts Curriculum Frameworks (summer 2012)
- Analyzed the 2012 English Language Arts MCAS results to inform ELA instruction moving forward
- Reconvened the District Literacy Team Steering Committee to review and revise the K-12 District Literacy Plan framing goals, actions, and benchmarks for the systemic use of data, standards-based curriculum, tiered levels of instruction and family and community involvement
- Held monthly District Literacy Team meetings with working groups carrying out the goals framed by the District Literacy Team Steering Committee
- Hired new 9-12 Humanities Coordinator
- Worked with teachers to establish personal or team SMART goals as part of the new Billerica Educator Evaluation System and to subsequently observe and evaluate those teachers
- Attended (9 administrators/3 teacher leaders) the NISL (National Institute for School Leadership) literacy module training

All Levels:

- Convened grade-level data meetings with all MCAS-assessed grades (3-10) to review strengths and weaknesses; created action plans for improvement
- Continued MAP testing for ELA and Math skills of Students in Grades 6 – 9; teachers use this data to differentiate instruction and address student learning gaps

Elementary Schools:

- Purchased $135,000 worth of text, primarily informational books for guided reading, to support standards-based balanced literacy programming
- Created or updated book rooms to support differentiated reading instruction
- Continued roll out and/or implementation of Response to Intervention training and delivery to ensure that all students are growing as readers and writers and progressing towards proficiency with the standards
- Grants:
  - Awarded a $5,000 ESE Continuation grant in May '12 for the purchase of informational text and to fund a summer professional development training
  - Received an $11,000 ESE Literacy Partnership Grant in November '12 to fund professional development opportunities at Ditson
- Revised elementary Standards-Based Report Cards to correspond with the new Massachusetts ELA Curriculum Framework
- Met with all elementary building-based vertical teams to discuss vertical alignment of standards-based instruction and discuss best practice in ELA instruction
- Awarded an Innovative Classroom Grant targeted to improving the reading outcomes of intermediate grade level boys
- Studied and piloted a new writing program with an elementary representative from every building at nearly each grade level
- Offered training in reciprocal teaching at the summer educator's institute

Middle Schools:

- Developed and implemented a standards-based report card for grade 6
- Started to develop a standards-based report card for grades 7 & 8

- Participated (5 teachers/1 administrator) in the NRRC Curriculum Leaders Exchange over the summer at Chelmsford High School joining with 14 other districts to create rubrics and common assessments for narrative, informative, and persuasive writing in ELA and other content areas
- Awarded an innovative classroom grant to support differentiated reading instruction at Locke
- Assessed students' reading and language competency using the MAP (Measure of Academic Progress)
- Evaluated the inventory of instructional resources in the Marshall book room to ensure that resources are aligned with the shifts and expectations of the 2011 ELA Curriculum Framework; will do the same at Locke in the spring

High School:

- Selected nine Billerica teachers to participate in Year 3 of the Teaching American History Grant, which provided close to $1 million for eight districts with Billerica as the Lead Education Agency in partnership with UMass Lowell over three years to provide professional development in the teaching of American history
- Instituted leveling changes in Humanities disciplines
- Participated in two exchange trips, with students from Italy and France living with Billerica families and reciprocal trips with our students staying with families in France and Italy during the 2012-2013 school year
- Made substantial book purchases for Grade 12 English Program and Early College High School Grade 11(English and History) Program
- Continued and expanded ECHS Program to include a new Junior Year program in English and History with an expectation that these students will participate in Dual Enrollment at MCC in their senior year
- Collaborated on work to complete an accreditation Self-Study in preparation for a September 2013 accreditation visit by NEASC
- Received a rank of Excellent from NCTE for the literacy magazine at BMHS, ***Amanuensis***, as part of NCTE's Program to Recognize Excellence in Student Literary Magazines

MATH, SCIENCE & BUSINESS

Elementary/Middle Schools:

- Trained teachers in the use of the *Atlas Rubicon* Curriculum Mapping online tool (summer 2012)
- Started mapping Mathematics curriculum and creating units aligned using the *Massachusetts Mathematics Curriculum Framework* (summer 2012)
- Analyzed the 2012 Mathematics MCAS results to inform mathematics instruction moving forward
- Created a the *District Mathematics Team Steering Committee* to create a draft for *Mathematics Pathways K-12* and review the K-12 District Mathematics Plan framing goals, actions, and benchmarks for the systemic use of data, standards-based curriculum, tiered levels of instruction and family and community involvement
- Held monthly *District Mathematics Team* meetings with working groups carrying out the goals framed by the *District Mathematics Team Steering Committee*
- Worked with teachers to establish personal or team SMART goals as part of the new Billerica Educator Evaluation System; goals were used to subsequently observe and evaluate those teachers
- Attended (9 administrators/3 teacher leaders) the NISL (National Institute for School Leadership) module training
- Convened grade-level data meetings with all MCAS-assessed grades (3-8) to review strengths and weaknesses; created action plans for improvement

- Continued MAP testing for ELA and Math skills of Students in Grades 6 – 9; teachers use this data to differentiate instruction and address student learning gaps
- Continued roll out and/or implementation of *Response to Intervention (RtI)* training and delivery to ensure that all students are progressing towards proficiency with the standards
- Revised elementary *Standards-Based Report Cards* (grades K-5) to correspond with the new Massachusetts Mathematics Curriculum Framework
- Developed and implemented a standards-based report card for grade 6 in Math and Science
- Started development a standards-based report card for grades 7 & 8 in Math and Science
- Met with all elementary building-based vertical teams to discuss vertical alignment of standards-based instruction and discuss best practice in Mathematics based on the *Standards for Mathematical Practice*
- Created a small resource study team to review *Go Math*, a Houghton-Mifflin mathematics curriculum resource based on the *Common Core* and *Massachusetts Framework for Mathematics*
- Created a *Curriculum Adoption Committee* comprised of elementary teachers, middle school teachers, principals, and members of the administrative team. The team is analyzing resources for adoption in 2013-2014
- Offered professional development courses for teachers in grades K-8. Courses offered (available for 3 in-service credits or 3 graduate credits from Fitchburg State University) were:
    - *Developing Mathematical Ideas: Building Systems of Ten*
    - *Developing Mathematical Ideas: Making Meaning for Operations*
    - *Developing Mathematical Ideas: Measuring Space in One, Two, and Three Dimensions*
- Administered the *American Mathematics Competition 8* (AMC8) to 200 middle school students from the Locke and the Marshall; twenty-four elementary school students (from fifth and fourth grade) also took the AMC8 (hosted by Kennedy Elementary School)
- Continued participation in the *GEMS* (Gelfand Endeavor in Massachusetts Schools) grant to promote inquiry-based science education and establish science fairs in both Locke and Marshall Middle Schools. This year grade 7 also participated in the Science Fair.

High School:

- Billerica Memorial High School incorporated new electives into its curriculum by offering *Introduction to Engineering* and *Forensics* as half year courses.
- Advanced Placement courses continue to be offered in *Calculus*, *Statistics*, *Chemistry*, and *Physics*. *Biology* was added to the Advanced Placement roster.
- Business continued to thrive at Billerica Memorial High School, with more and more students taking business courses and more than 100 students competing in the Business club DECA.

HEALTH

Elementary Level:

- The **Great Body Shop** is a comprehensive health, substance abuse and violence prevention curriculum for elementary. The mission of The Great Body Shop Dynamic is to equip children and their families with the knowledge and skills needed to make healthy choices throughout their lives. Dynamic, cross-curricular lesson plans meet all of the MA state health guidelines while

reinforcing other academic and social proficiencies vital to overall student success.
- Character education programs that address the issue of bullying continue to run at all six elementary schools

Middle School Level:

- At the middle school level, the health program includes: **Wellness** (physical, mental/emotional, social aspects of health, the wellness triangle, personal wellness inventories). **Physical Aspects of Health** (organization, prioritization, internal and external motivation, goal setting, feeding your brain, time management, managing the homework load – creating balance, long-term project planning, study skills, identifying your learning style - auditory, visual, or kinesthetic, breaking bad habits and establishing positive ones). **Mental/Emotional Aspects of Health** (resolving conflicts, active listening skills, destructive versus constructive communication, anger management, positive and negative non-verbal communication, coping skills, stress management). **Social Aspects of Health** (friendships, responsible decision making, peer pressure, basic refusal skills, self-esteem, the role of the family). **Bullying** (bullying, cyber bullying, internet safety, cell phone etiquette, promoting kindness and respect at the Locke Middle School). **Teens and Tobacco/Alcohol/Drugs** (making responsible health choices, using "no" strategies, practicing "no" strategies). **Adolescent Growth and Development** (physical changes of adolescence, the role of hormones, body self-care and cleanliness, how advertising affects body image and self-esteem, infectious diseases, AIDS, sun safety and skin cancer.)
- "The Yellow Dress" and "Remote Control", two plays that explore issues of abusive relationships and dating violence, were presented to high school and middle school students, respectively.

High School Level:

- **Personal Health Issues** is a freshmen health class that is required for graduation. The class deals with many real-life adolescent health issues appropriate for this age group. Course topics cover all areas of physical, mental and social health. The goal of the program is to provide up-to-date, age appropriate information that will help students to develop positive and healthy lifestyle choices.
- **Advanced Personal Health** is a junior/senior class that builds upon what students have learned in the Personal Health Issues class freshmen year, while also introducing new topics and exploring more in depth ideas such as eating organically, stress management, consumer health and dating relationships. Students in the Advanced Personal Health class are required to complete a Service Learning Project during the course of the semester, which allows the students to work on a community service project related to a health topic that is important to them.
- **BMHS Health Fair** is a one day event geared toward providing the student body at BMHS with information and skills that will promote life-long health and wellness. Informational booths and interactive activities are provided by health professionals from the community as well as student leaders.

LIBRARY AND INFORMATION TECHNOLOGY SERVICES

- The *Library and Information Technology Services Department* (LITS) made up of seven librarians and six technology teachers, reflect the real world integration of technology tools with information literacy and problem solving.

- The BMHS Library continues to support all areas of the curriculum with research materials, both print and electronic, and instruction in the use of these materials.
- *Turnitin* anti plagiarism software is integrated into the writing process across the curriculum at the high school level
- Technology teachers, k-8, prepare students to use 21st Century technology tools and resources.
- Middle School libraries continue to be a center for activities, both academic and extracurricular, with great collaboration between librarians and teachers.
- Middle school librarians and teachers collaborate on *Big 6* research projects emphasizing critical thinking and problem solving skills.

Nurturing the love and enjoyment of good literature is supported by reading programs, book fairs, book talks and a wide variety of activities throughout the district.

FINE ARTS

- The High School Marching Band and Silver Jade Color Guard took second place in the Division I Championships of the New England Scholastic Band Association.
- Multiple students were selected to participate and represent Billerica Fine Arts in the Massachusetts Music Educators' Northeastern District Junior & Senior Festivals.
- The Billerica Winterguard took second place in the National Scholastic A Division of the New England Scholastic Band Association Championships.
- Vocal and instrumental groups at all levels performed multiple concerts throughout the year.
- Numerous students were recognized for their art work by the Boston Globe Scholastic Art Awards. This artwork was on display at the State Transportation Building in Boston.
- The Elementary Art Department continued to expand "Evening with the Arts", and plans to continue its growth into other elementary schools in the future.
- The Kennedy and Vining elementary schools participated in a winter & spring concert. The winter concert was for grade 5 chorus only and the spring concert included grades 3-5 recorders, strings, and chorus. The Vining Kindergarten had a concert at the end of the years as well.
- Elementary, Middle and High School Students' art work was exhibited at various venues during the school year; including the Town Wide Exhibit at the Bennett Public Library. The Fine Arts Department thanks the Billerica community as this event continues to grow each year; the 2014 date is May 22nd-26th.
- Locke and Marshall Middle School students participated in the Lion's Club international Peace Poster Contest. Each school showcased work of the students based on the theme "A vision of Peace" for grades 6-8. Each school had a student work continue on to the district level competition.
- BMHS 3D/Sculpture students made and sold bowls as part of the Empty Bowls Project (http://www.emptybowls.net). This initiative generated over $300 for the Billerica Food Pantry.
- The string division of the Fine Arts planned and hosted more than 150 Elementary & Middle School students from around the area in the 33rd annual March StringFest.

SPECIAL EDUCATION

Federal and state laws and regulations mandate public school responsibilities for programs and services available to students who are found eligible for special education by a team including professionals and the parents. Within the Billerica Public Schools the number of students served by the Department of Special Education varies throughout the year. The number of special education students served for

the 2012-13 school year is 1000 according to the October 1, 2012 report. When it is not possible to provide services within the public school programs, the District is required to send students to an out-of-district program. These programs are typically offered by state-approved private schools, or educational collaborative. The number of students served by out-of-district programs is 77.

PROJECT SUPPORT

Project Support Preschool is an integrated preschool program that provides a school experience for three and four year old children. We provide programming for special needs children who present with a wide variety of disabilities. Community children attend classes with our special education students and participate in developmentally appropriate activities. Project Support Preschool is designed to promote each child's social, emotional, physical and cognitive development.

During the 2012-13 school year, we conducted out annual Fire Prevention and Fire Safety curriculum, including visits from the Billerica Fire Department in October. The firefighters spoke to the children about fire safety and the role of a firefighter in the community. In November, the classrooms held their annual "share-a-meal" events in which each child is asked to bring in a favorite food to share with their classmates. Families are invited to participate in this activity with sharing and family as the overarching themes. In December, we participated in the town-wide Billerica Holiday Festival by sponsoring a holiday tree at the Billerica Public Library. Also in December, we held out annual Winter Wonderland performance in which the children learned several winter themed songs along with the associated sign language and performed for their families. This was followed by a family social. Our sale of Project Support Preschool Spirit Wear took place during the month of January.

This year we introduced a parent support group for our families with children with an Autism Spectrum Disorder diagnosis. This parent group is facilitated by our social worker and behavior specialist. A core group of 4-6 families participated in this bimonthly offering.

In February, we participated in a mobile dentist program known as the "Smile Programs". The goal of this national program is to introduce children and their families to regular dental care. Nineteen students participated in this opportunity. In April, several of our classrooms engaged with 7 students from Gordon College in a program called "It's Music Time". This provided the college students an opportunity to learn about preschool planning and curriculum and provided our students with the enrichment of music.

We continue to have a collaborative relationship with Mrs. Sandy Lish and the BMHS students in her Advanced Child Development course. Throughout the school year, several of her students work as interns in our preschool classrooms. They are an asset to our program!

Some of the professional development activities for staff included CPR training, Behavior Strategies and Principles in the Classroom Setting, Social Thinking, and Supporting Social Emotional Competence in Infants and Young Children.

TITLE I

Six schools were eligible for and received Title I funds in 2011-12: Locke Middle School, Marshall Middle School, Dutile Elementary School, Vining Elementary School, and the Parker Elementary School. This is the first year that Title I services were provided at the elementary level. At the Title I eligible middle schools, carefully selected students were chosen for supplemental instruction funded by Title 1 through the use of a multi-criteria process and checklist. This procedure considered previous

classroom performance, report card grades, test results, teacher recommendations, and parental input. Identified middle school students were provided with additional academic support to students in three schools in either mathematics or English/language arts skills. An examination of MCAS test results of these Title I students showed that many advanced in MCAS levels from before to after their Title I instruction. The before and after report card grades showed an even more positive result.

At the elementary level, Title I funds were utilized to provide interventions for student throughout the school year as part of our Response to Intervention program. Students who aren't meeting academic benchmarks are provided with supplemental supports and interventions to help them be successful in the classroom. Once again, the data supports the effectiveness of the program with an overwhelming majority of students making greater than expected gains. The use of Title 1 funds at the elementary level has been very beneficial and will be continued as long as Title 1 funding remains consistent.

SECTION 504 Accommodation Plan

In 2012, we revamped the 504 process investing in training and identification of students that maybe suspected of having a disability. To date, we have a one hundred forty nine, 504 plans in the district. This due in large part our new evaluation and identification program, ushered in November 2011. The majority of student found eligible have been students with medical issues such as Asthma, Diabetes and Food Allergies.

Measures of Academic Progress (MAP)

MAP testing has been a new initivite piloted in 2011 and implemented in 2012. The goal is to assess student in Math and Reading and assist teachers in looking at areas of need and growth for individual student. MAP testing is currently underway in the six through ninth grades.

ESL

The ESL department strategic plan continued to be implemented effectively over the year, which has given the district a protocol to follow for the 53 Billerica students who are limited in their English language proficiency. ESL students are clustered into 4 schools district-wide, allowing us to meet the instructional time recommendations of the state as well as provide consistent programming and information. All of the department's ESL teachers are state certified and a department coordinator has been put in place. The new World-class Instructional Design and Assessment (WIDA) standards have been adopted throughout the district. As part of the new WIDA standards, a new tool (W-APT) was utilized to screen new students and the ACCESS assessment was delivered to all ESL students. Analysis of departmental practices continues to be on-going and changes are made in accordance with state and federal laws and student needs.

MEDICAL SERVICES

- There are 11 full-time DESE licensed registered nurses and 2 registered nurses caring for approximately 5600 students. Eight of the DESE licensed nurses are also nationally board certified.
- The Director of Nurses works as an administrator.
- The medical services department provided influenza vaccine to early intervention and all students pre-k through 12. Staff was also offered flu vaccine. This is reimbursed.
- The nurses provide first aid in addition to monitoring chronic and acute physical and increasing emotional issues in the school nurses' offices. Care of chronic physical and emotional issues may include the formulation of an individualized health care plan.
- The nurses collaborate with teaching and administrative staff in addition to parents in

order to provide safe settings for medically compromised students.

- The nurses provide hearing and vision screenings as mandated by the state.
- The nurses coordinate with PE instructors to obtain heights, weights, BMIs and postural screenings. The nurses chart findings electronically. The nurses mail out the results of the BMI to parents of students in grades 1, 4, 7, and 10 as mandated by law.
- The nurses collaborate with the school physician to provide free physical examinations in all schools in addition to three sports physicals yearly.
- Health and home assessments are provided by the school nurses as a component of the academic evaluation process.
- Field trip coverage of a nurse is provided when necessary. Nurses must check each field trip to see if there are any students with significant medical needs going on the field trip.
- Billerica Public School Nursing Department utilized grant money from the DPH (ESHS) in order to:
    - Provide 1. FTE School Nurses for the Billerica School System
    - Provided additional training for per-diem nurses new to the system.
    - Ten days stipend for Director of Nurses to work extra days during the Summer
    - Pay for maintenance contracts for the SNAP software system
    - Pay for the maintenance for ALL defibrillators in the school department
    - Provide for professional development for the nursing unit
    - Provide upgraded office equipment.
    - Purchased two vision screeners and three hearing machines for the unit.
    - Provided support groups for students with Type 1 Diabetes, their parents and siblings. Free monitoring systems and supplies were offered to participants with Type 1 Diabetes. The monitoring systems and supplies were donated by Abbott.
- An after school smoking cessation program was offered at the high school.
- An independent dental program in conjunction with the nurses came to several schools and offered free dental care to 48 students.
- The nurses historically assess and treat many students each day. During the 12-13 school year, 44,375 students were assessed and treated. Of those, 41,374 returned to class. This represents a 93.2% return to class rate. The above figure doesn't include typical screenings. There were 10,890 screenings in vision, hearing, postural (scoliosis) and BMIs with 335 re-screenings done. There were 2,480 cases where students were provided with food for hunger management from the nurses' offices.

ENTRANCE AGE

For admission to the Kindergarten, a child must be five (5) years of age before August 31st of that year. A birth certificate is required of all pupils unless their parents were residents of Billerica at the time of the child's birth.

EMPLOYMENT CERTIFICATES

Employment Certificates (working papers) are issued at Billerica Memorial High School, New Addition, and Principal's Office. Middle school student Certificates will be issued at the students' individual school. Applications must be completed in person and a birth or baptismal certificate must be presented.

RETIREMENTS 2012-2013

JoAnn Brown
Steve Correia
Bernie Duggan
Susan Ferry
Barbara Gleason
Cheryl Hurley
George Lemieux

Linda Lewis
Margorie Loyer
Maureen O'Hara
Diane Powers
Kevin Soraghan
Jeanne Stanley
Sandra Volpe
Catherine Zaccaro

SCHOOL COMMITTEE 2012-2013

Mr. Daniel Cugno
Chairman
Re-elected 4/13

Mrs. Joanne Barry
Vice Chair
Re-elected 4/11

Mrs. Kim Conway
Secretary
Re-elected 4/12

Mr. Mark Efstratiou
Member
Elected 4/13

Mrs. Maryanne Harring Laurendeau
Member
Re-elected 4/11

ADMINISTRATION

Superintendent of Schools
Mr. Timothy Piwowar

Assistant Superintendent
Ms. Dede Galdston
Curriculum

Assistant Superintendent
Mr. Sam Rippin
Finance and Operations

2013 ANNUAL REPORT
SHAWSHEEN VALLEY REGIONAL
VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2013 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 43rd anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Deborah Kostas and Glenn McIntyre from Bedford; Kenneth L. Buffum, Vice Chairman, and Paula McShane Lambert, Treasurer, from Billerica; Paul V. Gedick and Robert Gallagher, Secretary from Burlington; Patricia W. Meuse and Michael Kelley from Tewksbury; and James M. Gillis and Robert G. Peterson, Chairman, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred ninety-seven (1,397) high-school students were enrolled in SVTHS's day school programs in October of 2013, and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2013, SVTHS graduated 322 seniors. Over 70% of the graduates planned to attend college or other post-secondary schooling in the fall. Twenty-four percent of the students intended to continue working in their trade with another 2% working in another field after graduation. In addition, 3% entered the armed forces.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-four (144) full-time teachers as well as thirteen (13) paraprofessionals. Of those full-time teachers, thirteen (13) are department chairs, and sixteen (16) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Academic Programs

MCAS Composite Performance Index (CPI) Scores: The Composite Performance Index Score is a measure of achievement by performance level. Students who score in either the Advanced or Proficient range are awarded 100 points. Those who score in the upper half of the Needs Improvement range receive 75 points; in the lower half of the Needs Improvement range, 50 points. Students who take the test and fail are awarded 25 points. Those who do not test and are not medically excused receive zero points.

In the Spring of 2013, the 339 sophomores comprising SVTHS' Class of 2015 SVTHS sophomores outperformed all other vocational-technical sophomores in English Language Arts

(ELA) with a CPI of 99.7; they ranked fourth in Mathematics (94.2) and second in Science (96.3). Within the District, Shawsheen ranked second in ELA, fourth in Mathematics, and first in Science.

MCAS Growth Scores. The Median Student Growth Percentiles (MSGP) is a statistical measure of student growth between grades eight and ten—arguably the most important single score in the MCAS analysis. The Massachusetts Department of Elementary and Secondary Education (DESE) collects MSGP scores in ELA and Mathematics. In the Spring of 2013, SVTHS ranked second in ELA and thirty-seventh in Mathematics among the 353 schools for whom the DESE reported tenth-grade growth scores. In response to these extraordinary achievements SVTHS was recognized as a "Dream School" by the Boston Globe in September of 2013.

Curriculum Revision: In compliance with course-content changes promulgated by the Massachusetts Common Core Curriculum and in anticipation of specific modifications in state-mandated testing aligned with those changes, SVTHS implemented College-Preparatory (CP) Grade-9 Algebra 1 courses at three developmental levels in the Fall of 2013. SVTHS will also implement CP Grade-10 Geometry at three levels and CP Grade-11 Algebra 2 at two levels in the Fall of 2014.

The ELA curriculum has been revised to include a greater emphasis on persuasive writing in response to informational text. In parallel fashion, the Social Studies Department has implemented a strong writing-across-the-curriculum component that requires persuasive written response to primary-source and other documents.

New Staff: In the Fall of 2013, Katherine Marshall and Jessica Brierley joined SVTHS' English Department. Mrs. Brierley is a third-year teacher who previously taught at Keefe Technical High School. Ms. Marshall is a recent graduate of Roger Williams University. Providing additional strength to an already formidable academic faculty, Max Reich and Joel Brierley joined the Mathematics Departments. Mr. Reich, a fourth-year teacher, arrived via Lower Cape Cod Technical High School, and Mr. Brierley is a second-year professional who previously taught at Keefe Technical High School.

Summer School: In the summer of 2013, the SVTHS Summer Program enrolled 98 students from ten surrounding school systems in 22 courses offered to students in grades 7-10. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary and predictable for students attempting (a) to recover credit for courses that they previously failed, or (b) to earn College-Preparatory credit by upgrading courses in which they were enrolled during the regular school year. Individuals seeking summer-school information should contact Mr. Kevin Bloom, Summer Coordinator, at 978-671-3631.

Technology Improvments. As a component of a thoughtfully-planned capital-budget process that pays close attention to academic resources and evolving needs, the installation of ceiling-mounted LED projectors, interactive white boards, and mimio technology continued throughout the building.

Clubs and Organizations

Classes: Culminating a yearlong series of successful social events and fundraisers, each of the four classes held memorable formal and semi-formal events. Under the direction of their advisor, Marygrace Ferrari, the senior class planned and enjoyed an elegant senior prom at the Danversport Yacht Club. Junior-class advisors Jay Tildsley and Greg Bendel held a gala prom at the Crestview in Woburn. The sophomore class, advised by Angela Caira and Celeste Joudrey, collaborated with the Freshman class, advised by Stacy LaBella and Catherine Peterson, on the annual Spring Fling semiformal, which was held at the school.

The Fourteenth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised donations of cash and food for the Billerica Food Pantry. And once again, the Class of 2014 earned bragging rights for the next school year.

Literary Magazine: For the sixth consecutive year, Shawsheen's literary magazine, *Ramblings*, received awards for excellence by a major educational organization—including the New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication, the National Council of Teachers of English, and the Columbia University Scholastic Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Ms. Stacy LaBella of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

School Newspaper: In a model school-wide collaborative effort, Ms. Kerry O'Brien of the English Department, Mr. Michael Azevedo of the Design and Visual Communication Shop, and Mr. Tom Struthers of the Graphics Art shop produced six editions of the *Rampage* that presented the school year's major events in artistic design and thoughtful narrative.

National Honor Society: Under the advisorship of Ms. Gail Poulten and Shannon Becker of the English Department, the SVTHS chapter of the National Honor Society inducted 33 eleventh and twelfth graders in March of 2013. Decorated Army Veteran and former Congressional Aide Joseph Kearns Goodwin was the guest speaker at the induction ceremony. Throughout the year, members of the Honor Society thoughtfully and enthusiastically participated in a broad array of community service, and they travelled to New York City, and Boston, MA, to visit cultural and historic sites.

Student Council: The Student Council continued its energetic paper-recycling program throughout the year under the direction of faculty advisor Ms. Ellen Mountain. In 2013, Ms. Mountain continued the Council's recently-expanded efforts to recycle plastic, toner cartridges, cell phones, and sneakers. In addition, the Council sponsored fundraisers for the American Cancer Society, local animal shelters, and other noteworthy causes.

The Traveling Rams: Throughout the year, Ms. Sciacca and her enthusiastic globe trotters raised funds in anticipation of their Spring 2014 trip to Italy. Interested world travelers or their parents should contact Ms. Sciacca at 978-667-2111x577 or ksciacca@shawsheen.tec.ma.us.

Oratory Club: Coached by faculty advisor Kristin Sciacca of the English Department, club members sent three contestants to the Voice of Democracy national championship and two students to SkillsUSA competition. The club's most skilled orator, Kaitlyn Gordon, captured first-place awards at the club, zone, and district levels of the Lions Club Championship to eventually place at the state level.

Robotics Club: In 2013, the Robotics Club grew to over 30 members under the expert advisorship of Mr. Paul Blanchette of the Electronics Shop and changed league affiliation—moving to VEX from FTC competition. The new league, which consists of an increased number of participant teams, sponsors many more competitions than did the earlier affiliation. The Rams entered four competitions and returned home with diverse accolades. They received the Sportsmanship Award at Boston University and the first-place award for Creative Design as well as the Energy Award at Pembroke Academy in New Hampshire. Shawsheen captured second place in the annual Trebuchet contest, also held in New Hampshire, against teams from throughout New England. The Rams returned to Massachusetts to capture a Best Modern Design award at the annual Higgins Museum Trebuchet Tournament in Worcester—an impressive finish against a host of post-secondary competitors including Plymouth State College. The team concluded its season in national competition at the Verizon Arena in Manchester, New Hampshire. Two team members participated at the SkillsUSA competition for mobile robotics and captured the bronze medal for their creative efforts.

Mathematics Club and Science Club. The Mathematics Club, advised by Mrs. Debra Dew of the Mathematics Department, and the Science Club, advised by Mrs. Angel Hardy of the Science Department, continued to engage participants in co-curricular activities complementing their advanced study of those disciplines. The Mathematics Club practiced for and participated in not only a series of competitions hosted by district schools but also a special invitational competition sponsored and hosted by Worcester Polytechnic Institute. The Science Club participated in after-school activities that broadened participants' understanding of scientific theory and applications.

Outdoor Club and Ski Club. Introduced in 2010 to SVTHS to fill the conspicuous void in recreational, extra-curricular options, the Outdoor Club and the Ski Club enjoyed immediate and broad popularity. Throughout three New England seasons, the Outdoor Club, advised by Jessica Cook of the Social Studies Department, planned six overnight climbs of Mount Washington in New Hampshire. The Ski Club, co-advised by Kelly McFadden of the Guidance Department and Doug Michaud of the Technical Illustration Shop, planned a series of after-school ski trips to the Nashoba Valley Ski Area in Westford, MA. Interested mountain climbers should contact Ms. Cook at jcook@shawsheen.tec.ma.us, and interested skiers or boarders of any experience level should contact Mr. William Lannon, the club's new advisor, at wlannon@shawsheen.tec.ma.us.

Parent Advisory Council: The SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its co-chairs, JoAnn Brace and Cathy Carlin, sponsored another successful all-night graduation party—which, throughout the years, has kept the newest Rams alums safe and entertained during the night following the commencement ceremony. Parents interested in assisting with this year's traditional fete should contact party chair Linda Tedford (lindatedford@verizon.net).

Alumni Association: Under the direction of its Planning Committee and faculty advisor, Mrs. Gail Poulten, the Alumni Association vetted nominations, selected honorees, and hosted an Alumni Hall-of-Fame induction at the Tewksbury Country Club Any SVTHS alumni interested in planning future events with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or Mr. Jaason Tildsley at jtildsley@shawsheen.tec.ma.us.

Support Services

The SVTHS Support Services Department services the second largest population of students with special needs in Vocational Education within Massachusetts, approximately 355 students and comprising about 26.1% of our student body. The most frequently occurring area of need is the category of Specific Learning Disability which reflects that many students have a history of academic difficulties upon their arrival at Shawsheen. Nevertheless, SVTHS has had a strong graduation rate of this group of students with 96.2% of seniors graduating in June, 2013, among the highest of any high school in Massachusetts. This compares to a state average of 68.6% percent for special needs students.

Shawsheen's special education students also demonstrated outstanding success on the spring, 2013 MCAS examinations. These results have occurred as a result of a "team" effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high on each of the three examinations: English Language Arts (96%), Mathematics (63%), and Biology (73%). These percentages are all improvements from the previous year.

On August 6, 2013, SVTHS received results of the DESE Mid-Cycle Coordinated Program Review which was conducted during the 2012-13 academic year. This procedural audit is more limited than the comprehensive audit which occurs every 6 years. In the mid-cycle review, 7 programmatic elements were examined. SVTHS was judged to be in full implementation for 5 of the elements and in partial implementation for 2 of the elements.

The 2 elements identified for improvement involve the following:

1) Providing 2 complete copies to parents of proposed Individualized Educational Plans (IEP's). They will be expected to sign and return one of the copies. Prior practice was to send one complete copy and only an additional copy of the signature pages to be returned to the District.
2) Develop a tracking and oversight system for those parents who decide to revoke their student's special education services. This procedure was requested even though SVTHS had yet to encounter this situation.

Progress reports will be submitted to DESE on improvement in these two areas on October 11, 2013 and January 24, 2014.

Athletics

The three seasons comprising the 2013 athletic year were memorable and unique for Shawsheen Athletics. Over 450 Shawsheen students participated in interscholastic athletics, earning ten league championships and five state vocational titles.

The overall winning percentage of the varsity teams ranked among the highest in school history. Thirteen teams, in fact, qualified for post-season play. Dozens of students were honored with All Star recognition by the Commonwealth Athletic Conference and the *Lowell Sun*. Wrestler Dustin Thibeault was a Division 1 North Sectional Champion.

For an unprecedented eleven out of the last twelve years, SVTHS earned the Markham Award from the *Boston Globe* in recognition of its status as the most outstanding vocational technical high school athletic program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

Community Services

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Dr. Russ Eckel, Workforce Development and Community Services Coordinator, at (978) 671-3788 for information and/or a brochure.

Billerica House of Correction: The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through Workforce Development and Community Services Coordinator, Russ Eckel, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

Veterans Training Program: Twelve area veterans participated in an intensive machining training program in March of 2013 leading to employment with local manufacturing companies. This program was offered through the Adult Education program in partnership with the Massachusetts Manufacturing Extension Partnership. Modeled after similar veterans training programs, this important job training initiative will likely be replicated in the coming year.

Advanced Manufacturing Training: The Shawsheen Technical Institute (STI) is now an active member of the recently formed Northeast Advanced Manufacturing Consortia, a coalition of workforce development and educational providers working to train the next generation of employees for the advanced manufacturing sector in the Merrimack Valley and the North Shore. The Consortia was recently awarded a grant from the Commonwealth Corporation to provide extensive training in machining and electronics technology for seventy-five qualified adult students between 2013 and 2015. STI has taken the lead along with Greater Lowell RVTHS and

Middlesex CC in the first round of training which began in the fall of 2013. This innovative collaborative training program will benefit qualified job seekers and manufacturing companies for years to come.

Job Training for the Most in Need: The Shawsheen Technical Institute is currently providing a small but motivated group of needy adults lacking permanent housing with intensive training in welding and electronics technology toward the goal of facilitating successful re-entry into the labor market. This program is organized and administered by Community Teamwork Inc., and is currently funded by a grant from a private foundation. This program could be a pilot for a larger job training initiative serving adults with limited work experience or job skills.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at SVTHS as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment was strong in 2013 and the program received exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC Hospitality Dean and SVTHS Workforce Development and Community Services Coordinator, Mr. Russ Eckel.

School of Practical Nursing: The 2012-2013 year graduated 39 Practical Nurses (PN). Since its inception, a total of 638 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Project Explore: Nearly 425 middle-school students from the District participated in after-school career awareness activities during the 2013 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Jobee O'Sullivan at 978-671-3612.

Swim Program: SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2012-2013 year. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

Computer Services

During the 2013 year, Computer Services completed all DESE data collection requirements. These reports included SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SCS (Student Course Schedule) data, SSDR (School Safety and Discipline Report) data, the Annual Technology Report data, and the VTCTS (Vocational Technical Competency Tracking System) data. In addition to these

required state reports, Shawsheen submitted the results of a district Technology Readiness Survey mandated by PARCC. The purpose of this report is to identify the status of school districts participating in online assessment in 2014.

In the fall, Computer Services added the current ninth-grade population (class of 2017) to the Parent Access Manager System, bringing parent participation to approximately 86 percent. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, Rankbook, schedules and discipline information. Parents can also view the teacher's iPass Rankbook which includes more detail on the students' progress.

After assessing the district's current Student Information System (iPass), it has been determined a new system would be beneficial. Computer Services will be implementing a new SIS/LMS (Student Information System / Learning Management System) for making informed data decision through data collection. The new integrated system will provide enhanced features to our users while improving overall efficiency of data flow within the district. The delivery of data directly to its users provides immense educational support. Teaching staff can make data-driven decisions with real time information which will improve the instructional practice and result in improved student outcomes. The district will implement a new SIS by the end of 2013-14 school year and begin migrating data throughout the summer. Initial staff training will be conducted by June and professional development will continue for the start of the new school year.

As part of Computer Services five-year Computer Replacement Plan, computer labs in Graphics, Drafting, Internet, and Business Tech all received upgrades with the latest computer models during the Summer of 2013. One of the Internet labs was reconfigured, as we go forward in expanding our IT shop to include Programming and Web Design.

Computer Services continues to maintain its virtualized server solution to run a more energy efficient infrastructure. A SAN Storage upgrade solution was installed in August 2013. This replaced a five year old Hitachi SMS 100 unit and as a result, we were able to double our Server disk space. VMware, the software that runs our virtual environment, was upgraded to VSphere 5.1.

In 2012, Wireless network infrastructure was implemented within the building. In order to transition our staff towards a more mobile workforce, the Social Studies Teachers were provided with 8 laptops as computer replacements for their desktops as part of our five-year Computer Replacement Plan. Also, a laptop cart with 15 laptops was purchased for the English Department as a pilot for future mobile computer labs.

In July of 2013, with our ever increasing need for network bandwidth, our secondary Internet Service Provider was upgraded from AT&T's T1 line speed of 1.5 MB/second to a dedicated fiber solution provided by Comcast where our speed has increased to 30 MB/second. Also, in order to provide our students with the latest in industry technology standards, Computer Services upgraded software packages in Drafting, Dental, Machine Shop, Business Tech, and Automotive.

Guidance

Admissions: Applications once again exceeded 600 for 350 seats in the class of 2017. This year, presentations occurred in all the Billerica, Wilmington, Tewksbury, Bedford and Burlington middle schools. Students, parents and community members were invited to events on site including the Community Open House on November 3rd and the 8th Grade Career Night in January.

9th Grade Orientation: The Class of 2017 participated in SVTHS 9th grade orientation program, Fresh Start. This exceptional program gave new students an opportunity to meet each other and become familiar with the school, its programs and staff through an interactive and fun day of events. Since the Guidance Department implemented the freshman transition program in 2006 with the support of the superintendent and school committee, attendance has continued to improve and withdrawals have decreased substantially. A mentoring program to help with transition was implemented using the same student leaders who helped deliver the orientation day.

College and Career Planning: Shawsheen students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and retain at 4-year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75% of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. Last year's college fair hosted over 70 colleges, universities, technical schools, military representatives and financial institutions. There were over 300 attendees and each received a copy of our annual College & Career Planning Guide. There was a special education workshop facilitated by Dr. Scott regarding college information. All senior guidance counselors were on hand to answer any questions our students or parents had.

Scholarships and Awards: SVTHS students were awarded over $112,400 in scholarship funds. Amanda Angelo, a health assisting student, received the Massachusetts Association of Vocational Administrators Outstanding Vocational/Technical Student of the Year Award presented to her at Mechanics Hall in Worcester.

Cooperative Education Program: Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement by 50% or more. The trend continues as the Placement office had 198 seniors out on co-op positions and 90 juniors out on co-op at the end of June, 2013.

Student Health: SVTHS complied with the state mandate to conduct BMI testing on all 10th graders.

School Council

An important agency of school governance, the 2012-2013 SVTHS School Council, was made up of parents Susan Berry, Dawn Pfaff and Gayle Razzaboni from Billerica; community members Bob Lazott of Billerica and Jean Perry and Cosmo Ciccariello of Burlington; two SVTHS students, Jennie Galante and John Robinson; and faculty members Robert Roach and Jason Tildsley. Until his retirement in December, the Council was co-chaired by Dr. Robert Cunningham, Assistant Superintendent-Director/Principal. Dr. Cunningham was succeeded in that role by Shawsheen's new Principal, Dr. Robert J. Kanellas. The three primary functions of the school council are to meet with the Superintendent-Director when he presents the school budget, make additions and revisions to the SVTHS Student Handbook, and develop the annual School Improvement Plan.

Vocational/Technical Programs

Skills USA: Skills USA is a national non-profit organization preparing students for careers in trade, technology, and skilled-service occupations. SVTHS earned an unprecedented seventy-six (76) medals at the 2013 district competition and twenty-six (26) medals at the state competition, including three gold medals. Three students represented Massachusetts at the National competition in Kansas City, Missouri. Graphic Communication student Bryan Young finished fifth in his competition and the Electronics team of Adam Rovinelli and Caitlin Kelley placed in the top twenty for their performance in mechatronics.

National Accreditation: SVTHS has twenty vocational programs, eight of which are nationally accredited by their respective industries. The programs include: Automotive Technology; Auto Collision; Machine Technology; Metal Fabrication; Culinary Arts; Graphic Communication; Drafting Technology; and Heating, Ventilation, Air Conditioning, and Refrigeration.

Transportation Cluster

Auto Collision: The Auto Collision program maintains its high standards and quality of outstanding work with a plethora of automobiles in need of body work for individuals throughout the District. During the school year, students worked on numerous automobiles, including fire and police vehicles from the Tewksbury Fire Department and the Massachusetts State Police. The program successfully attained reaccreditation in all four areas with the National Automotive Technicians Education Foundation (NATEF) and Automotive Services Excellence (ASE). The students continue to participate in the National Automotive Technicians Education Foundation (NATEF) and the Automotive Service Excellence (ASE) end of the year testing. Two students were recognized at the SkillsUSA regional competition, winning a gold medal in Refinishing and a gold medal in Collision Repair.

Automotive Technology: The Automotive Program continues to perform countless tasks in becoming proficient in standards from the State framework by repairing vehicles from within the Shawsheen Community. Ten (10) Automotive Technology upperclassmen took part in the Ford AAA Auto Skills Competition. A large percentage of the upperclassmen also received student

certificates from ASE Student Certification and ASE Refrigerant Recovery Programs. The Automotive Technology students participated in several post-secondary career days and industry field trips, exposing them to career opportunities and new technologies in the industry. These field experiences included trips to Massachusetts Bay Community College, Universal Technical Institute, New England Institute of Technology, and Benjamin Franklin Institute of Technology. Through the capital budget process the Program acquired a new Ammco Brake lathe.

Health Cluster

Medical Lab Assisting: Medical Lab Assisting completed another successful year with their Grade 9 Exploratory program, as well as the addition of their first senior class. The program has a robust new senior curriculum for shop which includes Nutrition, Microbiology and Medical Law and Ethics. Additionally, the program continues to build its partnerships for cooperative education opportunities and has placed a number of students in medical offices and phlebotomy labs.

Health Assisting: Health Assisting successfully certified 25 students via the Department of Public Health as CNA's (Certified Nursing Assistants). The program continues to maintain solid relationships with area nursing homes and clinical sites for student on-site practice. Partnerships include Tewksbury Hospital, Lahey Clinic, Sunny Acres Nursing and Rehabilitation Center, Concord Health Care and Rehabilitation Center and Woodbriar.

Dental Assisting: Dental Assisting successfully completed their second year of Grade 9 Exploratory. The program was oversubscribed with first choice students. Dental Assisting welcomed a third instructor as well that comes to Shawsheen Valley Technical High School with both advanced teaching and industry experience.

Services Cluster

Culinary Arts: The Culinary Arts program completed its five year evaluation and renewal of their national shop accreditation with the American Culinary Federation. The ACF evaluates the curriculum, equipment and staff standards. The program scored in the top 2% in the state and the ACF recommended other districts use Shawsheen's program as a guide for a model program. Culinary Arts maintains articulation agreements with Central Maine College, Lincoln Institute of Hartford, Middlesex Community College and Cambridge Culinary Institute. Numerous guest speakers from all aspects of the trade have presented to the seniors with regard to industry expectations. The restaurant and bakery continue to serve the public daily with continued high volume of guests.

Cosmetology: The Cosmetology students served hundreds of patrons from the community in the on-site student clinic that continues to provide the training requisite for student success in the trade. In addition to serving the local community, the students provided community service to local senior centers and assisted-living communities. Catherine Hinds Institute of Esthetics welcomed SVTHS students back this year for tours of their facility and a complimentary service in order to broaden the student interest in pursuing licenses in related fields. Elizabeth Grady, another skin-care institute, offered complimentary services to junior and senior students. One-

hundred percent of SVTHS Cosmetology students participated in SkillsUSA. All 18 senior Cosmetology students graduated with a Massachusetts Class 1 Cosmetology license and 12 were successfully placed on co-op within the school year.

Construction Cluster

Carpentry; Plumbing; Electrical; Heating, Ventilation, Air-conditioning & Refrigeration and Masonry: Providing authentic learning opportunities for the construction students continues to be paramount in delivering real-world instruction for all five programs. One of these community projects that provided the implementation of work-based learning was the completion of the final phase of the Burlington Marion Tavern Farmhouse. This project presented both renovation and new construction and covered all aspects of the construction trades, creating circumstances to encompass many standards of the state frameworks (i.e., solving problems using critical thinking; demonstrate willingness to learn and further develop skills). The construction of the 77' x 36' Soccer Field House is another example of the collaborative efforts of the Construction Cluster. This two-year in-house project will integrate real and relevant opportunities for students to learn their craft in a controlled environment. Due to the tragic loss of Masonry Instructor Ralph Carrozza, James Bonito was hired in January to continue the tradition of preparing students to work at a high level after graduation.

Arts and Communication Cluster

Office Technology: The Office Technology program is in the third year of utilizing its Microsoft Testing Lab. Through this testing lab, students have the opportunity throughout the school year to certify in Microsoft applications that are industry based, enhancing their employability skills. The utilization of this lab is reflected in a 61% job placement of the program's seniors. Along with strong co-op placement, ten (10) sophomores have already achieved their PowerPoint certification. The junior class is currently working towards their Excel certification. These certifications not only provide valuable skills but give the students a high level of confidence as they prepare for the next step in their career path. The Business Technology program will look to provide certifications in QuickBooks and Dreamweaver as well. These certifications will continue to enhance the development of students into highly productive professionals in today's ever changing business world.

Informational Support Services & Networking: Last year the Informational Support Services and Networking program developed a new partnership with Plum Choice. One of the principle employees at this company is a graduate of Shawsheen. From this partnership six seniors were hired. Additionally this program began a training program to prepare students to become certified as a Microsoft Technical Associate in Operating Systems via an examination. Thirty-three students obtained certificates. The program also had two seniors obtain their MTA certificate in Networking as well. The program is in the process of adding a Programming and Web component to augment the current curriculum and offer students more opportunity in the technology field.

Design & Visual Communications: The Design & Visual Communications program had a very productive year in 2013 with a few DVC firsts. Students acted as designers in many real world community projects for schools, town governments, and non-profit organizations. Students within the DVC program played a key role in conceptualizing and developing professional level corporate identity packages and supporting collateral information for these organizations. Examples include: the Merrimack Valley Superintendents Association Academic Scholars luncheon, Billerica Sweetheart Dance, and MAVA, to name a few. Twenty-three DVC students where accepted to many private and public colleges with a DVC first. Two students were accepted to The Kubert School and the California College of the Arts. One DVC student has proudly joined the Air National Guard. Other schools that accepted our students were: Mass Art, UMass/Dartmouth, Suffolk University, Lasell College, The Art Institute of Boston-Lesley University, Maine College of Art, Northern Essex Community College, Manchester Community College, Becker College, Southern New Hampshire University, Rivier College, Mount Ida College, New Hampshire Institute of Art, Middlesex Community College, Montserrat College of Art, Wentworth Institute of Technology, Nichols College, Colby Sawyer College, UMass/Amherst, and ITT Technical Institute. Several students secured Co-op positions with various employers including iRobot, & Real School of Music.

Graphic Communications: The Graphics program enjoyed a year of great success in the pressroom and in its community partnerships. Graphics produced a record number of live jobs for schools, town governments, and nonprofit organizations. Through these endeavors, students had an excellent opportunity to experience the real-world pressures and rewards of working in a printing company. The program received a national award for its production of Ramblings, the student literary magazine. The program also expanded its curriculum to include additional vinyl graphics and sign-making capabilities, which has opened new avenues for student cooperative education placements.

Electro/Mechanical Cluster

Drafting: During the school year the Drafting Program provided help with numerous drawing projects in support of the Construction Cluster, manufacturing projects, and the Maintenance department. An example of one of these work-based projects includes generating a sprinkler head map, dimensionally locating all the sprinkler heads at the front entrance of the school and on all of SVTHS athletic fields. The Drafting Program also was the lead in creating a design for a portable stop sign for the Burlington Police Department, and the designing of a library book-drop box for the Wilmington Public Library. Through the capital budget process, the Drafting Program was able to procure Solidworks software. Solidworks is an industry-leader, design and drafting tool that is highly sought after on the drafting market. A Drafting student received a Bronze medal at the SkillsUSA State Competition for Architectural Drafting.

Electronics: The Electronics Program has moved forward with great success in training and certifying students to the J-STD-001E IPC Standard. Eight seniors successfully passed the Application Specialist course and received an official certificate from IPC. The Electronics Program had 89 percent of its seniors out on co-operative placement. A number of students participated in SkillsUSA with the Shawsheen Electronics Program competing at the Nationals in Kansas City for Mechatronics. The Department took the first step in introducing the Seven-Step

Design Process used by industrial engineers. The Design Process includes brainstorming, troubleshooting and analyzing problems.

Machine Tool Technology: This has been another great year for Machine Tool Technology. The Program was able to recruit a full shop of freshmen who selected this shop as their first choice. This is the second consecutive year that the Program successfully recruited eighteen first-choice students. The latest version of Mastercam X7 has been installed on all thirty (30) of the Program's computers. This year's junior class had a great accomplishment by winning first place at the Lean Manufacturing Competition at the Eastec Tool Show, and being awarded a check for $1,000 for the Machine Tool Technology Program. This project was made possible by two of the shop advisors – C.R. Machine and Spincraft – along with instructor Lawrence Retelle as the lead. Through the capital budget process, 20-HAAS Control Simulator Modules (CSMD) with dual software – mill and lathe – will be ordered for the classroom to be used by the students to gain an understanding of how these machines work. Co-operative placement numbers continue to be strong. The members of the Advisory Board are active and the number of members continues to grow.

Metal Fabrication and Joining Technologies: Metal Fabrication has worked on various welding and sheet metal projects that supported multiple school clusters and the community at large. This work included duct work for the new related room; new ramps for Auto Collision; a stool repair for the Middlesex House of Correction in Billerica; stop sign stands for the Burlington Police Department; metal building repairs for the Town of Billerica; and assisted in the new soccer field house construction. For the second consecutive year, SVTHS hosted the Annual Open House for the Boston Chapter of the American Welding Society (AWS). Through the capital budget process, the Program purchased two new swing-arm ventilation hoods and two new state-of-the-art welding machines. MITRE Corporation donated various pieces of equipment to our Program, including a four-foot hydraulic press brake, a large capacity box and pan brake, and a vertical band saw. Mr. Patrick Ryan was hired, bringing a strong welding component to the Program.

Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2013. Those retirees are: Frank Botte, Computer Science & Internet Technology; Robert Cunningham, Assistant Superintendent-Director/Principal; James DeLuca, Science; Richard Flynn, Automotive; Robert McNally, School Psychologist; Gail Poulten, English; and Linda Swasey, Business Technology.

MUNICIPAL TELEPHONE NUMBERS

PLEASE REMEMBER TO USE THE 978 AREA CODE BEFORE DIALING

EMERGENCY 9-1-1
POLICE 667-1212
All other purposes 671-0900
AMBULANCE 667-1212

FIRE 663-3433
All other purposes 671-0941
POISON CONTROL 1-800-682-9211

Appeals Board 671-0964
Assessors Board 671-0971
Billerica Housing Authority 667-2175
Billerica Municipal Employee
Credit Union 667-2434
Building Department
Building Commissioner 671-0959
Plumbing Inspector 671-0960
Wiring Inspector 671-0961
Zoning Officer 671-0959
Cemetery Department Andover Road
Superintendent 671-0946
Emergency Management 671-0918
Conservation Commission 671-0966
Council on Aging 671-0916
Dog Pound (between 3-4pm) 671-0909
Election and Voter Registration
Board of Registrars 671-0926
Health Department
Board of Health 671-0931
Public Health Nurse 671-0932
Library 671-0948
Personnel Board 671-0942
Planning Board 671-0962
Public Works Department:
Director 671-1313
Chemist 671-0957
Engineer 671-0955
Highway 671-0951
Sewers 671-0965
Water Treatment 671-0957
Operation Coordinator 436-9178
Recreation 671-0921

School Department:
Administration Building 528-7900
Superintendent 528-7908
Connecting all schools 528-7906
Ditson Elementary School 528-8510
Dutile Elementary School 528-8530
Hajjar Elementary School 528-8550
Kennedy Elementary School 528-8570
Locke Middle School 528-8650
Marshall Middle School 528-8670
Memorial High School 528-8710
Parker Elementary School 528-8610
Vining Elementary School 528-8630
Shawsheen Valley Tech 667-2111
Sealer of Weights and Measures ..454-8021
Selectmen 671-0939
State Welfare Office
Middle Street, Lowell 454-8061
Tax Collector
Excise, Real Estate Bills 671-0920
Water/Sewer Bills 671-0954
Town Accountant 671-0923
Town Clerk – Certificates/Licenses
Dogs, Births, Deaths, Marriages, Unif. Comm.
Code, Hunting Fishing, etc. 671-0924
Town Hall Custodian 671-0942
Town Manager 671-0942
Town Treasurer
Tax Title 671-0928
Veteran's Services 671-0968